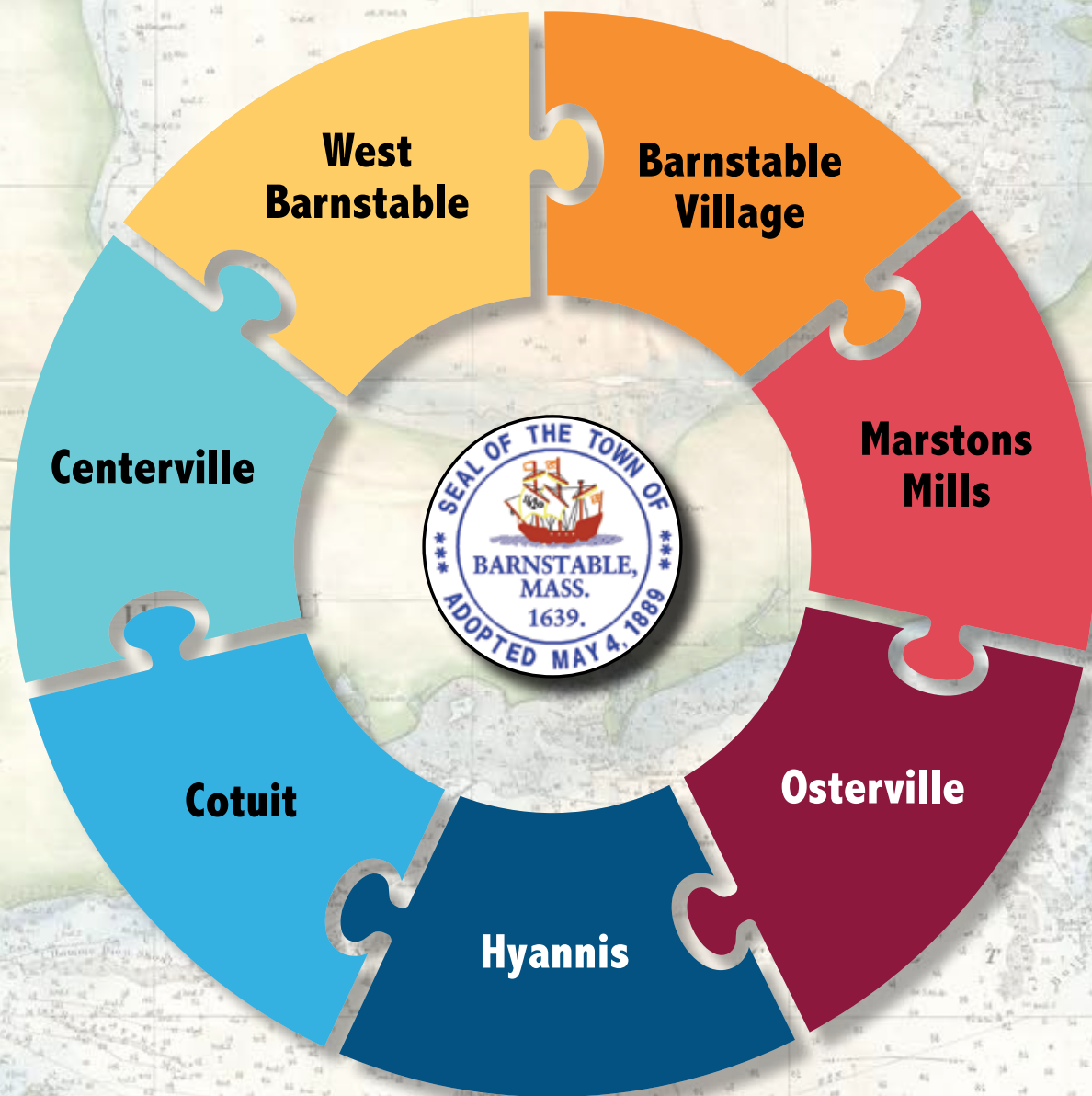


2018 | FISCAL YEAR ANNUAL REPORT

SEVEN VILLAGES ONE TOWN ONE MISSION



TOWN OF BARNSTABLE

AN OVERVIEW OF MUNICIPAL ACTIVITY AND ACCOMPLISHMENTS

One TOWN

SEVEN
VILLAGES

One MISSION

ONE MISSION

ONE TOWN

7 VILLAGES

The Mission of the Town of Barnstable is to provide the best possible services consistent with our budget policy, to respond to the needs of our community and to openly involve all in protecting our unique character and quality of life.

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In Memoriam

Helen Harris, Barnstable Town Council 1989-1991 August 16, 1938 - August 29, 2017

Helen Harris, a retired school teacher, served on the first Barnstable Town Council from 1989 to 1991.



Doug Kalweit, Natural Resource Supervisor August 18, 1942 - November 27, 2017

Doug Kalweit, Natural Resource Supervisor, passed away on Monday, November 27, 2017. Doug was a 44-year employee of the Town of Barnstable starting as a Deputy Conservation Officer in February of 1973. Doug then worked as a shellfish warden, shellfish constable, natural resource officer, and senior natural resource officer. In July of 1992, Doug became the Natural Resource Supervisor. Doug was a colleague, a friend, and a wonderful person. He was a man who bravely battled pancreatic cancer for two years and came to work every day until almost the end. Doug was recognized for his years of services at the annual Shellfish Volunteer Appreciation Day.

Ted Panitz, Dedicated Public Servant and Former Town Council President December 30, 1946-April 22, 2018

Ted Panitz served the Town of Barnstable in a number of capacities: as a Town Meeting Member from Precinct 4 from 1978 to 1988; a School Committee Member 1983-89; Town Councilor Precinct 4 – 1990, President Elect 1991, and Council President 1992. Ted's 36 year career in the Math Department at Cape Cod Community College was a highlight of his life and he always spoke fondly of the college and the many wonderful people he knew there.

Ed Jenkins, Plumbing Inspector April 19, 1936 - May 31, 2018

Ed Jenkins was a long time employee of the Town of Barnstable and served as the plumbing inspector for 39½ years. Ed routinely reminded us that public safety is the primary responsibility of every inspector. Ed will also be remembered for his generous spirit and unparalleled sense of humor.

In Memoriam

Yarmouth Police Department K-9 Sergeant
Sean M. Gannon
End of Watch / April 12, 2018



Yarmouth Police K9 Sergeant Sean M. Gannon
August 22, 1985 - April 12, 2018

Our hearts are heavy...our thoughts and prayers are with Yarmouth Police Officer Sean Gannon's family and friends as well as the Yarmouth Police Department, Barnstable Police Department, Centerville-Osterville-Marstons Mills Fire Department, and all who put their lives on the line for us every day. Words can not express our sorrow. Or our gratitude for their service and their sacrifice.





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OVERVIEW



LOCATION:

Barnstable, Massachusetts is bordered by Cape Cod Bay on the north, Nantucket Sound on the south, Sandwich and Mashpee on the west and Yarmouth on the east. The Town of Barnstable includes seven unincorporated villages within its boundaries. Each village has unique and significant cultural and historical qualities. Centerville, located on the south side, is primarily residential, includes a small business district, the largest lake in the town (Wequaquet), and beautiful beaches. Osterville, located to the west of Centerville on the south side of town, is primarily residential as well, and includes inlets and harbors for fishing and boating together with a small business district. Hyannis, to the east of Centerville is the town's central business/commercial district, which also includes town offices and several shopping malls. Hyannis is also a fishing village and its harbor provides access to Martha's Vineyard and Nantucket Islands. Marstons Mills to the north of Osterville is also primarily residential and is rural in nature with many ponds. Cotuit is on a peninsula to the west of Osterville, again on the south side of town, and is primarily residential with a number of small beaches. West Barnstable on the northwest side of town is primarily residential and includes the almost 7 mile long Sandy Neck Barrier beach. The village of Barnstable is to the east of West Barnstable and houses the County complex, a small business district, working harbor and a primarily residential environment.

TOTAL AREA	72.26 square miles
LAND AREA	60.05 square miles

REGIONAL PLANNING AGENCY:

Cape Cod Commission

GOVERNMENT:

Town Council / Town Manager

POPULATION:

Year Round:	45,193
Seasonal:	Approximately 145,500

REGISTERED VOTERS:

According to the 2010 Federal Census, there are 45,193 residents in the Town of Barnstable.

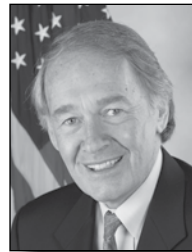
Number of voters:	31,191
Democrats:	7,683
Republicans:	5,390
Green-Rainbow:	47
Libertarian:	101
Unenrolled:	17,939
Various other political designations:	31

LEGISLATORS:

US Senator
Elizabeth Warren
617-565-3170



US Senator
Ed Markey
617-565-8519



US Congressman (10th District)
William R. Keating
508-771-0666



State Senator (Cape & Islands Senatorial District)

Julian Cyr.....	617-722-1570
State Senator (Plymouth and Barnstable)	
Viriato (Vinny) M. DeMacedo	617-722-1500
State Representative (1st Barnstable)	
Timothy Whelan.....	617-722-2014
State Representative (2nd Barnstable)	
William L. Crocker, Jr.	617-722-2014
State Representative (5th Barnstable)	
Randy Hunt	617-722-2800 x8743

TOWN OFFICERS & ELECTED OFFICIALS 2018

ELECTED OFFICIALS TOWN COUNCIL

	<u>Term Expires</u>
Precinct 1	
John Flores	Nov. 2019
Precinct 2	
Eric Steinhilber President	Nov. 2021
Precinct 3	
Paul Hebert	Nov. 2019
Precinct 4	
Britt S. Beedenbender	Nov. 2021
Precinct 5	
James H. Crocker, Jr. Vice President	Nov. 2019
Precinct 6	
Paul C. Neary	Nov. 2021
Precinct 7	
Jessica Rapp Grassetti	Nov. 2019
Precinct 8	
Debra S. Dagwan	Nov. 2021
Precinct 9	
James Tinsley, Jr.	Nov. 2019
Precinct 10	
Matthew P. Levesque	Nov. 2021
Precinct 11	
Philip Wallace	Nov. 2019
Precinct 12	
Paula K. Schnepf	Nov. 2021
Precinct 13	
Jennifer L. Cullum	Nov. 2019

TOWN CLERK

Ann M. Quirk Nov. 2021

TOWN COLLECTOR

Maureen Niemi Nov. 2019

HOUSING AUTHORITY

Lorri Finton, Director
 Glen Anderson 2019 Chair
 Deborah Converse 2019 Vice Chair
 Hilary V. Greene 2019 Treasurer
 Michael Sweeney, Jr. 2021 Asst. Treasurer
 Richard Cross, Jr. 2021

SCHOOL COMMITTEE

Christopher J. Joyce 2019 Chair
 Stephanie Ellis 2021 Vice Chair
 Barbara Dunn 2021 Appointed
 Michael Judge 2019
 R. Patrick Murphy 2019
 Margaret M. Weber 2021 elected /
 resigned

TOWN BOARDS, COMMITTEES AND COMMISSIONS

AFFORDABLE HOUSING/ GROWTH AND DEVELOPMENT TRUST FUND BOARD

Mark Ells, Chair
 Michael Andrew Clyburn
 Mark Milne
 Wendy Northcross
 Laura Shufelt

AGRICULTURAL COMMISSION

Jack Crooks 2018
 David Ross 2018
 Jeffrey Taylor 2020
 Vacant 2019
 Vacant 2020
 Vacant 2019
 Vacant 2019

AIRPORT COMMISSION

John T. Griffin Jr. 2018 Chair
 Mary F. Smith 2021 Vice Chair
 retired 6/30/2017
 Stephen P. Cobb 2020 Clerk
 Joseph Berlandi 2018
 James DellaMorte 2019
 Zachary Lesinski 2020
 Elizabeth Young 2019

BOARD OF ASSESSORS

William Garreffo 2018 Chair
 Andrew Machado 2019
 Melvin Pauze 2020

BOARD OF HEALTH

Dr. Paul Canniff 2020 Chair
 Dr. Donald Guadagnoli 2019
 Junichi Sawayanagi 2018
 Cecile Sullivan 2020

CABLE TV ADVISORY COMMITTEE

Nancy Richard 2019 Chair
 Richard Bacchiocchi 2019
 Robert Dwyer 2018
 Suzanne Reid 2018
 Vacant 2020

COMMUNITY PRESERVATION COMMITTEE

Lindsey Counsell 2020 Chair
 Laura Shufelt 2019 Vice Chair
 Marilyn Fifield 2019 Clerk
 Deborah Converse 2018 Barnstable
 Housing Authority member

Terry Duenas 2020 At Large
 Fred LaSelva 2019 Planning
 Board Representative member
 F.P. Tom Lee 2018 Conservation
 Commission Representative member
 Susan Rohrbach 2018 At Large
 Richard Sawyer 2019 Recreation
 Commission Representative member

COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE

John Schoenherr 2018 Chair
 Robert Ciolek 2020 Vice Chair
 Lillian Woo 2019 Clerk
 Allen Fullerton 2019
 Hector Guenther 2018
 Ralph Krau 2020
 Joseph Mlaninich 2018

CONSERVATION COMMISSION

F.P. Tom Lee 2019 Chair
 Louise Foster 2019 Vice Chair
 Dennis Houle 2018 Clerk
 John Abodeely 2020
 Scott Blazis 2018
 Laurence Morin 2020
 Peter Sampou 2019

COUNCIL ON AGING

John Jope, Ed.M. 2020 Chair
 John Alden 2018 Vice Chair
 Anna Valtsakis 2018 Clerk
 Merrill Blum 2019
 Dr. Barbara Cross 2018
 Janice Lariviere 2019
 Josephine Melpignano 2020
 Ella Rollins 2020
 L. Helen Stretch 2018

CULTURAL COUNCIL (MID- CAPE with Yarmouth)

Marilyn Heberling 2019 Chair
 Rachel Youngling 2020 Treasurer
 Georgia Kreth 2021 Secretary
 Lynne Belifore 2020
 Ellen Cliggott 2019
 Paula Hersey 2019
 Don Knaub 2020
 Cheryl Powell 2020
 Martha McClusky 2021
 Kim Rumburger 2019
 Kevin Shanley 2019
 Mary Taylor
 Sarah Thornington
 Marlene Weir 2018

DISABILITY COMMISSION

Sabrina Ramsey Kane 2019 Chair
 Sheila Mulcahy 2018 Vice Chair

Tammy Cunningham Secretary/Treasurer
 Marc Brunco 2019
 Paul Logan 2020
 Sarah Nicholson 2021
 Steven Spillane, Ph.D. 2021

ECONOMIC DEVELOPMENT COMMISSION

Alan Feltham 2019 Chair
 Christopher Kehoe 2020 Vice Chair
 Britt Beedenbender 2019
 Joyce Flavin 2020
 Henry Farnham 2019
 Thomas Geiler 2019
 Hector Guenther 2018
 Hartley Johnson 2018
 Michael Schulz 2018

ELDERLY & DISABLED TAXATION

William Garreffo 2018 Chair
 JoAnna Callahan Indefinite
 William Murdoch 2019
 Tracey Todd 2019

GOLF COMMITTEE

Fred Parker 2020 Chair
 Mary Creighton 2018 Vice Chair
 Richard Aliberti 2019
 Geoffrey Converse 2019
 Brian Conway 2019
 John Cookson 2020
 David Miller 2018

HISTORICAL COMMISSION

Nancy Clark 2020 Chair
 Nancy Shoemaker 2020 Vice Chair
 Marilyn Fifield 2018 Clerk
 George Jessop, AIA 2019
 Elizabeth Mumford 2018
 Cheryl Powell 2018 Alternate
 Member

HOUSING COMMITTEE

Donald Lynde 2018 Chair
 Glen Anderson 2020 Vice Chair
 Dave Carey 2020 Clerk
 Paula Breagy 2019
 Hilda Haye 2020
 Aaron Kanzer 2018 resigned
 Jessica Sylver 2018 resigned

HUMAN SERVICES COMMITTEE

Scott Fitzgerald 2021
 Robin Gunderson 2020
 Charles Hetzel 2018
 Deborah Krau 2019
 Meaghan Mort 2019
 Heidi Nelson 2018

Stacy Peugh 2018
 Heather Strassel 2019
 Steven Xiarhos 2020

HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT

Elizabeth Young 2020 Chair
 John Alden 2019 Vice Chair
 David Dumont 2020 Clerk
 Marina Atsalis 2019
 David Colombo 2018
 Cheryl Powell 2020 Historical
 Commission Representative
 Timothy Ferreira 2020
 Taryn Thoman 2020

HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT APPEALS COMMITTEE

Alison Alessi 2018 Architect
 Member
 Kevin Bennett 2018 Business
 Member
 Sarah Colvin 2019 Resident of
 Hyannis Member

HYANNIS WATER BOARD

Stephen O'Neil 2018 Chair
 Thomas Holmes 2020
 Deborah Krau 2018
 Harold Tobey 2019
 Vacant 2019

JANE ESHBAUGH COMMUNITY SERVICE AWARD COMMITTEE

Vacant 2020
 Vacant 2018
 Vacant 2018
 Vacant 2018
 Vacant 2019

JOHN F. KENNEDY MEMORIAL TRUST FUND COMMITTEE

Lynne Poyant 2018 Chair
 Robert Jones 2018 Vice Chair
 Mark Ells Indefinite
 Hugh Findlay 2019
 William Murphy 2019

LAND ACQUISITION AND PRESERVATION COMMITTEE

Ann Canedy 2018 Chair
 Farley Lewis 2019 Vice Chair
 Kristine Clark 2020
 Elissa Crowley 2020
 Janet Crystal 2020

Steven Gould 2019
 F.P. Tom Lee 2018
 Phyllis Miller 2018
 Anne Rowland 2018

LIBRARY COMMITTEE

Karen Rezendes 2019 Chair
 Chrystal LaPine 2018 Clerk
 Mark Cote 2017
 Lois Cronin 2018
 Suzanne Kelly 2018
 Patricia Lawlor 2017
 Ed Maddox 2017
 Emily Mezzetti 2019
 Elena Schuck 2017
 Fred Schlipp 2019
 Lili Seely 2018
 Kathy Spirtes 2017
 Margaret Sutphina 2019
 Laurie Young 2019

LICENSING AUTHORITY

Martin E. Hoxie 2020 Chair
 Ronald Semprini 2019 Vice Chair
 David Nunheimer 2021 Clerk
 Larry Decker 2021 Associate
 Commissioner
 Nancy Karlson-Lidman 2020 Associate
 Commissioner

OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE

Paul Richard 2018 Chair
 Carrie Bearse 2018 Clerk
 George A. Jessop, Jr., AIA 2019
 David Munsell, Jr. 2019
 Leslie Wallace 2020

PLANNING BOARD

Mary Barry 2020 Chair
 Stephen Helman 2018 Vice Chair
 Steven Costello 2018 Clerk
 Patrick Foran 2019
 Fred LaSelva 2020
 Jeffrey Swartz 2020

PUBLIC WORKS COMMISSION

Wolfgang Fattler 2018 Chair
 Dr. Paul Canniff 2020 Vice Chair
 Ed Eichner 2018
 Barry Gallus 2020
 Michael VanKleef 2019

RECREATION COMMISSION

Joseph M. O'Brien, Jr. 2019 Chair
 James Tenaglia 2020 Vice Chair
 Brendan Burke 2021
 Tanya Dawson 2021

Renee Dowling 2018
 Rene King 2020
 Katherine Pina 2019

REGISTRAR OF VOTERS

David Jones 2020
 Lucien Poyant 2018
 Ann Quirk Indefinite

RENEWABLE ENERGY COMMISSION

Alison Alessi 2019
 Peter Doyle 2021
 Andrew Jaworski 2018
 Sheila Place 2019
 Jan Rapp 2020
 Gordon Starr 2020
 Stephen Thomas 2019
 Vacant 2018

SANDY NECK BOARD

Thomas O'Neill 2021 Chair
 Ann Canedy 2021
 William Carey 2019
 Nason King 2020
 Robert Lovell 2021
 William Monroe 2019
 Peter Sampou 2020

SCHOLARSHIP COMMITTEE

Joyce Persuittte 2020 Chair
 Janice Cliggott 2020
 Deborah Hill 2019
 John Marsden 2018
 Dr. Nancy Vecchione 2020

SHELLFISH COMMITTEE

Stuart Rapp 2019 Chair
 Richard Haskell 2018 Vice Chair
 Paul Caruso 2019
 Paul Cusack 2018
 Patricia Farinha 2020
 Christopher Freeman 2019
 Linda Romano 2018
 William Shumway 2018
 Albert Surprenant 2020

STEAMSHIP AUTHORITY BOARD OF GOVERNORS

Robert Jones 2018

STEAMSHIP AUTHORITY PORT COUNCIL

Eric Shufelt 2018

TRUST FUND ADVISORY COMMITTEE

William "Bo" Murdoch 2019 Chair

Frances Parks 2020 Clerk
 Debra Blanchette 2020
 Jonathan Gilmore 2019
 Gregory Plunkett 2019
 Jayne Scanlon 2020
 Christopher Ward 2019

WATER POLLUTION CONTROL BOARD

Dr. Paul Canniff 2017
 Ed Eichner 2019
 Wolfgang Fattler 2018

WATER QUALITY ADVISORY COMMITTEE

Mary Barry 2019
 Thomas Cambareri 2019
 Fred Dempsey 2018
 Barry Gallus 2021
 Herbert McSorley 2018
 Sheila Mulcahy 2018
 Vacant 2019

WATER RESOURCES ADVISORY COMMITTEE

Philip Boudreau 2018
 Lindsey Counsell 2020
 Casey Dannhauser 2020
 Fred Dempsey 2020
 Ed Eichner 2018
 Farley Lewis 2020
 Michael Moynihan 2018
 George Zoto 2018

WATERWAYS COMMITTEE

John Meade 2021 Chair
 Frederick Komenda 2019 Vice Chair
 Paul Everson 2020 Clerk
 Peter Cross 2019
 Robert Hazelton 2021

YOUTH COMMISSION

Matthew Hersey 2018 Chair
 Caleb Sonnabend 2018 Vice Chair
 Michael Booth 2018
 George Cole 2019
 Sean Dowling 2019
 Allianna DeBarros 2019
 Connor Levesque 2019
 Reid Mason 2018
 Matthew McCauley 2019
 Ethan Sirhal 2019
 Lt. Jean Challies 2019 Adult Advisor

ZONING BOARD OF APPEALS

Alex M. Rodolakis 2020 Chair
 David A. Hirsch 2020 Vice Chair
 Herbert K. Bodensiek 2019 Clerk
 Jacob Dewey 2021 Regular

Member
 Kyle Evancoe 2021 Associate
 Member
 Mark Hansen 2020 Associate
 Member
 Paul Pinard 2021 Associate
 Member
 Todd Walantis 2019 Associate
 Member

REGIONAL BOARD REPRESENTATIVES

BARNSTABLE COUNTY COASTAL RESOURCES

Dale Saad

CAPE COD COMMISSION

Frederick Chirigotis

CAPE COD COMMUNITY MEDIA CENTER

Sarah Colvin Nelson

CAPE COD REGIONAL TRANSIT AUTHORITY

Mark S. Ells

CAPE COD WATER PROTECTION COLLABORATIVE

Mark S. Ells

CAPE LIGHT COMPACT

David Anthony

HUMAN RIGHTS COMMISSION

Theresa Santos

PORT COUNCIL

Eric Shufelt

STATE ETHICS COMMISSION

William Cole

STEAMSHIP AUTHORITY REPRESENTATIVE

Robert R. Jones

TRUST FUNDS & SCHOLARSHIP COMMITTEES

ENOCH COBB TRUST

Steven G. Heslinga, Trustee

JFK MEMORIAL TRUST FUND

Lynne M. Poyant 2018 Chair
Robert Jones 2018 Vice Chair
Hugh Findlay 2019
J. William Murphy 2019
Mark S. Ells Town Manager

JANE ESHBAUGH COMMUNITY SERVICE AWARD COMMITTEE

William O'Neill 2017

LOMBARD TRUST FUND COMMITTEE

Judge Joseph Reardon, Trustee

SCHOLARSHIP ADVISORY COMMITTEE

Jan Cliggott 2017
Deborah J. Hill 2018
Nancy Jane Vecchione 2017
Mark S. Ells, Town Manager, Trustee

TRUST FUND ADVISORY BOARD

Debra Blanchette Indefinite
Jonathan Gilmore 2018
Wililam J. Murdoch, Jr. 2019
Frances Parks 2017
Gregory Plunkett 2019
Jayne Scanlon 2017
Christopher Ward 2018
T. David Houghton, Legal Advisor



TOWN OFFICIALS

TOWN MANAGER

Mark S. Ells

ASSISTANT TOWN MANAGER

M. Andrew Clyburn

SUPERINTENDENT OF SCHOOLS

Meg Mayo-Brown

DIRECTOR OF FINANCE

Mark Milne, CPA

MUNICIPAL AIRPORT MANAGER

Roland "Bud" Breault

ASSESSING DIVISION

Pamela L. Taylor, Acting Director

TOWN ATTORNEY

Ruth Weil, Town Attorney
T. David Houghton
Charles S. McLaughlin, Jr.

BUILDING

Jeffrey Lauzon, Chief Lead Inspector

CHIEF OF POLICE

Paul MacDonald

COMMUNITY SERVICES

Lynne M. Poyant, Director

CONSERVATION DIVISION

Darcy Karle, Administrator

EMERGENCY PREPAREDNESS DIRECTOR

Paul B. MacDonald, Chief

GOLF DIVISION

Bruce McIntyre, Director

PLANNING & DEVELOPMENT

Elizabeth S. Jenkins, Director

HUMAN RESOURCES

William E. Cole, Director

HYANNIS YOUTH & COMMUNITY CENTER

Joseph Izzo, Program Manager

INFORMATION SYSTEMS

Daniel J. Wood, Director

MARINE & ENVIRONMENTAL AFFAIRS

Daniel Horn, Director and Harbormaster

PUBLIC HEALTH DIVISION

Thomas McKean, Division Manager

PUBLIC WORKS

Daniel W. Santos, P.E., Director

RECREATION DIVISION

Patti Machado, Director

REGULATORY SERVICES

Richard Scali, Director

SENIOR SERVICES

Madeline Noonan, Director

TOWN ENGINEER

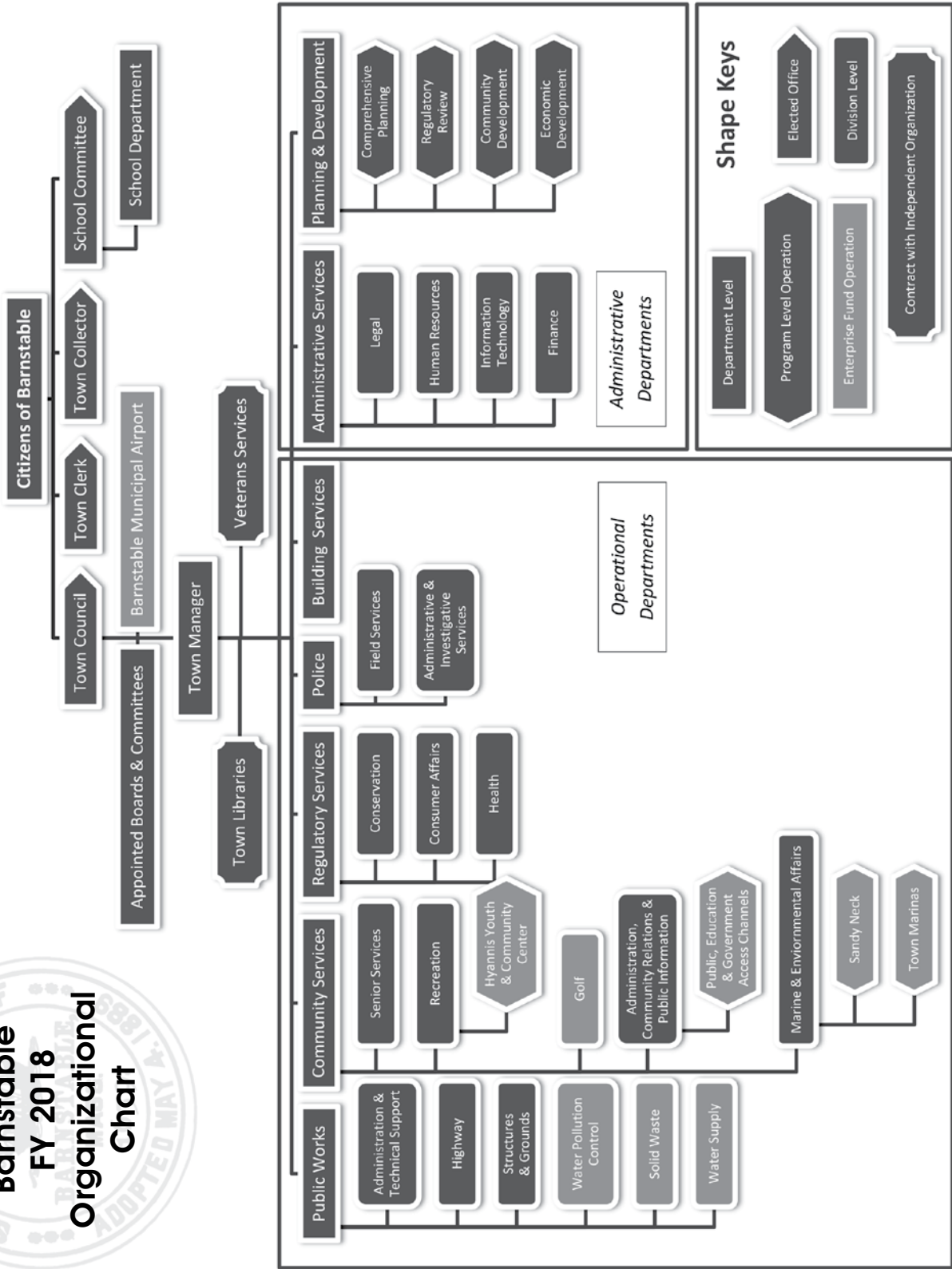
Roger Parsons

TOWN TREASURER

Debra Blanchette

VETERANS SERVICES

Greg Quilty, Major USMC (Ret.)



TOWN COUNCIL

The Town Council is charged with ensuring, protecting, and evolving quality of life issues for our Citizens. To maintain and advance the unique character of our Town, the Council must engage our Citizens and anticipate their needs, while enacting sound fiscal and management policies.

The Town Council is a thirteen-member elected board representing thirteen precincts throughout the seven villages of Barnstable. The Town Council meets biweekly on Thursdays, except for a single meeting in July and August.

EXAMPLES OF COUNCIL LEADERSHIP INITIATIVES IN 2018:

- Appropriated \$315,000 for Design of Phinney's Lane Sewer Expansion
- Appropriated \$402,000 for Design of Long Pond Area Sewer Expansion
- Appropriated \$100,000 for Attucks Lane Pump Station Sewer Expansion
- Appropriated \$701,000 for Pleasant Street Sewer Line Upgrade
- Appropriated \$1,000,000 for Dredging of Cotuit Bay Entrance
- Appropriated \$250,000 for Dredging of Mill Pond
- Appropriated \$4,425,000 for Water Filtration System for Maher Wellfield
- Appropriated \$3,412,500 for Public Road Improvements
- Appropriated \$659,000 for Senior Center Renovations
- Appropriated \$1,050,000 for Water Pipe Replacement and Upgrade
- Appropriated \$555,000 for New Water Well Exploration
- Appropriated \$4,600,000 for Barnstable High School and Intermediate School Fields Upgrades
- Approved Sale of 22 Surplus Town Land Tax Possession Parcels
- Approved Appointment of Matthew Sonnabend as Barnstable Police Chief

MISSION STATEMENT

To provide the best possible services consistent with our budget policy, to respond to the needs of our community and to openly involve all in protecting the unique character and quality of life in the Town of Barnstable.



Pictured above: Newly elected Town Councilors Britt Beedenbender, Paul Neary, Matthew Levesque, and Paula Schnepf swearing in.

The Council appointed 27 new members and re-appointed 56 members to serve in an advisory or regulatory role on the Town's various boards, committees, and commissions. These volunteer boards, committee, and commissions have a vital role in Town government and the Council is grateful for every citizen who has stepped forward to serve our community.



Respectfully submitted,

Eric R. Steinhilber
Town Council President

THANK YOU COUNCILORS CHIRIGOTIS, CROCKER, CUSHING AND NORMAN



The Town Council thanked Town Councilors Fred Chirigotis, Will Crocker, Sara Cushing and John Norman for their years of service to the Town Council at their November 17, 2017 meeting.

Councilor Chirigotis had the distinction of serving as Town Council President from 2009 to 2013.



Councilor Crocker completed his term and continues his work representing the Town of Barnstable in his role as State Representative.

Thank You, Fred, Will, Sara and John for your service to the residents of your individual precincts (4, 6, 10, and 12) and the residents of the Town of Barnstable!





SEVEN VILLAGES

One TOWN... *One* MISSION

“ *Barnstable is truly a unique and complex community.* ”

– Mark S. Ells, *Town Manager*

Our Cape Cod community was rocked by the tragic death in April 2018 of Yarmouth K-9 Sgt. Sean Gannon while serving an arrest warrant in the village of Marstons Mills with members of the Cape Cod SWAT Team and Barnstable Police Department. Our thoughts and prayers are with the Gannon Family, the Town of Yarmouth, Yarmouth Police Department, Barnstable Police Department, Centerville-Osterville-Marstons Mills Fire Department, and all who were so deeply affected by this tragedy.

Fiscal Year 2018 has been another busy year in the Town of Barnstable. This year's Annual Report theme is: *Seven Villages, One Town, One Mission*. With one of the largest and environmentally sensitive geographic areas in the Commonwealth that serves a diverse demographic of residents and visitors, Barnstable is truly a unique and complex community. Barnstable serves as the economic, transportation, health care, education, and government center for the region. We are home to almost 50,000 year round residents. That number more than doubles as our seasonal residents arrive and we welcome millions of visitors to our community as we serve as a vacation destination. Our seven villages, five fire districts, four water districts, seven independent not-for-profit libraries, multiple public and private educational institutions further add to the complexity of Barnstable.

The Barnstable Town Council sets its Strategic Plan in an effort to provide the Town Manager and staff with a community vision focused on protecting the Town of Barnstable's quality of life and unique character, engaging our citizens, and enacting policies that respond to and anticipate the needs of our community. We use the Mission Statement and Strategic Plan as a guide throughout the year in how we prepare and deliver a balanced budget and Town services.

We proceeded with the tasks in the budget action calendar for FY 2019. We commenced review of the organizational structures and resource allocation as they align with the Town Council mission statement, strategic plan and goals for our community. For information on our fiscal year

budgets please view the town's Open Budget website at <http://budget.townofbarnstable.us>.

Cape Cod Regional Technical High School (CCRTHS) presented information on the proposed new \$141 Million CCRTHS on February 6, 2017. The estimated assessment for Barnstable is about \$1.8 million per year for 30 years. The Town Clerks in each community had been contacted about an override vote. The project had to be approved by a majority of voter's district wide – not a majority of member towns. The Town Council does not have to approve to place the vote on a ballot. The district has this authority under the regional agreement. A special election was held on September 19, 2017 giving Barnstable voters the opportunity to authorize the assessment to be excluded from Prop 2½. The Prop 2½ debt exclusion override passed. The vote passed on in all district towns during an October 24, 2017 special election. Finance Director Milne and I met with Cape Cod Tech and the other communities in the Cape Cod Tech's district to discuss financing options for their new high school. The Cape Cod Tech bond advisors provided a series of options for borrowing for the group to review.

...a community vision focused on protecting the Town of Barnstable's quality of life and unique character, engaging our citizens, and enacting policies that respond to and anticipate the needs of our community.

We had cooperative and productive discussions with the County about issues relating to contamination of the Mary Dunn wells. We worked with the County Administrator on receiving authorization to install test wells on the County Farm property for evaluations as a potential future well site.

On August 3rd Town Councilors and I met with Massachusetts Secretary of Energy and Environmental Affairs (EOEEA) Matt Beaton to discuss the potential for future water supply wells to be located on the Massachusetts Department of Fish & Wildlife (MDFW) property in Hyannis. That meeting resulted in a meeting with Commissioner Ronald Amidon and Fish & Wildlife staff on September 13, 2017 in their Westborough office to discuss proceeding with evaluation of the Fish & Wildlife property east/northeast of the Hyannis Water Supply. The meeting resulted in an agreement to proceed with a cooperative evaluation (state and town) of the impacts of future potential water supply wells on the Kettle Ponds in the area. U.S. Geological Survey (USGS) has been engaged by MDFW to provide technical support in evaluating various scenarios of water withdrawal and its effect on the kettle pond system. Tom Camberari, Director of Water Resources for the Cape Cod Commission, will provide assistance as we move forward with evaluating the future potential use of this resource. We met with the MDFW, USGS, Massachusetts Department of Environmental Protection (MassDEP) Water Supply, EOEEA, and Cape Cod Commission staff on December 13, 2017 to discuss future potential water supply wells proposed on the 250 acre parcel northeast of the Hyannis Water System. The meeting included a review of information relevant to the Hyannis Ponds complex, recent hydrogeological investigations in the area, and a general discussion regarding next steps to continue our evaluation of this site for potential future water supply. We anticipate sending an access agreement for the installation of test wells to Fish & Wildlife for review. USGS will develop a draft scope of work for analysis/modeling needed including additional data needed and agreed to distribute before the next meeting for review. Access agreements have been signed by the Town and pending Fish & Wildlife signature to allow for use of existing wells or the installation on new test wells. We also plan to proceed with authorization of the joint agreement between the Town, Fish & Wildlife, and USGS to complete a preliminary assessment of locating potential future public water supply wells on the Fish & Wildlife property.

Our Planning & Development Department launched a redesigned "Business Barnstable" website and a Barnstable Business Guide. The Business Barnstable website is an online resource to assist with new business startup or expansion. The Barnstable Business Guide is a permitting guide for starting a business in Barnstable with links to important permitting, licensing and zoning contacts, forms and checklists.

Our senior management staff is collectively developing a customer service policy and customer survey mechanism in support of our continued efforts to provide the highest quality of service to our residents, businesses and visitors.

On October 5, 2017 the Hyannis HyArts Cultural District was renewed. Barnstable has two cultural districts in Barnstable. Barnstable Village Cultural District is the other district and is in its third year.

We continue our efforts with the Towns of Mashpee and Sandwich on an Inter Municipal Agreement (IMA) for Watershed Permitting in Popponeset Bay and have commenced similar discussions with Yarmouth relative to Lewis Bay. Mashpee and Sandwich are proceeding with the intent to finalize the IMA in the near future. Yarmouth is in the early stages of discussion with Barnstable on this matter.

We have continued our discussions with Vineyard Wind regarding their proposed wind farm installation and the potential to landfall in Barnstable or Yarmouth then connect to the substations in Barnstable. They have requested staff support to evaluate potential routes and locations for substations as well as a letter of interest by the Town. I met with the Yarmouth Town Manager regarding the Vineyard Wind proposed wind farm installation and the potential to landfall in Barnstable or Yarmouth then connect to the substations in Barnstable. We have agreed to coordinate our discussions regarding this proposal as it is in the best interest of our communities. They have requested the Town's support relative to the Zoning Exemption Petition that they have filed with the Department of Public Utilities (DPU) and to enter into negotiations of a Host Community Agreement. We agreed to continue discussions with Vineyard Wind on this proposal. The Energy Facilities Siting Board (EFSB) will conduct a public comment hearing on the Petitions of Vineyard Wind to construct transmission facilities that would interconnect with a proposed off-shore windfarm in federal waters. Specifically, the Vineyard Wind Petitions request EFSB/DPU approval to: (1) install a total of approximately 27 miles of new onshore and offshore 220-kilowatt ("kV") electric transmission line, which would come ashore in Barnstable or Yarmouth, and then travel underground to a new electric substation in Barnstable; (2) construct the proposed new substation in Barnstable; and (3) install a 0.1-mile underground 115 kV transmission line connecting the new substation to the existing Barnstable Substation in Barnstable, Massachusetts.

The Town of Barnstable Police Department (BPD) has been in the process of upgrading its dispatch center. With recent changes in the routing of 911 calls directly to the BPD and the potential to centralize dispatch for both Hyannis Fire and Barnstable Police, improvements are anticipated in response time for both emergency responders. We signed into the Intergovernmental Agreement for Communications, Dispatch and Operations Services with the Hyannis Fire Department in February.

Our Regulatory Services Department sent a letter to all registered Accessory Affordable Apartments stating the following; “The Comprehensive Permit which allows for your Accessory Affordable Apartment requires the apartment (s) to be inspected each year. Beginning January 1, 2018, the Town of Barnstable Health Division will be registering and inspecting all apartments approved under the AAA Program annually. All rental registrations expire by December 31st each year.”

We sent a letter in coordination with our Superintendent of Schools to the Commissioner of Elementary & Secondary Education supporting the approval of an Environmental Science & Technology program at Barnstable High School. We conducted a conference call with the Department of Education in an effort to advance their consideration of approving this program. We have reached out to the Cape delegation for their support as well.

We have met with the Town of Yarmouth Town Manager and staff regarding the Community Compact Cabinet grant we from the state and reviewed a proposed scope of work regarding the regional wastewater options.

The Standard & Poor’s rating and report on our bond sale of \$10.6 million was assigned a AAA rating to this issue and affirmed the AAA on all outstanding debt. We received 10 bids at our bond sale. The low bid came in at 2.73%. This is essentially the same rate we received on our 2017 sale in a rising interest rate market. Our competitiveness in the marketplace resulted in these favorable results.

We are required by Town Charter, state law and bond covenants to conduct an annual financial statement audit. We have received the audited financial statements for the Fiscal Year ending June 30, 2017 and the two accompanying documents – Reports on Federal Awards Programs and a Management Letter. I am pleased to report that the town’s financial statements received an unmodified opinion (or clean opinion) and there are no questioned costs or findings associated with federal grant expenditures. These three documents were added to the Finance Division area of the town’s website.

The team of staff from the Town, in support of the airport’s Request for Proposal for the KMART plaza, continues to meet on a regular basis with airport staff to prepare the Request for Proposals (RFP), develop the form of lease and other critical documents associated with the eventual offer of a lease for the 27-acre KMART plaza to a future developer. Because of the critical role that this parcel plays in Town wide development and planning within the Route 132 corridor and in providing meaningful and predictable financial support to the airport operations, the team has met with the FAA, a number of consultants and land attorneys to make sure that the process is fully vetted.

We met with Governor Charlie Baker, EOEEA Secretary Matthew Beaton, the Cape delegation, Eversource, County and Local officials to discuss the ongoing efforts to respond to severe weather events that result in power outages and other impacts. We agreed to continue the discussion to improve emergency service during such events to improve responsiveness and ensure safety of our residents.

We received notification of our community’s designation as a Housing Choice Community. Designation allows our community access to new financial resources including access to Housing Choice Capital Grants, and preferential treatment for many state grant and capital funded programs.

The Town of Barnstable was informed that it received approval of an Opportunity Zone designation for the census tract which encompasses the historic Main Street corridor, harbor district, four major retail centers, and a regional industrial park. The U.S. Treasury Department informed the Baker-Polito Administration that all of Massachusetts’ Opportunity Zone designations that were submitted by the state have been approved. This decision is the culmination of several months’ engagement with local, state and federal officials, and potential investors, resulting in Governor Baker’s formal recommendation of 138 Opportunity Zone designations, the maximum number allowed under the new program. The federally-approved tracts are located in 79 communities spread across the state. The Opportunity Zone program presents an opportunity for private, tax-advantaged investment into areas of economic need, benefiting both residents living in the zones and private investors. The Opportunity Zone program provides a federal tax incentive for taxpayers who reinvest unrealized capital gains into ‘Opportunity Funds,’ which are specialized vehicles dedicated to investing in Opportunity Zones.

The Town of Barnstable’s Planning & Development Department, in cooperation with the Land Acquisition and Preservation Committee, completed a final draft of the 2018 Open Space and Recreation Plan. The plan allows the community to identify and evaluate goals, challenges, opportunities and priorities for open space protection, land management, and the provision of recreational opportunities. Planning for our Town’s “green infrastructure” of water, land, forests, wildlife habitat, parks, recreation areas, and trails is important to our economic future, community identity, and quality of life. The plan is developed to comply with guidance from the Massachusetts Division of Conservation Services and will be submitted to that agency for approval. The draft plan was supported by input from a community survey (570 completed surveys), three community stakeholder meetings and input from Town staff in multiple departments; and relevant Town Boards, Committees and Commissions. The final draft received all necessary letters of support.

In closing this annual report we could not accomplish our financial/operational agenda without dedicated Town and District employees. Our employees have given their all again this year. The School Committee, School Superintendent and staff have done an extraordinary job in advancing excellence in our school system. We are grateful to our Fire and Water District professionals as they work to preserve and protect our health and safety. County, State, and Federal representatives work with us to bring resources to the local government. Barnstable has a legacy of commitment to others and we are a stronger community because of their service.

Our budgets and resulting municipal services seek to improve the quality of life of our residents, ensure public safety, protect our natural resources, provide a quality public

education system, and deliver government services efficiently. We face the same economic challenges confronting other communities, and through prudent planning, we are able to meet our basic needs. In FY2018, we have again maintained our fiscal stability, spent within our means, and prudently planned for our financial future. Our tasks remain balancing the needs in our community, setting realistic priorities, and providing a climate for a quality of life that addresses Barnstable's needs and is built on respect and opportunity for all.

Respectfully submitted,
Mark S. Ells
Town Manager



Welcome to New Staff

BRIAN FLORENCE APPOINTED TOWN OF BARNSTABLE BUILDING COMMISSIONER

The Town Council ratified the appointment of Brian Florence of Marstons Mills as Building Commissioner. Mr. Florence has over 25 years' experience as a professional manager working in both the private and public sectors with recognized strengths in construction, inspectional services and code enforcement. He worked for the Town of Dennis between 1997-2017. Mr. Florence served as the chair of the Zoning Board of Appeals. He began his new position with the Town on August 14, 2017. He quickly got down to business and reported that Site Plan Review has been streamlined in a manner that attempts to complete a comprehensive review in one or as few meetings as possible. Initial response by applicants has been positive.

BARNSTABLE AIRPORT COMMISSION NAMES KATIE SERVIS NEXT AIRPORT MANAGER

In June 2018, Katie Servis became the first female Airport Manager at Barnstable Municipal Airport since the airport's inception in 1928. She employs 24 full-time staff members in three different departments (Airport Operations, Airport Maintenance and Airport Administration) that manage over 639 acres of runways, taxiways, parking lots, structures and systems. She manages over 15 on-call airport professional firms that assist in the operations, maintenance and development of the airport. She coordinates and works with over 55 on-airport businesses and tenants that employ over 1700 staff.

EDWARD O'NEIL APPOINTED BARNSTABLE TOWN ASSESSOR

The Town Council ratified the appointment of Edward O'Neil of Walpole as Town Assessor. Mr. O'Neil has over 30 years' assessing experience. He worked as Chief Assessor for the City of Medford between 2003-2017. Mr. O'Neil is a Massachusetts Accredited Assessor and holds a Bachelor's Degree from UMASS Boston. Mr. O'Neil began his new position with the Town of Barnstable on October 6, 2017.

MATTHEW SONNABEND NAMED NEW CHIEF OF THE BARNSTABLE POLICE DEPARTMENT

On Friday, May 25th, I announced I was moving forward with the appointment of Deputy Chief Matthew Sonnabend as the next Police Chief for the Town of Barnstable which was subject to approval by Town Council. Deputy Chief Sonnabend has served in the U.S. Army Military Police, Falmouth and Barnstable Police Departments spanning 21 years of law enforcement experience and advancing to Deputy Chief. Deputy Chief Sonnabend was one of two candidates that placed first on the Police Chief Eligibility List resulting from the Assessment Center conducted in February as required by Civil Service and in following Civil Service procedures as required for the hiring of our Police Chief. In making this decision I took into consideration the results of a citizen survey, community stakeholder panel and an individual interview. I brought forward for Town Council ratification Deputy Chief Sonnabend as our next Chief of Police on June 7, 2018.



MATT ELIA - ASSISTANT AIRPORT MANAGER

We welcomed Matt Elia to the team at Barnstable Municipal Airport in FY2018. Matt comes to us with a wealth of experience. His capabilities and aviation experience meet the requirements of the position and he will be a tremendous help in maintaining airfield facilities and working with staff to accomplish our safety related goals – this will be his focus. Matt will also be assisting in developing the airport and finding its true potential.

HYANNIS FIRE DEPARTMENT WELCOME CHIEF PETER J. BURKE, JR.

While the fire districts are not part of the municipality, we were pleased to join the Hyannis Fire Department as they welcomed New Chief Peter J. Burke, Jr. who was sworn in at an Assumption of Command Ceremony on Monday, July 24th. Chief Burke began his fire service career as a junior firefighter in Swansea, MA, his hometown. He joined the nearby Seekonk Fire Department as a career Firefighter/EMT in 2002. During his tenure in Seekonk he developed and coordinated several programs within the department including numerous training efforts to improve firefighter safety. In 2012 Chief Burke accepted the position as Deputy Fire Chief in Barnstable Village. Chief Burke holds a Bachelor's Degree in fire Science from Providence College and a Master's Degree in Emergency Management from Massachusetts Maritime Academy. He is a graduate of the Chief Fire Officer Program jointly conducted by the Firefighting Academy and UMASS Boston's Collins Institute. Chief Burke becomes the 11th Hyannis Fire District Chief since 1896. Chief Burke lives in Barnstable with his wife Jess and three children Brendan, Grace, and Jack.

THANK YOU TO DEPARTING STAFF

Chief Paul MacDonald retired on May 2, 2018 after 37 years of service with the Barnstable Police Department. He served as Chief of Police for 11 years. We wish Chief MacDonald a happy retirement. **Roland "Bud" Breault** retired from the Town of Barnstable after serving as the Airport Manager at Barnstable Municipal Airport since March 1, 2009. Bud was hired as Assistant Department of Public Works Director on August 9, 2004. Prior to his work with the Town of Barnstable, Bud served as a Coast Guard pilot for more than 30 years and as Town Administrator for the Town of Truro for eight years. We wish Bud well in his retirement.



Staff Accomplishments



Photos courtesy of DPW Director Dan Santos.

CONGRATULATIONS TO ASSISTANT DPW DIRECTOR ROB STEEN

Department of Public Works (DPW) Director Dan Santos told us that congratulations are in order for Assistant Director of Public Works, Rob Steen, P.E. on his selection for the rank of Captain in the U.S. Naval Reserves. Rob is a Civil Engineer Corps officer and has proudly served his country for 28 years. He was promoted on Saturday, July 1st, at a ceremony that took place on the U.S.S. Constitution at the Charlestown Navy Yard in Boston. Rob currently serves as the Commanding Officer of the Naval Reserve European Command J4 staff based in Stuttgart, Germany. Congratulations, Rob, and thank you for your service!

CONGRATULATIONS TO RECREATION EMPLOYEES OF THE YEAR

On Monday, July 10th, the Recreation Commission recognized five seasonal employees for their outstanding performance the previous summer. Recognized were: Recreation Assistant -Shane Gardiner; Leisure Program Counselor - Beth McEntee; Beach Assistant - Liam Sives; Gate Attendant – Lauren Zent; and Lifeguard – Elexi “Picabo” Miskiv. Congratulations and Thank YOU for your efforts!



Pictured from left to right: Former Town Clerk Linda Hutchenrider, Town Clerk Ann Quirk and Assistant Town Clerk Janet Murphy.

CONGRATULATIONS TO ASSISTANT TOWN CLERK JANET MURPHY

Congratulations to Assistant Town Clerk Janet Murphy on her graduation from the New England Municipal Clerks' Institute and Academy (NEMCI&A). This Institute and Academy is recognized by the International Institute of Municipal Clerks (IIMC). The Institute is a 3-year program; held each summer for one week over a three year period. The students arrive on a Saturday at Plymouth State University, in Plymouth, NH for a jam-packed week of classes. The class make up is a group of clerks and assistant clerks from all over New England and many times outside of New England who come to work together; taking classes in leadership, motivation, public speaking, finance, and the budget process, to name a few. After graduating from NEMCI&A the student can begin the process of becoming certified through the IIMC program. Town Clerk, Ann Quirk, former Chairperson of the New England Municipal Clerks' Institute and Academy, attended classes with the third year students as their Class Advisor. NEMCI&A is unique, as it is the only Institute and Academy completely run by Clerks for Clerks. Pictured from left to right: Former Town Clerk Linda Hutchenrider, Town Clerk Ann Quirk and Assistant Town Clerk Janet Murphy.

MARINE & ENVIRONMENTAL AFFAIRS STAFF PARTICIPATE IN DIVE DRILL

Harbor staff Derek Lawson and Jarod Smoller participated in an inter-agency dive exercise off of the Hyannis Breakwater on Wednesday, July 19th. The purpose of the exercise is to recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards. Incident Commander was Lt. Chris Adams of the Centerville-Osterville-Marstons Mills Fire Department and Dive Commander was Captain Bill Rex from the Hyannis Fire Department.



RESCUE AT CRAIGVILLE BEACH

While working at Craigville Beach on Tuesday, August 1st at about 4:30pm, Jake Avery was called to duty to perform the Heimlich maneuver on a baby, who was choking. Centerville-Osterville-Marstons Mills (COMM) Chief Mike Winn said, "I received verbal praise from our EMS Crews for your lifeguard who performed the Heimlich maneuver yesterday at Craigville Beach. The words used included "calm" "effective" and "professional" to describe your lifeguard. Nice work!!" Our aquatics staff receive tremendous training from Recreation Director Patti Machado, Assistant Director John Gleason, Aquatics Program Coordinator Tim McGrath and others to ensure that our staff

is well trained. On Thursday, August 3rd, the Caporale Family returned to Craigville Beach for a visit with their favorite lifeguard!

RICHARD SCALI STATE APPOINTMENT

Regulatory Services Director Richard Scali has been selected to participate in the State Alcohol Task Force convened by State Treasurer Deborah Goldberg. The Task Force consists of appointees selected by Treasurer Goldberg, Governor Charlie Baker, Senate President Stan Rosenberg and Speaker of the House Robert DeLeo. Scali says, "It is a great honor to be chosen out of 130 candidates and I look forward to working with this group on ABCC Operations and Resources over the next few months." The purpose of the working groups is to encourage a diverse coalition of stakeholders to openly discuss issues presented to the Task Force through website submissions, position papers and letters, and our six state-wide public hearings in Waltham, Foxborough, Leominster, Northampton, Bourne and Andover. Working group members are expected to actively participate in discussions designed to generate recommendations and proposed action items to improve our state alcohol laws. Each working group will consist of members representing consumers, industry and health care professionals, public officials, business owners and trade groups. Members are expected to take part in 4-6 meetings by the end of September at times and locations to be determined by your working group chair. If you are unable to attend in person, we will provide you with dial-in information for a conference call so you can participate remotely. If you are unable to commit to all meetings, please let us know.

BARNSTABLE LIFEGUARDS TAKE FIRST PLACE IN NON-SURF DIVISION OF CAPE COD LIFESAVING COMPETITION

The Cape Cod Lifesaving Competition was held on Thursday, August 10th at Newcomb Hollow Beach. Town of Barnstable lifeguards (pictured below wearing The Glenna Kohl Fund for Hope Piggy Trot Shirts donated by the Kohl Family) finished in first place in the non-surf division. The Town of Barnstable's lifeguards have been competing in the Cape Cod Lifesaving Competition for over 30 years.





Pictured below: Sgt. Jennifer Ellis, Officer Jason Sturgis and Lt. Jeanne Challies.

BARNSTABLE POLICE DEPARTMENT COMMUNITY IMPACT UNIT RECEIVES RECOGNITION

On Friday, October 6, 2017, Sergeant Jennifer Ellis and Officer Jason Sturgis of the Barnstable Police Department Community Impact Unit were awarded an Official Citation from the Commonwealth of Massachusetts State Senate for The Excellence in Behavioral Service Award. The citation was presented on behalf of the Behavioral Health Provider Coalition of Cape Cod and the Islands by Senator Julian Cyr at the 5th Annual Behavioral Health Summit at the Hyannis Resort and Conference Center. The Community Impact Unit collaborates with multiple local and state agencies to address issues related to homelessness, mental illness, and substance abuse. Sergeant Ellis and Officer Sturgis were recognized for their

dedication, contributions, and positive impact on the Cape and Islands Community. Sergeant Ellis and Officer Sturgis have taken a leadership role in creating a comprehensive systematic approach to increasing the quality of life for their community and bridging the gap between communities and police, ultimately enhancing public safety through cooperation, collaboration and building trust. Pictured below: Sgt. Jennifer Ellis, Officer Jason Sturgis and Lt. Jeanne Challies.

BARNSTABLE COUNTY HUMAN RIGHTS COMMISSION RECOGNIZES BARNSTABLE POLICE DEPARTMENT COMMUNITY IMPACT UNIT AND DEPARTMENT OF PUBLIC WORKS ON INTERNATIONAL HUMAN RIGHTS DAY

On Saturday, December 9th, the Barnstable County Human Rights Commission celebrated International Human Rights Day with their annual breakfast. Members of the Town of Barnstable's Police Department's Community Impact Unit and the Department of Public Works Homeless Camp Clean-up Crews received the Rosenthal Award. Theresa Santos, the Town of Barnstable's representative to Human Rights Commission, presented the award recognizing "these two teams work together in a true attempt to break the cycle of homelessness and secure the connection to much needed services for a incredibly vulnerable population. The remarkable compassion and efforts put forth over the past several years has evolved into an endeavor resulting in the he reduction of numbers of camps overall. The strides that have been made reflect the teams' intent to make sure all people realize that they do matter."

Barnstable Town Councilors John Flores and Paula Schnepf were also at the event. Representing the Police Department: Sgt. Jennifer Ellis, Sgt. Jason Sturgis and Ptl. Brian Jenkins. Representing the DPW: Chris Gonnella, Chris Holden and Mike Engelsen. Rep. David Vieira and Robert Isadore made presentations on behalf of the Massachusetts House and Senate and Congressman William Keating.

KUDOS TO DPW SOLID WASTE'S TRACY REGAZIO

Recently a patron of the Transfer Station's Recycling Center lost a ring while dropping off her recycling. The ring was a family heirloom and had great sentimental value. Solid Waste's Tracy Regazio was successful in relocating the ring by conducting a search of the container where the recycling was placed. The ring was then reunited with a very happy owner! Kudos to Tracy for a job well done!

TOWN CLERK ANN QUIRK RECEIVES ATHENIAN FELLOW DESIGNATION

The International Institute of Municipal Clerks (IIMC) informed Town Clerk Ann Quirk that she has fulfilled all of the requirements to become an Athenian Fellow. The IIMC states, "The Athenians were leaders who invented the idea of



Pictured from left to right: Robert Isadore, Theresa Santos, Rep. David Vieira, Chris Gonnella, Sgt. Jennifer Ellis, Sgt. Jason Sturgis (partially hidden), Chris Holden, Officer Brian Jenkins (partially hidden) and Michael Engelsen.

political democracy, philosophy, logic and rhetoric. They left the world enriched with their ideas. The choice of Athenian in the title of the Leadership Society signals the value of this culture from 2,500 years ago. To be an Athenian Fellow is to hold knowledge and the quest for knowledge in high esteem. Municipal Clerks at their best exemplify Athenian values.” Ann will be recognized for her efforts at the 2018 Annual Conference in May. During last night’s Town Council meeting, Town Council President Eric Steinhilber and Community Services Director Lynne Poyant recognized Ann and her achievement. Congratulations, Ann!

CONGRATULATIONS TO DR. MEG MAYO-BROWN!

Congratulations to Barnstable Public Schools Superintendent Meg Mayo-Brown on receiving her doctorate! School Committee Vice Chair Stephanie Ellis recognized Dr. Mayo-Brown on her accomplishment during this week’s School Committee meeting.

TOWN CLERK ANN M. QUIRK EARNS MASTER MUNICIPAL CLERK DESIGNATION

Congratulations to Town Clerk Ann M. Quirk! Ann has earned the designation of Master Municipal Clerk (MMC), which is awarded by the International Institute of Municipal Clerks (IIMC), Inc. IIMC grants the MMC designation only to those municipal clerks who complete demanding education requirements; and who have a record of significant contributions to their local government, their community and state. The International Institute of Municipal Clerks, founded in 1947, has 14,000 members throughout the United States, Canada and 15 other countries, and the mission of this global non-profit corporation is to enhance the education opportunities and professional development of its diverse membership. In light of the speed and drastic nature of change these days, lifelong learning is not only desirable, it is necessary for all in local government to keep pace with growing demands and changing needs of the citizens we serve. Barnstable can take immense pride in Ann’s educational accomplishments and achievement of this milestone. Congratulations again, Ann! We are proud of your achievement!

ELIZABETH JENKINS CHOSEN AS 40 UNDER 40 HONOREE

Congratulations to the Town of Barnstable’s Planning and Development Director Elizabeth Jenkins for being recognized as one the Cape & Plymouth Business Magazine’s 2018 Class for 40 Under 40! Elizabeth will be honored on Thursday, June 21st at the 40 Under 40 event. We will share more information when it becomes available.



HR DIRECTOR WILLIAM COLE RECEIVES IPMA-HR SENIOR CERTIFIED PROFESSIONAL DESIGNATION

Town of Barnstable Human Resources Director William (Bill) Cole has achieved the prestigious international designation of IPMA-HR Senior Certified Professional (IPMA-SCP) from the International Public Management Association for Human Resources (IPMA-HR). Individuals who earn the IPMA-SCP designation have met the rigorous professional and managerial standards set forth by IPMA-HR, which are designed to recognize excellence in public sector human resources senior level management. Bill has demonstrated to a panel of experts his commitment to advancing the role of public sector human resources by undergoing a thorough review of his experience with an understanding of the importance of behavioral competencies to the role of HR professionals. Congratulations, Bill!

HYANNIS WATER SYSTEM RECEIVES STATE RECOGNITION

During last night’s Town Council meeting, DPW Director Dan Santos shared the news of the Massachusetts Department of Environmental Protection (DEP) recent recognition for outstanding performance in 2017 for our efforts on long term planning to improve the Hyannis Water System, changing plans to mitigate emerging contaminants, and for planning, financing, and constructing corrective measures. In 2005, the Town of Barnstable purchased the Hyannis Water System from a private water company. The Town contracted with an engineering firm to prepare a Water System Master Plan which was completed in April, 2007. The Master Plan projected phased improvements over 30 years totaling \$33.5 million, not adjusted for inflation. The Town implemented the plan, and constructed significant improvements to the sources, treatment, distribution, storage, and operations of the Hyannis Water System. Since 2015, the Town has installed temporary treatment, which was converted to permanent treatment; negotiated, installed and activated interconnections with neighboring water systems (Centerville-Osterville-Marstons Mills (COMM) Water Department and the Town of



Yarmouth); installed chemical treatment at the COMM interconnection; conducted pilot treatment studies; initiated investigations into new sources; and is currently preparing plans for further treatment.

Pictured from left to right:

Stephen Ryan, Executive Director New England Water Works Association (NEWWA)

Hans Keijser, Supervisor DPW Water Supply Division, Town of Barnstable

Marcia Sellitto, Administrative Assistant, DPW Water Supply Division, Town of Barnstable

Michael Gorenstein, Project Manager, DPW Water Supply Division, Town of Barnstable

Martin Suuberg, Commissioner, Massachusetts Department of Environmental Protection (MassDEP)

SUFFOLK UNIVERSITY MASSACHUSETTS MUNICIPAL ASSOCIATION CERTIFICATE PROGRAM GRADUATES EIGHT TOWN OF BARNSTABLE EMPLOYEES



The Massachusetts Municipal Association, Suffolk University, and the Cape Cod Manager's Group partnered to offer a certificate program in Local Government Leadership and Management. This certificate program is designed for municipal employees interested in furthering their career in local government. The classes were held in the Barnstable Town Council Hearing Room 25 Fridays from September 2017 to May 2018. The courses were taught by Suffolk University faculty. Students from neighboring towns, Martha's Vineyard and from across the bridge participated in this year's program. Congratulations are in order for eight Town of Barnstable employees who completed the program: Lt. Jean Challies (Barnstable Police Department); Samantha Garfield (Payroll Coordinator); Chris Gonnella (Grounds Foreman); Janet Murphy (Assistant Town Clerk); Amber Patterson (Legal Assistant); Taryn Peterson (IT - Application Developer / Analyst); Katie Servis (Assistant Airport Manager – soon-to-be Airport Manager); and Dan Santos (DPW Director). We're proud of you! Job well done!

CONGRATULATIONS TO ASSISTANT HUMAN RESOURCES DIRECTOR TAMMY CUNNINGHAM!

At this year's IPMA-HR Eastern Region Conference in Baltimore, MD, Tammy received the Eastern Region President's Award from Eastern Region President Kathy Cappeta. Here is a summary of the award criteria: At the discretion of the current Eastern Region President, this award may be presented to an individual, group, or company who may not be directly involved in the field of Human Resource Administration, but who has made a significant contribution to the goals and activities of the Eastern Region over a period of time. The award consists of a plaque or similar recognition to be presented at the annual Awards Luncheon.



INSIDE BARNSTABLE TOWN GOVERNMENT SESSION #25 GRADUATION

The 25th Session of Inside Barnstable Town Government graduated 31 participants on Thursday, April 12, 2018. The academy is an 11-week commitment with the goal of educating the citizens of Barnstable about the operations of town government, while also obtaining valuable feedback and participation from those citizens participating in the Academy. The program is designed to advance understanding of and participation in civic affairs as well as to increase awareness of the challenges facing municipal government and is facilitated by Sue French and Arthur Caiado. On hand for the graduation ceremony were Town Councilors Debra Dagwan, Paul Hebert and Jessica Rapp Grassetti and Town Manager Mark Ells. Thank You for taking the time to learn about your Town and Congratulations!

Pictured is this session's graduating class.



The members of this year's class are: David Buckley, Diane Caggiano, Carol Charpentier, Art Coyle, Jane Crosby, Lucy Cundiff, Mary Davidson, Violeta Donahue, Dionne Dupuis, Peter Eleftherakis, Susan Eleftherakis, Carolann Gillard, Hector Guenther, John Gild, Frank Guzman, Jonathan Hamelburg, Wil Holden, Monique Ladner, Judy Liuzza, Albert Lucier, Megan Mahoney, Priscilla Merritt, William Merritt, Janet Milkman, Nora Monteiro, Mellissa Morris, Cindy Nickerson, Sarah Nicholson, Angela Ranney, Rodrigo Sena, Dionne Tarr, Doug Tarr, and Bronwen Howells Walsh.





**POLICE
DEPARTMENT**

PURPOSE STATEMENT

The members of the Barnstable Police Department strive to work in partnership with our community in seeking out and solving problems in order to enhance our quality of life. We are committed to preserving the peace and protecting the lives, property and rights of all our citizens through proactive policing strategies.

1200 Phinney's Lane
Hyannis, MA 02601

Mailing Address:
P. O. Box B
Hyannis, MA 02601

Main Non-Emergency Phone:
(508) 775-0387

www.barnstablepolice.com



PATROL

The Patrol Division is the largest segment of the Barnstable Police Department and is responsible for providing police services to the entire community, as well as operating a 24 hour 911 communication center capable of providing emergency medical dispatch services to those in need.

During FY2018 the Division logged 60,506 calls for service; however, personnel assigned to the dispatch center actually processed a total of 2,399 walk-in complaints and 77,850 phone calls for a total of 80,249 interactions. The phone calls were composed of 39,184 non-emergency and 38,666 emergency (911) calls.

Some other highlights of the past year include:

- The department entered into an agreement with Hyannis Fire Department to establish a Public Safety Communications Center for the purpose of providing improved communications for Emergency Medical Dispatch, 911/PSAP, and more efficient dispatching of Police, Fire, and Medical calls. With this collaboration, the BPD has a newly updated communications center, 14 new civilian dispatchers, three of whom are funded by Hyannis Fire as part of the agreement. Hyannis Fire also provides all infrastructure and equipment required to dispatch fire apparatus. All other fire departments in the Town of Barnstable still continue to dispatch their own fire calls.
- Processed 1,411 'on view' arrests, 709 summonses, 608 protective custodies, and 475 warrant attempts.
- Performed 16,218 security checks of areas at potential risk of crime and investigated 3,082 suspicious activity calls.
- Handled 3,169 medical emergency calls, 1,346 well being checks, 175 Section 12 (mental health), 118 Section 35 (alcohol) services, and 187 overdoses.
- Responded to 1,462 commercial and 1,719 residential alarms.

- Responded to 2,314 motor vehicle accidents. 1,722 accidents were property damage only, 330 were hit and run, 202 resulted in injury, and 1 was fatal.
- Officers conducted 6,700 motor vehicle stops, issued 2,766 citations, investigated 947 traffic complaints and conducted 543 various traffic enforcement activities.

Calls for Service By Village FY'16 through FY'18

Village	FY16	FY17	FY18	Chng. 17-18
Barnstable	3,062	3,178	2,817	-11%
W. Barnstable	1,881	1,507	1,441	-4%
Centerville	6,135	6,426	6,148	-4%
Osterville	3,028	2,967	2,391	-19%
Marstons Mills	4,841	4,676	4,123	-12%
Cotuit	2,678	2,640	2,514	-5%
Hyannis	39,860	44,354	41,072	-7%
<i>Totals:</i>	<i>61,485</i>	<i>65,748</i>	<i>60,506</i>	<i>-8%</i>

Part I Crimes FY'16 through FY'18

Crime	FY16	FY17	FY18	Total	Chng. 17-18
Murder	2	2	1	5	-50%
Rape	28	28	18	74	-36%
Robbery	21	13	14	48	8%
Agg. Assault	273	126	142	541	13%
Burglary	175	99	74	348	-25%
Larceny	583	491	410	1484	-16%
M.V. Theft	37	19	21	77	11%
<i>Totals:</i>	<i>1,119</i>	<i>778</i>	<i>680</i>	<i>2,577</i>	<i>-13%</i>

INVESTIGATIVE SERVICES

NARCOTICS UNIT

The Narcotics Unit's work primarily involves the investigation of the sale and use of illegal narcotics and prescription drugs. The interdiction and proactive attack of

the drug trade is of the utmost importance to the health, safety, and well-being of the community. The Narcotics Unit works in conjunction with the United States Drug Enforcement Administration Task Force, the Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF), and other agencies that often involve intricate and lengthy investigations that target the root of the drug trade within the Cape Cod Community.

During FY18 two separate and significant investigations uncovered a Fentanyl trafficking and distribution ring out of New Bedford, MA with a distributor to drug dealers in Plymouth and Barnstable Counties. Another case involved a Fentanyl “stash house” in the mid-Cape area, which uncovered Fentanyl packaging materials as well as a loaded 9mm pistol and a loaded .22 caliber revolver. Both cases resulted in arrests and indictments. These two cases exemplify important and successful cases solved during FY18.

FY18 BPD NARCOTICS UNIT DATA

Arrests:		294
	Search Warrants:	35
	Undercover Drug Purchases	77
	BPD/DEA	
Seizures:		
	Vehicles:	6
	Cash	\$75,050
Drugs:		
Fentanyl	405 Grams – Street Value	\$81,000
Cocaine	635 Grams – Street Value	\$63,500
Heroin	182 Grams – Street Value	\$36,400
Marijuana	25 Pounds – Street Value	\$80,000
Oxycodone	375 Pills – Street Value	\$13,125

COMMUNITY IMPACT UNIT (CIU)

The Community Impact Unit (“CIU”) partners with multiple social service agencies to address the adverse effects of homelessness, mental illness, and alcohol/drug addiction (the target population) by focusing on Public Health & Safety, Quality of Life, and Housing in the Town of Barnstable. During FY18 the CIU:

- Coordinated monthly multi-agency meetings of the Barnstable Community Crisis Intervention Team (CCIT) and weekly meetings with the Street Outreach Team to coordinate outreach to their target population
- Broadened its mission in the fall 2017 to include participation in the weekly Barnstable District Court “Drug Court” sessions
- Added a full-time officer to the HYCC

- In November 2017, collaborated with the National Alliance for Mental Illness of Cape Cod & the Islands to coordinate Community Crisis Intervention Team Training to local first responders and social service agencies.
- Two street crimes officers continue to balance the efforts of the CIU with strict enforcement of disorder and public nuisance crimes.
- Employed ten (10) Community Service Officers for the 2018 summer season.
- To date, trained 63% of the Barnstable Police Department in Mental Health First Aid and coordinated the certification of 17 officers in Community Crisis Intervention Team Training;
- The following recognitions were made in FY18: October 2017, Sgt Jennifer Ellis and Sgt Jason Sturgis received an Official Citation from the Massachusetts Senate for “Excellence in Mental Health Service”; In December 2017 the CIU was granted The Barnstable Human Rights Commission 2017 Rosenthal Award; and at the Barnstable County Human Rights Annual Breakfast, the CIU was presented with an Official Citation from the Massachusetts Senate, an Official Citation from the Massachusetts House of Representatives and a Certificate of Special Congressional Recognition for their “work with the homeless and persons with mental illness.”

POLICE RECORDS

- 844 Firearms applications were reviewed and processed from July 1, 2017-June 30, 2018 resulting in \$66,575 in fees collected, of which \$16,862.50 was retained by the Town and the remainder was submitted to the Commonwealth of Massachusetts.
- The Department transitioned to a bar coding system to track all property/evidence.

POLICE ADMINISTRATION

EXECUTIVE SERVICES DIVISION:

School Resource Officers:

Following the active shooter scenario that occurred on February 14, 2018 in Parkland, Florida, the Town and School Department in Barnstable felt it was important to increase the number of School Resource Officers at Barnstable High School and Barnstable Middle School from 1 to 3 as a temporary plan until a more extensive plan could be implemented for training, personnel and budgeting of a redesigned program that utilizes best practices from across the Country.

Personnel Selection/Background Investigation Unit

- 8 police candidate backgrounds/5 hires
- 184 civilian dispatcher applicants/39 interviews/26 backgrounds/12 hires
- 52 Community Service Officer applicants/13 interviews/12 backgrounds/10 hires
- 8 Hyannis Fire Department candidate backgrounds
- 2 intern backgrounds
- 1 mechanic background
- 1 volunteer background

Training Highlights

- Hired and trained 12 civilian dispatchers who attended a 5-week long dispatch academy at the State 911 headquarters in Middleborough, MA
- Three Officers attended Faith-Based Security training conducted at the US Attorney General’s Office
- BPD hosted the third of an FBI LEEDA (First Line Leadership) Trilogy class. These classes provide high level training for all personnel in the area of supervision and leadership.
- The Department moved their training in-house for CPR and Stop-the-Bleed training, which is now conducted by certified instructors from our sworn staff. The Department also invested in the equipment needed to teach the classes in-house.
- In April, voluntary training was offered to all members of the Department and to members of the Yarmouth Police Department in a course in the concept of Extreme Ownership conducted by Echelon Front.

Professional Standards

The function of Professional Standards is to ensure that members of the Department maintain the highest levels of integrity and professionalism in the delivery of services to the community. The office investigates complaints of police misconduct including policy, rule, and criminal violations. Below is a summary of complaints from July 1, 2017 – June 30, 2018

OUTCOME	NUMBER
SUSTAINED	4
PARTIALLY SUSTAINED	3
NOT SUSTAINED	5
UNFOUNDED	2
EXONERATED	4
WITHDRAWN	2
OPEN/PENDING	1
TOTAL	21

In conclusion, as a new Chief, I would like to first thank our outgoing Chief Paul MacDonald for his 37 years of dedicated service. I would also like to thank all the members of the Barnstable Police Department both sworn and civilian, whose assistance and support have been invaluable in my new role as Chief of Police. Their collective dedication and professionalism make meeting all of our important policing challenges and initiatives possible. I would also like to thank the members of the community including but not limited to our police volunteers, the Town Council, the Bluecoats of Barnstable, the Greater Hyannis Chamber of Commerce, the Hyannis Main Street Business Improvement District, Village and Civic Associations and private businesses and citizens who continually work in partnership with the department to enhance the quality of life throughout the Town of Barnstable.



Respectfully submitted,
 Matthew K. Sonnabend
 Chief of Police



**ADMINISTRATIVE
SERVICES**

PURPOSE STATEMENT

To provide the citizens of the Town of Barnstable with election, licensing, registration, records and preservation services as required by Massachusetts General Laws, the Constitution of the United States, and the Code of the Town of Barnstable in a consistent, courteous, accurate and efficient manner.

This year we recorded:

831	Births in Barnstable	
110	Resident Births (births occurring outside of Barnstable to residents of Barnstable)	
824	Deaths in Barnstable	
126	Deaths of Barnstable residents occurring in other communities	
495	Marriages	
549	Marriage Intentions	
237	Affidavits of Correction to Amend	
1	Homebirths	
1	Delayed Record of Birth	
0	Out of Commonwealth Birth	
824	Burial Permits Issued	
Total Vital Records Sold (B, D, M)		\$134,959.00
	Business Certificates and changes	\$ 16,300.00
	Dog Licenses Neutered, Non Neutered, Late Fees	\$ 31,922.00
1,073	New Voters Registered	
12,964	Requested Changes Made to Voter System	
10,149	Deleted/Moved/Deceased Voters	
41	Raffle Permits Issued	\$ 410.00
	Annual Registrations for Flammable Liquids	\$ 6,413.20
	Utility Pole and Conduit Recordings	\$ 640.00

Along with the above activity:

- We held a Town Preliminary Election in September of 2017 and the Town Election in November of 2017. The results of all elections will be appended to this report.
- We bound all current vital records and Town Council Records and had more ancient books deacidified and re-bound.
- Following this report will be a listing of all items as recorded by this office for the Town Council, as well as the aforementioned election results.
- Big thanks go to all the wardens, poll workers, DPW workers, police and facility managers, who work so hard to make the election seasons flow smoothly. Currently, Lucien Poyant, Kathryn Shaughnessey and David Jones join me on the Board of Registrars, and I thank them and my Elections Supervisor Susan Greenlaw for all their work as well.
- My office would not operate without the expertise of Janet Murphy, Assistant Town Clerk; Leslie Steers, Vitals Supervisor; Janet Logan, Records Management Supervisor; and Susan Maffei, Licensing Supervisor.
- Our hope, as always, is to serve you the customer in a quick and efficient manner.



Respectfully submitted,
 Ann M. Quirk, MMC/CMMC
 Town Clerk

TOWN OF BARNSTABLE ELECTION RESULTS														
DATE 11/7/17												33,527		
Town Election														
PRECINCTS														
	1	2	3	4	5	6	7	8	9	10	11	12	13	
Member of the School Committee:														
Four Years														
Margaret M. Weber	176	189	82	372	172	418	162	70	39	91	206	322	104	2,403
Stephanie L. Ellis	166	176	85	355	166	386	160	73	36	90	198	300	100	2,291
Write-ins	5	3	2	6	5	3	0	0	1	5	1	2	6	39
Blanks	85	100	51	297	83	345	90	43	26	46	113	264	62	1,605
TOTAL	432	468	220	1,030	426	1,152	412	186	102	232	518	888	272	6,338
Town Clerk														
Ann M. Quirk	182	203	96	390	189	477	178	86	42	105	229	351	113	2,641
Write-ins	2	4	2	3	4	2	1	0	2	1	1	1	3	26
Blanks	32	27	12	122	20	97	27	7	7	10	29	92	20	502
TOTAL	216	234	110	515	213	576	206	93	51	116	259	444	136	3,169
Member of the Housing Authority														
Michael Sweeney, Jr.	162	173	84	330	161	391	166	73	42	87	199	311	100	2,279
Richard A. Cross, Jr.	164	179	81	335	172	370	146	65	34	87	195	285	100	2,213
Write-ins	4	3	3	0	4	2	0	0	0	1	1	2	6	0
Blanks	102	113	52	365	89	389	100	48	26	57	123	290	66	1,820
TOTAL	432	468	220	1,030	426	1,152	412	186	102	232	518	888	272	6,338

Member of the Town Council Precinct 2	
Eric R. Steinhilber	193
Write-ins	10
Blanks	31
Total	234

Member of the Town Council Prec. 4	
Michael J. Moynihan	154
Britt S. Beedender	355
Write-ins	1
Blanks	5
Total	515

Member of the Town Council Prec. 6

Paul C. Neary										351
Deborah G. Converse										220
Write-ins										0
Blanks										5
Total										576

Member of the Town Council Precinct 8

Debra Sumpter Dagwan										84
Write-ins										0
Blanks										9
Total										93

Member of the Town Council Prec. 10

Matthew P. Levesque										102
Write-ins										2
Blanks										12
Total										116

Member of the Town Council Prec, 12

Paula K. Schnepf										248
John T. Norman										194
Write-ins										1
Blanks										1
Total										444

QUESTION #1 - CHARTER

Yes	153	144	74	292	156	342	133	61	33	75	170	273	86	1992
No	53	73	33	182	50	193	68	27	17	36	78	118	44	972
Blank	10	17	3	41	7	41	5	5	1	5	11	53	6	205
Total	216	234	110	515	213	576	206	93	51	116	259	444	136	3169

QUESTION #2-POWER PLANT

Yes	180	207	95	450	183	486	176	82	44	110	229	386	130	2758
No	22	21	11	34	25	57	19	6	4	3	25	29	4	260
Blank	14	6	4	31	5	33	11	5	3	3	5	29	2	151
Total	216	234	110	515	213	576	206	93	51	116	259	444	136	3169

**Preliminary Election
September 5, 2017**

Precinct 12

- 1. Paula Schnepf 112
- 2. John Norman 85
- 3. Marc Brunco 40

Top (2) two candidates will be on the November 7th ballot

Special Town Election September 19, 2017
Question - Debt Exclusion

OFFICIAL

PRECINCTS

	one	two	three	four	five	six	seven	eight	nine	ten	eleven	twelve	thirteen	TOTAL
YES	198	151	69	176	163	124	210	59	34	77	214	165	109	1749
NO	86	77	35	71	86	76	104	28	19	41	147	79	41	890
	284	228	104	247	249	200	314	87	53	118	361	244	150	2639

OFFICIAL

CAPE COD TECH SCHOOL BUILDING QUESTION

PRECINCTS

	one	two	three	four	five	six	seven	eight	nine	ten	eleven	twelve	thirteen	TOTAL
YES	243	212	102	234	202	207	253	69	56	149	223	162	156	2268
NO	99	98	42	89	101	77	103	43	20	58	124	85	50	989
Total	342	310	144	323	303	284	356	112	76	207	347	247	206	3257



2017-006 Approve The Conservation Restriction Between Barnstable

RESOLVED, that the Town Council approve the Conservation Restriction between Barnstable Land Trust, Inc. (grantors), and The Compact of Cape Cod Conservation Trusts (grantee), over approximately 1.87 acres of land on 0 Slate Lane, Barnstable Ma, Map 317 Parcel 043 Lot 002, for the purposes of preserving open space, water quality, and rare species habitat

07/21/2017

PASSES UNANIMOUS

2017-008 Appropriation And Loan Order In The Amount Of \$2,077,481.00

ORDERED: That the sum of Two Million Seventy-Seven Thousand Four Hundred Eighty-One Dollars and No cents (\$2,077,481.00) be appropriated for the purpose of funding the rehabilitation and reconstruction of Runway 15-33, replace Runway 15-33 Visual Approach Slope Indicator (VASI) with Precision Approach Path Indicator (PAPI), re-align a portion of Taxiways Bravo and Charlie, and replace emergency back-up generator in the airfield lighting vault at the airport; to be added to the amount appropriated under Council Order 2016-090, and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$2,077,481.00 to be added to the borrowing authorization under Council Order 2016-090; and furthermore, that the Barnstable Municipal Airport Commission is authorized to contract for and expend the appropriation made available for these purposes, and be authorized to accept any grants or gifts in relation thereto.

08/17/2017

PASSES 12 YES, 1 ABSENT

2017-009 Appropriation Order In The Amount Of \$163,800.00 Community Preservation

ORDERED: That, pursuant to the provisions of the Community Preservation Act, G. L. c 44B, the sum of One Hundred Sixty-three Thousand Eight Hundred and NO/100 (\$163,800.00) dollars be appropriated and transferred from the undesignated amount in the Community Preservation Fund and that the Town Manager is authorized to contract for and expend the appropriation made available for preservation, rehabilitation and restoration work on the historic resource consisting of the Centerville Recreation Building, 524 Main Street, Centerville, including the replacement of failed metal windows with historic wood replicated windows, installation of schoolhouse lighting and the repair of the ceilings subject to oversight by the Community Preservation Committee

08/17/2017

PASSES UNANIMOUS

2018-001 Resolve Allowing Mark S. Ells, Town Manager To Continue Teaching At Cccc

RESOLVED: That according to Section 8 of the Town Manager Contract Agreement between the Town of Barnstable and Mark S. Ells, the Barnstable Town Council does hereby approve Mark S. Ells to continue teaching at Cape Cod Community College for the period of July 1, 2017 to June 30, 2018

07/20/2017

PASSES UNANIMOUS

2018-002 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member Board/Committee/Commission: Golf Committee: John Cookson, 85 Waters Edge Road, Marstons Mills, as a regular member to a term expiring 06/30/20; Fred Parker, 50 Osprey Drive, Cotuit as a regular member to a term expiring 06/30/20; Disability Commission: Linda McKinney, 327 Lake Elizabeth Drive, Centerville as a regular member to a term expiring 06/30/20; Renewable Energy Commission: Sheila Place, 583 Whistleberry Drive, Marstons Mills as a regular member to a term expiring 06/30/19

08/17/2017

PASSES UNANIMOUS

2018-003 Reappointments To A Board/committee/commission

RESOLVED: That the Town Council reappoint the following individuals to a multiple-member Board/Committee/Commission: Hyannis Main Street Waterfront Historic District Commission: Taryn Thoman as a regular member to a term expiring 06/30/20; Brenda Mazzeo as a regular member to a term expiring 06/30/20; Paul Arnold as a regular member to a term expiring 06/30/20; Library Committee: Lois Cronin as a regular member to a term expiring 06/30/18; Suzanne Kelly as a regular member to a term expiring 06/30/18; Chrystal Lapine as a regular member to a term expiring 06/30/18; Planning Board: Mary Barry as a regular member to a term expiring 06/30/20; Zoning Boards of Appeals: Matthew Levesque as a regular member to a term expiring 06/30/20

08/17/2017

PASSES UNANIMOUS-AS
AMENDED

2018-004 Authorizing The Town Manager To Execute A Regulatory Agreement

ORDERED: That the Town Manager is authorized pursuant to Section 168-5, General Ordinances of the Code of the Town of Barnstable (the "Code"), to enter into and execute a Regulatory Agreement between the Town of Barnstable and Rockland Trust Company, for the property 765 Main Street, Hyannis, 1.25 acres, shown on Town of Barnstable Assessor's Map 290 as Parcel 098, and which is more particularly described in the deed recorded with the Barnstable County Registry of Deeds in Book 26821, Page 142 as filed with the Barnstable County Registry District of the Land Court (hereafter, the "Property"); and permitting the redevelopment of the Property and granting the requested zoning relief and approval under Chapter 112, Article I of the Code pursuant to and as described in this Regulatory Agreement.

07/20/2017

PASSES 11 YES

2018-005 Acceptance Of A Grant In The Amount Of \$1,400 From Gay And Lesbian Equity

RESOLVED: That the Town of Barnstable hereby accepts a grant of \$1,400 from the Gay and Lesbian Equity Fund (GALE) Fund to support the continuation of Lesbian, Gay, Bisexual, Transgender (LGBT) programming at the Barnstable Senior Center and does hereby authorize the Town Manager to contract for and expend said funds for that purpose

07/20/2017

PASSES UNANIMOUS

2018-006 An Act Relative To The Use Of Certain Land In The Town Of Barnstable

RESOLVED that the Town Manager submit a petition to the Great and General Court of the Commonwealth for a Special Act to regulate and restrict the use of land and structures for educational purposes by a nonprofit educational corporation within residential district as follows:

"AN ACT RELATIVE TO THE USE OF CERTAIN LAND IN THE TOWN OF BARNSTABLE WITHIN RESIDENTIAL DISTRICTS

Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of the same, as follows.

Section 1 Notwithstanding any general or special law to the contrary, including Section 3 of chapter 40A, the town of Barnstable is hereby authorized to regulate and restrict the use of land and structures for educational purposes owned or leased by a nonprofit educational corporation within all residentially zoned districts.

Section 2: This act shall take effect upon passage.

07/20/2017

PASSES 10 YES, (Chirigotis recused)

2018-007 Extension Of Time For Unencumbered Capital

RESOLVED: That the Town Council hereby extends the expiration date to June 30, 2020 in accordance with Chapter 86 §4 of the Town's General Ordinances for certain specific appropriations as follows: See Town Clerk for full Text)

07/20/2017

PASSES 10 YES (CHIRIGOTIS OFF DAIS)

2018-008 Appropriation And Loan Order In The Amount Of \$2,077,481.00

ORDERED: That the sum of Two Million Seventy-Seven Thousand Four Hundred Eighty-One Dollars and No cents (\$2,077,481.00) be appropriated for the purpose of funding the rehabilitation and reconstruction of Runway 15-33, replace Runway 15-33 Visual Approach Slope Indicator (VASI) with Precision Approach Path Indicator (PAPI), re-align a portion of Taxiways Bravo and Charlie, and replace emergency back-up generator in the airfield lighting vault at the airport; to be added to the amount appropriated under Council Order 2016-090, and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$2,077,481.00 to be added to the borrowing authorization under Council Order 2016-090; and furthermore, that the Barnstable Municipal Airport Commission is authorized to contract for and expend the appropriation made available for these purposes, and be authorized to accept any grants or gifts in relation thereto

08/17/2017

PASSES 12 YES

2018-009 Appropriation Order In The Amount Of \$163,800.00 Community Preservation

ORDERED: That, pursuant to the provisions of the Community Preservation Act, G. L. c 44B, the sum of One Hundred Sixty-three Thousand Eight Hundred and NO/100 (\$163,800.00) dollars be appropriated and transferred from the undesignated amount in the Community Preservation Fund and that the Town Manager is authorized to contract for and expend the appropriation made available for preservation, rehabilitation and restoration work on the historic resource consisting of the Centerville Recreation Building, 524 Main Street, Centerville, including the replacement of failed metal windows with historic wood replicated windows, installation of schoolhouse lighting and the repair of the ceilings subject to oversight by the Community Preservation Committee.

08/17/2017

PASSES UNANIMOUS

2018-010 Transfer Order Of \$68,499.11 For The Lombard Park And Field

ORDERED: That the sum of \$68,499.11 be transferred from the following completed capital projects and added to the amount of funds appropriated under Council Order 2016-133 Lombard Park and Field Improvement Project:

- 2014-112 Veterans Beach Parking Lot \$8,850.26
- 2014-105 Alum Treatment-Lovell's Pond 172.75
- 2014-068 Comprehensive Building Assessment 1,730.00
- 2013-116 Highway Facility Improvement Design 17,328.52
- 2013-116 Osterville Community Building Improvements 479.57
- 2013-112 Fanwort Removal 6,750.00
- 2013-111 Hydrilla Control 28,384.14
- 2012-097 S & G Building - Sewer 624.80
- 2011-069 Dredge-Blish Point Boat Ramp 92.25
- 2010-110 Roof Repairs 200 Main St. 4,086.82
- Total \$68,499.11

07/20/2017

PASSES UNANIMOUS

2018-011 Resolve To Change Precinct Eleven (11) Polling Location To Wbfd

RESOLVED: The Barnstable Town Council does hereby change the polling location for Precinct Eleven (11) to the West Barnstable Fire Station located at 2160 Meetinghouse Way, West Barnstable, MA 02668.

07/20/2017

PASSES UNANIMOUS

2018-012 Resolve To Approve The Appointment Of Brian Florence As Building Comm

RESOLVED, that the Town Council hereby approves the appointment by the Town Manager of the Brian Florence as the Town of Barnstable Building Commissioner

07/20/2017

PASSES UNANIMOUS

2018-013 Confirmation Of Appointment Of Michael Andrew Clyburn Trustee

RESOVLED: That the Town Manager, pursuant to the provisions of M.G.L. c. 44 §55C and Section 241-47.1(u) of the Code of the Town of Barnstable is authorized, subject to confirmation of the Town Council, to appoint the Trustees of the Affordable Housing/Growth and Development Trust Fund Board, and the

2018-014 Amending Chapter 240 Of The Zoning Ordinance To Limit Land Clearance

ORDERED:
Section 2.

That Chapter 240, Article V, Section 240-44.2(L)(2) of the Zoning Ordinance is hereby amended by adding subsections a through c thereunder as follows:

- a. Land clearing is prohibited within 800 feet from the outer boundary of any Zone I protective radius around a public water supply well or Wellfield established by 310 CMR 22.
- b. FOR FULL TEXT SEE TOWN CLERK)

08/17/2017

PASSES 12 YES AS AMENDED

2018-015 Acceptance Of A Fiscal Year 2017 Sustained Traffic Enforcement

RESOLVED: That the Town Council hereby accepts a Sustained Traffic Enforcement Program (STEP) Grant award in the amount of \$17,848 from the Executive Office of Public Safety and Security, Highway Safety Division

08/17/2017

PASSES UNANIMOUS

2018-016 Appropriation And Loan Order Rescissions

ORDERED: That the following previously approved appropriation and loan orders be rescinded:

- Council Order Amount
- 2015-123 Replacement of Snow Removal Equipment \$1,075,000
- 2016-091 Heavy Duty Vehicle Replacement \$100,000

08/17/2017

PASSES UNANIMOUS

2018-017 Authorizing The Town Manager To Execute A Regulatory Agreement

ORDERED: That the Town Manager is authorized pursuant to Section 168-5, General Ordinances of the Code of the Town of Barnstable (the "Code"), to enter into and execute a Regulatory Agreement between the Town of Barnstable and Shoestring Properties, LP, for the properties at 110 School Street and 53 South Street, Hyannis, shown on Town of Barnstable Assessor's Map 326 as Parcels 121 and 125, as shown on a plan recorded at the Barnstable County Registry of Deeds in Plan Book 642, Page 74 as the "West" and "North" parcels (hereafter, the "Property"); and permitting the redevelopment of the Property and granting the

2018-018 Acceptance Of A Grant Renewal In The Amount Of \$42,615

RESOLVED: That the Barnstable Town Council does hereby accept a grant renewal in the amount of \$42,615 from the Massachusetts Department of Mental Health entitled: Training and Technical Assistance Centers, CIT Programs and Other Innovative Police-Based Behavioral health Jail Diversion Program Grant.

08/17/2017

PASSES UNANIMOUS

2018-019 Appropriation Order In The Amount Of \$200,000.00 Community Preservation

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c 44B, the sum of Two Hundred Thousand and No/100 (\$200,000.00) Dollars be appropriated and transferred from the amount set aside for Community Housing in the Community Preservation Fund; and that the Town Manager is authorized to expend the amounts appropriated to continue support of the Accessory Affordable Apartment Community Preservation Act (CPA) Loan Program originally funded by appropriation of \$200,000.00 on February 28, 2013 under agenda item number 2013-072 which has been fully expended and execute, deliver, accept and record any documents for the purposes authorized herein.

09/07/2017

12 YES - PASSES

2018-020 Appropriation Order In The Amount Of \$84,284.00 Community Preservation

ORDERED: That, pursuant to the provisions of the Community Preservation Act, G. L. c 44B, the sum of Eighty-Four Thousand Two Hundred Eighty-Four and NO/100 (\$84,284.00) be appropriated and transferred from the amount set aside for historic preservation in the Community Preservation Fund and that the Department of Public Works is authorized to contract for and expend the appropriation made available for preservation, rehabilitation and restoration work on the historic resource consisting of the Burgess House and Barn buildings, 559 Route 149, Marstons Mills, including the restoration of existing windows, foundation work, replacement of gutters and downspouts, replication wood picket fence, American Disability Act (ADA) walks and building access, and lighting

09/07/2017

PASSES 12 YES

2018-021 Appropriation Order In The Amount Of \$78,024.00 Community Preservation

ORDERED: That, pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the sum of Seventy-Eight Thousand Twenty-Four and NO/100 (\$78,024.00) dollars be appropriated and transferred from the amount set aside for historic preservation in the Community Preservation Fund, and that the Town Manager is authorized to expend the amount appropriated Community Preservation Commission for the purpose of preserving the historic Barnstable Patriot Newspaper by digitizing the remaining copies held by the Sturgis Library to be bound by restrictions, easements or other security for public benefit.

09/07/2017

PASSES 12 YES

2018-022 Petition Submitted By Voters Of The Town Of Barnstable Re'g Non Binding ?

ORDERED: That the Town Council directs the Town Clerk to cause the following nonbinding public opinion advisory question to be placed on the ballot for the Town election to be held on November 07, 2017

Should the people of the Town of Barnstable, MA direct the town's government to communicate with Governor Baker to employ all means available to ensure spent nuclear fuel generated by the Pilgrim Nuclear Power Station be placed in secure dry casks as soon as technically feasible and consistent with the highest standards, ready to be moved to a permanent federal facility when available in order to protect the health, welfare, and economic interests of the Town of Barnstable, MA and its inhabitants and visitors?

Yes _____
No _____

08/17/2017

PASSES UNANIMOUS

2018-023 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member Board/Committee/Commission: Cultural Council: Lynne Belifore, 291 River Road, Marstons Mills as a regular member to a term expiring 06/30/20; Human Services Committee: Deborah Krau, 10 Pram Road, Hyannis as a regular member to a term expiring 06/30/19; Planning Board: Jeffrey Swartz, 132 Scudder Bay Circle, Centerville, as a regular member to a term expiring 06/30/20; Youth Commission: Sean Dowling, c/o Hyannis Youth and Community Center, Hyannis as a regular member to a term expiring 06/30/18;

09/07/2017

PASSES UNANIMOUS

2018-024 Reappointments To A Board/committee/commission

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member Board/Committee/Commission: Community Preservation Committee: Terry Duenas as a regular member to a term expiring 6/30/20; Comprehensive Financial Advisory Committee: Ralph Krau a regular member to a term expiring 6/30/20; Library Committee: Lili Seely as a regular member to a term expiring 6/30/18; Zoning Board of Appeals: David Hirsch as a regular member to a term expiring 6/30/20;

09/07/2017

PASSES UNANIMOUS

2018-025 Repeal Of Charter 115

ORDERED: That the Town Council amends the General Ordinances of the Town of Barnstable by repealing Chapter 115, Hours of Operation of Businesses.

09/28/2017

12 NO, DOES NOT PASS

2018-026 Two Easements For Barse Road Widening

RESOLVED: That the Town Council on behalf of the Town accepts the grant of two easements as shown on the attached plan, one for widening Barse Road by three feet and the other for a sidewalk along the airport rotary; and that the Town Manager is authorized to execute, receive, deliver and record any written instruments for the stated purpose.

09/07/2017

PASSES UNANIMOUS

2018-028 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member Board/Committee/Commission: Cultural Council; Cheryl Powell, Centerville, as a regular member to a term expiring 06/30/2020; Historical Commission: Cheryl Powell, Centerville, as a regular member to a term expiring 06/30/2018; Renewable Energy Commission; Peter Doyle, Osterville, as a regular member to a term expiring 06/30/18; Youth Commission: Ethan Sirhal,(Sturgis East High School) c/o Hyannis Youth and Community Center, as a regular member to a term expiring 06/30/18

10/05/2017

PASSES UNANIMOUS

2018-029 Reappointments To Board/committee/commission

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member Board/Committee/Commission: Comprehensive Financial Advisory Committee: Robert Ciolek as a regular member to a term expiring 6/30/20; Disability Commission: Paul Logan as a regular member to a term expiring 6/30/20; Sandy Neck Board: Peter Sampou as a regular member to a term expiring 6/30/20; Nason King as a regular member to a term expiring 6/30/20; Shellfish Committee: Albert Surprenant as a regular member to a term expiring 6/30/20; Public Works Commission: Barry Gallus as a regular member to a term expiring 6/30/20;

10/05/2017

PASSES UNANIMOUS

2018-030 Director Of Assessing

RESOLVED, that the Town Council hereby approves the appointment by the Town Manager of Edward O’Neil as the Director of Assessing.

10/05/2017

PASSES UNANIMOUS

2018-031 \$30,000for The Design And Permitting Of A Town Pier In The Three Bay Area

ORDERED: That the Town Council hereby appropriates and transfers the sum of \$30,000 from the General Fund Reserves, for the purpose of evaluating, designing and permitting a municipal pier located in the Three Bay area; including the payment of costs incidental or related thereto.

10/19/2017

PASSES 11 YES, 1 NO (NORMAN)

2018-032 Authorizing The Town Manager To Execute An Amendment To The Regulatory

ORDERED: That the Town Manager is authorized pursuant to Section 168-5, General Ordinances of the Code of the Town of Barnstable (the “Code”), to enter into and execute a Regulatory Agreement between the Town of Barnstable and Rockland Trust Company, for the property 765 Main Street, Hyannis, 1.25 acres, shown on Town of Barnstable Assessor’s Map 290 as Parcel 098, (for full text see town clerk)

10/19/2017

VOTE: PASSES 11 YES, AS Amended (J Crocker, recused)

2018-033 Appropriation And Transfer Order In The Amount Of \$30,000

ORDERED: That the Town Council hereby appropriates and transfers the sum of \$30,000 from the General Fund Reserves, for the purpose of evaluating, designing and permitting a municipal pier located in the Barnstable Harbor area; including the payment of costs incidental or related thereto

11/02/2017

PASSES 12 YES 1 NO (NORMAN OPPOSED)

2018-034 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member Board/Committee/Commission: Airport Commission; Joseph Berlandi, Cummaquid, as a regular member to a term expiring 06/30/2018; Disability Commission; Sarah Nickerson, Hyannis, as a regular member to a term expiring 06/30/2018.

11/02/2017

PASSES UNANIMOUS

2018-035 Reappointments To A Board/committee/commission

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member Board/Committee/Commission: Zoning Board of Appeals: Alex Rodolakis, as a regular member to a term expiring 06/30/20

11/02/2017

PASSES UNANIMOUS

2018-037 Acceptance Of A Grant In The Amount Of \$59,014

RESOLVED: That the Town of Barnstable hereby accepts a grant of \$59,014 from the Massachusetts Office of Coastal Zone Management to support the continuation of the stormwater remediation Best Management Practice (BMP) programming in the Three Bays Area and does hereby authorize the Town Manager to contract for and expend said funds for that purpose and the Town Manager is further authorized to accept any gifts in relation thereto.

11/02/2017

PASSES UNANIMOUS

2018-038 Fiscal Year 2018 Airport Enterprise Fund Operating Budget

ORDERED: That the Fiscal Year 2018 Airport Enterprise Fund Operating Budget of \$6,508,537 appropriated under Town Council order 2017-112 be reduced by \$40,000 to \$6,468,537, and to meet such appropriation that the amount raised from current year revenues by the Airport Enterprise Fund as approved under Town Council order 2017-112 for \$6,141,354 be reduced by \$208,905 to \$5,932,449, and that the amount transferred from the Airport Enterprise Fund reserves as approved under Town Council order 2017-112 for \$367,183 be increased by \$168,905 to \$536,088.

11/16/2017

PASSES UNANIMOUS

2018-039 Order Pursuant To Temporary Repairs To Private Roads-waquoit Rd

ORDERED: That for the purpose of making temporary repairs to Waquoit Road in Cotuit, Massachusetts, a private road within the Town of Barnstable, including costs incidental or related thereto, the Town Manager is authorized to contract for and expend a portion of the appropriation and loan in the amount of \$125,500 made available for Pine Ridge Road, Cotuit under agenda item number 2017-149 and to assess betterments and accept any grants and/or gifts in relation thereto.

11/16/2017

PASSES 11 YES ABSENT (J. CROCKER and DAGWAN)

2018-040 Authorizing The Town Manager To Execute A Regulatory Agreement

ORDERED: That the Town Manager is authorized pursuant to Section 168-5, General Ordinances of the Code of the Town of Barnstable (the "Code"), to enter into and execute a Regulatory Agreement between the Town of Barnstable and CapeBuilt Pleasant Street, LLC for the properties at 24, 28, 43, 44, 53, 56, 64 and 66 Pleasant Street and 86 South Street, Hyannis, Massachusetts and shown on Assessor's Map 327 as Parcels 131, 245, 122, 133, 121, 143, 268, 135 and 137, consisting of 103,688± square feet (2.38± acres), and which are more particularly described in the deeds recorded with the Barnstable County Registry of Deeds in Book 25831 Page 318, Book 21784 Page 410, Book 21784 Page 138, Book 21784 Page 143, Book 21784 Page 144, Book 29558 Page 294, Book 21784 Page 143 (Parcel A and Parcel B in Plan Book 69 Page 19) and Book 21784 Page 134 (hereafter, the "Property"); and permitting the redevelopment of the Property and granting the requested zoning relief and approval under Chapter 112, Article I of the Code pursuant to and as described in this Regulatory Agreement

11/16/2017

PASSES 11 YES 1 NO (RAPP GRASSETTI) 1 ABSENT (J. CROCKER)

2018-041 Acceptance Of Federal Fiscal Year 2017 Emergency Management Grant

RESOLVED: That the Barnstable Town Council does hereby accept the Federal Fiscal Year 2017 Emergency Management Performance Grant from the Massachusetts Emergency Management Agency in the amount of \$14,460 for the purpose of funding handheld radios used in emergency management operations and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

11/16/2017

PASSES UNANIMOUS

2018-042 Acceptance Of Fiscal Year 2018 911 Department Support & Grant

RESOLVED: That the Barnstable Town Council does hereby accept the Fiscal Year 2018 911 Department Support & Incentive Grant, in the amount of \$177,282 from the Commonwealth of Massachusetts Executive Office of Public Safety, for the purpose of funding personnel costs associated with shift shortages and also to fund the base salary of a portion of civilian telecommunicators and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

11/16/2017

PASSES UNANIMOUS

2018-043 Acceptance Of Fiscal Year 2018 State 911 Department Training

RESOLVED: That the Town Council hereby accepts a Fiscal Year 2018 State 911 Department Training and Emergency Medical Dispatch Grant in the amount of \$169,907.40 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security, for the purpose of funding costs associated with the mandatory training of all 911 telecommunicators who perform emergency dispatch operations and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

11/16/2017

PASSES UNANIMOUS

2018-044 Allocation Of Tax Levy Fiscal Year 2018 – Tax Factor

RESOLVED, that the Town Council hereby votes to classify the Town of Barnstable under the

Classification Act at a Factor of 1 (one) for the Fiscal Year 2018

12/07/2017

PASSES 13 YES

2018-045 Allocation Of Tax Levy Fy18 – Residential Exemption

RESOLVED, that the Town Council hereby votes to adopt a Residential Exemption of 20 percent for Fiscal Year 2018.

12/07/2017

PASSES 12 YES, 1 NO (CROCKER)

2018-046 Order To Approve Term Of Contract Change For Olde Barnstable Fair Grounds

ORDERED, that the Town Council, under the provisions of M.G. L c, 30B, §12 (b), does hereby authorize the Town Manager to enter into a five (5) year contract to lease golf cars and utility vehicles for use at the Olde Barnstable Fairgrounds Golf Course.

12/07/2017

PASSES UNANIMOUS

2018-047 Acceptance Of A Federal Fiscal Year 2017 Bulletproof Vest

RESOLVED: that the Barnstable Town Council does hereby accept a Federal Fiscal Year 2017 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs in the amount of \$19,167 for the purpose of replacing vests of police officers that are in excess of five years and are no longer considered protective and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

11/16/2017

PASSES UNANIMOUS

2018-048 Resolve In Support Of An Intermunicipal Agreement Between

RESOLVED: That the Town Council approves the execution and delivery by the Town Manager on behalf of the Town of an Intermunicipal Agreement to include a maximum duration of twenty-five years between the Towns of Barnstable, Sandwich and Mashpee to jointly apply for a permit for the Popponeset Bay system pursuant to the 208 Plan update and Chapter 259 of the Acts of 2014 and any future requirement pursuant to 315 C.M.R. 5.00

12/18/2017

PASSES UNANIMOUS

2018-049 Hyannis Fire District Intermunicipal Dispatch Agreement

RESOLVED: That the Town Council approves the execution and delivery by the Town Manager on behalf of the Town of an Intermunicipal Agreement to include a maximum duration of 15 years between the Town of Barnstable and the Hyannis Fire District for joint fire, emergency medical and police call answer and dispatch by the Barnstable Police Department and accept any gifts in relation thereto.

12/21/2017

PASSES UNANIMOUS

2018-050 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Hyannis Main Street Waterfront Historic District Appeals Commission: Kevin Bennett as a regular member to a term expiring 06/30/18; Sara Colvin as a regular member to a term expiring 06/30/18; Alison Alessi as a regular member to a term expiring 06/30/18; Hyannis Main Street Waterfront Historic District Commission:

12/21/2017

PASSES 11 YES 1 NO (SCHNEPP)

2018-051 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission:

12/21/2017

PASSES UNIANMOUS

2018-052 Reappointments To Board/committee/commission

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member board/committee/commission: Shellfish Committee: Albert Surprenant as a regular member to a term expiring 6/30/20; Board of Governors of the Steamship Authority: Robert R. Jones, as a representative member of Barnstable, to a term expiring 12/31/2021.

01/18/2018

PASSES UNANIMOUS

2018-053 Amending Article V, Chapter 240, Sections 47.1 And 128

ORDERED:
Section 1.
That Chapter 240, Article V, Section 240-47.1 of the Zoning Ordinance, is hereby amended by striking the existing Section 240-47.1 Family apartments in its entirety and substituting in its place the following:

03/01/2018

PASSES 13 YES

2018-054 Order To Amend Chap 168 Regulatory Agreement Districts Map

ORDERED:
Section 1
By amending the map entitled "Regulatory Agreement Districts" dated December 28, 2011 by replacing the map with the map entitled "Regulatory Agreement Districts Map" dated January 2, 2018 as prepared by the GIS Unit. The Regulatory Agreement Districts Map dated January 2, 2018 adds the property at Map 311, Parcel 092 to the Regulatory Agreement Districts. (for full details see town clerk)

02/01/2018

PASSES UNANIMOUS

2018-055 Transfe \$250,000 Dredging Mill Pond

ORDERED: That the sum of \$250,000 be transferred from the remaining funds under Town Council order 2011-067 for the dredging of Mill Pond, including the payment of costs incidental or related thereto, and that the Town Manager is authorized to contract for and expend the funds made available for these purposes and be authorized to accept any gifts or grants in relation thereto.

01/18/2018

PASSES UNANIMOUS

2018-056 Grant \$3,476 Barnstbale Youth Commission

RESOLVED: That the Town of Barnstable hereby accepts a grant in the amount of \$3,476 from the Caroline Fries Fund of The Cape Cod Foundation for the Barnstable Youth Commission's Youth Summit and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

01/18/2018

PASSES UNANIMOUS

2018-057 \$10,000 Masswildlife Habitat Management Grant

RESOLVED: That the Town Council hereby authorizes the Town Manager to expend a grant in the amount of \$10,000.00 from the MassWildlife Habitat Management Grant Program by the State of Massachusetts to conduct prescribed burning in an effort to improve pitch pine/oak woodland habitat at Crocker Neck Conservation area, located east and south of #9999 Cotuit Cove Rd., Cotuit, MA Map 005 Parcels 017 and 018.

01/18/2018

PASSES UNANIMOUS

2018-058 Amendment To §241-17 Of The Adminsitrative Code- Housing Auth

ORDERED: That §241-17 be amended as follows:
Section 1

By striking §241-17A Term of Office in its entirety and by substituting in place thereof the following:

A. Term of office. There shall be a Housing Committee, composed of five regular members, plus two alternate members. The alternate members shall have voting rights at meetings if there is an absence of a regular member or members. The regular and alternate members may include, but shall not be limited to, individuals who fall into any of the following categories or affiliations: banking industry, real estate, industry, housing authority, minority groups, single head of household, private developers, nonprofit civic groups and tenants' associations. (for full text see town clerk)

02/01/2018

PASSES UNANIMOUS AS AMENDED

2018-059 Housing Development Zone Plan

RESOLVED: That the Town Council, pursuant to M.G. L. Chapter 40V and Massachusetts Regulations 760 CMR 66.00, hereby approves the Downtown Hyannis Housing Development (HD) Zone and HD Zone Plan for the town of Barnstable, dated Friday, January 12, 2018, authorizes the Town Manager to forward said HD Zone and HD Zone Plan for certification to the Massachusetts Department of Housing and Community Development (DHCD) for its approval and endorsement and acknowledges that upon the approval and endorsement of said Zone designation and Zone Plan by DHCD, the Town will be authorized to negotiate tax increment exemptions from property taxes in the designated HD Zone for a period not to exceed twenty (20) years for projects that meet the guidelines set forth under M.G. L. Chapter 40V and the regulations set forth in 760 CMR 66.00.

01/18/2018

PASSES UNANIMOUS

2018-059A A Ratification Of A Vote Approving The Housingdevelopment Zone

RESOLVED: That the Town Council hereby ratifies the vote taken on January 18, 2018, approving the Downtown Hyannis Housing Development (HD) Zone and HD Zone Plan for the Town of Barnstable, authorizing the Town Manager to forward said HD Zone and HD Zone Plan for certification to the Massachusetts Department of Housing and Community Development (DHCD) for its approval and endorsement and acknowledging that the Town will be authorized to negotiate tax increment exemptions from property taxes in the designated HD Zone for a period not to exceed twenty (20) years for projects that meet the guidelines set forth under M.G. L. Chapter 40V and the regulations set forth in 760 CMR 66.00.

02/01/2018

PASSES 10 YES, 1 ABSTENTION
(SCHNEPP)**2018-060 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Old Kings Highway Historic District Commission: Polly Brazelton, Barnstable, as an alternate member to a term expiring 06/30/18; Shellfish Committee: Patricia Farinha, Hyannis, as a regular member holding a family permit to a term expiring 06/30/20; Water Quality Advisory Committee: Barry Gallus, Cotuit, as a regular member to a term expiring 06/30/18; Zoning Board of Appeals: Kyle Evancoe, Barnstable, as an associate member to a term expiring 06/30/18.

02/01/2018

PASSES UNANIMOUS

2018-061 Authorization To Accept And Expend A Grant In The Amount Of \$124,596

RESOLVED: That the Town Council hereby accepts a grant in the amount of \$124,596 from the Executive Office of Elder Affairs and authorizes the Director of Senior Services to expend the grant to support staff salaries and programs of the Barnstable Senior Center.

02/01/2018

PASSES UNANIMOUS

2018-063 Approp & Transf \$200,175 For Evaluation, Design And Permitting -armory

ORDERED: That the Town Council hereby appropriates and transfers the sum of \$200,175 from the General Fund Reserves, for the purpose of evaluating, designing, permitting and other costs incidental or related thereto, for the renovation of the Armory Building located at 225 South Street, Hyannis, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

03/01/2018

PASSES UNANIMOUS

2018-064 Appropriation And Loan Order In The Amount Of \$4,600,000

ORDERED: That the sum of \$4,600,000 be appropriated for the purpose of funding the Barnstable Public School High School Sports Field Upgrade Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$4,600,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto, provided that this appropriation shall not be encumbered or expended except pursuant to a memorandum for sub-surface effluent discharge.

04/05/2018

PASSES 13 YES

2018-065 Appropriation And Loan Order In The Amount Of \$250,000

ORDERED: That the sum of \$250,000 be appropriated for the purpose of funding the Barnstable Public School District Wide Communication, Video Surveillance and Entry Improvement Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$250,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-066 Appropriation And Transfer Order In The Amount Of \$100,000

ORDERED: That the sum of \$100,000 be appropriated for the purpose of funding the Barnstable Public School High School & Intermediate School Roof Top Unit Ventilator Replacement Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$100,000 be transferred from available funds within the Capital Trust Fund, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-067 Appropriation And Loan Order In The Amount Of \$250,000

ORDERED: That the sum of \$250,000 be appropriated for the purpose of funding the Barnstable Public School Elementary School Unit Ventilator Replacement Project as outlined in the Fiscal Year 2019 Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$250,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-068 Appropriation And Transfer Order In The Amount Of \$100,000

ORDERED: That the sum of \$100,000 be appropriated for the purpose of funding the Barnstable Public School Emergency Generator Replacement at West Villages Elementary School as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$100,000 be transferred from available funds within the Capital Trust Fund, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-069 Appropriation And Loan Order In The Amount Of \$300,000

ORDERED: That the sum of \$300,000 be appropriated for the purpose of funding the Comprehensive Airport Layout Plan and Master Plan Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$300,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-070 Appropriation And Loan Order In The Amount Of \$975,000

ORDERED: That the sum of \$975,000 be appropriated for the purpose of funding the Airport’s Replacement of Snow Removal Equipment as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$975,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-071 Appropriation And Transfer Order In The Amount Of \$145,000

ORDERED: That the sum of \$145,000 be appropriated for the purpose of funding the Airport's Replacement of Aircraft and Fire Fighting Equipment Response Vehicle as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$145,000 be transferred from the Airport Enterprise Fund reserves, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-072 Appropriation And Transfer Order In The Amount Of \$58,511

ORDERED: That the sum of \$58,511 be appropriated for the purpose of funding the Hyannis Golf Course Maintenance Building Improvements as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$7,147 be transferred from the available funds remaining under Town Council Order 2016-108 and the \$51,364 be transferred from the Golf Course Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-073 Appropriation And Transfer Order In The Amount Of \$57,774

ORDERED: That the sum of \$57,774 be appropriated for the purpose of funding the Olde Barnstable Fairgrounds Replacement of Clubhouse Carpeting, Furniture, Fixtures and Merchandise Displays as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$52,607 be transferred from the available funds remaining under Town Council Order 2016-107 and the \$5,167 be transferred from the Golf Course Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-075 Appropriation And Transfer Order In The Amount Of \$315,116

ORDERED: That the sum of \$315,116 be appropriated for the purpose of funding the Craigville Bathhouse and Site Work Improvements Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$315,116 be transferred from the available funds remaining under Town Council Order 2016-110; and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-076 Appropriation Transfer And Loan Order In The Amount Of \$727,247

ORDERED: That the sum of \$727,247 be appropriated for the purpose of funding the Senior Center Renovations Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$68,247 be transferred from the available funds remaining under Town Council Order 2014-106; and that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$659,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-077 Appropriation Transfer And Loan Order In The Amount Of \$195,668

ORDERED: That the sum of \$195,668 be appropriated for the purpose of funding the Hyannis Youth & Community Center Roof Replacement Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$195,668 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-078 Appropriation And Transfer Order In The Amount Of \$195,000

ORDERED: That the sum of \$195,000 be appropriated for the purpose of funding the Effluent Disposal Capacity Study and Evaluation for the Water Pollution Control Facility as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$195,000 be transferred from the Water Pollution Control Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/05/2018

PASSES UNANIMOUS

2018-079 Appropriation And Transfer Order In The Amount Of \$150,000

ORDERED: That the sum of \$150,000 be appropriated for the purpose of funding the Effluent Discharge Location Evaluation for the Water Pollution Control Facility as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$150,000 be transferred from the Water Pollution Control Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/05/2018

PASSES UNANIMOUS

2018-080 Appropriation And Loan Order In The Amount Of \$350,000

ORDERED: That the sum of \$701,000 be appropriated for the purpose of funding the Pleasant Street Sewer Line Upgrade Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$351,000 be transferred from the Sewer Construction and Private Way Improvement Fund that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$350,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES AS AMENDED 13 YES

2018-081 Appropriation And Loan Order In The Amount Of \$1,050,000

ORDERED: That the sum of \$1,050,000 be appropriated for the purpose of funding the Pipe Replacement and Upgrade Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$1,050,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES 13 YES

2018-082 Appropriation And Transfer Order In The Amount Of \$200,000

ORDERED: That the sum of \$200,000 be appropriated for the purpose of funding the Wells, Pump Stations and Treatment Plant Repair and Upgrade Program as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$200,000 be transferred from the Water Supply Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-083 Appropriation And Loan Order In The Amount Of \$555,000

ORDERED: That the sum of \$555,000 be appropriated for the purpose of funding the New Well Exploration Program Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$555,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/05/2018

PASSES 12 YES (FLORES OFF DAIS)

2018-084 Appropriation And Transfer Order In The Amount Of \$165,000

ORDERED: That the sum of \$165,000 be appropriated for the purpose of funding the Construction of a Permanent Interconnection with the COMM Public Water Supply System as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$165,000 be transferred from the Water Supply Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/05/2018

PASSES UNANIMOUS

2018-085 Appropriation And Transfer Order In The Amount Of \$100,000

ORDERED: That the sum of \$100,000 be appropriated for the purpose of funding the Attucks Lane Pump Station Sewer Expansion Design Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$100,000 be transferred from the Sewer Construction and Private Way Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-086 Appropriation And Transfer Order In The Amount Of \$402,000

ORDERED: That the sum of \$402,000 be appropriated for the purpose of funding the Long Pond Area Sewer Expansion Preliminary Design as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$402,000 be transferred from the Sewer Construction and Private Way Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-087 Appropriation And Transfer Order In The Amount Of \$315,000

ORDERED: That the sum of \$315,000 be appropriated for the purpose of funding the Phinney’s Sewer Expansion Preliminary Design as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$315,000 be transferred from the Sewer Construction and Private Way Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/05/2018

PASSES UNANIMOUS

2018-088 Appropriation And Transfer Order In The Amount Of \$154,000

ORDERED: That the sum of \$154,000 be appropriated for the purpose of funding the Old King’s Road Improvement Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$154,000 be transferred from the Sewer Construction and Private Way Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-089 Appropriation And Transfer Order In The Amount Of \$3,412,500

ORDERED: That the sum of \$3,412,500 be appropriated for the purpose of funding the Public Roads Improvement Program as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$3,412,500 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/26/2018

PASSES 13 YES

2018-090 Appropriation And Transfer Order In The Amount Of \$103,500

ORDERED: That the sum of \$103,500 be appropriated for the purpose of funding the Design and Permitting of Phase III of the Department of Public Works Offices as outlined in the Fiscal Year 2019 Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$103,500 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/26/2018

PASSES 13 YES

2018-092 Appropriation And Loan Order In The Amount Of \$285,000

ORDERED: That the sum of \$285,000 be appropriated for the purpose of funding the School Administration Building Mechanical Cooling Upgrades Project as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$285,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/26/2018

PASSES 13 YES

2018-093 Appropriation And Transfer Order In The Amount Of \$100,000

ORDERED: That the sum of \$100,000 be appropriated for the purpose of funding the Design of the Bumps River Bridge Repairs as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$100,000 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/26/2018

PASSES 13 YES

2018-094 Appropriation And Loan Order In The Amount Of \$253,740

ORDERED: That the sum of \$253,740 be appropriated for the purpose of funding the Demolition of the Portable Structures at the Former Marstons Mills Elementary School and the Hazardous Material Evaluation Study of the Main Facility as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$253,740, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/26/2018

PASSES 13 YES

2018-095 Appropriation And Transfer Order In The Amount Of \$45,000

ORDERED: That the sum of \$45,000 be appropriated for the purpose of funding the Design of the Sidewalk on Ocean St. as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$45,000 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/26/2018

PASSES 13 YES

2018-096 Appropriation And Loan Order In The Amount Of \$667,000

ORDERED: That the sum of \$667,000 be appropriated for the purpose of funding the Design and Hazmat Removal Project at the Armory Building as outlined in the Fiscal Year 2019 – Fiscal Year 2023 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$667,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/26/2018

PASSES 13 YES

2018-097 Appropriation And Transfer Order In The Amount Of \$4,000,000

ORDERED: That the Town Council hereby appropriates and transfers from available funds the sum of \$4,000,000 (four million dollars) from the General Fund to the Capital Trust Fund

04/26/2018

PASSES 13 YES

2018-098 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Comprehensive Financial Advisory Committee: Hector Guenther, 45 Deerfield Road, Osterville, as a regular member to a term expiring 06/30/18; Council on Aging: Janice Lariviere, 11 Vista Circle, Centerville, as an associate member to a term expiring 06/30/20; Economic Development Commission: Hector Guenther, 45 Deerfield Road, Osterville, as a regular member to a term expiring 06/30/18; Paul Cusack, 35 Second Avenue, Osterville, as a regular member to a term expiring 06/30/19; Jane Eshbaugh Community Service Award Committee: Anne O'Neill Schulte, 52 Fox Run, Centerville, as a regular member to a term expiring 06/30/18; Personnel Board: David Nolan, 97 Willow Run Drive, Centerville, as a regular member to a term expiring 06/30/18; Shellfish Committee: Paul Caruso, 42 Matthew Way, Marstons Mills, as a member at large to a term expiring 06/30/19; Paul Cusack, 35 Second Avenue, Osterville, as a regular member to a term expiring 06/30/18.

03/15/2018

PASSES UNANIMOUS

2018-099 Reappointments To A Board/committee/commission

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member board/committee/commission: Renewable Energy Commission: Jan Rapp, as a regular member to a term expiring 06/30/20

03/15/2018

PASSES UNANIMOUS

2018-100 Resolve Authorizing The Town Manager To Submit Revised Downtown Hyannis Giz

RESOLVED: That the Town Council, pursuant to Barnstable County Ordinance 2005-13, as amended by Barnstable County Ordinance 10-19 and 14-05, Chapter G, Growth Incentive Zone Regulations of the Cape Cod Commission Regulations of General Application, hereby proposes the area shown on the map entitled 2018 Downtown Hyannis Growth Incentive Zone, dated February 20, 2018 as a Growth Incentive Zone to the Cape Cod Commission through the Barnstable Town Manager, and further move that the Growth Incentive Zone Application, dated February 20, 2018, as it may be supplemented from time to time, be submitted to the Cape Cod Commission.

03/01/2018

PASSES UNANIMOUS

2018-101 Amendments To The Administrative Code, Chapter 241, Article Iv, Municipal

ORDERED that pursuant to Section 5-1 and Section 10-7(k)(1)-(2) of the town of Barnstable Home Rule Charter, the Administrative Code, Section 241, Article IV, Municipal Organization, is hereby amended by striking out Section 241-46 and Sections 241-47 through 241-47.30 in their entirety and substituting in place thereof the following:

“§ 241-46 Offices and standards.

A.General. The municipal agencies of the Town under the jurisdiction of the Town Manager are described in this Administrative Code Article IV. The description of municipal agencies delineates the functions of each said agency, their authorities and responsibilities and the interrelationships amongst and between the agencies, the multiple-member bodies, and the elective organization. (full text see town clerk)

03/15/2018

PASSES UNANIMOUS

2018-102 Acceptance Of A Grant In The Amount Of \$3,000 From Cape Cod Healthcare

RESOLVED: That the Town of Barnstable hereby accepts a grant in the amount of \$3,000 from Cape Cod Healthcare for the Barnstable Youth Commission's Youth Summit and does hereby authorize the Town Manager to contract for and expend said funds for that purpose

03/01/2018

PASSES UNANIMOUS

2018-103 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Disability Commission: Marc Brunco, 21 Highpoint Road, Marstons Mills as a regular member to a term expiring 6/30/19; Public Works Commission: Ed Eichner, 141 Pine Tree Drive, Centerville, as a regular member to a term expiring 06/30/18; Shellfish Committee: Christopher Freeman, 247 High Street, West Barnstable, as regular member to a term expiring 06/30/19; Water Quality Advisory Committee: Fred Dempsey, 48 Field Stone Road, West Barnstable, as a regular member to a term expiring 06/30/18; Zoning Board of Appeals: Mark Hansen, 51 Joyce Anne Road, Centerville, as an associate member to a term expiring 06/30/20

04/26/2018

PASSES 12 YES
(BEEDENBENDER OFF DAIS)

2018-104 Appropriation And Transfer Ord \$449,900

ORDERED: That the sum of \$449,900 be appropriated for the purpose of funding various Airport capital improvement projects as follows:

\$241,900 for Hanger II Drainage Improvements
\$50,000 for Café Patio & Door Addition
\$22,000 for Forestry Mulcher
\$136,000 for ARFF/SRE Door Replacement (FOR FULL TEXT SEE TOWN CLERK)

04/26/2018

PASSES 13 YES

2018-105 Appropriation & Transfer \$167,600

ORDERED: That the sum of \$167,600 be appropriated for the Fiscal Year 2018 Airport Operating Expense Budget, and that to meet this appropriation \$167,600 be transferred from the Airport Enterprise Fund Reserves

04/26/2018

PASSES 13 YES

2018-106 Appropriation & Transfer Order Of \$110,000

ORDERED: That the sum of \$110,000 be appropriated for the purpose of constructing handicap accessibility upgrades at the Barnstable Community Horace Mann Charter Public School (BCHMCPS), and to meet this appropriation, that \$110,000 be transferred from Town Council Order 2016-081, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/05/2018

PASSES UNANIMOUS

2018-107 Appropriation & Transfer Order Of \$60,000

ORDERED: That the sum of \$60,000 be appropriated from the Town's General Fund Reserves for the Fiscal Year 2018 Department of Public Works Operating Capital Budget.

04/26/2018

PASSES 13 YES

2018-108 Authorizing The Town Manager To Execute A Regulatory Agreement

ORDERED: That the Town Manager is authorized pursuant to Section 168-5, General Ordinances of the Code of the Town of Barnstable (the "Code"), to enter into and execute a Regulatory Agreement between the Town of Barnstable and Housing Assistance Corporation, for the property 57 Ridgewood Avenue, Hyannis, 0.72± acres, shown on Town of Barnstable Assessor's Map 328 as Parcel 091, and which is more particularly described in the deed recorded with the Barnstable County Registry of Deeds in Book 31049, Page 245("the Property"); and permitting the redevelopment of the Property and granting the requested zoning relief and approval under Chapter 112, Article I of the Code pursuant to and as described in this Regulatory Agreement. (FOR FULL TEXT SEE TOWN CLERK)

05/03/2018

PASSES 12 YES

2018-109 Approp Order In The Amount Of \$6,134,859 Airport Enterprise Fund

ORDERED: That the sum \$6,134,859 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Airport Enterprise Fund budget, and to meet such appropriation that \$5,834,596 be raised from current year revenues by the Airport Enterprise Fund, and that \$300,263 be transferred from the Airport Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

05/17/2018

PASSES UNANIMOUS

2018-110 Approp Order In The Amount Of \$67,860,308 Barnstable Public Schools

ORDERED: That the sum \$67,860,308 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Barnstable Public Schools budget, and that to meet this appropriation that \$67,059,622 be raised from current year revenues, and that \$800,686 be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-111 Approp Order In The Amount Of \$14,535,512 Barnstable Police Department

ORDERED: That the sum of \$14,532,512 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Barnstable Police Department budget; and to meet such appropriation that \$14,482,512 be raised from current year revenues and that \$50,000 be transferred from the Embarkation Fee Special Revenue Fund as presented to the Town Council by the Town Manager.

05/17/2018

PASSES UNANIMOUS

2018-112 Approp Order In The Amount Of \$1,927,993 Planning & Development Department

ORDERED: That the sum of \$1,967,993 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Planning and Development Department budget, and that to meet this appropriation that \$1,684,227 be raised from current year revenues and that \$45,000 be transferred from the Wetlands Protection Special Revenue Fund, and that \$166,100 be transferred from the Bismore Park Special Revenue Fund, and that \$72,666 be transferred from the general fund reserves, as presented to the Town Council by the Town Manager.

05/17/2018

PASSES UNANIMOUS

2018-113 Approp Order In The Amount Of \$2,523,347 Community Services Department

ORDERED: That the sum of \$2,523,347 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Community Services Department General Fund budget as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-114 Approp Order In The Amount Of \$871,059 Cable Television Public Education

ORDERED: That the sum of \$871,059 be appropriated for the purpose of funding the Town's FY 2019 Cable Television Public Education & Government Access Enterprise Fund budget; and to meet such appropriation that \$871,059 be raised from enterprise fund revenues as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-115 Approp Order In The Amount Of \$3,679,238 Golf Course Enterprise Fund

ORDERED: That the sum of \$3,679,238 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Golf Course Enterprise Fund budget; and to meet such appropriation that \$3,339,570 be raised from enterprise fund revenues, and that \$190,012 be raised from the General Fund, and that \$149,656 be transferred from the Golf Course Enterprise Fund reserves, as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-116 Approp Order In The Amountof \$3,298,434 Hycc Enterprise Fund

ORDERED: That the sum of \$3,298,434 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that \$1,186,602 be raised from enterprise fund revenues, and that \$976,532 be raised from the General Fund, and that \$1,135,300 be transferred from the Capital Trust Fund, as presented to the Town Council by the Town Manager.

05/17/2018

PASSES UNANIMOUS

2018-117 Approp Order In The Amount Of \$1,121,341 Marine & Environmental Affairs

ORDERED: That the sum of \$1,121,341 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Marine & Environmental Affairs Department General Fund budget, and to meet such appropriation, that \$833,341 be raised from current year revenue and that \$288,000 be transferred from the Waterways Special Revenue Fund as presented to the Town Council by the Town Manager.

05/17/2018

PASSES UNANIMOUS

2018-118 Approp Order In The Amount Of \$792,096 Marina Enterprise Fund 2019

ORDERED: That the sum of \$792,096 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Marina Enterprise Fund budget; and to meet such appropriation that \$704,865 be raised from enterprise fund revenues, and that \$57,231 be transferred from the Capital Trust Fund, and that \$30,000 be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

05/17/2018

PASSES UNANIMOUS

2018-119 Appropriation Order In The Amount Of \$1,240,989 Sandy Neck

ORDERED: That the sum of \$1,240,989 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Sandy Neck Park Enterprise Fund budget; and to meet such appropriation that \$1,065,249 be raised from enterprise fund revenues, and that \$175,740 be transferred from the Sandy Neck Enterprise Fund reserves, as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS (Crocker off dais)

2018-120 Approp Order In The Amount Of \$155,716 Licensing Department -2019

ORDERED: That the sum of \$155,716 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Licensing Department budget, and to meet such appropriation, that \$155,716 be raised from current year revenue, as presented to the Town Council by the Town Manager.

05/17/2018

PASSES UNANIMOUS

2018-121 Approp Order In The Amount Of \$2,076,099

ORDERED: That the sum of \$2,076,999 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Inspectional Services Department budget, and to meet such appropriation, that \$2,076,999 be raised from current year revenue as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-122 Approp Order In The Amount Of \$9,691,760 Dpw General Budget

ORDERED: That the sum of \$9,691,760 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works General Fund budget, and to meet such appropriation, that \$9,621,190 be raised from current year revenue, \$45,570 be transferred from the Embarkation Fee Special Revenue Fund and \$25,000 be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-123 Approp Order In The Amount Of \$3,619,089 Solid Waste Enterprise

ORDERED: That the sum of \$3,619,089 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that \$3,069,500 be raised from the enterprise fund revenues, and that \$549,589 be transferred from the Solid Waste Enterprise Fund reserves, as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-124 Appropriation Order In The Amount Of \$4,744,584

ORDERED: That the sum of \$4,744,584 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that \$4,744,584 be raised from the enterprise fund revenues, as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-124 Approp Order In The Amount Of \$4,744,584 Water Pollution Control

ORDERED: That the sum of \$4,744,584 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that \$4,744,584 be raised from the enterprise fund revenues, as presented to the Town Council by the Town Manager

05/17/2018

PASSES UNANIMOUS

2018-125 Appropriation Order In The Amount Of \$6,353, 929

ORDERED: That the sum of \$6,353,929 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that \$5,742,000 be raised from the enterprise fund revenues, and that \$611,929 be transferred from the Water Enterprise Fund reserves, as presented to the Town Council by the Town Manager

VOTE: continue to MAY 17TH

05/17/2018

PASSES UNANIMOUS

2018-126 Appropriation Order In The Amount Of \$275,682

ORDERED: That the sum of \$275,682 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Town Council budget as presented to the Town Council by the Town Manager.

06/07/2018

PASSES UNANIMOUS

2018-127 Appropriation Order In The Amount Of \$671,810

ORDERED: That the sum of \$671,810 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Town Manager budget as presented to the Town Council by the Town Manager

06/07/2018

PASSES UNANIMOUS

2018-128 Appropriation Order In The Amount Of \$6,008,108

ORDERED: That the sum of \$6,008,108 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Administrative Services Department budget as presented to the Town Council by the Town Manager

06/07/2018

PASSES UNANIMOUS

2018-129 Appropriation Order In The Amount Of \$22,788,710

ORDERED: That the sum of \$22,788,710 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Employee Benefits budget, and to meet such appropriation, that \$21,349,710 be raised from current year revenue, that \$250,000 be transferred from the Pension Reserve Trust Fund, and that \$1,189,000 be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

06/07/2018

PASSES UNANIMOUS

2018-130 Appropriation Order In The Amount Of \$9,996,301

ORDERED: That the sum of \$9,996,301 be appropriated for the purpose of funding the Town's FY 2019 General Fund Debt Service budget, and to meet such appropriation, that \$4,206,789 be raised from current year revenue, and that \$5,677,329 be transferred from the Capital Trust Fund, and that \$59,283 be transferred from the Embarkation Fee Special Revenue Fund, and that \$52,900 be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager

06/07/2018

PASSES UNANIMOUS

2018-131 Appropriation Order In The Amount Of \$2,009,000

ORDERED: That the sum of \$2,009,000 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Library and Tourism Grant budgets as presented to the Town Council by the Town Manager

06/07/2018

PASSES UNANIMOUS

2018-132 Appropriation Order In The Amount Of \$250,000 For The Purpose

ORDERED: That the sum of \$250,000 be appropriated for the purpose of funding the Town's Fiscal Year 2019 Reserve Fund and that the sum of \$250,000 be transferred from the General Fund reserves

06/07/2018

PASSES UNANIMOUS

2018-133 Appropriation Order In The Amount Of \$15,597,099

ORDERED: That the sum of \$15,597,099 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2019 Insurance, Assessments, Transfers and Other Fixed Costs budget as presented to the Town Council by the Town Manager, and that the following sums be transferred from the Town's Enterprise Funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund: (for full text see town clerk)

06/07/2018

PASSES UNANIMOUS

2018-134 Community Preservation Fund Administration Expenses

ORDERED: That, pursuant to the provisions of G. L. c. 44B § 6, for the fiscal year beginning July 1, 2018, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: \$393,988 for open space and recreation; \$393,988 for historic resources; \$393,988 for community housing; \$593,486 for a budget reserve, and that the sum of \$150,000 be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager

06/07/2018

PASSES UNANIMOUS

2018-135 Appropriation Order In The Amount Of \$2,107,952

ORDERED: That the Town Council hereby appropriate \$2,107,952 for the purpose of paying the Fiscal Year 2019 Community Preservation Fund debt service requirements, and to meet such appropriation, that \$2,014,433 be provided from current year revenues of the Community Preservation Fund and that \$93,519 be provided from the reserve for the historic preservation program within the Community Preservation Fund

06/07/2018

PASSES UNANIMOUS

2018-136 Revolving Funds Reserved For Change To Chapter 86 Article Iii

ORDERED: That the following changes be made to the Town's Revolving Fund ordinance under Chapter 86 Article III:

§ 86-7

A. Establishment.

The Town hereby establishes revolving funds, pursuant to Chapter 44, § 53 E 1/2 of the General Laws, within the special revenue accounts of the Town of Barnstable and for use by the designated town departments and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. (for full text see town clerk)

06/07/2018

PASSES UNANIMOUS

2018-137 Revolving Funds Fiscal Year 2019 Revolving Fund Spending Limits

RESOLVED: That the Town Council hereby authorizes the following spending limitations for Fiscal Year 2019 Revolving Funds:

Senior Services Classroom Education Fund - \$75,000
Recreation Program Fund - \$525,000
Shellfish Propagation Fund - \$200,000
Consumer Protection Fund - \$400,000
Geographical Information Technology Fund - \$10,000
Arts and Culture Program Fund - \$50,000
Asset Management Fund - \$1,000,000

06/07/2018

PASSES 11 YES, 1 Abstention
(Schnepf)

2018-138 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Licensing Authority: Nancy Karlson-Lidman, 23 Tupelo Road, Marstons Mills, as an associate member to a term expiring 06/30/2020

05/03/2018

PASSES UNANIMOUS

2018-139 Acceptance Of Grants In The Amount Of \$250, From Barns Police Patrolman Uni

RESOLVED: That the Town of Barnstable hereby accepts grants of \$250 from the Barnstable Police Patrolman's Union, \$250 from MASSCOP Local 416 Barnstable Police Superior Officers' Union and \$150 from the Barnstable Municipal Employees' Association for the Barnstable Youth Commission's Youth Summit and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

04/26/2018

PASSES UNANIMOUS

2018-140 Approp & Loan Order \$40,000 Temp Repair To Private Roads

ORDERED: That the sum of \$40,000 be appropriated for the purpose of making temporary repairs to Locust Lane in the Village of Barnstable, and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$40,000 and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and the Town Manager is further authorized to assess betterments and to accept any grants and/or gifts in relation to this appropriation

05/17/2018

PASSES 12 YES

2018-145 Acceptance Of Fy18 Legislative Earmark Grant \$25,000

RESOLVED: That the Barnstable Town Council does hereby accept a Fiscal Year 2018 Legislative Earmark Grant from the Commonwealth of Massachusetts, Department of Housing and Community Development, in the amount of \$25,000, and that the Town Manager is authorized to contract for and expend the grant funds for the purpose stated herein.

05/17/2018

PASSES UNANIMOUS

2018-147 Acceptance Of A Gift In The Amount Of \$9,079 From The Friends

RESOLVED: That the Town of Barnstable hereby accepts a grant in the amount of \$9,079 from the Friends of the Barnstable Council on Aging to support the transportation program at the Barnstable Senior Center and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

05/17/2018

PASSES UNANIMOUS

2018-148 Appropriation And Transfer Order Of \$195,000.00-cpc

ORDERED: That pursuant to the provisions of the community Preservation Act, G.L. c. 44B, the sum of One Hundred Ninety-Five Thousand and NO/100 (\$195,000.00) Dollars be appropriated and transferred from the amount set aside for open space in the Community Preservation Fund for creation and acquisition of a conversation restriction for open space and passive recreation from Barnstable Land Trust, Inc. ("BLT") representing a portion of the total amount of \$287,500.00 needed by BLT to purchase and create and the Town to acquire a conservation restriction on a vacant open space lot including passive recreation in Marstons Mills containing 2.18 acres more or less (see town clerk for full text)

06/07/2018

PASSES UNANIMOUS

2018-149 Appointments To A Board/committee/commission

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Disability Commission: Steven Spillane, 44 Liam Lane, Centerville as a regular member to a term expiring 06/30/2021; Youth Commission: George Cole, c/o Hyannis Youth and Community Center, as a regular student member to a term expiring 06/30/2019

06/07/2018

PASSES UNANIMOUS

2018-150 Reappointments To A Board/committee/commission

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member board/committee/commission: Airport Commission: Mary Smith as a regular member to a term expiring 6/30/21; John Griffin as a regular member to a term expiring 6/30/2021; Joseph Berlandi as a regular member to a term expiring 6/30/2021; Comprehensive Financial Advisory Committee: John Schoenherr as a regular member to a term expiring 6/30/2021; Hector Guenther as a regular member to a term expiring 6/30/21; Joseph Mladinich as a regular member to a term expiring 6/30/2021; (for full text see Town Clerk)

06/07/2018

PASSES UNANIMOUS

2018-151 Appropriation And Loan Order In The Amount Of \$340,000 Pursuant

ORDERED: That the sum of \$340,000 be appropriated for the purpose of making temporary repairs to Butler Avenue, Ocean Avenue, Clark Avenue, Prospect Avenue, Hotel Avenue, Summerbell Avenue, Lake Elizabeth Drive, Valley Avenue, Laurel Avenue, Vine Avenue in the Village of Centerville, and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$340,000 and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and that the Town Manager is further authorized to assess betterments and to accept any grants and/or gifts in relation thereto.

06/21/2018

PASSES UNANIMOUS

2018-154 Repeal Of Section 241-44.1 Of The Town Of Barnstable Admin Code

ORDERED: That the Town Council hereby amends the Administrative Code by repealing Section 241-44.1, Agricultural Commission

06/21/2018

PASSES 13 YES

2018-155 Repeal Of §241-27 Of The Town Of Barnstable Admin Code Personne Board

SECTION 1.

The Town Council hereby amends the Administrative Code by repealing §241-27, Personnel Board.

SECTION 2.

The Town Council hereby amends Chapter 242, Personnel, as follows:

By striking the phrase "Personnel Director" wherever it appears in §§242-5, 242-6 and 242-7 and substituting in place thereof the phrase "Human Resources Director". (for full text see town clerk

06/21/2018

PASSES 13 YES, As Amended

2018-156 Repeal Of Chapter 241-45.2 Of The Town Of Barnstable Administrative Code,

ORDERED: That the Town Council hereby amends the Administrative Code by repealing Chapter 241-45.2, Renewable Energy Commission

06/21/2018

PASSES 7 YES, 6 NO
(Beedenbender, Cullum, Dagwan,
Hebert, Schnepp, Tinsley)

2018-157 Repeal Of Chapter 241-44.5 Of The Town Of Barnstable Administrative

ORDERED: That the Town Council hereby amends the Administrative Code by repealing Chapter 241-44.5, Land Acquisition and Preservation Committee

06/21/2018

DOES NOT PASS - 9 NO, 4 YES
(Flores, Levesque, Neary,
Steinhilber)

2018-158 Amend §241-45.1a Of The Administrative Code Amendment, Human Services

ORDERED: That §241-45.1A of the Administrative Code (Composition and term of office) be amended by striking the phrase "of at least nine" in the first sentence therein and by substituting in place thereof the number "seven."

So the first sentence of §241-45.1A would read "There shall be a Human Services Committee consisting of seven members, representing Barnstable's diverse community."

06/21/2018

PASSES 13 YES

2018-164 Appointments To A Board/committee/commission

RESOLVED, That the Town Council appoints the following individuals to a multiple-member board/committee/commission:
Board of Assessors: William Garreffo, 22 Thornberry Lane, Centerville as a regular member to a term expiring 06/30/2021;
Board of Health: John Norman, 1625 Old Post Road, Marstons Mills as a regular member to a term expiring 06/30/2021; Planning Board: Steven Costello, 255 Scudder Road, Osterville, as a regular member to a term expiring 06/30/2021; Sandy Neck Board: Ann Canedy, 70 Van Duzer Road, Cummaquid as a regular member to a term expiring 06/30/2021; Robert Lovell, 12 New London Ave, Marstons Mills as a regular member to a term expiring 06/30/2021; Thomas O'Neill, 58 Holway Drive, West Barnstable as a regular member to a term expiring 06/30/2021

06/07/2018

PASSES 12 YES, 1 Abstention
(Schnepp)

2018-165 Reappointments To A Board/committee/commission

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member board/committee/commission:
Cultural Council: Kimberly Rumburger as a regular member to a term expiring 06/30/2021; Georgia Kreth as a regular member to a term expiring 06/30/2021

06/21/2018

PASSES 13 YES

2018-166 Administrative Code Amendment- Term Limits For Chairs

ORDERED:
Section 1.

That §241-8E of the Administrative Code be amended by adding the following sentence after the first full sentence contained therein: "No Chair shall serve more than three (3) consecutive terms." So that §241-8E shall read:

E.Multiple-member board internal organization. Each multiple-member board shall, at a minimum, annually elect from its membership a chair, vice chair and clerk. Boards may (for full text see town clerk)

06/21/2018

INDEFINELY POSTPONED-
UNANIMOUS

2018-167 Appropriation And Loan Order In The Amount Of \$29,000

ORDERED: That the sum of \$29,000 be appropriated for the purpose of making temporary repairs to Laura Road in the Village of Centerville, and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$29,000 and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and that the Town Manager is further authorized to assess betterments and to accept any grants and/or gifts in relation thereto

07/19/2018

PASSES 12 YES 1 NO (TINSLEY)

2018-168 Resolve Authorizing Sale Of Tax Possession Parcels

RESOLVED: The Assistant Town Manager is hereby authorized to dispose of all right, title and interest in the following surplus Town Land for the respective prices indicated below, each being the highest bids received that was not withdrawn and to execute, deliver and record any and all documents necessary in accordance with the terms of this Order. (for full text see town clerk)

06/21/2018

PASSES 11 YES, (Crocker left dais,
Cullum left dais)

2018-169 Acceptance Of A \$50,000 Grant From The Massachusetts

RESOLVED: That the Barnstable Town Council does hereby accept a grant in the amount of \$50,000 from the Massachusetts Department of Mental Health to fund a Component Jail/Arrest Diversion Project under the Massachusetts Jail/Arrest Diversion Project.

PASSES UNANIMOUS

06/21/2018

PASSES UNANIMOUS

2018-170 Resolve To Change Precinct One (1) Polling Location To The Zion Union

RESOLVED: The Barnstable Town Council does hereby change the polling location for Precinct One (1) beginning on the September 4, 2018 election to the Zion Union Church, located at 805 Attucks Lane, Hyannis, MA 02601.

06/21/2018

PASSES UNANIMOUS

2018-171 Resolve To Change Precinct Ten (10) Polling Location To The Seventh Day Adv

RESOLVED: The Barnstable Town Council does hereby change the polling location for Precinct Ten (10) beginning on the September 4, 2018 election to the Seventh Day Adventist Community Building, located at 2736 Falmouth Rd, Marstons Mills, MA.

06/21/2018

PASSES UNANIMOUS

2018-172 Resolve To Change Precinct Twelve (12) Polling Location To The Seventh Day

RESOLVED: The Barnstable Town Council does hereby change the polling location for Precinct Twelve (12) beginning on the September 4, 2018 election to the Seventh Day Adventist Community Building, located at 2736 Falmouth Rd, Marstons Mills, MA.

06/21/2018

PASSES UNANIMOUS

2018-173 Appropriation And Loan Order In The Amount Of \$4,425,000

ORDERED: That the sum of \$4,425,000 be appropriated for the purpose of constructing a water filtration plant at the Maher wellfield, including the payment of costs incidental or related thereto, and that to meet this appropriation, the Town Treasurer with the approval of the Town Manager, is authorized to borrow \$4,425,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

07/19/2018

PASSES 13 YES

2018-174 Appropriation Order In The Amount Of \$700,000 Community (cpc)

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the sum of Seven Hundred Thousand and NO/100 (\$700,000.00) Dollars be appropriated and transferred from the undesignated amount in the Community Preservation Fund effective upon receipt of a signed public active recreation use agreement; and that following receipt of a signed agreement for public active recreation use the Town Manager through the Department of Public Works is authorized to contract (for full text see Town Clerk)

07/19/2018

PASSES UNANIMOUS

2018-175 Acceptance Of Grant In The Amount Of \$35,500 From The

RESOLVED: That the Town Council does hereby accept the Municipal Vulnerability Preparedness (MVP)Climate Resiliency Planning Grant award in the amount of \$35,500 from The Commonwealth Of Massachusetts Executive Office Of Energy And Environmental Affairs for the purpose of hiring a qualified professional to conduct municipal vulnerability preparedness planning to achieve MVP climate community designation and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

06/21/2018

PASSES UNANIMOUS

2018-176 Appointments To A Board/committee/commission Intro:

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Board of Health: F. P. Tom Lee, 1081 Putnam Avenue, Marstons Mills, as an Associate member to a term expiring 06/30/21; Disability Commission: Sarah Nicholson 67 Hamden Circle, Hyannis as a regular member to a term expiring 06/30/21; Shellfish Committee: Jacob Angelo, 15 Putnam Ave, Cotuit as a member at large to a term expiring 06/30/21; Robert Lancaster, 21 Hannah Circle, Cotuit as a regular member holding a family permit to a term expiring 06/30/21; William Shumway, 278 Capn Lijah's Road, Centerville as a regular member to a term expiring 06/30/21

07/19/2018

PASSES UNANIMOUS

2018-177 Amend Section 241-30 Of The Barnstable Administrative Code,

ORDERED that:

SECTION 1.

The Town Council hereby amends the Administrative Code by striking Section 241-30, Public Works Commission, in its entirety and by substituting in place thereof the following:

“§ 241-30. Infrastructure and Energy Committee, A.

Term of office. There shall be an Infrastructure and Energy Committee consisting of seven regular members. Members of the Infrastructure and Energy Committee shall serve for terms of three years, so arranged that as equal a number of terms as possible shall expire each year. (for full text see Town Clerk)

07/19/2018

PASSES 9 YES 3 NO (CULLUM, BEEDENBENDER, , SCHNEPP) 1 ABSTAIN (HEBERT)



648425

FLIGHT 1

FINANCIAL INTEGRITY FOR BARNSTABLE

MAJOR ACCOMPLISHMENTS IN FY18:

- Working with the Comprehensive Financial Advisory Committee issued the third Financial Overview Report that summarizes the budget into an easy to read and concise 12 page document
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY18 operating budget document
- Received the Certificate in Achievement for Excellence in Financial Reporting for its comprehensive annual financial report (CAFR) for the fiscal year ending June 30, 2017
- Received an “clean” audit opinion on the Town’s fiscal year 2017 financial statements
- Changed the Capital Project submission review process making it more efficient than previous years
- Identified additional resources to enhance the Town’s capital program increasing the estimated funding level to \$130 million over the next 10 years
- Facilitated the discussion of the financial impacts to the Town from the Regional Technical High School’s new building construction that resulted in a successful debt exclusion override and no impact on town services

The following pages include abbreviated financial statements for the Town of Barnstable on June 30, 2018 and for the year then ended. These financial statements have been prepared from the pre-closing trial balance of the Town’s financial management system for the fiscal year ending June 30, 2018. Due to the timing of the issuance of the annual report all year end closing transactions cannot be incorporated. These statements reflect the Town’s financial position in accordance with the Uniform Municipal Accounting System (UMAS) promulgated by the Department of Revenue. The issuance of the Town’s Comprehensive Annual Financial Report (CAFR) will include all closing transactions and will be audited by an independent auditor. We anticipate this report to be issued in December 2018. The Town’s FY18 CAFR will be available for reading and downloading on the Town’s web site by early January 2018.

HIGHLIGHTS IN THE TOWN’S FY18 FINANCIAL STATEMENTS:

- The Town’s General fund and all enterprise fund operations experienced favorable budget results
- Cash in the Town’s treasury at the close of the fiscal year exceeded \$160 million

PURPOSE STATEMENT

The financial operations are responsible for safeguarding the financial assets of the Town of Barnstable through the use of professional financial practices in order to preserve and enhance the Town’s financial integrity.

- General fund revenue exceeded budget estimates by more than \$2 million
- \$4 million of General Fund reserves were transferred to the Capital Trust Fund enhancing the capital program
- Bonds payable decreased by \$4.5 million as payments exceeded new issues
- Property tax collections against the FY18 tax levy year totaled \$113.6 million; 96.7% of the fiscal year 2018 tax levy
- Motor vehicle excise tax collections exceeded \$8 million; the highest level ever collected by the town
- Meals and rooms taxes totaled \$4.5 million; the highest level ever collected by the town
- Building permit revenue exceeded \$1.4 million; the highest level ever collected by the town
- Expenditures for education; the largest area of spending, totaled \$77.4 million in fiscal year 2018
- Intergovernmental revenue for the fiscal year totaled \$34 million; \$26 million for governmental type funds and \$8 million for enterprise funds
- The town’s expenses for snow and ice removal totaled \$1.9 million; about \$1.1 million over budget
- The town issued \$9.9 million of new general obligation bonds at a net interest cost of 2.73 percent

I would like to express my appreciation to the hardworking members of the entire Finance Division team for their dedication and service in making our financial operations run as effectively and efficiently as they do.



Respectfully submitted,

Mark A. Milne, CPA
Director of Finance

Town of Barnstable, Massachusetts
 Combined Balance Sheet
 On June 30, 2018
 Unaudited

	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Trust & Agency Funds	Total
ASSETS						
Cash and cash equivalents	\$ 28,879,627	\$ 37,594,739	\$ 16,207,918	\$ 28,765,342	\$ 49,251,284	\$ 160,698,910
Receivables:						
Personal property taxes	178,031	-	-	-	-	178,031
Real estate taxes	7,751,238	217,296	-	-	-	7,968,534
Deferred taxes	78,075	-	-	-	-	78,075
Allowance for abatements and exemptions	(1,887,863)	-	-	-	-	(1,887,863)
Special assessments	36,085	1,867,233	-	824,052	-	2,727,370
Tax liens	2,326,540	45,616	-	50,743	-	2,422,899
Tax foreclosures	1,185,252	-	-	-	-	1,185,252
Motor vehicle excise	2,316,801	-	-	-	-	2,316,801
Other excises	158,051	-	-	-	-	158,051
Utility Charges	-	-	-	1,090,883	-	1,090,883
Departmental	-	-	-	243,202	266,260	509,462
Other receivables	90,000	-	-	-	62,590	152,590
Due from other governments	299,113	1,073,694	62,083	5,639,063	-	7,073,952
Prepays	-	-	-	-	100,000	100,000
Inventory	-	-	-	182,187	-	182,187
Fixed assets, net of accumulated depreciation	-	7,210,059	-	181,608,682	-	188,818,741
Amounts to be provided - payment of bonds	43,002,320	8,703,700	-	-	-	51,706,020
Total Assets	\$ 84,413,271	\$ 56,712,337	\$ 16,270,001	\$ 218,404,154	\$ 49,680,134	\$ 425,479,897
LIABILITIES AND FUND EQUITY						
Liabilities:						
Deferred revenue						
Real and personal property taxes	6,041,406	\$ 217,296	\$ -	\$ -	\$ -	\$ 6,258,703
Deferred taxes	78,075	-	-	-	-	78,075
Special assessments	36,085	1,867,234	-	824,052	-	2,727,371
Tax liens	2,326,540	45,615	-	50,743	-	2,422,899
Tax foreclosures	1,185,252	-	-	-	-	1,185,252
Motor vehicle excise	2,316,801	-	-	-	-	2,316,801
Other excises	158,051	-	-	-	-	158,051
Utility Charges	-	-	-	517,836	-	517,836
Departmental	-	-	-	-	247,877	247,877
Other receivables	90,000	-	-	-	12,590	102,590
Accounts payable	1,548,293	69,717	662,470	832,287	19,022	3,131,790
Accrued payroll and withholdings	7,327,359	192,785	15,913	215,752	39,723	7,791,531
Other liabilities	591,583	11,084	-	490,462	739,977	1,833,107
Bonds payable	43,002,320	14,930,339	-	43,031,655	-	100,964,314
Notes payable	-	2,075,770	-	4,569,500	-	6,645,270
Total Liabilities	64,701,766	19,409,840	678,384	50,532,287	1,059,189	136,381,467
Fund Equity:						
Reserved for encumbrances	2,653,156	680,847	5,329,955	1,611,810	-	10,275,768
Reserved for expenditures	3,587,352	1,322,000	-	2,698,708	-	7,608,060
Reserved for continuing appropriations	-	2,320,348	-	2,305,395	39,295	4,665,038
Reserved for petty cash	13,010	2,260	-	3,300	-	18,570
Reserved for snow and ice deficit	(1,171,720)	-	-	-	-	(1,171,720)
Undesignated fund balance	14,629,707	32,366,264	10,261,662	-	48,581,649	105,839,282
Unreserved retained earnings	-	-	-	33,590,599	-	33,590,599
Investment in capital assets	-	610,778	-	127,662,055	-	128,272,832
Total Fund Equity	19,711,505	37,302,497	15,591,617	167,871,867	48,620,944	289,098,430
Total Liabilities and Fund Equity	\$ 84,413,271	\$ 56,712,337	\$ 16,270,001	\$ 218,404,154	\$ 49,680,134	\$ 425,479,897

Town of Barnstable, Massachusetts
Combined Balance Sheet
On June 30, 2018
Unaudited

	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Trust & Agency Funds	Total
ASSETS						
Cash and cash equivalents	\$ 28,879,627	\$ 37,594,739	\$ 16,207,918	\$ 28,765,342	\$ 49,251,284	\$ 160,698,910
Receivables:						
Personal property taxes	178,031	-	-	-	-	178,031
Real estate taxes	7,751,238	217,296	-	-	-	7,968,534
Deferred taxes	78,075	-	-	-	-	78,075
Allowance for abatements and exemptions	(1,887,863)	-	-	-	-	(1,887,863)
Special assessments	36,085	1,867,233	-	824,052	-	2,727,370
Tax liens	2,326,540	45,616	-	50,743	-	2,422,899
Tax foreclosures	1,185,252	-	-	-	-	1,185,252
Motor vehicle excise	2,316,801	-	-	-	-	2,316,801
Other excises	158,051	-	-	-	-	158,051
Utility Charges	-	-	-	1,090,883	-	1,090,883
Departmental	-	-	-	243,202	266,260	509,462
Other receivables	90,000	-	-	-	62,590	152,590
Due from other governments	299,113	1,073,694	62,083	5,639,063	-	7,073,952
Prepays	-	-	-	-	100,000	100,000
Inventory	-	-	-	182,187	-	182,187
Fixed assets, net of accumulated depreciation	-	7,210,059	-	181,608,682	-	188,818,741
Amounts to be provided - payment of bonds	43,002,320	8,703,700	-	-	-	51,706,020
Total Assets	<u>\$ 84,413,271</u>	<u>\$ 56,712,337</u>	<u>\$ 16,270,001</u>	<u>\$ 218,404,154</u>	<u>\$ 49,680,134</u>	<u>\$ 425,479,897</u>
LIABILITIES AND FUND EQUITY						
Liabilities:						
Deferred revenue						
Real and personal property taxes	6,041,406	\$ 217,296	\$ -	\$ -	\$ -	\$ 6,258,703
Deferred taxes	78,075	-	-	-	-	78,075
Special assessments	36,085	1,867,234	-	824,052	-	2,727,371
Tax liens	2,326,540	45,615	-	50,743	-	2,422,899
Tax foreclosures	1,185,252	-	-	-	-	1,185,252
Motor vehicle excise	2,316,801	-	-	-	-	2,316,801
Other excises	158,051	-	-	-	-	158,051
Utility Charges	-	-	-	517,836	-	517,836
Departmental	-	-	-	-	247,877	247,877
Other receivables	90,000	-	-	-	12,590	102,590
Accounts payable	1,548,293	69,717	662,470	832,287	19,022	3,131,790
Accrued payroll and withholdings	7,327,359	192,785	15,913	215,752	39,723	7,791,531
Other liabilities	591,583	11,084	-	490,462	739,977	1,833,107
Bonds payable	43,002,320	14,930,339	-	43,031,655	-	100,964,314
Notes payable	-	2,075,770	-	4,569,500	-	6,645,270
Total Liabilities	<u>64,701,766</u>	<u>19,409,840</u>	<u>678,384</u>	<u>50,532,287</u>	<u>1,059,189</u>	<u>136,381,467</u>
Fund Equity:						
Reserved for encumbrances	2,653,156	680,847	5,329,955	1,611,810	-	10,275,768
Reserved for expenditures	3,587,352	1,322,000	-	2,698,708	-	7,608,060
Reserved for continuing appropriations	-	2,320,348	-	2,305,395	39,295	4,665,038
Reserved for petty cash	13,010	2,260	-	3,300	-	18,570
Reserved for snow and ice deficit	(1,171,720)	-	-	-	-	(1,171,720)
Undesignated fund balance	14,629,707	32,366,264	10,261,662	-	48,581,649	105,839,282
Unreserved retained earnings	-	-	-	33,590,599	-	33,590,599
Investment in capital assets	-	610,778	-	127,662,055	-	128,272,832
Total Fund Equity	<u>19,711,505</u>	<u>37,302,497</u>	<u>15,591,617</u>	<u>167,871,867</u>	<u>48,620,944</u>	<u>289,098,430</u>
Total Liabilities and Fund Equity	<u>\$ 84,413,271</u>	<u>\$ 56,712,337</u>	<u>\$ 16,270,001</u>	<u>\$ 218,404,154</u>	<u>\$ 49,680,134</u>	<u>\$ 425,479,897</u>

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2018
(Unaudited)

	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Trust & Agency Funds	Total
Revenues:						
Real estate and personal property taxes net of refunds	\$ 117,242,607	\$ -	\$ -	\$ -		\$ 117,242,607
Motor Vehicle and other excise taxes	8,255,520	-	-	-		8,255,520
Hotel/Motel tax	1,982,758	991,379	-	-		2,974,138
Meals tax	-	1,550,284	-	-		1,550,284
Charges for services	2,113,153	-	-	25,833,571		27,946,725
Penalties and interest on taxes	1,299,091	23,777	-	-		1,322,869
Fees and rentals	1,106,246	4,257,316	-	-		5,363,562
Licenses and permits	2,723,695	-	-	-		2,723,695
Intergovernmental	16,765,408	8,649,844	294,396	8,226,323		33,935,971
Department and other	1,386,810	274,427	45,050	1,083,193	457,257	3,246,737
Special assessments	96,969	558,718	-	-		655,687
Community Preservation Fund surtax	-	3,447,737	-	-		3,447,737
Contributions	-	58,279	17,410	-	58,536	134,224
Investment income	610,808	278,523	-	269,590	194,464	1,353,386
Miscellaneous	-	289,738	-	-		289,738
Total Revenues	153,583,067	20,380,022	356,856	35,412,678	710,257	210,442,880
Expenditures:						
Town council	258,462	8,369	-	-		266,831
Town manager	474,783	-	-	-		474,783
Administrative services	5,899,023	110,727	271,596	-	836,302	7,117,649
Planning & Development	894,544	396,645	119,852	-		1,411,041
Police	13,693,228	446,095	183,871	-	106,462	14,429,656
Regulatory services	1,947,817	424,671	104,619	-		2,477,106
Inspectional services	981,722	1,962	-	-		983,684
Public works	10,022,756	1,308,946	6,090,798	14,702,401	153,341	32,278,243
Community services	3,478,979	909,307	1,158,408	6,479,686	625,987	12,652,368
Airport	-	-	-	12,571,027		12,571,027
Education	65,165,319	8,948,568	3,215,964	-	85,400	77,415,251
Property and liability insurance	1,717,342	-	-	-		1,717,342
Employee benefits	21,669,705	-	-	-		21,669,705
Other assessments	7,795,143	-	-	-		7,795,143
Culture and recreation	1,945,025	-	-	-		1,945,025
State and county assessments	2,148,769	-	-	-		2,148,769
Other	462,579	662,174	-	-		1,124,753
Debt service:						
Principal	7,950,748	1,857,622	-	-		9,808,370
Interest	1,612,238	512,197	-	1,373,628		3,498,063
Total Expenditures	148,118,184	15,587,283	11,145,108	35,126,742	1,807,492	211,784,810
Excess (deficiency) of revenues over expenditures	5,464,883	4,792,739	(10,788,253)	285,936	(1,097,235)	(1,341,930)
Other Financing Sources (Uses):						
Proceeds from bonds			8,352,000			8,352,000
Operating transfers in	4,068,302	834,544	5,373,812		10,332,637	20,609,295
Operating transfers (out)	(12,010,659)	(927,822)	(1,079,015)	(1,236,999)	(5,354,800)	(20,609,295)
Total Other Financing Sources (Uses)	(7,942,357)	(93,278)	12,646,796	(1,236,999)	4,977,837	8,352,000
Excess of revenues and other sources over expenditures and other uses	(2,477,474)	4,699,461	1,858,543	(951,063)	3,880,602	7,010,070
Fund Balance, July 1	22,188,979	32,603,036	13,733,074	168,822,929	44,740,343	282,088,361
Fund Balance, June 30	\$ 19,711,505	\$ 37,302,497	\$ 15,591,617	\$ 167,871,867	\$ 48,620,944	\$ 289,098,430

Town of Barnstable, Massachusetts
 Statement of Revenue, Expenses and Changes in Fund Balance
 Combining Enterprise Funds
 For The Year Ended June 30, 2018

	Enterprise Funds										Total	
	Airport	Golf	Solid Waste	Sewer	Water	Marinas	Sandy Neck	HYCC	PEG			
Operating Revenue:												
Charges for services	5,673,254	\$ 3,261,703	\$ 3,086,883	\$ 4,672,908	\$ 5,392,584	\$ 716,382	\$ 910,596	\$ 1,256,686	\$ 862,576	\$ 25,833,571		
Intergovernmental	7,963,288	-	131,568	84,562	-	-	46,905	-	-	8,226,323		
Other revenue	337,217	17,150	37,670	13,711	550,649	10,455	107,441	8,900	-	1,083,193		
Investment earnings	23,473	13,567	35,358	120,070	29,776	10,993	11,664	-	24,689	289,590		
Total Operating Revenue	13,997,231	3,292,420	3,291,480	4,891,251	5,973,009	737,830	1,076,606	1,265,586	887,265	35,412,678		
Operating Expenses:												
Salaries, wages and fringe benefits	1,848,119	1,505,642	1,221,776	1,315,399	288,739	248,023	507,403	976,548	181,787	8,093,436		
Operations	3,432,185	968,436	1,302,086	1,378,170	3,864,720	89,409	190,712	739,503	46,559	12,011,782		
Capital outlay	7,290,722	450,758	76,780	1,800,621	3,454,110	302,508	95,191	72,428	104,778	13,647,896		
Debt interest	81,644	116,453	15,536	232,172	469,472	101,734	37,181	319,435	-	1,373,628		
Total Operating Expenses	12,652,671	3,041,290	2,616,177	4,726,362	8,077,042	741,674	830,488	2,107,914	333,124	35,126,742		
Net Revenue (Expense) Before Transfers	1,344,560	251,130	675,303	164,890	(2,104,033)	(3,844)	246,118	(842,329)	554,141	285,936		
Transfers In (Out)	(759,998)	(279,604)	(353,496)	(1,125,028)	(158,580)	12,288	(104,623)	1,807,508	(275,466)	(1,236,999)		
Net Increase (Decrease) in fund Equity	584,562	(28,474)	321,807	(960,138)	(2,262,613)	8,444	141,495	965,179	278,675	(951,063)		
Fund Equity, July 1	78,749,962	12,382,252	4,770,350	33,026,229	19,249,695	5,182,037	1,316,641	11,996,067	2,149,696	168,822,929		
Fund Equity, June 30	\$ 79,334,524	\$ 12,353,778	\$ 5,092,157	\$ 32,066,091	\$ 16,987,082	\$ 5,190,481	\$ 1,458,136	\$ 12,961,246	\$ 2,428,372	\$ 167,871,867		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - General Fund - Budgetary Basis
For the Year Ended June 30, 2018
(Unaudited)

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Real estate and personal property taxes net of refunds	\$ 117,526,012	\$ 117,242,607	\$ (283,405)
Motor vehicle and boat excise taxes	7,164,240	8,255,520	1,091,280
Hotel/Motel tax	1,900,000	1,982,758	82,758
Charges for services	2,100,000	2,113,153	13,153
Fines and penalties	1,567,900	1,686,196	118,296
Fees and rentals	1,040,000	1,106,246	66,246
Licenses and permits	2,100,000	2,723,695	623,695
Intergovernmental	16,789,282	16,765,408	(23,874)
Department and other	655,000	999,705	344,705
Special assessments	61,000	96,969	35,969
Investment income	350,000	610,808	260,808
Total Revenues	<u>151,253,434</u>	<u>153,583,067</u>	<u>2,329,633</u>
Expenditures:			
Town Council	267,685	260,179	7,506
Town Manager	495,536	461,676	33,860
Education	65,216,084	65,002,514	213,570
Administrative Services	6,027,071	5,920,549	106,522
Planning & Development	899,335	884,873	14,462
Police	13,853,845	13,695,894	157,951
Regulatory Services	2,037,937	1,980,893	57,044
Inspectional Services	1,033,467	983,287	50,180
Public Works	8,657,667	8,579,885	77,782
Snow and Ice Removal	725,000	1,896,720	(1,171,720) ¹
Community Services	3,651,659	3,531,835	119,824
Other Requirements	45,939,133	45,353,489	585,644
Total Expenditures	<u>148,804,419</u>	<u>148,551,794</u>	<u>252,625</u>
 Excess of revenues over expenditures	 2,449,015	 5,031,273	 2,582,258
Other Financing Sources (Uses):			
Operating transfers in	3,792,377	4,068,302	275,925
Operating transfers (out)	(12,010,659)	(12,010,659)	-
Total Other Financing Sources (Uses)	<u>(8,218,282)</u>	<u>(7,942,357)</u>	<u>275,925</u>
 Excess (deficiency) of revenues and other sources over expenditures and other uses	 (5,769,267)	 <u>\$ (2,911,084)</u>	 <u>\$ 2,858,183</u>
Other budget items:			
Prior year deficits raised	(1,456,214)		
Surplus funds appropriated	7,225,481		
Net	<u>\$ -</u>		

¹ Deficit for snow removal is included in the FY19 budget.

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Barnstable Municipal Airport Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 5,794,849	\$ 6,031,088	\$ 236,239
Intergovernmental	87,600	110,040	22,440
Investment Income	50,000	23,473	(26,527)
Total Revenues	<u>5,932,449</u>	<u>6,164,601</u>	<u>232,152</u>
Operating expenses:			
Personnel	2,307,925	2,219,666	88,259
Operating expenses	3,837,040	3,799,752	37,288
Capital outlay	49,220	48,251	969
Debt service:			
Principal	88,700	88,700	-
Interest	81,644	81,644	(0)
Total Expenses	<u>6,364,529</u>	<u>6,238,013</u>	<u>126,516</u>
Surplus generated (used) before transfers	(432,080)	(73,412)	358,668
Operating transfers (net)	<u>(213,228)</u>	<u>(213,228)</u>	<u>-</u>
Net surplus generated (used)	(645,308)	<u>\$ (286,640)</u>	<u>\$ 358,668</u>
Other budget items:			
Surplus funds appropriated	645,308		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Golf Course Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 3,304,680	\$ 3,261,703	\$ (42,977)
Investment Income	10,000	13,567	3,567
Other revenue	-	2,150	2,150
Total Revenues	<u>3,314,680</u>	<u>3,277,420</u>	<u>(37,260)</u>
Operating expenses:			
Personnel	1,851,920	1,761,681	90,239
Operating expenses	1,067,614	983,681	83,933
Capital outlay	26,000	26,000	-
Debt service:			
Principal	314,700	314,700	-
Interest	116,453	116,453	(0)
Total Expenses	<u>3,376,687</u>	<u>3,202,515</u>	<u>174,172</u>
Surplus generated before transfers	(62,007)	74,905	136,912
Operating transfers (net)	<u>(2,868)</u>	<u>(2,869)</u>	<u>(1)</u>
Net surplus generated (used)	(64,875)	<u>\$ 72,036</u>	<u>\$ 136,911</u>
Other budget items:			
Surplus funds appropriated	<u>64,875</u>		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Solid Waste Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 2,908,500	\$ 3,086,883	\$ 178,383
Investment Income	35,000	35,358	358
Other revenue	36,000	37,670	1,670
Total Revenues	<u>2,979,500</u>	<u>3,159,911</u>	<u>180,411</u>
Operating expenses:			
Personnel	1,533,111	1,453,831	79,280
Operating expenses	1,549,999	1,520,258	29,741
Debt service:			
Principal	377,832	377,832	-
Interest	15,536	15,536	-
Total Expenses	<u>3,476,478</u>	<u>3,367,457</u>	<u>109,021</u>
Surplus generated (used) before transfers	(496,978)	(207,546)	289,432
Operating transfers (net)	<u>(101,542)</u>	<u>(101,542)</u>	-
Net surplus generated (used)	(598,520)	<u>\$ (309,088)</u>	<u>\$ 289,432</u>
Other budget items:			
Surplus funds appropriated	598,520		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Water Pollution Control Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 4,501,261	\$ 4,686,619	\$ 185,358
Investment Income	100,000	120,070	20,070
Total Revenues	<u>4,601,261</u>	<u>4,806,690</u>	<u>205,429</u>
Operating expenses:			
Personnel	1,593,385	1,586,518	6,867
Operating expenses	1,596,178	1,510,257	85,921
Capital outlay	90,000	89,115	885
Debt service:			
Principal	892,221	892,438	(217)
Interest	257,174	232,172	25,002
Total Expenses	<u>4,428,958</u>	<u>4,310,498</u>	<u>118,460</u>
Surplus generated before transfers	172,303	496,191	323,888
Operating transfers (net)	<u>(172,303)</u>	<u>(172,303)</u>	<u>-</u>
Net surplus generated	<u>\$ -</u>	<u>\$ 323,888</u>	<u>\$ 323,888</u>

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Water Supply Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 5,370,500	\$ 5,392,584	\$ 22,084
Investment income	50,000	29,776	(20,224)
Other revenue	157,500	411,149	253,649
Total Revenues	<u>5,578,000</u>	<u>5,833,509</u>	<u>255,509</u>
Operating expenses:			
Personnel	370,377	366,072	4,304
Operating expenses	4,062,028	4,016,218	45,810
Capital outlay	160,000	159,790	210
Debt service:			
Principal	1,426,725	1,170,079	256,646
Interest	702,299	469,472	232,827
Total Expenses	<u>6,721,429</u>	<u>6,181,631</u>	<u>539,797</u>
Surplus generated before transfers	(1,143,429)	(348,122)	795,306
Operating transfers (net)	<u>(68,057)</u>	<u>(68,057)</u>	<u>-</u>
Net surplus generated	\$ (1,211,486)	<u>\$ (416,179)</u>	<u>\$ 795,306</u>
Other budget items:			
Surplus funds appropriations	1,211,486		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Marina Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 698,500	\$ 716,382	\$ 17,882
Investment income	8,000	10,993	2,993
Other revenue	15,200	10,455	(4,745)
Total Revenues	<u>721,700</u>	<u>737,830</u>	<u>16,130</u>
Operating expenses:			
Personnel	297,003	279,386	17,617
Operating expenses	108,116	105,453	2,663
Capital outlay	20,000	15,851	4,149
Debt service:			
Principal	276,500	276,500	-
Interest	101,734	101,734	-
Total Expenses	<u>803,353</u>	<u>778,924</u>	<u>24,429</u>
Surplus generated before transfers	(81,653)	(41,094)	40,559
Operating transfers (net)	<u>53,117</u>	<u>53,117</u>	<u>-</u>
Net surplus generated (used)	\$ (28,536)	<u>\$ 12,023</u>	<u>\$ 40,559</u>
Other budget items:			
Surplus funds appropriated	<u>28,536</u>		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Sandy Neck Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 873,462	\$ 910,596	\$ 37,134
Investment Income	6,000	11,664	5,664
Other	89,000	94,901	5,901
Total Revenues	<u>968,462</u>	<u>1,017,161</u>	<u>48,699</u>
Operating expenses:			
Personnel	591,543	564,238	27,305
Operating expenses	200,312	199,744	568
Capital outlay	93,500	93,232	268
Debt service:			
Principal	55,000	55,000	-
Interest	37,181	37,181	-
Total Expenses	<u>977,536</u>	<u>949,396</u>	<u>28,140</u>
Surplus generated before transfers	(9,074)	67,766	76,840
Operating transfers (net)	<u>(40,926)</u>	-	<u>40,926</u>
Net surplus generated (used)	(50,000)	<u>\$ 67,766</u>	<u>\$ 117,766</u>
Other budget items:			
Surplus funds appropriated	50,000		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Hyannis Youth & Community Center Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 1,180,000	\$ 1,253,879	\$ 73,879
Investment Income	3,000	2,806	(194)
Total Revenues	<u>1,183,000</u>	<u>1,256,686</u>	<u>73,686</u>
Operating expenses:			
Personnel	1,155,064	1,108,803	46,261
Operating expenses	871,689	858,302	13,387
Capital outlay	80,000	78,287	1,713
Debt service:			
Principal	850,900	850,900	-
Interest	319,436	319,436	-
Total Expenses	<u>3,277,089</u>	<u>3,215,728</u>	<u>61,362</u>
Surplus generated (used) before transfers	(2,094,089)	(1,959,042)	135,047
Operating transfers (net)	<u>2,039,089</u>	<u>2,039,089</u>	<u>-</u>
Net surplus generated (used)	(55,000)	<u>\$ 80,047</u>	<u>\$ 135,047</u>
Other budget items:			
Surplus funds appropriated	55,000		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Statement of Revenues and Expenditures - Budgetary Basis
Public, Educational & Government Channels Enterprise Fund Operations
For the Year Ended June 30, 2018
Unaudited

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 795,000	\$ 862,576	\$ 67,576
Investment Income			-
Intergovernmental			-
Total Revenues	<u>795,000</u>	<u>862,576</u>	<u>67,576</u>
Operating expenses:			
Personnel	322,905	226,787	96,118
Operating expenses	363,722	296,881	66,841
Capital outlay	125,000	115,252	9,748
Debt service:			
Principal			-
Interest			-
Total Expenses	<u>811,627</u>	<u>638,920</u>	<u>172,707</u>
Surplus generated (used) before transfers	(16,627)	223,656	240,283
Operating transfers (net)	<u>-</u>	<u>(45,872)</u>	<u>(45,872)</u>
Net surplus generated (used)	(16,627)	<u>\$ 177,784</u>	<u>\$ 194,411</u>
Other budget items:			
Surplus funds appropriated	<u>16,627</u>		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS
Combining Schedule of Trust Funds
For the Year Ending June 30, 2018

	Fund Balance July 1	Revenue				Total Expenditures	Transfers In (Out)	Fund Balance June 30
		Net Investment Income	Contributions	Other Revenue	Total Revenue			
Cemeteries and Libraries:								
Beechwood cemetery	\$ 32,484	\$ 97	\$ -	\$ -	\$ 97	\$ -	\$ -	\$ 32,581
Cemetery perpetual care	2,842,482	14,672	-	70,388	85,060	45,922	-	2,881,619
Kirkman	5,808,888	16,952	-	-	16,952	309,333	-	5,516,508
Subtotal	8,683,854	31,722	-	70,388	102,109	355,255	-	8,430,708
Conservation:								
Conservation reserve	59,517	90	-	-	90	-	-	59,607
Sandy neck gateway	7,816	17	-	-	17	-	-	7,833
Hamblin	99,948	274	-	-	274	-	-	100,222
Subtotal	167,281	381	-	-	381	-	-	167,663
Education:								
Cobb *	10,252,900	-	-	-	-	-	-	10,252,900
Subtotal	10,252,900	-	-	-	-	-	-	10,252,900
Other:								
Police law enforcement	45,629	-	-	144,451	144,451	106,462	-	83,618
JFK memorial fund	329,629	273	58,286	-	58,559	86,128	-	302,060
Joey Parke Memorial	92	-	-	-	-	-	-	92
Korean War Memorial	52,253	12,229	250	-	12,479	13,086	-	51,645
Centerville Improvements	19,473	42	-	-	42	-	-	19,515
Lovell Christmas tree	4,739	11	-	-	11	300	-	4,450
Scudder Land Trust	8,791	19	-	-	19	-	-	8,810
Subtotal	460,605	12,575	58,536	144,451	215,562	205,976	-	470,191
Total Permanent Funds	19,564,641	44,678	58,536	214,838	318,052	561,231	-	19,321,462
Fiduciary Funds:								
Barnstable scholarship	848	40	-	5,244	5,284	5,200	-	931
Collidge Ellen	1,084	2	-	-	2	-	-	1,087
Dean Lewis	2,623	6	-	-	6	-	-	2,628
Hallgren C	88,416	192	-	-	192	-	-	88,609
Harlow C	81,864	178	-	-	178	-	-	82,042
Hinckle J	32,097	70	-	-	70	-	-	32,167
Lombard P	458,169	2,211	-	138,510	140,721	125,143	-	473,747
Lovell W	1,965	5	-	-	5	200	-	1,770
Lovell Loan	81,416	177	-	-	177	-	-	81,593
Macgrotty Fund	136,837	273	-	-	273	4,266	-	132,844
Marston School	1,734	4	-	-	4	-	-	1,737
Sturgis Fund	144,190	314	-	-	314	-	-	144,503
School Fund	3,162	7	-	-	7	-	-	3,169
Thompson Scholarship	102,323	223	-	-	223	-	-	102,545
Elderly & Disabled Tax Fund	3,856	(38)	-	6,429	6,392	6,150	-	4,098
Lyndon Paul Larusso Charitable Memorial	269,859	1,452	-	-	1,452	80,000	-	191,311
Eco Dev & Aff Housing Trust Fund	767,403	(2,749)	-	54,907	52,158	189,000	-	630,561
Other Post-employment Benefits	3,287,096	162,192	-	-	162,192	-	528,000	3,977,288
Subtotal	5,464,942	164,559	-	205,090	369,649	409,959	528,000	5,952,632
Other Trusts:								
Pension Trust Fund	2,206,073	2,308	-	-	2,308	-	(260,000)	1,948,381
Capital Trust Fund	15,170,376	(46,462)	-	-	(46,462)	-	3,409,837	18,533,751
Worker's Compensation Trust Fund	2,334,310	29,382	-	37,329	66,711	836,302	1,300,000	2,864,719
Subtotal	19,710,759	(14,773)	-	37,329	22,556	836,302	4,449,837	23,346,850
Total Trust Funds	\$ 44,740,343	\$ 194,464	\$ 58,536	\$ 457,257	\$ 710,257	\$ 1,807,492	\$ 4,977,837	\$ 48,620,944

* At the time of issuance; the Cobb Trust fund activity for fiscal year 2018 had not been received by the town from the Cobb Trustee.

TOWN OF BARNSTABLE, MASSACHUSETTS
Schedule of Long-Term Debt

	June 30, 2017	Issued	MCWT Subsidy	Redeemed	June 30, 2018
Totals By Issue Date:					
7/5/02	\$ 41,400	\$ -	\$ -	\$ 10,400	\$ 31,000
7/1/04	60,296	-	-	9,972	50,324
8/25/04	1,550,523	-	168,749	452,558	929,215
11/16/05	180,000	-	-	20,000	160,000
12/14/06	1,120,000	-	33,081	111,919	975,000
2/15/07	8,900,000	-	-	4,000,000	4,900,000
11/9/07	130,704	-	-	31,702	99,002
6/15/08	725,000	-	-	725,000	-
12/15/09	3,225,638	-	-	264,803	2,960,834
6/15/10	2,155,000	-	-	190,000	1,965,000
7/8/10	4,499,843	-	-	281,319	4,218,524
3/15/11	533,905	-	-	54,837	479,068
6/14/11	8,785,000	-	-	1,480,000	7,305,000
4/18/12	5,765,000	-	-	1,010,000	4,755,000
6/6/12	1,059,126	-	-	87,006	972,120
5/22/13	467,027	-	-	24,721	442,306
11/22/13	3,980,000	-	-	710,000	3,270,000
2/17/15	21,475,000	-	-	2,230,000	19,245,000
5/14/15	5,475,849	-	-	310,125	5,165,725
2/11/16	2,320,714	-	-	99,959	2,220,755
2/25/16	15,390,000	-	-	1,225,000	14,165,000
6/21/16	5,245,000	-	-	-	5,245,000
2/23/17	10,690,000	-	-	735,000	9,955,000
4/13/17	1,723,280	-	-	142,839	1,580,441
2/27/18	-	9,875,000	-	-	9,875,000
Totals By Issue Date:	\$ 105,498,305	\$ 9,875,000	\$ 201,830	\$ 14,207,160	\$ 100,964,314
Totals By Fund:					
General Fund	\$ 43,222,941	\$ 7,780,500	\$ -	\$ 8,001,120	\$ 43,002,320
Community Preservation Fund	10,510,950	-	-	1,807,250	8,703,700
Airport Enterprise Fund	2,263,700	-	-	88,700	2,175,000
Golf Enterprise Fund	2,898,700	310,000	-	314,700	2,894,000
Solid Waste Enterprise Fund	1,321,600	-	117,268	377,832	826,500
Sewer Enterprise Fund	10,007,303	-	84,562	892,438	9,030,304
Water Enterprise Fund	16,212,430	1,784,500	-	1,170,079	16,826,851
Marina Enterprise Fund	2,820,500	-	-	276,500	2,544,000
Sandy Neck Enterprise Fund	955,000	-	-	55,000	900,000
Hyannis Youth & Community Center Enterprise Fund	8,685,900	-	-	850,900	7,835,000
Comprehensive Water Mgt. & Private Way Fund	6,599,281	-	-	372,642	6,226,639
Totals By Fund:	\$ 105,498,305	\$ 9,875,000	\$ 201,830	\$ 14,207,160	\$ 100,964,314
Totals By Issue Type:					
General Obligation Bonds	\$ 83,110,000	\$ 9,875,000	\$ -	\$ 12,305,000	\$ 80,680,000
Mass Clean Water Trust Bonds	22,388,305	-	201,830	1,902,160	20,284,314
Totals By Issue Type:	\$ 105,498,305	\$ 9,875,000	\$ 201,830	\$ 14,207,160	\$ 100,964,314
Totals By Category:					
Airport Buildings	\$ 560,000	\$ -	\$ -	\$ 30,000	\$ 530,000
Airport Site Improvements	1,703,700	-	-	58,700	1,645,000
Dredging	2,468,900	-	-	328,900	2,140,000
Golf Buildings	827,700	-	-	62,700	765,000
Golf Course Acquisition	1,951,000	-	-	212,000	1,739,000
Golf Equipment	120,000	310,000	-	40,000	390,000
Historic Preservation	845,000	-	-	65,000	780,000
HYCC Construction	8,685,900	-	-	850,900	7,835,000
Information Technology	342,000	-	-	72,000	270,000
CPF - Land Acquisition	9,665,950	-	-	1,742,250	7,923,700
GF - Land acquisition	854,000	-	-	193,000	661,000
Landfill Closure	895,200	-	117,268	323,932	454,000
Marina Acquisition	554,000	-	-	95,000	459,000
Marina Bulkheads	1,540,000	-	-	125,000	1,415,000
Marina Dredging	726,500	-	-	56,500	670,000
Municipal Facilities	7,909,250	314,000	-	883,950	7,339,300
Roads	4,600,800	287,000	-	639,500	4,248,300
Sandy Neck Bath House	955,000	-	-	55,000	900,000
School Facilities	23,735,500	7,179,500	-	5,259,500	25,655,500
Sewer Construction	6,599,281	-	-	372,642	6,226,639
Sewer Planning	608,595	-	-	177,898	430,696
Title V	381,696	-	-	50,372	331,324
Transfer Station Improvements	426,400	-	-	53,900	372,500
Water Acquisition	5,704,800	-	-	469,800	5,235,000
Water Improvements	10,507,630	1,784,500	-	700,279	11,591,851
Water Quality	674,700	-	-	123,000	551,700
Waterways	1,647,500	-	-	273,000	1,374,500
WPCF	10,007,303	-	84,562	892,438	9,030,304
Total	\$ 105,498,305	\$ 9,875,000	\$ 201,830	\$ 14,207,160	\$ 100,964,314



DO NOT
FEED
THE
WATERFOWL
VIOLATORS
SUBJECT TO
FINE

TREASURY OPERATIONS

FINANCIAL OBLIGATIONS

It is the policy of the Town of Barnstable that, providing due regard to the safety and possible risk of investments, that the management of all available funds shall be in conformance with Commonwealth of Massachusetts legal and administrative guidelines. The Town's investment portfolio is designed and managed in a disciplined, quality focused manner responsive to the public trust and consistent with state and local laws.

In addition to managing the Town's general fund and investment portfolios, under the direction of the Town Manager and with input from the Trust Fund Advisory Committee (TFAC), the Treasurer also oversees the investment of the Town's trust fund accounts. The Town of Barnstable currently has custodianship of thirty-one trust funds with a market value of \$31,604,206 as of June 30, 2018.

Another primary responsibility within the Treasurer's office is producing the weekly town payroll and biweekly school payroll for approximately 2,500 full, part-time and seasonal employees, including processing extensive contractual adjustments and oversight and management of all employee deductions.

FY 2018 MAJOR ACCOMPLISHMENTS:

- The Town's "AAA" Bond Rating from Standard & Poor's rating agency was reaffirmed. "AAA" is the highest rating possible and is a major factor in Barnstable receiving more bidders on our bonds and a lower interest rate when borrowing for our capital projects.
- Completed a \$9,875,000 General Obligation Bond (GOB) borrowing with a competitive interest rate of 2.73% involving thirteen new money authorizations including sidewalk/guardrail repairs, golf course improvements, various water projects, shooting range improvements, school facility upgrades and equipment purchases.
- Completed a \$2,575,770 General Obligation Borrowing Anticipation Note (BAN) with an interest rate of 2.0% for expenditures related to several private road repair projects and airport runway reconstruction.
- Managed the procurement of debt and debt repayment processes based on Town Council's approval of loans for all of the Town's infrastructure and other capital projects. Debt payments were in excess of \$17,700,000 for over 160 different projects during FY 2018.
- Worked with the Cape Cod Municipal Health Group, as a Steering Committee member, to implement a new Health Savings Account plan as an additional insurance option for town and employee shared cost savings.

PURPOSE STATEMENT

To maintain a professional environment for; sound cash management procedures, the effective investment of surplus funds, servicing existing debt and issuing new debt, minimizing the amount of delinquent taxes outstanding and producing accurate payrolls for both school and municipal departments.

- As a member of the Trust Fund Advisory Committee, I worked with officers of the Cape and Island's Chapter, Korean War Veterans Association and town management for the successful transfer of ownership of the Korean War Memorial at Veterans Park to the Town of Barnstable.
- The Trust Fund Advisory Committee assisted DPW staff, Library Directors and the Town Manager to facilitate the disbursement of \$230,000 from the Kirkman Trust Fund for expenditure by our Cemetery Division for beautification and enhancements for the Town's cemeteries and by our seven libraries for program and service improvements and upgrades.
- Collected over \$1,500,000 additional revenue from delinquent real estate tax payments using a new software program and collection campaign in preparation of a tax lien sale auction.

The Treasury office staff members ably serve our customers who include all town and school department employees, local, state and federal agencies and the general public.

I would like to express my appreciation to the members of the Treasury office: Assistant Treasurer JoAnna Callahan; Payroll Coordinator Samantha Garfield; Payroll Auditors Theresa Boggi and Jennifer Engelsen; and Cash Auditor Ann Pacino for their continued hard work, dedication and service.



Respectfully submitted,

Debra M. Blanchette
Treasurer

PURPOSE STATEMENT

To serve the taxpayers of Barnstable with professionalism, courtesy, and competence in all assessing matters including the discovery and fair and equitable valuation of all real and personal property.



FY2018 MAJOR ACCOMPLISHMENTS

- Completed the timely interim year valuation of all real and personal property in the town.
- Reviewed all applications for abatements & exemptions and issued timely Board of Assessor decisions.
- Ongoing review and work through of the Appellate Tax Board (ATB) cases.
- Started the reorganization of office operations.

FUTURE INITIATIVES

- Research the upgrading of the appraisal software database to stay current with changing technologies
- Development of a career incentive based training program for all staff
- Continue to create efficiencies within the office.

Respectfully submitted,
Edward F. O'Neil, MAA
Director of Assessing

Board of Assessors
William T. Garreff, Chairman
Andrew Machado
Melvin Pauze

PROCUREMENT AND RISK MANAGEMENT (PRM)

SUPPORT AND GUIDANCE



Since its establishment in 1999, the Procurement and Risk Management program provides guidance and direction in various key areas to all municipal departments including the school department and enterprise accounts. These areas of assistance include: Procurement expertise, Energy/Utility information, contract support, sourcing guidance, tenant management, Risk Management/Loss control, and claims assistance.

PROCUREMENT

Johanna Boucher, the Town's Chief Procurement Officer, administers and oversees the Procurement Function for the Municipality. This program manages the procurement support operation and offers support in the preparation and administration of bids, generation of contracts, sourcing information, and access to State Contracts. The goal of this effort is to ensure that funds are spent in the most cost effective means possible. Johanna also ensures the Town's compliance with the complicated and extensive Purchasing laws and regulations of the Commonwealth of Massachusetts.

For more than a decade, people and businesses have been able to access, track and download all bids and

PURPOSE STATEMENT

To provide guidance and direction in various key areas to all municipal departments including the school department and enterprise accounts.

Requests for Proposals (RFP) electronically from the website located on the Town of Barnstable Home page. By registering to review a bid on line, the Town can effectively send notices, addenda and information about specific bids to those individuals who have shown interest by logging in. This effort has enhanced access to the Town bids and has resulted in greater competition and continues to save the Town money by avoiding the costs for additional postage and paper.

Johanna Boucher also serves as the Town's contract compliance officer in this office and ensures compliance with the minority and women owned business participation requirements associated with any construction projects that include state funding.

Procurement support of municipal projects accomplished this year included numerous bids, RFPs and contracts. The recurring annual bids including multiple small building projects, new and used highway equipment, Water Pollution Control (WPC) chemicals, roadway repairs and street sweeping for Department of Public Works (DPW) represent a significant amount of the work effort each year.

PROPERTY

This office continues to support the property management efforts of the Town by managing nearly 70 tenants and negotiating leases as they needed to be rebid or renewed. Of particular note, at the Lombard Trust, the current trustee continues to work, with the support of this office, to maximize rents, renegotiate leases, and is building up the Trust to meet the goals established in Parker Lombard's Will which granted the Town the 44 acre tract of land in the village of West Barnstable in 1755, to be used for the Benefit of the Poor. The bids for design and construction of the Lombard Ball fields, and the adjoining parking lot were completed this year with which in fall 2017.

RISK MANAGEMENT

The Risk Management efforts of this Division, include providing direction and expertise in Property, Casualty, Liability and Specialty insurance coverages to all of the municipal segments including school administration. With the specialization of insurance coverages needed to protect the expanding range of services and Town assets, the goal of finding affordable and effective insurance remains a difficult challenge.

The protection of Town assets and the reduction of the potential for losses is the core goal associated with the Risk Management and Loss Control function. The information intensive renewal of the Town and School insurance policies continues to be one of the final challenges for each fiscal year. As in past years it continues to be a challenge to find Insurance carriers willing to take on the massive financial exposure associated with the Town’s assets in close proximity to the water. While our loss history continues to be generally good, we do continue to experience some routine losses involving property and assets. This further complicates the renewal process due to exposure concerns.

This was the end of the seventh year of a self- insured approach to Workers Compensation coverage. We can now compare an in-house (self- insured program) to possible outside programs as the negative loss experience will have less of an impact on future rate setting. The loss history for this year remained consistent against previous years. The reliance on the established Worker’s Compensation Trust Fund, which allows the ability to accumulate our own reserves from money not spent during good years, we continue to manage the important process of caring for employees hurt while working. While the markets did not materialize to make the switch worthwhile for this year, we approach next year’s renewal with an eye towards creative ways to manage this important part of town government.

ENERGY

There are now numerous renewable energy projects around town including at the Airport, Landfill, Senior Center, Water Pollution Control and solar arrays and a Cogen plant at schools. These energy projects mostly built in conjunction with the Cape and Vineyard Electric Coop (CVEC) demonstrate the Town’s continued commitment



to renewable energy, and illustrate the critical role that procurement has played in energy management and generation for the Town of Barnstable. Working closely with DPW and the School Department, we remain on the lookout for new opportunities for more renewables to be installed.

Energy contracts for diesel fuel, gasoline, fuel oil, natural gas and electricity continue to be reworked and monitored out of this office, always with an eye towards securing favorable pricing.

Master contracts for electricity and Natural Gas for all municipal accounts including the Town and airport accounts provides a consolidated and active energy management that puts the Town, Schools and Airport in a position to save tens of thousands of dollars through careful contracting and market awareness.

As procurement, insurance and energy activities continue to evolve, the Procurement and Risk Management staff continues to actively be involved in important projects and large contracts that can save money for Town operations while protecting and managing numerous Town assets.



Respectfully Submitted,

David W. Anthony
Director

INFORMATION TECHNOLOGY DIVISION

UPDATED TECHNOLOGY FOR BARNSTABLE

PURPOSE STATEMENT

The purpose of the Information Technology Division (I.T.), a sub-department of the Administrative Services Department, is to plan, implement and manage the effective and efficient utilization of information technology for the Town of Barnstable in its provision of services to the citizens.

Information Technology is measuring the yearly percentage that critical applications/services are available.				
Performance Measures	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated	FY 2019 Projected
Percent of availability of database environments*	99.90%	95.90%	99.90%	99.90%
Availability of critical core applications*	99.90%	95.90%	99.90%	99.90%
Availability of Town's web site including property data and maps*	99.90%	98.70%	99.90%	99.90%

*Does not include scheduled down times.

Information Technology is measuring the yearly percentage that critical applications/services are available.			
Performance Measures	FY17 Actual	FY18 Actual	FY19 Estimated
Percentage of availability of database environments*	95.90	99.90	99.90
Availability of critical core applications*	95.90	99.90	99.90
Availability of Town's web site including property data & maps*	98.79	99.90	99.90
* Does not include scheduled down times.			
GIS Workload Indicator:			

FY 2018 MAJOR ACCOMPLISHMENTS

- Upgraded the TimeClock systems for Department of Public Works (Highway, Solid Waste, Water Pollution Control, Structures and Grounds and Cemetery Division).
- Upgraded Laserfiche system to version 7.
- Implemented ViewPermit Licenses for Motels, Pools, Stables and Tanning Salons.
- Assisted in the MySeniorCenter software implementation with the Council on Aging.
- More than 1000 work order tickets completed by Information Technology in FY2018.
- Implemented Town of Barnstable Cemetery web search providing selection of cemetery or the input of a person's name to find the location of the burial using an interactive GIS map.
- 104 work order requests for data queries, reports and additional functionality of the 23 SQL Server Databases I.T. maintains.
 - Implemented a browser based map application for management of moorings by the Harbormaster. Allows Harbormaster staff to view interactive maps of mooring locations and associated mooring permit data while on the water or in the office.
 - Completed review of all street address points within Town as part of the Census Bureau's Local Update of Census Address program to help ensure an accurate census count in the 2020 U.S. Census.
 - Removed the 10+ year old computer room air conditioner and installed a 3 ton Liebert air conditioner to protect and

keep cool the servers, networking equipment and other technology housed in the Town's data center.

- Updated older servers, operating systems and SQL database platforms.
- Replaced over 200 PC's with new equipment and the updated Microsoft Office Suite.
- Upgrade to new Exchange (E-mail) platform and servers.
- Installed additional cameras to watch over important town assets.

Projects or Initiatives, Underway, Upcoming:

- Selection of new phone system and preparations of a FY20 CIP submittal.
- Development of specifications and cost estimates for the next aerial flyover and mapping update project also in preparation for a FY2020 CIP submittal.
- Logical reconfiguring of town wide network in preparations for a potential new phone system.
- Develop new web-based application for generating abutter maps and lists.
- Migrate GIS server to new version of the SQL Server database.



Respectfully submitted,

Daniel J. Wood
Director

PURPOSE STATEMENT

To deliver reliable and innovative services that attract and retain a knowledgeable labor pool, foster professional development, promote a positive work environment, and help our employees attain their goals through education, training, and awareness.

RECRUITMENT:

The Town of Barnstable is committed to attracting, maintaining and retaining a diverse, knowledgeable and effective workforce. In FY 2018 Human Resources assisted Municipal and School Departments in filling 399 full-time and part-time positions. Human Resources received 5,988 applications for employment through our on-line applicant tracking systems.

During the fiscal year Human Resources and the Recreation Division piloted an on-line employee on-boarding system.

BENEFITS/WELLNESS:

The Town of Barnstable participated in an array of wellness programs offered by the Cape Cod Municipal Health Group (CCMHG). Town and School employees were informed of these programs by email, direct mailings from program providers and a CCMHG quarterly newsletter entitled “Your Health Matters.” These wellness offerings included winter walking on the indoor track at the Hyannis Youth & Community Center, the “Maintain Don’t Gain Holiday Challenge” for the Thanksgiving through New Year’s holiday season, a spring walking challenge, a summer step challenge, group bike rides on various picturesque Cape Cod bike trails, and beginner tennis lessons. The CCMHG “ahealthyme” Wellness Portal is in its second year. The portal allows members to log into their own secure accounts and earn points towards rewards and incentives while managing their health and participating in wellness programs.

The Town hosted Biometric Screenings and healthy cooking demos conducted by Barnstable County Public Health nurses and a nutritionist during the Employee Benefits Fair in the spring and the Retiree Benefits Fair in the fall. The CCMHG continues to provide the Good Health Gateway Diabetes Care Rewards Program, a simple diabetes management program that grants free diabetic medications and supplies to participants.

In addition to CCMHG sponsored programs, a weekly Weight Watchers @ Work program was re-started at the Hyannis Youth & Community Center, and the Employee Assistance Program (EAP) was available to employees, their family and friends, free-of-charge, 24/7, providing confidential counseling and consultations to help with “life problems.”

LABOR/EMPLOYEE RELATIONS:

Human Resources Staff were involved in all aspects of labor/employee relations in Fiscal Year 2018.

Human Resources partnered with the Town Manager’s Office to host the Suffolk University/Massachusetts Municipal Association Certificate in Municipal Leadership program. In May, 8 Town of Barnstable Employees graduated from the program along with 17 other municipal employees from across Southeastern Massachusetts.

In December, 68 employees were recognized for their years of service with the Town. Also 15 employees who retired during the year received special recognition.

WORKERS COMPENSATION:

In Fiscal Year 2018, Human Resources received and processed 156 reports of work-related injuries for all departments including the School Department, of which 16 resulted in lost time.

UNEMPLOYMENT CLAIMS:

During FY 2018 the Department processed and paid unemployment claims which cost the Town \$217,847.52. This amount represents a \$15,734.46 (7.5%) increase over FY 2017.

I would like to thank the members of the Human Resources Team: Susan Atkins, Tammy Cunningham, Deborah Gilbert, Erin Hurd, Laura Scroggins, Tara Way, and Angela Whelan for all of their hard work.



Respectfully submitted,
William E. Cole
Director

TOWN ATTORNEY

DELIVERY OF COMPREHENSIVE IN-HOUSE LEGAL SERVICES



MAJOR ACCOMPLISHMENTS

The Town Attorneys' Office is dedicated to providing professional in-house legal services to all the components of Town government. The legal department continues to work with Town Council on legal issues relating to growth and the quality of life including Hyannis revitalization, coastal access and economic development. Our team is addressing the recodification of the Zoning Ordinance to promote predictability and streamline permitting. Working closely with Town Council, drafted amendments to the Zoning Ordinance to allow for the creation of more multifamily rental housing and legislatively to establish a housing court serving the Cape.

With support of town and regional entities, we continue efforts on a comprehensive approach to clean water management.

As reflected in the chart below, we continue to provide legal advice and support to the Town Council, the Town Administration and all of the Town's departments, boards, committees and commissions, and to appear in various courts and administrative agencies on the Town's behalf. Of these matters, 28 are currently in litigation (which includes cases pending before administrative agencies).

PURPOSE STATEMENT

To provide and/or supervise the provision of all legal services necessary to the proper conduct of the affairs of the Town of Barnstable.

MAJOR PROJECTS

- Modernization Implementation – PEG (Public, Education, Government Television) Established
- 3M/PFOS (Perfluorooctane sulfonic acid)
- Town Council Zoning Committee
- Recreational Marijuana
- Housing
- Kmart Lease
- Cape Cod Commission Chapter H Revisions
- Reviewed Tobacco Regulations

None of these accomplishments and major projects could have occurred without the well-honed skills and the indefatigable dedication of the legal department's professional team comprised of David Houghton, Esq., First Assistant Town Attorney; Charles S. McLaughlin, Jr., Esq., Assistant Town Attorney; and paralegals Amber Patterson and Susan Robbins. We are privileged to represent and serve the Town and its citizens.

Work Load Indicators

	<i>Pending Legal Matters</i>	<i>Matters Opened</i>	<i>Matters Closed</i>
Fiscal Year 2013	1642	296	124
Fiscal Year 2014	1791	265	306
Fiscal Year 2015	1547	300	251
Fiscal Year 2016	1620	306	119
Fiscal Year 2017	1634	271	261



Respectfully submitted,

Ruth J. Weil, Esq.
Town Attorney

	Matters Open During FY 18	Matters Opened in FY 18	Matters Closed in FY 18
Airport	38	4	3
Assessors	90	28	5
Building Commissioner	83	21	9
Community Preservation	20	1	5
Charter Commission	1	0	1
Clerk	19	5	7
Collector	27	2	3
Community & Ec. Dev.	2	0	1
Community Services	16	4	4
Conservation Commission	60	9	8
Consumer Affairs	7	0	2
Council on Aging	6	0	2
Disability Commission	1	0	1
DPW	253	58	115
DPW-Water	13	3	5
DPW-S&G	5	1	0
DPW – Sewer	18	4	2
DPW- Solid Waste	5	1	0
Dog Officer	7	2	1
Finance	16	3	2
Golf Course	7	2	2
Planning & Development	135	23	22
Harbormaster	12	2	1
Health	35	8	4
Historical Commission	9	1	0
Housing Authority	2	0	0
Human Resources	36	2	4
Hyannis Water Board	9	0	3
Info Tech	9	3	1
Land Acquisition	1	0	0
Libraries	4	0	0
Licensing Authority	26	3	4
Natural Resources	35	11	5
Old King's Highway	4	1	0
Planning Board	21	4	2
Police	66	22	3
Procurement	13	1	1
Property Management	2	1	0
Recreation Department	24	0	3
Regulatory Services	22	1	4
Sandy Neck	12	3	0
School	23	5	3
Town Council	90	9	6
Town Administration	336	38	31
Zoning Board of Appeals	56	2	6
Totals	1676	288	281



**BARNSTABLE
MUNICIPAL AIRPORT**

BARNSTABLE MUNICIPAL AIRPORT

CONVENIENT AIR TRAVEL

PURPOSE STATEMENT

To provide a safe and superb air travel experience and high quality aviation activities to the citizens of the Town of Barnstable, the Cape Cod region, and the Commonwealth of Massachusetts. As a non-hub primary airport and a major transportation facility, our goal is to foster local economic growth; and to ensure that the airport remains as an integral part of the regional transportation plan in an effort to meet the demand for present and future air travel.

AIRPORT PROGRAM:

The Barnstable Municipal Airport serves as a distinct commercial transportation hub by meeting the regional demand for air transportation, providing travel opportunities from Hyannis to Boston and the islands of Martha's Vineyard and Nantucket; seasonal jet service between New York and Hyannis; to other major destinations across the country; and acts as an economic engine for the residents of the Town of Barnstable and Cape Cod. The FY2014 update to the Massachusetts Department of Transportation Aeronautics Division statewide Economic Impact Analysis showed that the Barnstable Municipal Airport, in conjunction with its tenants and associated businesses, provides a direct and multiplier impact on employment opportunities for more than 2,135 people, with a payroll in excess of \$85 million dollars, with a total economic impact on the region in excess of \$208 million dollars. For every \$100 spent by aviation-related businesses, an additional multiplier of \$56 is created in the local economy.

The Barnstable Municipal Airport has met the requirements of the Title 49 USC, Subtitle VII – Aviation Program and is authorized to operate as a certificated airport in accordance with, 14 CFR Part 139 and as certificated by the Federal Aviation Administration; and is approved as a public use airport in accordance with the provisions of Chapter 90, Section 39B of the General Laws of Massachusetts; and as such, is recertified on an annual basis.

The Airport is an Enterprise Fund Department of the Town and is primarily supported by user fees, property leases, and sales to fund operations and



future capital improvements, and receives no property tax revenue to offset any portion of the operation. The Airport is managed by a seven member Airport Commission appointed by the Town Council. (Please see Airport Commission report for additional information). The Airport employs 23 full time and four (4) seasonal employees who operate and maintain the airport 24 hours a day, 7 days a week, 365 days a year. The duties of airport personnel are both broad and varied, many of which are dictated by the Federal Aviation Administration (FAA) Federal Aviation Regulation (FAR) Part 139 for Airport Certification. The services are provided by three separate and distinct Airport Departments: Airport Operations, Airport Maintenance, and Airport Administration – that work together as a whole to provide mandated and required services.

Administrative Department - The Administrative staff performs a myriad of administrative functions including but not limited to overseeing airport security, noise abatement and environmental response, billing, auditing and bookkeeping, contracting, construction oversight, capital planning, budgeting, grants administration, processing airport employee and tenant security identification files, personnel administration, overseeing leases, intergovernmental liaison, public relations, and communications.

Operations Department - The nine (9) full-time Operations employees are tasked with servicing tenant and transient aircraft, including transportation of passengers from these aircraft, and passenger transportation in the busy summer months to and from remote parking areas; performing wildlife management duties to keep flight operations safe; refueling aircraft; deicing aircraft; inspecting and ensuring a safe airfield; and responding to emergency situations with our Aircraft Rescue and Fire Fighting vehicles. Aircraft rescue response, as mandated by the FAA, must be able to

respond to and reach an accident site on the airfield within three minutes or less. Airport rescue personnel constantly train and participate in live drill exercises in order to stay proficient and ready to handle any aircraft emergency. The Airport rescue response works in coordination with the Hyannis Fire Department, and once on scene, they assume the role of Incident Commander.

Maintenance Department - Upkeep of the airfield and airport facilities by our eight (8) full-time Maintenance employees takes precedence over all other maintenance tasks. Since Barnstable Airport is a certified FAA FAR Part 139 commercial service airport, any and all airside discrepancies must be documented and corrected as expeditiously as possible. Their duties include maintaining runways, taxiways, and ramps; painting airfield markings; mowing all grass areas in the 683 acre airport property; maintaining all airfield lighting; conducting all emergency and snow removal operations for the airfield and the terminal roadways; maintaining all airport owned buildings and grounds; and maintaining the fleet of vehicles needed to accomplish our mission.

FY 2018 MAJOR ACCOMPLISHMENTS:

- Maintained compliance with FAA FAR Part 139 and Massachusetts Department of Transportation (DOT) Aeronautics Division airport safety and certification requirements.
- Continued fifth successful seasonal daily JetBlue 100-passenger jet service between New York and Hyannis. Travelers flying between New York’s JFK Airport and Barnstable’s HYA Airport once again had a direct option with daily seasonal service between the two airports. Proven successful passenger average load factors for the entire season in excess of 75% (peak daily capacity reached nearly 90% in late July/beginning of August and peak weekly capacity reached was 88%) combined with high passenger satisfaction with the route and services indicate continued seasonal service in FY2019 and beyond. Dates and schedule to be determined.
- Development of an Airport Business Plan to target the Airport’s intended audience and to establish a consistent and focused plan that spells out specific activities to market the Airport and increase revenues. Goals of the overall plan include:

- Improving General Aviation Services;
- Diversifying the Airport Revenue Stream;
- Being a Leader in Air Transportation Options for the Cape, Islands and Southeastern Massachusetts; and
- Developing Airport Branding.

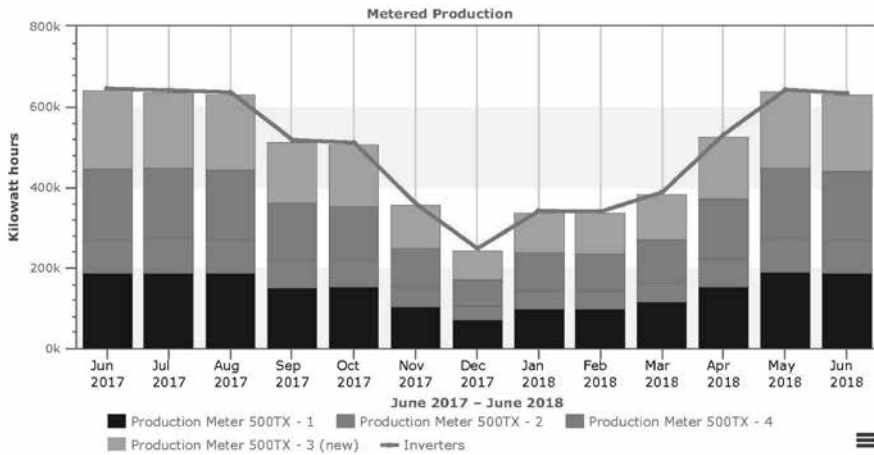
- Continued Air Service Development Program to attract additional “legacy” air carriers to serve the untapped demand for scheduled and charter air service from Hyannis to additional travel hubs beyond the New York area. We attended an Air Service Development conference called “Jumpstart” in Providence, RI meeting with six airlines (Southern Airways Express, JetBlue, Republic Airways, American Airlines, Elite Airways, and Cape Air) in FY2017 to attract additional service but with a new twist; a regional approach. This “Regional Approach” by teaming with Nantucket Airport (ACK) highlighting that fact that year round service means that an airline will not only serve Hyannis but also the islands. This “Regional Approach” got more attention and more comments from the airlines than anticipated. Conversations with airlines continued in FY2018.

- Continued successful operation of the 23.93 acre, 24,640 module and 7.89 megawatt combined ground mounted solar photovoltaic array located in two locations at the Airport. Airport revenues for FY2018, its 3rd full year of production, exceeded the Guaranteed Annual Output (GAO) by 19%. The following table depicts revenues received to date.

The drop in revenues for FY17 can be attributed to outages, a decrease in production during the winter months and a relatively wet and rainy spring/summer in that timeframe. A 23-day outage to replace failed equipment within FY2017 (September 2016) resulted in a significant loss in production. We also saw a decrease in production during the winter months, specifically over the first two months of the calendar year (January and February 2017); attributed to higher levels of snowfall. A relatively wet and rainy spring/summer also contributed to less production with a 20% production decrease from March – June 2017 when compared to the same months in 2016. Even with the loss in FY2017, FY2018 exceeded our expectations. The ability for the airport to continue to shrink its carbon footprint, reduce electricity costs and provide revenues to the airport is a win-win for this project. (To view the

Fiscal Year	Guaranteed Annual Output (dollars)	Actual Annual Output (dollars)	Difference (%)
Partial Year Production*	\$298,824.45	\$413,720.41	+38%
Year 1 (FY2016)	\$298,824.45	\$376,888.58	+26%
Year 2 (FY2017)	\$309,050.17	\$322,440.02	+4%
Year 3 (FY2018)	\$319,429.43	\$381,522.49	+19%

* Production started in April 2015



the Cape’s premier networking celebration—marking the end of a successful summer season for Cape Cod businesses. The Barnstable Municipal Airport was a new venue for this group in FY2017 and we were thrilled to partner with CCYP. With the event being a success, CCYP returned to the airport in FY2018 and increased the number of tickets sold to well over 900!

- We continue to stress the use of the Airport Art Gift account to accept donations for program maintenance and the potential for future commissioned art work.

Airport solar energy production data go to the two sites noted here to review production statistics for each of the two parts of the array.) See <http://minisite.alsoenergy.com/Dashboard/2a5669735066326e47416b4b772b71493d> and <http://minisite.alsoenergy.com/Dashboard//2a5669735066326e4742554b772b71633d>. See the figure below for FY2018 production.

- Welcomed a new tenant to the Airport with the addition of Cape Cod Coffee in October 2017 in the airport’s terminal café serving both tenants and customers year round offering breakfast, lunch, donuts and coffee, of course!
- Continued partnership with the Cape Cod Museum of Art and the Cape Cod and Islands Art Educators Association (CCIAEA) we hosted the fourth round of wonderful art exhibited by the many talented teachers and art educators in our communities that will showcase their work and continue the theme of a “Cape Cod Sense of Place.” A portion of the sales of their artwork is used to provide scholarships to students. Future art exhibits will be primarily in cooperation with the Cape Cod Museum of Art and the CCIAEA.
- Upgraded and expanded our aviation and airport historical display in the Conference Room which is open daily for public viewing.
- Added aeronautical themed displays to the Airport Terminal in partnership with the Massachusetts Air and Space Museum.
- Continued to host the annual Collings Foundation “Wings of Freedom” WWII “war birds” on the East Ramp.
- Opened the terminal for local community events such as the Cape Cod Young Professionals Back to Business Bash. For the first time in FY2017 we partnered with the Cape Cod Young Professionals (CCYP) to host their annual Back to Business Bash (September 2016). The CCYP is one of Cape Cod’s fastest growing non-profit business networking and community advocacy groups and they chose the airport for its 10th annual bash in FY2017. The event sold out to a crowd of 600+ visitors! The Back to Business Bash is

FY2018 MAJOR PROJECTS OR INITIATIVES:

- Continue to work on and meet Barnstable Municipal Airport Commission Strategic Planning goals:
- Take steps to increase Airport Revenue;
- Continue to market the airport to air carriers to achieve enhanced air service to meet the Cape’s demand for direct air travel to major hub airports;
- Continue to enhance community relations and support for the airport’s future plans;
- Complete a review of airport personnel positions with a view to a possible staffing reorganization;
- Continue review of airport provided Fixed Base Operator (FBO-)type services to general aviation. Upgrade facilities as necessary to meet demand.
- Continue review of airport terminal and passenger service facilities. Identify necessary upgrades for future capital improvement program discussions.
- Continue to develop the airport long range capital improvement program, in conjunction with the FAA Airport Improvement Program and available grant funding, to include safety improvements identified in the Airport Layout Plan, and in keeping with the new Master Plan.
- Continue to work with the new on-demand airport architect to develop a 20-year airport preventative maintenance, repair and replacement program for all owned structures and major capital systems and equipment; to reduce costs, improve safety, reduce environmental risk, and improve our ability to better serve the aviation community.
- Completed the reconstruction of circa 1985 Runway 15/33 (approx. 5,253 ft. x 150 ft.) to extend the design life of the pavement for another two decades; replace edge lighting, replace Runway 15-33 navigational aids (Visual Approach Slope Indicator with an upgraded Precision Approach Path Indicator), re-align a portion of Taxiway B (approx. 700 ft. x 50 ft.), re-align a portion of Taxiway C (approx. 1250 ft. x 50 ft.) and remove an underground diesel tank for the emergency back-up generator used as backup power

Barnstable Municipal Airport					
	FY2014	FY2015	FY2016	FY2017	FY2018
Gallons of Fuel Sold	971,660	1,016,397	902,084	794,276	803,595

for airfield lighting and other miscellaneous related airfield improvements with natural gas.

- Completed the construction of a new 132 square foot outdoor patio for the Airport’s terminal café. With airport service being more seasonal in nature, it has proven difficult to maintain a restaurant on an annual basis. Year-round use of the café needed a new approach and visibility so that customers not only visiting the airport to catch a flight or a bus to Boston could enjoy the café’s offerings but also customers in the general area could come to frequent the establishment. Outdoor seating has enhanced the café’s visibility at the airport.
- Improved airfield drainage on the North Ramp. Upgrades to the drainage system were necessary in order to fix issues with continuous flooding occurrences. The project, with the help of funds from the Massachusetts Department of Transportation – Aeronautics Division, combined a five-year phased approach and included the installation of five underground drainage/leach-type pits.
- Replaced 11 garage doors in the circa 1997 Aircraft Rescue and Firefighting/Snow Removal Equipment Building.
- Purchased a forestry mulcher attachment to help airport staff maintain vegetation growth within the Runway Visibility Zone (RVZ) and along the Airport’s perimeter security fence. The forestry mulcher uses a single machine to cut, grind, and clear vegetation.
- Complete the reconstruction of Runway 15/33, and additional portions of Taxiways Bravo (B), Charlie (C) and Delta (D) and other associated airfield improvements.
- Serve as an integral component of the Cape Cod Transportation Plan in order to more effectively promote the use of mass transit transportation.

The Airport Administrative Office is located on the second floor of the main terminal building and may be contacted by calling 508-775-2020. Visit our website at <http://www.Barnstable-Airport.com/airport> or <http://www.townofbarnstable.us/airport/> or visit us on Facebook at <https://www.facebook.com/barnstableairport?ref=ts> or Instagram @barnstablemunicipalairport_hya

STATUS ON PERFORMANCE:

As the economy dipped in 2008/2009, aviation mirrored the economic situation and around the world the aviation industry experienced significant decreases in demand. The Airport was not immune and experienced the same trends with significant reductions in passenger numbers and airport operations (landings and takeoffs) during this period and in the 10 years that followed. Airport passenger throughput declined from a high of 420,957 total passengers in Fiscal Year (FY) 2007 to 61,431 total in FY2018; an 85.4% decline. Airport operations declined as well from a high of 130,503 in FY2007 to 81,986 in FY2018; a 37.2% decrease.

The dip in the economy was not the only factor that affected aviation activity and revenues at the Airport. Factors such as the nationwide pilot shortage, increased competition from the addition of high-speed passenger ferries traveling to/from Hyannis and the islands of Martha’s Vineyard and Nantucket, and the bankruptcy of Island Airlines added to the dwindling numbers.

Airport activities are financed primarily through jet fuel sales, which account for over 40% of the airport’s revenue, followed by land lease rentals and fees, car concession fees, landing fees, vehicle parking and other user fees collected from airlines and concessionaires. The economic dip, pilot shortages, competition from high-speed ferries, and the late 2015 bankruptcy filing by Island Airlines, Inc. continues to have a significant financial impact on the airport’s operations and the concurrent reduction in enplanements/deplanements; however, jet fuel sales appear to be climbing back to pre-Island Airlines bankruptcy. Prior to the airline discontinuing service, the Airport, on average, was selling over 250,000 gallons of Jet A fuel annually to Island Airlines. A comparison of jet fuel sales since FY2014 shows a decline following FY2015 with numbers going back up in FY2018. The Airport’s hope is that this is a positive trend that will continue.



Respectfully submitted,
Katie R. Servis
Airport Manager

Matthew T. Elia
Assistant Airport Manager



CLOSED
TO ALL
MOTORBOATS



**DEPARTMENT OF
PUBLIC WORKS**

PURPOSE STATEMENT

To protect, preserve and improve the Town's infrastructure and related assets in a manner that meets the current and future social and economic needs of the community; and contributes to a healthy, safe and quality environment for the Town's citizens and its visitors. It includes providing drinking water to the Hyannis area, cost-effective and environmentally sound disposal of solid waste, and collection, treatment and disposal of wastewater.

Organized into six divisions:

- Administration and Technical Support
- Highway
- Structures and Grounds
- Solid Waste
- Water Pollution Control
- Water Supply



ADMINISTRATION AND TECHNICAL SUPPORT DIVISION

Leadership, Management, and Vision

The Administration and Technical Support Division provides centralized administrative and technical support services to the Department's five operating divisions. These services include policy and procedural guidance, program and capital planning, oversight of Division operations, procurement and budgetary management services, community relations, and maintaining a close liaison with the Town Manager. In addition, the Division provides efficient, cost-effective and professional engineering, architectural, survey, and project management services in support of capital improvement and other projects.

Administration

The Administration, headed by the Director of Public Works provides Department leadership, strategic guidance, and the fiscal and personnel management to accomplish the work/tasks assigned to the Department. The Administration is also responsible for the Department's Emergency Management, including Snow and Ice response; and manages the procurement of the vehicle fleet for the Department.

Town Engineer

The Town Engineer, Paul Graves, P.E., and his staff provide engineering services, and expertise, to the five operational divisions and other Town departments.

Fiscal Year 2018 Major Accomplishments

MassWorks Projects

- Design of Hyannis Commercial Center Traffic and Pedestrian Improvements

State Transportation Improvement Program Projects

- Design of Bearse's Way Shared Use Path
- Design of Cape Cod Rail Trail Extension Phase 3 (Yarmouth to Barnstable)

Chapter 90 Projects

- Design of Barnstable Village Streetscape Improvements
- Design of Sea Street Streetscape Improvements
- Design of Marstons Mills Streetscape Improvements
- Design of Main Street East, Hyannis
- Design of Bayview Street, Hyannis

Capital Improvement Projects

- Design of Marstons Mills River Fishway Improvements
- Maintenance Dredging of Barnstable Harbor Entrance Channel



- Design of Comprehensive Dredge Plan

Special Projects

- Coordinated on Cape Cod Five Sewer/Pump Station Project
- Design of Three Bays Stormwater Best Management Practices (BMPs) (four site locations)
- Studied effluent disposal options
- Study for Barnstable Comprehensive Athletics Fields Evaluation
- Evaluated phragmites invasion at Stewart's Creek

Grants awarded

- Marstons Mills Fishway Project from NRCS
- Hyannis Commercial Center Traffic and Pedestrian Improvements from Massworks
- Additional design for Three Bays Stormwater BMPs from CZM CPA
- Bearse's Way Shared Use Path construction funding commitment from MassDOT

Other Services

- Responded to hundreds of Public Inquiries and Requests
- Participated in over 80 Site Plan Reviews
- Processed over 230 Road Opening Permits
- Evaluated and inspected 18 Sanitary Sewer Connections, Disconnections and Repairs
- Processed over 45 Address Changes
- Compiled initial damage assessments for ferry accident at Hyannis Harbor breakwater and several severe winter storms
- Performed Plan Reviews and Coordination on MassDOT Projects
- Yarmouth Road & Route 28 Intersection Improvements
- Falmouth Road & Osterville-West Barnstable Road Intersection Improvements
- Provided Town communication for the following projects:
 - MassDOT- Bearse's Way/Route 28 Improvements

Heavy Maintenance & Repairs

Asphalt Overlay Roads: This process includes applying a thin layer of asphalt, typically 1-1/2", over an existing paved roadway surface to fill in potholes, level rutted areas and provide a smooth driving surface.

- Bayberry Lane, Centerville
- Brentwood Lane, Barnstable
- Crosby Circle, Centerville
- Glenwood Avenue, Centerville
- Highland Drive, Centerville
- Ripple Cove Road, Hyannis

Asphalt Mill & Overlay Roads: This process includes milling the top layer of existing asphalt on a roadway, typically to a depth of 1-1/2", to remove minor cracks and defects and installing 1-1/2" of new asphalt pavement to provide a smooth driving surface.

- Mitchell's Way, Hyannis
- Ocean Avenue, Hyannis

- Osterville W. Barnstable Road
- Pleasant Pines Avenue, Centerville
- (Portions of) Route 132, Hyannis
- Seaview Avenue, Osterville

Reclamation Roads: This process is used to correct major failed sections of a roadway and includes pulverizing the existing asphalt pavement and blending it with the sub-base material to form a solid road base. The blending process typically goes to a depth of 15". This base material is then graded; compacted and new asphalt pavement with a thickness of approximately 4-inches is applied to provide a new, smooth driving surface.

- Anchor Lane, Cotuit
- High School Road, Hyannis
- Lombard Avenue, West Barnstable
- Mariner Circle, Cotuit
- Mooring Drive, Cotuit

Chipseal Roads: This process first includes filling in potholes and leveling rutted areas with hot mix asphalt on an existing paved roadway. Then a thin layer of hot rubberized material is sprayed over the roadway surface and 3/8" thick pea-stone aggregate is spread and rolled into the rubberized layer to provide a smooth driving surface.

- Bay Shore Road, Hyannis
- Channel Point Road, Hyannis
- Daisy Bluff Lane, Hyannis
- Daisy Bluff Road, Hyannis
- Harbor Bluffs Road, Hyannis
- Old Harbor Road, Hyannis
- Fourth Avenue, Hyannis
- Fifth Avenue, Hyannis
- Sixth Avenue, Hyannis
- Seventh Avenue, Hyannis
- Cardinal Lane, Marstons Mills
- Cranberry Ridge Road, Marstons Mills
- Dove Lane, Marstons Mills
- Flicker Lane, Marstons Mills
- Head of the Pond, Lane Marstons Mills
- Mockingbird Lane, Marstons Mills
- Oriole Lane, Marstons Mills
- Woodcrest Road, Marstons Mills
- Wren Lane, Marstons Mills

Sidewalk Improvement Projects: The sidewalk improvement program is designed to make improvement repairs to sidewalks that have been damaged, over grown with vegetation etc. to sidewalks, pathways and bike paths that are structurally sound but need cosmetic improvements by placing an overlay course of asphalt on top of the existing pavement for safer pedestrian traffic.

- Legacy Trail sidewalk improvements along South Street and Pearl Street.
 - High School Road, Hyannis, Main Street to entrance to Saint John Paul II High School.

Temporary Repair Program for Certain Private Roads:

This program is intended to provide property owners on private roads with a method to petition for use of Town funds to make temporary repairs on their roadway. This is a betterment program offered by the Town with reimbursement of the costs made by the property owners back to the Town through the Tax Collectors Office.

- Coordination meetings were held for the following private roads:
 - Gleneagle Drive, Centerville
 - Locust Lane, Barnstable
 - Samoset Road, Marstons Mills
- Submitted requests for funding to Town Council for:
 - Craigville Village Association, Centerville
 - Laura Road, Centerville
 - Locust Lane, Barnstable
- Began or completed construction on:
 - Blue Heron Drive & Quail Road, Osterville
 - Pine Ridge Road & Waquoit Road, Cotuit
 - Seapuit community, Osterville
 - Crosby Circle, Osterville
 - Woodland Road, Osterville

Drainage Improvements: This program is intended to repair/ replace or install new drainage systems throughout the Town for the collection of stormwater runoff.

- Installed independent drainage systems on the following streets:
 - Cedar Street, West Barnstable
 - Clifton Lane, Centerville
 - Emerson Way, Centerville
 - Great Bay Road, Osterville
 - Mariner's Circle, Cotuit
 - Oak Neck Road, Hyannis
 - Oak Street @ Main Street, West Barnstable
 - Old Craigville Road, Centerville
 - Old Stage Road, Hyannis
 - Oyster Place Road, Cotuit
 - Pine Street @ Holly, Centerville
 - Pine Street, Hyannis
 - Pitches Way, Hyannis
 - Poponessett Road, Cotuit
 - Santuit Road @ Crockers Neck Road, Cotuit
 - Spice Lane, Osterville
 - West Bay Road @ Crosby Circle, Osterville

Town Architect

The Town Architect, Mark Marinaccio, AIA, and his staff provide architectural services, design, and project management of public building; assist the Town Engineer with horizontal and marine projects; and assist the School department with large projects.

Fiscal Year 2018 Major Accomplishments

- Barnstable Police Department Improvements: Completed bidding and began construction for

interior improvements and mechanical equipment replacements. Improvements include new prisoner processing area, mechanical chiller, unit heater replacements, and limited interior office finish replacement. Project under construction.

- Barnstable Police Dispatch Improvements: Assisted the department with construction management to renovate outdated dispatch stations, equipment, and finishes. Project Complete.
- Centerville Recreation Building ADA, Life Safety Improvements: Completed electrical and mechanical engineering for electrical, plumbing, and finish upgrades. Acquired additional preservation funds for window, lighting and ceiling restoration. Developed architectural improvement documents. Project in construction document phase.
- U.S. Custom House Carriage House Restoration: Contracted architectural / engineering services for the restoration project. Project in construction document phase.
- Lombard Field: Provided construction phase administrative and coordination services. Project scheduled to be completed November 2018.
- John F. Kennedy Hyannis Museum: Developed designs for the restoration / replacement of the Main Street Plaza.
- Barnstable Dog Park: Provided construction phase administrative and coordination services. The Barnstable Dog Park is scheduled to be completed October 2018.
- Hyannis Water Department: Developed designs for the Longview Pump station. Project in design.
- Water Pollution Control Division: Produced estimates for a new generator storage building.
- Craigville Beach Septic System: Completed installation of the new tight tank system.
- Craigville Beach House Site Improvements: Acquired funding for the project.
- Osterville Bay School Building Demolition: Completed hazardous materials abatement and demolition of the Old Bay School building.
- Osterville Recreation Fields and Building: Worked with the Osterville Village Association to develop designs for rehabilitation of the site and new recreation building.
- Osterville Tennis Courts: Completed design, bidding, and construction of two new tennis/pickleball courts, and parking lot improvements. Project Complete.
- Hyannis Golf Course Deck, Stair, and ADA Entrance: Project Complete
- Hyannis Golf Course Maintenance Building: Acquired project funding. Project in design.
- Olde Barnstable Fairground Golf Facility: Project Complete.

- Barnstable High School 21st Century Learning Center: Provided construction phase monitoring assistance to the School Department. Project under construction.
- Barnstable High School Bleachers: Provided construction phase administration for the school department. Project Complete
- Hyannis West Elementary School Roof Truss Failure: Provided analysis assistance to the School Department. Project in design.
- Barnstable Community Horace Mann Charter Public School: Provided construction phase assistance to the School Department. Project under construction.
- Barnstable High School Cafeteria Storefront Replacement: Provided construction contract coordination for the school department. Project scheduled to be complete fall of 2018
- Barnstable-West Barnstable Elementary School Roof: Provided designer and bidding coordination. Provided construction phase assistance to the school department. Project Complete.
- Hyannis Youth & Community Center: Provided budgeting and fund acquisition services. Project in design phase.
- HyArts Shanties: Provided construction phase services. Project Complete.
- Armory Building Hazardous Materials Assessment: Bid and executed hazardous materials investigation. Developed design drawings for abatement of hazardous materials. Project in design.
- Armory Building improvements Phase 1: Initiated designer selection process for engineering services. Project in design.
- Burgess House & Site Restoration: Acquired funding. Developed design documents. Project in construction document phase.
- DPW Administration Building Improvements Phase III: Acquired funding for engineering design. Project in design.
- Marstons Mills Elementary School Demolition: Acquired funds for hazardous materials abatement and removal of modular units. Project in design.
- Paine Black House: Phase III renovations and window restoration complete. Applied for Community Preservation funding for phase IV work to complete structural and interior finish restoration.
- School Administration Building Mechanical Improvements: Acquired funding and initiated RFQ designer selection process.
- Barnstable Senior Center ADA Walk: Designed, bid, and constructed the new accessible walk. Project Complete.
- Barnstable Senior Center Kitchen Upgrade: Acquired funding for the project. Project is in design.
- Barnstable Senior Center Sprinkler System: Acquired funding for the project. Initiated Request for Quotes designer selection process.
- Barnstable Senior Center Standby Generator: Acquired engineering services and developed bid documents for the installation of a generator. Project ready for bidding.
- Town Hall P.A. System: Designed, bid, and installed a new Public Address system at town hall. Project Complete
- Barnstable Town Hall Interior Renovations – Corridor: Developed design and construction drawings for the improvement. Project in construction document phase.
- Barnstable Town Hall Boiler Conversion Project: Coordinated and acquired engineering construction documents. Developed architectural plans. Project in construction document phase.
- Barnstable Town Hall Security: Provided master planning for future security improvements.
- West Barnstable Community Building Window Replacement: Developed design drawings. Project in construction document phase.
- Structures & Grounds Facility Management: Provided assistance to Structures & Grounds for development of facility management plan.
- Sandy Neck Gate House: Provided code evaluation and project consultation services.
- herriff Youth Ranch: Provided architectural assistance and code analysis for cleanup of the three bedroom residence.

Town Surveyor

The Town Surveyor Robert Golden, P.S. and his staff provides survey services, and expertise, to the Town Engineer, Town Architect, the five operational divisions, and other Town departments.

Fiscal Year 2018 Major Accomplishments

- Topography/Property line survey of 23-29 Spice Lane.
- Topography/Property line of Bone Hill parking area.
- Preparation and acquisition of Attucks Lane plans and easements for sewer expansion.
- Topography/Property line survey of Crosby Circle in Osterville.
- Stake-out of recently acquired property at Lowell Park.
- Preparations of plan and easement for additional land for Route 6A pump station at Barnstable House.
- Topography/Property line survey for Rendezvous pump station.
- Field work for Monteiro property survey in Cotuit.
- Additional survey for entrance to the Flume Herring Run in Marstons Mills.
- Preparation of a compilation of many plans in the Pleasant Street area for possible sewer expansion.
- Survey of Straightway for drainage expansion.
- Title work on many properties, notably 227 Old

Yarmouth Road.

- Completion of fieldwork for new site abutting Mill Pond.
- Monitoring of Barnstable Harbor bulkhead as required.
- Numerous side line surveys for tree/plow damage.

HIGHWAY DIVISION

Keeping the traveled ways safe

The Highway Division is supervised by Michael T. Perry. The objective of the Highway Division is to protect, maintain and improve the Town's roadway system, parking facilities and drainage facilities in a manner that promotes maximum life, improves traffic flow and enhances both pedestrian and vehicular safety; and to provide a level of routine and emergency repairs to certain town vehicles and equipment that maximizes their life and minimizes down time. The Highway Division is also responsible for the seasonal operation of the drawbridge in Osterville.

Fiscal Year 2018 Major Accomplishments

- Responded to over 3,790 unscheduled work requests from citizens.
- Cleaned over 1,469 catch basins.
 - Backfilled newly paved road shoulders with 100 tons of loam and 80 tons of processed gravel.
- Installed 500 tons of new asphalt patches.
- Swept over 415.7 lane miles of roads and 28 parking lots.
- Mowed 278 miles of road shoulders and picked up litter on 313 miles.
- Mowed and maintained the Route 132 Corridor and installed 120 yards of bark mulch.
- Maintained the fire roads in the West Barnstable Conservation area.
- Maintained 40 traffic and 13 school lights.
- Responded to 59 Traffic/school light malfunctions
- Repaired 45 catch basin drainage systems.
- Repainted 195 stop bars, 111 crosswalks.
- Repainted 152 miles of fog lines townwide.
- Repainted 217 miles of centerlines townwide.
- Repainted 504 road markings (only, arrows and speed humps).
- Replaced and maintained 785 street signs.
- Removed and installed 4,814 of new guardrail.
 - Opened the West Bay Draw Bridge 1,711 times for 2,538 boats navigating in and out of the bay.
- Maintained 375 pieces of equipment.
- Maintained 52 pieces of snow and ice equipment.
- Created two Oshkosh snow fighters.
 - With the help and cooperation of staff from many other divisions and departments, roadways were cleared of snow and ice. (The DPW responded to 22 snow and ice events, removing over 28.60 inches of

snow. Applied over 8,109 tons of road salt, 0 tons of road sand and Mixed and applied 20,492 gallons of liquid de-icer).

- Provided traffic control, fencing, sweeping, signs and decorations for many parades and festivities including Fourth of July, Village Festivals, Father's Day Car Show and the Pops by the Sea concert.
- Continued with rebuilding of Marsh Trail on Sandy Neck.
- Responded to 517 tree related work orders townwide.
- Planted 25 new trees.

STRUCTURES AND GROUNDS DIVISION

Preserving infrastructure assets

The Structures and Grounds Division is supervised by Stephen J. Sundelin. The Structures and Grounds Division provides outstanding public services with pride and dedication for the residents of Barnstable, our visitors and our colleagues in municipal employment while protecting and maintaining the town's buildings, parks, cemeteries, marinas, recreational and community facilities and resources. We strive to accomplish this in a manner that maximizes safety, life, utility and enhances the Town's unique environmental and aesthetic qualities. Our goal is to construct, renovate and maintain our facilities in the most responsive, efficacious and cost effective manner without diminishing the quality we seek to implement. We place high priority on energy efficiency and conservation, the possibility of energy generation and the use of renewable energy in all projects possible

Fiscal Year 2018 Major Accomplishments

BUILDINGS PROGRAM

- Completed a comprehensive Facilities Condition Assessment and Mechanical Preventive Maintenance Program for the Hyannis Youth & Community Center.
- Implemented two week operations and maintenance shutdown for the HYCC facility.
- Shutdown included: interior painting, floor refinishing, rink perimeter pipe replacement and mechanical preventative maintenance.
- Implemented a computerized inventory system for tracking and distributing cleaning supplies.
- Completed remodeling of the Barnstable Police Department Administrative offices including new lighting, paint and carpet replacement.
- Replaced two outdoor condenser units and matching A/C coils for the 200 Main Street Town Offices.
- Remodeled the Foreman's trailer for the Highway Division to include new flooring and lighting.
- Installed a replacement motor for the 200 Main Street 125,000 KW backup generator.
- Secured funding in the amount of \$111,008 through Cape Light Compact for interior lighting upgrades for

multiple municipal buildings.

- Provided support for 13 beach facilities including gate attendant booths, lifeguard towers, and handicap ramp installation.
- Continued to provide expanded weekend custodial services to improve maintenance and surveillance of the Hyannis Public Restrooms.
- Constructed six (6) new lifeguard towers in support of the aquatic program.
- Secured funding through the Barnstable Disability Commission for replacement of the Covell's Beach handicap ramp.
- Provided support for snow removal services townwide.
- Provided installation and removal services for 189 docks & finger piers at 6 marina locations.
- Provided custodial support for more than 90 special events throughout Town.
- Completed Sandy Neck Gatehouse renovations due to storm flooding.
- Constructed temporary viewing stands for HYCC figure skating competitions
- Repaired storm damage to Hathaway's Bathhouse including rafter and roof replacement.
- Provided labor and electrical support for the Hyannis Village Green Christmas lighting.
- Repaired storm damage and replaced the Village Green bandstand cupola.
- Constructed and installed new information sign for the Solid Waste Division.
- Completed 86 HVAC related service calls.
- Completed 359 building maintenance and repair work orders.
- Completed 281 electrical related service and repair work orders.
- Completed 85 plumbing related service work orders.
- Completed 113 locksmith related work orders.
- Completed 92 phone service and hardware relocation work orders.
- Completed 261 custodial services work orders and provided interior painting services.

GROUNDS PROGRAM

- Provided a comprehensive grounds maintenance program for 60+ acres of municipal property.
- Propagated, planted and maintained 10,000 annual flowers at 51 locations.
- Planted 3,100 spring bulbs at selective Town properties.
- Submitted a land management plan for the Santuit Pond Preserve property.
- Performed periodic maintenance at 89 Town Way to Water locations.
- Assisted the Senior Center with landscape enhancements and provided seasonal maintenance.
- Completed construction and installation of six (6) boardwalk bridges at Bridge Street Conservation area.

- Installed 110 linear feet of steel backed timber guard rail at the Marstons Mills Airport.
- Installed footbridge at Lumbert Pond conservation area.
- Completed 15 homeless camp cleanups in cooperation with the Barnstable Police Department.
- Installed 100 feet of split rail fencing for Ropes Beach dinghy rack.
- Hosted Americorps member and completed Cape Cod Pathway's mapping
- Installed water service and an eight zone irrigation system for the Burgess Park facility.
- Crews attended two day hands-on chainsaw training program.
- Replaced timber retaining wall at the Town Hall lower parking lot.
- Provided weekly Beach raking for 33 acres of town owned beaches and five private beach raking contracts.
- Replaced 700 feet of split rail fencing at the John F. Kennedy Memorial.
- Assumed maintenance responsibilities for Korean War Memorial.
- Completed AmeriCorps Service Day installing 14 new kiosks with signage for the Cape Cod Pathway's program.
- Completed removal and installation of four new flag poles at Craigville Beach, Kalmus Beach, Keyes Beach and Marstons Mills Airport.
- Maintained over 157 pieces of various landscaping equipment.
- Continued a comprehensive organic land care program for all Town properties including a 3-part fertility program.
- Maintained and serviced 30 irrigation systems, including: winterization and spring startups. Managed the Town's adopt-a-spot program to 57 sites.
- Serviced 13 Mutt Mitt containers, both seasonally and year round at 12 locations.
- Serviced 35 seasonal trash receptacles at 30 locations weekly.
- Maintained Land bank Community Preservation Committee properties and completed associated work orders.
- Continued our seasonal maintenance program with Conservation parking lots and trail systems.
- Provided support staff for all storm and snow operations and voting events.
- Provided support to Arts and Culture Program for projects and events throughout town.
- Provided support services to more than 70 permitted events throughout town.

CEMETERIES PROGRAM

- Provided a comprehensive maintenance program for 101 acres of cemetery property at 14 locations.
- Provided scheduling, coordination and supervision

of funeral services and interment excavation for 173 internments. Total revenue \$119,094.

- Issued, mapped and deeded 72 grave sites. Total revenue \$81,700.
- Poured concrete monument foundations and set 146 grave markers. Total revenue \$17,325.
- Developed a computerized burial search application with mapping on the Town’s website this application is available on any mobile device.
- Sponsored the 2nd annual end of life seminar “Dying to Know” at the Barnstable Senior Center.
- The 2018 Kirkman Trust Fund Award supported the following projects: organic land care program, gravestone and monument preservation, irrigation expansion, greenhouse clean film replacement, cemetery tree pruning, Hillside Cemetery expansion project and selective sign replacement.
- 2018 winter storms caused considerable tree damage to our cemeteries keeping crews busy with clean up through Memorial Day. These storms generated over 50 tree related work orders
- Secured fertilizer bids for 80 acre organic land care program and implemented the same.
- Propagated, planted and maintained 3,000 annual flowers.
- All cemetery employees attended a two day chainsaw safety training workshop.

SOLID WASTE DIVISION

Managing waste as a resource

The Solid Waste Division is supervised by P.J. Kelliher. The objective of the Solid Waste Division is to provide the citizens of the Town of Barnstable with an environmentally sound, cost-effective means of disposing or recycling of municipal solid waste at reasonable market rates that supports all solid waste disposal and recycling costs.

Fiscal Year 2018 Major Accomplishments:

Solid Waste Collection

- Municipal Solid Waste (Household Trash) – 8,500 tons
- Town Packer Service – 392 tons
- Construction & Demolition (C&D) – 2,518 tons

Recycling

- Single Stream – 2,025 tons
- Corrugated Cardboard – 589 tons
- Televisions & Computers – 791 tons
- Metal – 820 tons
- Cast Iron – 22 tons
- Aluminum – 12 tons
- Copper & Brass – 2 tons
- Tires – 943 pieces
- Refrigerators & Air Conditioners – 2,081 pieces
- Propane Tanks – 1,047 pieces

- Mattresses – 1,907 pieces
- Fluorescent Bulbs – 24,200 pieces
- Books – 51 tons
- Clothing – 75 tons
- Waste Oil – 8,200 gallons
- Manure – 679 tons

Other

- Processed approximately 2,000 cubic yards of compost and provided it to Sticker Holders free of charge.
- Continuing with a Mattress Recycling Recovery Program with grants from Mass DEP.
- Continued with post closure monitoring and maintenance of capped landfill.
- Attended seminars on ways to expand recycling efforts in all areas.

Status on Performance

The Solid Waste Division has continued to maintain a consistent level of service even with increases in the cost of the items being disposed. The operations at the Solid Waste Division are driven by residents who utilize the facility. Transfer Station Sticker sale numbers were up approximately 100 stickers compared to FY2017. Recycle Only Sticker numbers increased approximately 150 stickers compared to FY2017. During FY2018 the Division disposed of approximately 8,500 tons of Municipal Solid Waste (MSW), recycled 2,025 tons of single stream and recycled 589 tons of corrugated cardboard through New Bedford Waste Services. Municipal Solid Waste, single stream and corrugated cardboard tonnages have each increased over FY2017 quantities.

WATER POLLUTION CONTROL DIVISION

Protecting the Town’s water resources

The Water Pollution Control Division is supervised by Andrew Boule. The objective of the Water Pollution Control Division is to provide the citizens of the Town of Barnstable with an environmentally safe, efficient and effective means of disposing of sanitary waste. This Division manages a wastewater collection, treatment and disposal system, including the operation and maintenance of a secondary wastewater treatment plant, 30 sewage pump stations and 55 miles of sewer lines. The Program includes the management of a pretreatment program, and a laboratory for testing to prevent the introduction of toxic wastes into the system, and to ensure compliance with Federal and State regulations. The Program provides owners of properties with on-site septic systems a means of disposing of pumped septage.

Fiscal Year 2018 Major Accomplishments

- Completed the installation of a new emergency backup generator and power distribution panels at the Hyannis Water Pollution Control Facility (WPCF).

- Completed the construction of improvements to the five clarifiers at the Hyannis WPCF.
- Completed an infiltration and inflow analysis quantifying the amount of groundwater and storm-water entering the Town's sewer system.
- Installed new pumps and a new electrical panel at the Independence Park Pump Station.
- Installed new pumps at the Marks Path and Gosnold pump stations.

Status on Performance

- 595,687,800 gallons of wastewater treated.
- 8,922,100 gallons of septic waste treated.
- 799,100 gallons of grease treated.
- 1,041 dry tons of sludge removed.
- Performed CCTV (closed-circuit television) inspection of 1.6 miles of sewer line.
- Performed jet-rod cleaning on 3.2 miles of sewer line.

Major Projects and Initiatives

- Implementation of asset management and maintenance management programs.
- Complete the configuration of a computerized wastewater treatment plant simulation model (Biowin model) to be used for capacity analysis, process adjustments, and design of future upgrades.
- Carry out targeted sewer evaluations to identify and remove sources of infiltration and inflow.
- Install new emergency backup generators at the Marks Path and Route 6A pump stations.
- Complete upgrades to the WPCF's SCADA (supervisory control and data acquisition) network.

WATER SUPPLY DIVISION

Safe, economical, drinking water

The Water Supply Division is supervised by Hans J. Keijser. The objective of the Water Supply Division is to provide efficient and effective drinking water, and fire-readiness water supply, to commercial and residential properties in the Hyannis area.

Fiscal Year 2018 Major Accomplishments

Water Distribution

- 815,243,000 Gallons

Other

- Started to explore the possibility of new water supply wells on Massachusetts Fish & Wildlife property off Mary Dunn Road by completing water quality testing and commencing groundwater modeling in conjunction with Mass Fish & Wildlife, U.S. Geological Survey and the Cape Cod Commission.
- Managing the new water supply source alternatives study for the Hyannis Water System.
- Completed the design for the Maher filtration plant at the Maher Water Treatment Facility.

- Completed the wood roof replacement of the Mary Dunn 1 water storage tank and various other site and security improvements.
- Started the design of a permanent building to house the Centerville-Osterville-Marstons Mills Water District interconnect on Longview Drive.
- Finalized the design, permitting and construction contract for the reactivation of the Straightway 1 well.
- Installed test wells, conducted pump tests and permitted a replacement well for the Mary Dunn 4 well and commenced the design of the replacement well.
- Finalized a cleaning and lining project of the 8-inch water main on West Main Street from the West End Rotary to LaFrance Avenue.
- Completed the design of the cleaning and lining project of a 12-inch water main on Main Street from Barnstable Road to the Yarmouth town line and awarded the construction contract for phase 1.

Performance Measure

The Water Supply Division's operating budget for FY2018 was \$6,789,486.00 and provided 815,243,000 gallons of water to its customers. This translates to a rate of \$0.008 per gallon.

Major Initiatives

A major initiative of the Water Supply Division is to complete the new water supply source alternatives study and formulate conceptual recommendations and direction to proceed with the development of new water supply sources for the Hyannis Water System.

The other major initiative of the Water Supply Division is to complete the medium term solutions to the recent water quality challenges. The construction of the Maher Filtration Plant at the Maher Water Treatment Facility and the design and construction of the replacement well at Mary Dunn 4 and the reactivation construction project at the Straightway 1 well.



Respectfully submitted,

Daniel W. Santos, PE
Director of Public Works



**PLANNING AND
DEVELOPMENT**

PURPOSE STATEMENT

Preserve the character of Barnstable’s seven villages and improve residents’ quality of life by creating and implementing land use, community development, regulatory, and traffic management strategies to support and promote sustainable economic development.



For more information:
508-862-4678

Twitter @barnstable_planninganddevelopment

Instagram @barnstable_gmd

www.townofbarnstable.us/planninganddevelopment

The Planning & Development Department supports six programs: Community Development, Comprehensive Planning, Conservation, Economic Development, Parking Management, and Regulatory Review. The Department uses a team approach in which staff shares responsibilities and duties ensuring a comprehensive multi-disciplinary perspective. Formerly known as the “Growth Management Department”, the Town reintroduced the department as the Planning & Development Department in 2017 and expanded the department to include the Conservation and Parking Management Programs in 2018.

To learn more about Planning & Development please visit our webpage www.townofbarnstable.us/planninganddevelopment. For additional information, please contact Elizabeth Jenkins, Director, at 508-862-4678 or elizabeth.jenkins@town.barnstable.ma.us. Jen Engelsen, Office Manager, jennifer.engelsen@town.barnstable.ma.us is also available to provide assistance at 508-862-4678.

COMPREHENSIVE PLANNING

Comprehensive Planning identifies, analyzes and plans for long-term needs related to residential, commercial, and economic development, the preservation and enhancement of natural and historic resources and the provision of adequate public facilities and infrastructure, assisting the community. Accomplishments for this year include:

- **Growth Incentive Zone (GIZ) Reauthorization:**

Collaborated with Cape Cod Commission for renewal of downtown Hyannis GIZ, which was approved by the Commission in April of 2018, and extends the duration of the Downtown Hyannis Growth Incentive Zone (GIZ) in perpetuity. The GIZ application includes a strategic plan with specific approaches to accomplish goals identified in the application. The Town is working with the Commission on developing multi-variate performance measures for the GIZ goals to more fully integrate community feedback and to utilize local data to better inform measures.

- **Transit Oriented Development:** Working with MassDevelopment’s Real Estate Services Department, the Cape Cod Regional Transit Authority, and local stakeholders to better understand the potential for redevelopment of underutilized land in the vicinity of the Hyannis Transportation Center. This project involves an examination of current land uses and a review of parking needs related to seasonal ferry demand.
- **Community Resiliency by Design:** Ongoing collaboration with the Cape Cod Commission to develop

compact housing models designed to relate to the unique conditions and character of Hyannis through community visioning sessions, local visual preference surveys, and conceptual housing designs completed by Union Studio Architecture and Community Design.

- **Regulatory Agreement Districts Map:** Revised regulatory scheme for CapeTown Plaza, a Town-owned regional retail centers on Route 132 in Hyannis, through inclusion in the Regulatory Agreement Districts Map with the goal of streamlining permitting through inclusion in the Regulatory Agreement Districts Map.
- **Chapter H Application:** Working with the Cape Cod Commission to raise the existing Development of Regional Impact project thresholds in Economic Centers and Industrial Service & Trade Areas outside of the Growth Incentive Zone, including the four regional retail centers on Route 132 in Hyannis.
- **Highway Business District:** Developed a draft amendment of Highway Business District regulations to expand permitted uses and develop design standards based on direction from the Committee to Review Zoning and Permitting Regulations and Planning Board.
- **Non-Medical Marijuana:** Engaged in planning process led by Town Council to develop zoning regulations for non-medical marijuana establishments that respond to input from the community.
- **OpenCounter Re-Zoning:** Development of OpenCounter platform for Barnstable in coordination with the Cape Cod Commission. OpenCounter is an interactive,

map-based website designed to make local zoning and other regulations accessible to the public. Barnstable is participating in a one-year pilot in with the contiguous communities of Mashpee and Yarmouth.

- **Hyannis Parking Management Plan:** Implementation of strategies to address parking supply and demand in downtown Hyannis as recommended in the Hyannis Parking Study by Nelson/Nygaard, which studies the supply and demand for parking in downtown Hyannis and recommends a comprehensive strategy for improving the parking system to benefit businesses, visitors, and residents and promote continued investment downtown.
- **Hyannis East End Roadway Improvements:** Worked with Department of Public Works to continue stakeholder meetings and community listening sessions on proposed roadway, streetscape and intersection improvements in Hyannis' East End. Pre-25% designs based on these discussions are scheduled to be complete in Fall of 2018.
- **Open Space and Recreation Plan:** Completed update of Open Space and Recreation Plan with input from community to identify and evaluate goals, challenges, opportunities and priorities for open space protection, land management, and the provision of recreational opportunities. Plan was submitted to Massachusetts Division of Conservation Services and received Conditional Approval.

For Comprehensive Planning information, please contact Elizabeth Jenkins, Director, at 508-862-4678 or email at elizabeth.jenkins@town.barnstable.ma.us. Or visit the webpage <http://www.townofbarnstable.us/ComprehensivePlanning/>

CONSERVATION PROGRAM

The goal of the Conservation Program is to provide professional services to the Town of Barnstable and the Conservation Commission so that wetland resources will be protected and conservation lands managed.

FY 2018 Major Initiatives

- Lake and pond restoration projects continued, battling against invasive aquatic plants in Long Pond and Lake Wequaquet in Centerville and Mystic Lake and Middle Pond in Marstons Mills.
- Wildfire Management project, a controlled burn at Crocker Neck Conservation Area
- Land management initiative continued, promoting use of conservation lands

FY 2018 Major Accomplishments

- Treatment of Mystic Lake and Middle Pond in Marstons

Mills and Long Pond in Centerville with Sonar, to combat hydrilla

- Fanwort control in Wequaquet Lake, Centerville by mechanical means
- With AmeriCorps placement, developed interpretive trail guide for Bridge Creek Conservation Area, updated all Conservation area trail maps with new color-coded trail blazes in the field.
- Control burn at Crocker Neck Conservation Area, Cotuit for wildlife habitat restoration and forest fire fuel reduction under a Mass Wildlife Habitat Management Grant award (\$10,000) 22 acres in southern burn unit.
- Directed two Eagle Scout Projects: Locational markers for emergency response in Crocker Neck and step landings on a section of eroded trail at Crocker Neck Conservation Area.
- Completed extensive boardwalk replacements at Bridge Creek Conservation Area
- Installed a bridge over a stream crossing at Lumbert Pond Conservation Area
- Coordinated Coastsweep Beach Cleanup for the 18th year
- Performed 512 site inspections/regulatory review for the Conservation Commission

For more information please visit our website at townofbarnstable.us/departments/conservation/ or contact Darcy Karle, Conservation Administrator, at (508) 862-4093 or email conservation@town.barnstable.ma.us.

ECONOMIC DEVELOPMENT

Planning & Development (P&D) continues to implement an economic development strategy that emphasizes job creation and retention along with investment in Barnstable's commercial areas.

Economic Development staff supports a wide variety of initiatives to assist local business entities: in project permitting; locate expansion opportunities; assist with business planning and search for funding sources. Partnerships with the Greater Hyannis Chamber of Commerce, Hyannis Main Street Business Improvement District, village business and civic associations, Cape Cod Chamber of Commerce, and the State Executive Office of Housing and Economic Development support Barnstable's position as the regional economic hub for investment opportunities leading to job creation and retention and additional tax revenue.

Economic Development Projects and Priorities:

- Comprehensive Planning: Supported comprehensive planning efforts critical to promoting economic development including the Hyannis Parking

Management Plan and Growth Incentive Zone (GIZ) Reauthorization.

- **Business Liaison:** Assist new and expanding businesses with project permitting coordination and connections to business resources.
- **Business Resource Tools:** Development of Barnstable Business Guide; management of the Business Barnstable website; enhancement of the Businesses Barnstable brand.
- **Economic Development Incentive Programs:** P&D provides staff support for this program designed to incentivize investment for development and redevelopment projects. Worked with TIC Committee to update guidelines.
- **Business Outreach:** This ongoing program fosters and strengthens connections between Town government and local businesses, and keeps planning initiatives responsive to current business needs and trends.
- **Tourism Grant:** Staff administers and monitors this grant in conjunction with the Greater Hyannis and Cape Cod Chambers of Commerce (recipients) and the Town Manager's Office.
- **Downtown Hyannis:** Staff continues to work on a strategy that identifies the components needed for a thriving downtown. These components, such as a grocery store, top-of-shop housing and other mixed-use development, parking management, and associated infrastructure improvements will support new private investment and improved quality of life for residents and visitors.
- **Film Permitting:** Liaison for film and photography production shoots. This year locations included Hyannis, Hyannisport and the John F. Kennedy Memorial, Marstons Mills, Sandy Neck and the town beaches and golf courses.
- **Collaborative Workspace:** Staff continues to work with local groups interested in creating shared 'incubator' workspace that promotes innovation, creativity, and interaction among like-minded individuals and businesses in such sectors as art, design, science and technology, coastal resilience, and commercial culinary interests.

For Economic Development program information, please contact Mike Trovato, Economic Development Specialist, 508-862-4791 or email michael.trovato@town.barnstable.ma.us or visit <http://www.townofbarnstable.us/EconomicDevelopment/> and Business Barnstable website <http://www.businessbarnstable.com/>

Arts & Culture

Arts and Culture are fundamental to community character, quality of life and economic development.

Fostering the creative economy supports economic growth; contributes to the vibrancy of our villages; benefits local artists; enriches resident and visitor experiences alike; supports our business community; and continues to establish downtown Hyannis and the entire Town of Barnstable as a regional destination for the arts.

Through a series of arts-oriented initiatives, we have successfully integrated Arts and Culture into the socio-economic fabric of our community. By promoting the creative sector and facilitating artistic interactions, we see the energy and enthusiasm exponentially reinvested in our town and have increased our social capital and emotional infrastructure.

Impacts of our efforts include: consistent venues and steady revenue for local artists and artisans; a positive image for our urban core; spontaneous partnerships between artists and local businesses; increased demand for more artist exhibit and work space; further downtown revitalization with private investments and infrastructure improvements; and strengthening collaborations with arts, cultural and business organizations.

Accomplishments in Hyannis HyArts Cultural District include:

- **Harbor Overlook HyArts Artist Shanties:** Along the Walkway-to-the-Sea, 51 Ocean Street, Hyannis. Three, brightly colored, permanent shanties installed in spring 2018. Additional shanties meets increased artist space demand, allows participants to enhance our local economy and increases revenue for HyArts programming. Live music, interactive games and picnic tables assisted in driving foot traffic to and from the Harbor to Village Green and Main Street. The Bismore Park HyArts Artist Shanties waterfront incubator program for local artists continues to be a tremendous success both economically and culturally, attracting over 85,000 visitors annually, benefitting 90+ local artist entrepreneurs each season.
- **Downtown Hyannis Art Projects:** Hyannis Main Street 'Dress up Downtown' creative placemaking project creatively connects the dots from Hyannis Harbor to Main Street. Painted utility boxes and mural painted by six Cape Cod artists celebrates the stories of downtown Hyannis and waterfront by integrating art into unexpected spaces, creating a sense of rhythm and movement, supporting the creative sector and enhancing the vitality and attractiveness of downtown Hyannis. The Hyannis Main Street Business Improvement District (BID) in collaboration with the Town and HyArts Cultural District led this effort and secured funding with MassDevelopment, Patronicity and The Commonwealth Places.
- **Local Cultural Council Public Art Project:** The Mid-

Cape Cultural Council (MCCC), serving the Towns of Barnstable and Yarmouth, supports and promotes local arts, humanities and interpretive sciences. The Town provides administrative services to the Council. The Town of Barnstable is partnering with MCCC to create a public art Discovery Walk in the Hyannis HyArts Cultural District to promote local artists and encourage exploration within the district. MCCC and the Town convened community members to identify sites and put out a call to artists to create interactive, site specific designs. MCCC funded the design fees and has successfully raised the funds to move forward with the project. The next phase is design fabrication. The Town will help install the artworks and develop the interpretive materials in FY19. The MCCC's core activities are awarding grants and providing services to connect cultural assets to community needs. Although MCCC has funded other projects in the district, the Discovery Walk initiative is the first time the Town and MCCC have partnered directly.

To learn more about the Arts & Culture Program, please contact Melissa Chartrand, Arts & Culture Coordinator, at 508-862-4767 or email Melissa.Chartrand@town.barnstable.ma.us.

COMMUNITY DEVELOPMENT

Community Development staff supports efforts to encourage and facilitate preservation of existing affordable housing and production of new affordable housing in all areas of Barnstable.

Housing

Community Development staff supports efforts to encourage and facilitate preservation of existing affordable housing and production of new affordable housing in all areas of Barnstable.

This fiscal year the Planning & Development Department initiated a number of incentive programs to encourage new residential growth in addition to assisting new residential development projects through the permitting process.

Accomplishments for the year include:

- Provided support to the Accessory Affordable Apartment Program (AAAP) including:
- Monitoring of 118 units for compliance with program requirements
- Assisted eight (8) new owners through to lease up of AAAP unit
- Guided four (4) residential development projects through Barnstable's Inclusionary Housing process and the Local Initiative Program process.

- Provided input to Department of Housing and Community on two (2) Affirmative Fair Housing and Marketing Plans and tracked implementation.
- Brought the State's Housing Development Incentive Program to Barnstable as an incentive for market rate housing development.
- Applied for and received designation as a Housing Choice Community.
- Applied for a Housing Choice capital grant.
- Collaborated with the Cape Cod Commission and Union Studios on the Community Resiliency by Design initiative to develop model compact housing development designs. Applied for a grant to incorporate results of Community by Design work into zoning updates.
- Participated in the Growth Incentive Zone reauthorization effort related to housing initiatives.
- Participated in the Transformative Development Initiative and resulting Mass Development East End initiative.
- Monitored affordability restriction compliance for existing affordable homeownership and rental units.
- Provided staff support to the Housing Committee.
- Reviewed re-sale requests for two homeownership units and refinance request for one home.
- Updated the Subsidized Housing Inventory

To learn more about the Affordable Housing program please contact Arden Cadrin, Housing Coordinator, at 508-862-4683 or email: arden.cadrin@town.barnstable.ma.us.

Community Development Block Grant

The Community Development Block Grant (CDBG) Program, funded by the U.S. Department of Housing and Urban Development (HUD) grant to Barnstable, supports community development for low and moderate-income individuals, households and businesses. CDBG funds provide affordable housing and expand economic development opportunities.

In FY 2018, the Town received \$283,342. These funds were used to create or preserve affordable housing units, direct financial assistance to home buyers, provide assistance to businesses in the downtown Hyannis Neighborhood Revitalization Strategy Area (NRSA), support public facility and infrastructure improvements, and provide public services with or without a housing benefit. At least 70% of CDBG funds are allocated to benefit low- and moderate-income residents.

Accomplishments:

- Homebuyer Assistance Program responded to 78 inquiries and received ten (10) applications. Six (6)

households met preliminary requirements and were given notice to proceed. 17 properties reviewed for eligibility. One purchase and sales agreement executed before year end and closed on 7/31/2018. The first homebuyers were public housing tenants which opened up a rental unit for another eligible family. The 2017 project extended into 2018 to accommodate the closing and plan to continue the program in 2018.

- Career House project rehabbed a multi-unit rental property to preserve eight (8) units.
- MV House rehabbed a multi-unit rental to preserve five (5) units. Rehab complete and project extended to 2018 to complete the tenant selection process.
- Sewer Connection Loan Program did not receive any applications.
- Micro-Enterprise Loan Program assisted 1 eligible micro-enterprise business in the NRSA.
- Senior Center Generator project approved and environmental review completed. Project delayed and expected to complete in 2018.
- Housing Counseling provided to 21 Barnstable residents.
- Senior Services provided to 669 seniors.
- Youth Program Scholarships awarded to 17 families.

Our CDBG activity report can be found at townofbarnstable.us/departments/cdbg. To learn more about CDBG please contact Kathleen Girouard, Community & Economic Development Coordinator, 508-862-4702, TDD#: 508-790-9801, or e-mail: kathleen.girouard@town.barnstable.ma.us

PARKING MANAGEMENT PROGRAM

The Parking Management Program is comprised of two different but complimentary programs: Parking Resources and Gateway Greeters. We strive to manage and implement objectives for on and off street public parking in the Town of Barnstable, and set an example of how parking can positively assist with economic success through innovative technology, proactive solutions and exemplary customer service. This year’s program goal, keeping in line with the Town’s mission statement, is as follows:

“The goal of the Parking Management Program is to continue to consistently provide the highest level of services while positively assisting our residents and visitors alike through enriched customer services and efficient community parking management while promoting accessibility to the communities’ cultural and recreational resources as well as our downtown business districts.”

The program processes approximately 5,300 parking citations per year for violations within all of the seven villages including Bismore Park, Main Street, beaches,

ramps, landings, commuter lot, and malls. We conduct approximately 1,600 hearings on appeals per year, and provide maintenance and collection services for parking kiosks. We work closely with our data processing company on payments and data collection, and the Police Department on enforcement, and with the Registry of Motor Vehicles on ticket clearances, handicapped placards and updated laws and systems. In addition, the Parking Program supports the Town in other various capacities including visitor services through the Gateway Greeter program, collaboration with DPW for improved parking management through new and/or updated signage and imprinting, collaborative efforts of Arts & Culture projects in parking areas. In 2018, the program accomplished the following:

Parking Management

- Redeveloped Parking staff career descriptions to emphasis Customer Service.
- Worked with the Town Manager to develop a customer service vision video.
- Customer Service and Operational Standard Training programs were developed and implemented for all staff.
- Handicap education program presented at the Senior Center.
- Expanded participation from 3 to 12 parklets for PARK(ing) Day brought the event to Main Street.
- Worked with DPW on implementing numerous sign amendments at various locations throughout the seven villages.
- Instituted newly adopted vendor/contractor permits for Main Street and Special Event Permits.
- Assisted with identifying private lots in Hyannis available for bus parking.
- Participated in the Walk Boston Audit.
- Redesigned and relaunched the Parking webpage
- Started an Instagram account “ParkHappyBarnstable”

Gateway Greeters

- Expanded roles within the program to include a Greeter Leader, and then point greeters for various tasks and programs offered such as Discover Barnstable
- Customer Service and Operational Standard Training programs were developed and implemented for all staff.
- Expanded the Discover Barnstable Program, included a 4hr program with the Airport to close out the 2018 season
- Created and staffed a complimentary craft time prior to Movies on the Green in 2018
- Began offering water bottles for \$1/donation to aide in usage of water bottle refilling station. Over 3,200 bottles saved from April 2018 – September 2018.

Parking Resources	FY2018	FY2017	FY2016
# of tickets processed	5,245	6,968	8,651
# of parking hearings		1,572	1,056
Parking Meter Receipts	\$383,824.44	\$347,271.84	\$347,418.53
Ticket Receipts	\$240,181.00	\$303,054.00	\$265,979.50
Total Parking Clerk Receipts	\$624,005.44	\$710,246.64	\$644,653.83

Gateway Greeters	2018	2017	2016
Welcome Center Guests	13349	10095	n/a
Greeter Island Guests	6732	n/a	N/A
Total Guests Assisted	20,081	10,095	

To learn more about Parking Management or the Gateway Greeters, contact Liz Hartsgrove, Assistant Director of Planning & Development, at 508-862-4068 or elizabeth.hartsgrove@town.barnstable.ma.us or Mona Solmonte, Parking Program Manager & Transportation Coordinator, at 508-862-4613 or mona.solmonte@town.barnstable.ma.us.

REGULATORY REVIEW

The Regulatory Review Program provides professional support to boards, commissions, committees, residents and the public. Through the permitting process, Regulatory Review staff ensures long-term planning goals are implemented. Regulatory Review staff provides general advice and assistance on day-to-day zoning, planning and historic preservation matters to Town residents, businesses, and other Town agencies. Director Elizabeth Jenkins and Principal Planners Anna Brigham and Paul Wackrow provide this assistance, along with Administrative

Assistants Carol Puckett, Erin Logan, and Karen Herrand.

To learn more about Regulatory Review, contact Anna Brigham, Principal Planner, at 508-862-4682 or e-mail anna.brigham@town.barnstable.ma.us or Paul Wackrow, Principal Planner, at 508-862-4703 or e-mail paul.wackrow@town.barnstable.ma.us

The Planning & Development Department supports the following regulatory and advisory Boards, Committees, and Commissions. Please see their individual annual reports for more detail.

- Barnstable Historical Commission
- Economic Development Commission
- Housing Committee
- Hyannis Main Street Waterfront Historic District Commission
- Planning Board
- Old Kings Highway Historic District Committee
- Zoning Board of Appeals/Accessory Affordable Apartment Program



Respectfully submitted,

Elizabeth S. Jenkins, AICP
Director





**INSPECTIONAL
SERVICES**

PURPOSE STATEMENT

Under a restructuring initiative that occurred in 2017, the building department and health division were combined to become the Inspectional Services Department. The restructured building and health divisions under the Inspectional Services Department are working to bring courteous and efficient permitting processes to our citizens.



Permitting: Implementation of online permitting software began in 2016 making it possible for citizens to apply for permits online; we continue to improve and develop that process to better serve the community. In 2018 we streamlined our paper permit applications and processes to make our applications more user friendly and to reduce submittal requirements. We constantly monitor our permit output to ensure that we are issuing permits in a timely manner.

Business Certificates: Certain Businesses that operate in Town are required by Massachusetts General Law to register with the Town Clerk. Typically regulatory agencies review those applications in advance to ensure compliance with Federal, State and local regulations. We have streamlined our process to make it quicker and easier

for businesses to comply with this requirement by reducing documentation and sign-off requirements.

Those are just two of the initiatives undertaken to improve our processes... we look forward to the coming year and to making our processes better for those who use our services.

We would like to thank our citizens, management, our peers and co-workers for their efforts and assistance with making Barnstable such a great place to work.

Respectfully submitted,

Brian Florence, CBO

BUILDING DEPARTMENT
INSPECTIONS AND PERMITS



PURPOSE STATEMENT

To fairly and consistently provide inspectional services throughout the Town of Barnstable, including expert plan review for proposed projects encompassing both residential and commercial properties and zoning and code enforcement, while maintaining and respecting the rights of the individual citizens, visitors and business operators.

BUILDING PERMITS

	<u>2018</u>	<u>2017</u>
<u>Residential</u>		
New Dwellings	43	60
Additions/Alterations	1,587	1,609
Decks, re-roof, reside	1,226	977
Pools	44	49
Accessory Structure	170	218
Misc. Residential	366	434
Demolitions	63	71
Rebuilds	25	29
Occupancy Permits	154	401
Certificates of Inspection	386	349
Plumbing Permits	2,288	1,812
Gas Permits	1,846	1,952
Electrical Permits	2,602	2,600
Sign Permits	89	111
Inspections	44,338	43,668
<u>Commercial</u>		
New Buildings	19	16
Remodel	570	459
Fees Collected	\$1,889,654	\$1,392,103

The Building Division's area of responsibilities include the following Commonwealth of Massachusetts regulations: 780 CMR the State Building Code, 527 CMR the Wiring Code, 248 CMR the Plumbing & Gas Code, 521 CMR the Architectural Access Board (Accessibility Code), Old Kings Highway Regional Historic District and the Town of Barnstable's local ordinances including: the Town of Barnstable Zoning Ordinance, Hyannis Main Street Waterfront Historic District Commission.

The Division conducted over 44,338 inspections, issued 10,938 permits and more than 12,000 citizens were assisted by members of our staff at the counter at 200 Main St. We also processed dozens of Site Plan review applications and conducted Site Plan review meetings twice weekly in FY 2018.

I would also like to thank the public, the Town Managers office, our sister agencies and I would especially like to thank the building division staff for their diligence and hard work throughout this year.

Respectfully submitted,

Brian Florence, CBO
Building Commissioner

PURPOSE STATEMENT

To provide community and environmental health protection services so that citizens and visitors may enjoy a safer and healthier environment.

Fiscal Year 2018 Major Accomplishments

- Public Health Division staff conducted a total of 7,189 inspections at rental houses, restaurants, motels, public swimming pools, retail stores, septic systems, recreational camps, hazardous material sites, horse stables, and other facilities.
- Issued 4,751 permits and collected fees totaling \$448,748.
- Public Health Division staff conducted 1,645 food establishment inspections at restaurants, retail food stores, supermarkets, bed and breakfast establishments, temporary food events, and mobile food units. Each food establishment inspection included the completion of a multiple-item inspection report form followed by an informal discussion with the person in charge (P.I.C.) of the food establishment to review each of the violations observed and to provide recommendations to prevent future recurrence of the violations.
- Investigated and responded to 534 health-related complaints during fiscal year 2018. Professional staff responded to housing, hazardous waste, garbage, sewage, food, and other types of public health related complaints received (many received by telephone anonymously) within 24 hours of receiving each complaint.
- Provided influenza vaccinations during three (3) clinics. Due to pre-planning and the efficiency of nurses, volunteers, and Public Health Division staff, Town of Barnstable citizens were quickly assisted at the clinics, with less than five minute waiting times. Handicapped citizens received vaccinations at our drive-through service area at the St. George Greek Orthodox Church Community Center while remaining inside their vehicles. These vaccines provide lifesaving protection to the chronically ill and other vulnerable persons in the community.
- Reviewed and approved 2,430 building permit applications involving the construction of new homes, commercial buildings, sheds, additions, alterations, remodeling work, and demolitions.
- Issued 454 disposal works construction permits during fiscal year 2018.



Respectfully submitted,
Thomas A. McKean, RS, CHO

A SAFER AND HEALTHIER BARNSTABLE

Number of Complaints Received and Investigated:

	2018	2017
Refuse (Rubbish, garbage)	156	74
Article II (Substandard Housing)	123	73
Overcrowded Housing	27	13
Title V (Sewage)	24	17
Food Establishments	93	59
Hazardous Waste (spills, leaks)	26	23
Public Swimming Pools	7	4
Motels	13	12
Horse Stables (manure, odors)	12	4
Water Bodies	1	1
Stagnant Water / Outdoor Storage	1	3
Misc. (body art, fuel tanks, camps)	<u>51</u>	<u>31</u>
Total	534	314

Number of Routine Inspections Conducted:

	2018	2017
Supermarkets	20	6
Temporary Food	332	252
Food Service	1082	1096
Retail Food	190	262
Mobile Food Units	9	17
Bed & Breakfast	12	17
Residential Kitchens	0	2
Motels	45	45
Swimming Pools	108	84
Whirlpools – Saunas	13	13
Camps	23	12
Stables	104	94
Sewage	424	483
Test Holes	326	600
Percolation Tests	321	345
Body Art (Tattoo/Piercing)	10	12
Hazardous Material	281	616
Tanning Facilities	3	2
Rentals (Housing)	1,992	1,885
Miscellaneous	1,216	803
Re-inspections	<u>678</u>	<u>401</u>
Total Inspections	7,189	7,047

Building Permit Applications Reviewed and Approved:

	2018	2017
	2,430	2,013

Disposal Work Construction Permits Reviewed and Approved:

	2018	2017
	454	446

Communicable Diseases:

	2018	2017
Total	634	219

Fees Collected During

	2018	2017
	\$448,748	\$435,561



PURPOSE STATEMENT

The Licensing Department is comprised of two different programs: Weights & Measures and Licensing.

ENSURING STANDARDS ARE UPHELD



Each program contains its own separate goal statement and objectives tailored to the specific duties required to be accomplished, while keeping the Town’s mission statement as our top priority. It is clear each program individually carries unique characteristics, however as a whole, the division works collaboratively as a team to ensure community standards are upheld through efficient and exemplary services for all.

Weights & Measures Program

The Weights & Measures Program is a service of government to protect the interests of both buyer and seller of commodities. To provide uniformity to all the towns served by the Town of Barnstable Weights & Measures Program by ensuring that equity prevails in the marketplace; to certify that accuracy is preserved in all commerce transactions through education, fair and evident regulation by supporting businesses in a manner that protects both buyers and sellers interests.

The efforts carried out daily by the program team provide third-party verification of the accuracy of representations and measurements in the retail marketplace. Inspectors test devices used to determine accuracy such as scales, gasoline dispensers, home heating oil delivery vehicles, taxi meters, pharmacy balances, price scanners and others. In addition, packaged products are inspected in retail stores to determine accurate measurement and compliance with labeling and advertising regulations.

What sets this program apart from others is that the Barnstable Weights & Measures program provides services regionally; annually inspecting approximately 4,000 devices and 3,000 prepackaged commodities and pricing at all food stores and food departments in ten communities on the Cape: Barnstable, Bourne, Brewster, Chatham, Dennis, Harwich, Mashpee, Orleans, Sandwich and Yarmouth.

2018 Short Term Goal

- Continue to upgrade and streamline Weights & Measures database and coordinate inspectors’ improvement for services to all towns required.
- Plan to replace vehicles according to replacement schedule and grant research.

2018 Long Term Goals

- Begin development and implementation of web-based tablets for inspectors to produce reports and inspections results.
- Continue to provide nine contracts towns’ professional, comprehensive inspections on all weighing and measuring requirements.
- Improve communication with communities to include more detailed quarterly reporting and information about the work performed in the other towns served.

2018 Accomplishments

- Completed all compliance work required of the weights and measures departments obligation of over 4,000 devices in 10 towns served.
- Weights & Measures staff addressed 55 complaints to the satisfaction of the consumer.
- Weights & Measures staff conducted Net weight compliance testing on over 4,400 individual commodities
- Weights & Measures staff performed over 8,000 unit price code inspections.
- Weights & Measures provided a presentation to a group at the Senior Center focusing on device and pricing inspections. Included were tips to be a diligent consumer in today’s marketplace.

	FY2018	FY2017	FY2016
# of Devices Tested	5,067	4,362	4,514
# of Devices Sealed	4,509	3,809	3,952
# of Devices Adjusted	344	326	357
# of Vehicle Safety Inspections	118	103	97
Device Inspection Receipts	\$249,696.33	\$234,650.00	\$229,622.00
Violation Receipts	\$135,202.50	\$131,950.00	\$133,875.00
Total W&M Receipts	\$363,958.83	\$365,955.50	\$363,497.00

- Members of the Barnstable Weights & Measures program elected to the Massachusetts Weights & Measures Association Board of directors as President and Secretary/Treasurer

Licensing

The goal of the Licensing Program is to provide consistent service and professionalism at the highest level to our citizens, their agents, the Licensing Authority and local businesses during the Licensing process. Educational offerings and procedural efficiencies will allow for code compliance and continued business and community support. Providing individual coordination through assistance and guidance, the services provided by the Licensing Program team are skillfully balanced between building and maintaining supportive relationships for the Licensing Authority, the Town Manager, businesses and public. We are the point of contact for all licensed operations within our jurisdiction; understanding their needs and challenges, facilitating solutions by seeking support and leveraging resources from town staff.

Staff provides assistance to applicants seeking to obtain a license, changes to existing licenses and renewal of existing licenses in the areas of alcohol and non-alcohol restaurants, package stores, inns, Arts & Cultural alcohol licenses, parking lots, cinemas/theatres, junk dealers, lodging houses, entertainment, sidewalk cafés, taxis and limos, pedicabs, fortune tellers, duck mobiles and mini golf. We maintain records of all licensing applications and “show cause hearings held annually, while field staff provides inspection and enforcement activities in licensed establishments throughout the Town as well as education efforts to licensees. We look forward to continuing our services through detailed and caring personalized support in our economic community.

2018 Short Term Goal

- Incorporate old data base into new ePermitting system for easier access to lists and renewals
- Provide updated Board and Commission training for all members.
- Streamline compliance checklist for on-site visits by CAO and Licensing Assistant.
- Work with the state on changes to the ABCC ePermitting requirements
- Revise and streamline Annual Renewal Process and outside dining for over 300 licensees

	FY2018	FY2017	FY2016
Number of Hearings	481	568	575
License Receipts	\$536,188.66	\$547,086.26	\$514,034.50

2018 Long Term Goals

- Fully convert Access system to the ePermitting system
- Fully implement the changes of ABCC application and renewal process requirements
- Continued on-site inspections for openings to review Rules and Regulations and business support
- Work with the CAO and police to conduct year round compliance violations checks
- Provide and implement a Street Performers map of locations and amend the rules

2018 Accomplishments

- Conducted On-Site inspections of licensees upon approval
- Developed and implemented a team approach and new process for providing alcohol to limited events held on town properties
- Represented Licensing in Site Plan and mini-site plan review meetings.
- Conducted compliance verifications at various businesses throughout the year.
- Enhanced methods of business support towards compliance with educational information and progressive discipline through communication.

2018 Licensing Authority Support

- Enhanced compliance meetings for alcohol, class I & II, and taxi/livery license holders.
- Prepare and present applications, disciplinary and policies and advise on laws, rules and regulations pertaining to decisions.

2018 Town Manager Support

- Coordination of all Outside Dining on Town Property
- Continued coordination of private parking lots and the renewal and hearing process.
- Hearing support for Taxi permits and drivers. and working on amending the Taxi Rules and Regulations in relation to TNC competition.
- Hearing support for Underground Storage Tanks
- Continued support of Narrated Bus Tours, Duckmobiles and Valet parking and updating and amending Amphibious Tours permits.

Respectfully submitted,

Richard V. Scali
Director





**COMMUNITY
SERVICES**

PURPOSE STATEMENT

To maintain programmatic oversight of our beaches, playing fields and community buildings and to provide an array of educational, recreation, wellness and leisure services to the citizens of Barnstable that appeal to a wide range of ages and interests.

COMMUNITY SERVICES DEPARTMENT

ENHANCING THE QUALITY OF LIFE FOR RESIDENTS OF ALL AGES AND INTERESTS

The Community Services Department is comprised of the following divisions: Communications; Golf; Hyannis Youth and Community Center; Public, Education, and Government Access Television; Recreation; Senior Services; and Veterans Services. Each division has provided a detailed report of their accomplishments during the past year. In addition, we are responsible for community outreach, which includes programming on Channel 18, the Town of Barnstable's government access channel, and the production of the Town's monthly newsletter "The Barnstable Bulletin," weekly eNewsletter, and social media.

We are frequently asked to assist with projects (i.e. Barnstable Bags It for Regulatory Services) and events that benefit the greater Barnstable community.

The Community Services Department has dedicated employees who are passionate about their work and who work hard to maintain excellence in service delivery while expanding upon the type and number of programs – truly the quality of life activities - offered to residents of and visitors to the Town of Barnstable.

We offer our sincere thanks to all of the Town of Barnstable's Departments and Divisions who help us accomplish our jobs on a daily basis. We could not do our jobs without them.



Respectfully submitted,

Lynne M. Poyant
Community Services Director



GOLF DIVISION

PROTECTING AND ENHANCING SUSTAINABLE OPEN SPACE THROUGH GOLF



PURPOSE STATEMENT

Barnstable Golf is dedicated to providing and maintaining exceptional, affordable, public golf facilities for residents and guests of all ages. We are committed to enhancing and preserving the golf courses for the future through improvement programs for the courses, the buildings, and the equipment. Golf Course Management strives to provide recreational golfing opportunities that enrich the quality of life of residents, while being fiscally responsible and Taxpayers of the Town of Barnstable.

Major Accomplishments FY18

- Celebrated the 25th anniversary of the opening of Olde Barnstable Fairgrounds (OBF) Golf Course throughout the year with limited edition merchandise, monthly sales, incentives and golf outings. For the sixth year in a row OBF received a Best in Golf award as the number 10 top public golf course in the state as voted on by golfers.
- Completed phase two of our facility upgrade program. Significant enhancements were made at both clubhouse facilities. At Olde Barnstable Fairgrounds Golf Course the exterior deck was replaced, all windows and doors were replaced, a second awning was installed and the interior and exterior of the building was painted. At Hyannis Golf Course the front entrance was renovated, handicap ramp was replaced, the large exterior deck was replaced and a second set of stairs was added, the deck awning was replaced and the interior stairwell was renovated.
- Replaced numerous kitchen appliances in the restaurant at OBF. The majority of the equipment was in used condition when OBF opened 25 years ago. A new freezer, walk-in cooler, fryolators, food prep stations, dishwasher, charbroiler and griddle were replaced.
- The Hyannis Golf Course quota league, now in its third year, has become arguably the largest and most well attended league in the region with over 200 golfers playing 1,700 rounds. Hyannis Golf Shop sales have doubled in 3 years.

- Olde Barnstable Fairgrounds Golf Course took delivery of a new fleet of rental golf carts in April. The new carts are very quiet and comfortable. They are equipped with golf club weather protectors and new EFI (electronic fuel injection) motors that are 30% more fuel efficient than prior carts.
- Completed a Turf Maintenance Equipment replacement program at Hyannis Golf Course. Two greens mowers, two fairway mowers, two tee/approach mowers and a large area rough mower were purchased along with numerous attachments and accessories. All of the equipment replaced was over 10 years old and in poor condition. Our status as a First Tee Program host course entitled us to significant additional discounts over and above state contract prices. Hyannis Golf Course is one of five First Tee Chapters in the state and only one on Cape Cod.

Status on Performance

The Golf Division operates as an enterprise fund. In FY2018 the Golf Division generated \$3,275,951 in revenue through fees charged. FY2018 was a difficult year for the Golf Division as we dealt with a wet summer, cold winter and non-existent, raw spring. The weather had a big impact on business as rain greeted us almost every weekend in July and August. This curtailed activity on both golf courses not to mention neighboring courses all over the region. Despite the bad weather we managed to come within 1% of reaching our

budgeted revenues. There were 70,459 rounds played on the 2 courses in FY2018. Annual Pass Holder play accounted for 60% of the rounds played while guests played 40%. Pass Holder numbers remain strong with over 1,178 members in all categories. The Golf Division covered all of its operational expenses, debt service obligations, capital improvements and made an administrative support contribution of \$250,000 to the town. As stated previously weather, which is unpredictable and out of our control, is a major factor responsible for our success or failure in any given year.

Major Projects or Initiatives, Upcoming

- A Capital Improvement Plan (CIP) request was again submitted for consideration regarding the rehabilitation and restoration of Hyannis Golf Course based on options and recommendations included in the Rehabilitation Business Plan produced by Richard Mandell Golf Architecture. The request will address major course infrastructure concerns at the 43+ year old property. Irrigation system replacement, complete bunker restoration, construction of forward tee boxes, tree removal and resurfacing of the cart path trail system will be the focus of this request.
- Phase three of facility upgrades and renovations will commence this fall. Areas to be addressed are a new roof for the Turf Maintenance building at Hyannis Golf Course. At Olde Barnstable Fairgrounds Golf Course work will focus on replacement of flooring, furniture and fixtures.

Noteworthy Statistics:

- Hosted 24 large outings at Hyannis Golf Course (over 80 participants)
- 1,178 Annual Pass Holders, including 80 Super Seniors (over 80 yrs old).

- Almost 60% of Annual Pass Holders are seniors.
- 70,459 Rounds of golf played, 41,955 Pass Holder rounds, 26,947 Guest rounds and
- 1,557 complimentary rounds golf played by Junior Golfers and Boys & Girls High School Golf.
- Barnstable Golf has been the host of the Cape Cod Open tournament since 1992.
- 63% of rounds played at OBF are by Annual Pass Holders, 37% guests.
- 55% of rounds played at Hyannis are by pass holders, 45% guests.

For more information:

Please visit our website or call the Pro Shops to learn more about Barnstable Golf, including current rate and fee information, tournaments, special promotions, or to make a tee time. www.barnstable.golf or call 508-420-1141 for Olde Barnstable Fairgrounds Gold Course and 508-362-2606 for Hyannis Golf Course.

Key Contacts

Bruce McIntyre, Director of Golf Operations,
508-362-2606 x201

Chris White, Director of Golf Maintenance,
508-362-8346

Merry Holway, PGA Professional @ OBF,
508-420-1141

Jesse Schechtman, PGA Professional @ Hyannis GC,
508-362-2606

Nancy Beauchamp, Financial Supervisor,
508-362-2606 x202



Respectfully submitted,

Bruce McIntyre
Director of Golf Operations

HYANNIS YOUTH & COMMUNITY CENTER

A SAFE, HEALTHY AND FUN
RECREATIONAL FACILITY FOR
THE ENTIRE COMMUNITY



PURPOSE STATEMENT

We are committed to providing a safe, healthy recreational facility to every segment of the community. Providing quality, well-rounded programs of a general and specialized nature that contribute to the maximum use by the community is essential to the overall success of the facility. We strive to constantly improve our service to the community, our patrons, through creative innovation and teamwork that is built upon a solid foundation of values and beliefs in order to achieve our purpose.

FY2018 Major Accomplishments:

- Hyannis Youth & Community Center (HYCC) provides the youth of Barnstable, and beyond, with a safe place to come and participate in wide variety of activities
- Ran the successful HYCC Learn to Skate Program
- Served as the Home Rinks for the following High School Hockey Programs:
 - Barnstable High School (boys varsity, boys junior varsity, girls varsity and girls junior varsity)
 - Mashpee/Monomoy High School (boys varsity)
 - Saint John Paul II (boys varsity, boys junior varsity)
- Served as the home facility for two local youth hockey organizations: Barnstable Youth Hockey Association (BYHA) and Total Athletics of Cape Cod Hockey
- Hosted a multitude of hockey tournaments, camps and clinics throughout the year
- Served as the home Volleyball Court for the following High School Programs:
 - Sturgis East
 - Sturgis West
- Served as the home Basketball Court for the following High School Programs:
 - Sturgis East
 - Sturgis West
 - Saint John Paul II

- Served as the home Basketball Court for Shea's No Limit Youth Basketball Association
- Hosted two United States Figure Skating Competitions
 - Cranberry Open (sponsored by Yarmouth Ice Club)
 - Cape Cod Classic Synchro Competition (sponsored by Bourne Skating Club)
- Welcomed over 300,000 visitors to the HYCC in FY2018

Projects or Initiatives, Upcoming:

- Continued collaboration with the YMCA on the Y Achievers Program
- Partner with a United States Figure Skating Club to serve as host facility for National Solo Dance Final

I would like to thank the entire staff (full time, part time and volunteers) for their hard work and dedication to the HYCC. It is through their efforts that we are able to offer so many wonderful activities to the citizens of Barnstable and beyond.

For More Information:

Visit our website for current program brochures and registration applications: www.townofbarnstable.us/hycc or call 508-790-6345.



Respectfully submitted,

Joseph Izzo
Program Manager

PURPOSE STATEMENT

To provide services intended to protect the safety of people and vessels who use our waterways and waterside facilities; to provide for the protection, preservation, and enhancement of the Town's natural resources, including Sandy Neck; and to address animal control issues that threaten the health, welfare, and quality of life of our citizens.

FY2018 MAJOR ACCOMPLISHMENTS

- Marine and Environmental Affairs became a Department. Dan Horn became Director of Marine and Environmental Affairs Department. Two of its own became Division heads: Nina Coleman, Director of Natural Resources, Sandy Neck Park Manager; and Derek Lawson, Harbormaster Division Supervisor, Marina Manager.
- Dan Horn became Director of Marine and Environmental Affairs Department.
- Received grant funding to assist in the purchase of a new pumpout vessel from the Massachusetts Clean Vessel Act.
- Continued Town of Barnstable Private Aids To Navigation upgrade program.
- Deployed new larger "No Wake" buoys in new location in Hyannis Harbor.
- Participated in a multi-agency Barnstable Airport/ Maritime drill simulating an airplane crash and response.
- Participated in Cape Cod SWAT training simulating dangerous scenarios in the maritime environment.
- Continued with pile replacement program at The Marina at Prince Cove.
- Worked with Barnstable Clean Water Coalition to install floating upweller for educational purposes at Gateway Marina.
- Placed stone in driving area at The Marina at Prince Cove.
- Dredged the Barnstable Harbor Entrance Channel.
- Participated in First Responder Re-certification course.
- Received Chapter 91 license for The Marina at Prince Cove.
- Worked with the Department of Public Works on Stormwater Projects in the Three Bays Area.
- Participated in safe boating information booth at multiple locations with United States Coast Guard Auxiliary.
- Performed Safety Patrols during the New England Endurance Events Hyannis I and II triathlons.
- Participated in multi-agency Town of Barnstable Emergency Management Plan.

MARINE & ENVIRONMENTAL AFFAIRS DIVISION

PROTECT, PRESERVE AND PROMOTE USE OF OUR NATURAL RESOURCES AND WATERWAYS

- Continued to work with students from Saint John Paul II High School for water quality testing at Bismore Park Marina and Gateway Marina.
- Harbormaster Division Supervisor became certified in Boating under the Influence Detection and Enforcement.
- Harbormaster Division Supervisor became certified from National Search and Rescue School in Search and Rescue Coordination and Execution.
- Installed new Flag Pole at The Marina at Prince Cove.
- Launched a new Sandy Neck App which allowed for "real time" beach status notifications. Benefits of this App include reduced patron frustration, less backed-up traffic on Sandy Neck Road and improved safety.
- Implemented a Habitat Conservation permit for the 2018 season that provided management flexibility under the Endangered Species Act. This permit allowed Sandy Neck to ensure that a complete Off Road Beach (ORV) closure did not occur during the summer season. In addition, we used the permit to successfully escort campers past unfledged tern chicks.
- Responded to two major flooding events (January 4, 2018 and March 2, 2018) that required emergency repairs to the Sandy Neck Gatehouse and placement of sacrificial sand on the dunes in front of the parking lots to protect our infrastructure.
- Drafted report titled "Sandy Neck Safety Improvement Solutions" after reviewing incident data and consulting other Town departments including police and fire. Implemented many of the suggested improvements for the 2018 season included but not limited to increased police presence, revising the Sandy Neck Regulations and limiting ORV vehicle number based on access.
- With the help of volunteers and local Boy Scouts, constructed the Winder Lean-to at Blues Point (Marsh Trail). This structure will be used as a camping shelter for recreational groups as well as the public at large.
- Deployed three (3) shark receivers provided by Dr. Gregory Skomal, Senior Marine Biologist with the Massachusetts Division of Marine Fisheries.
- Held a Commercial Shellfish lottery and issued new permits.
- Held three clamming classes [for all ages] and three "kid" clamming classes. Also, held three razor clam classes. All classes were very well attended.
- Brushed and cleared obstructions to fish passage from all Town herring runs.

- Continued with eel grass monitoring projects.
- Planted seed quahogs under 116 predator exclusion nets.
- Increased quahog production.
- Continued surveillance of Town conservation areas to deter illegal dumping and other Natural Resource violations.
- Continued collaborative habitat restoration efforts in Santuit River for sea run brook trout.

Projects or Initiatives, Upcoming

- Open the Barnstable Dog Park in the fall of 2018. The management of the Dog Park, as well as the enforcement of the rules and regulations, will be under the Division of Natural Resources.
- Hyannis Harbor Bulkhead and Site Improvements.
- Sampson’s Island Dead Neck Dredge Project.
- Town of Barnstable Comprehensive Dredge Permit.
- Establish a new Radio Frequency Identification (RFID) digital login system for the Sandy Neck Gatehouse in order to provide accurate statistics for ORV beach use, improve traffic flow and enhance enforcement capabilities.
- Investigating coastal resiliency opportunities for our Sandy Neck gatehouse, bathhouse and parking lots.
- Continue invasive species removal from Sandy Neck freshwater wetlands as well as within the Great Marsh.
- Continue to work on moving forward with improvements and repairs of Marstons Mills and Long Pond herring run fish ladders.
- Continue eel grass monitoring project.
- Working with Division of Marine Fisheries to provide report on Lovells Pond status as suitable habitat for herring spawning.
- Increase aquaculture in the Three Bays system and continue with presented aquaculture timeline.
- Ongoing removal of old and newly deposited shellfish gear (20+ years) from Barnstable Harbor being uncovered by tidal action.
- Increase the learn to shellfish classes for all ages, adults and children.
- Continue our educational wildlife talks and seminars with schools and private groups.

Noteworthy statistics

**Note: numbers reported per permit season (unless otherwise noted).*

- 4,770 off road vehicle (ORV) permits sold for Sandy Neck Beach.
- 5,976 off road camping nights sold.
- Plovers on Sandy Neck: 28 pairs, 156 eggs hatched, 15 chicks fledged.
- Diamondback Terrapins on Sandy Neck: 202 nests (record breaking!).

- 3,418 calls for service (by Animal Control Officers) relating to domestic animals and wildlife.
- 104 animal bites.
- 330 verbal warning and 71 citations issued for animal related enforcement.
- 2,468 Resident, 253 Non-resident, 54 seasonal permits sold.
- 47 Commercial shellfish permits sold.
- Grew 3,492,000 seed quahogs.
- Grew 371,325 cultchless oyster seed.
- Acquired 350 remote set oyster shellbags.
- Completed 92 Vibrio parahaemolyticus compliance checks.
- Released 70 diamondback terrapins in the Headstart program.
- Gave 33 educational wildlife talks to schools and non-profit agencies.
- 14,862 estimated number of gallons of effluent disposed of for the season. 12,800 from boats and 2,062 from our shore side facilities (FY2018).
- Removed 185 gallons of trash removed from Barnstable Waterways.
- 2,320 mooring permits processed.
- Located using GPS technology approximately 2,289 moorings.
- Successfully completed a mooring waiting lottery, 921 signed up for the drawing and 125 selected names were added to five (5) existing closed waiting lists (Summer 2018).
- 1,142 names on 28 mooring waiting lists.
- Issued approximately 100 notification stickers for educational and enforcement purposes.
- 131 names on four (4) marina waiting lists.
- Added two (2) slip holders to Gateway Marina [from the waitlist].
- Added one (1) slip holder to Bismore Park Marina [from the waitlist].
- Issued 134 slip contracts.



Respectfully submitted,

Daniel J. Horn
Director MEA

Nina Coleman
Director of Natural Resources /
Sandy Neck Park Manager

Charles Lewis
Senior Animal Control Officer

PURPOSE STATEMENT

We are committed to providing leisure opportunities to improve the quality of life in our community through exceptional programs and services.

RECREATION DIVISION RECREATION OPPORTUNITIES



Major Accomplishments:

- Developed and presented a fourth Substance Abuse Forum and 7th Grade Youth Summit with the Town of Barnstable Youth Commission with financial support from John F. Kennedy Memorial Trust Fund, Cape Cod Municipal Health Group, Five Star Bus Company, Barnstable Police Patrolmen's Union, Barnstable Police Officers' Union, Barnstable Municipal Employees Association and numerous businesses in our community.
- Successfully provided Project Bread Lunch and Breakfast program within the Summer Leisure Program and year round at the Hyannis Youth & Community Center (HYCC) as an additional site for lunch and snack with St. Mary's Church in Barnstable.
- Craigville Beach Bath house Septic upgraded to a tight tank, the replacement of the gates and the completion of the outdoor changing facilities.
- Barnstable Youth Commission held the second Annual "Ready Set Work" job fair in collaboration with the HYCC staff and Warren Rutherford of The Executive Suite.
- Provided the Town with a full contingency of qualified lifeguards, during a national shortage of lifeguards.
- Hired and trained full time and seasonal staff with Human Resources' new online system, Clear Company.
- Successfully took over the Little Leagues Little Monster T-Ball.
- Implemented a HYCC After-School Program for 6th & 7th Graders throughout the school year.
- Certified 20 Community Leaders and 20 High School students as trainers of the "One Love Program".
- Presented "One Love", a Healthy Relationship Program for youth, to all 413 Barnstable High School Graduating Seniors during Senior Week.
- Implemented Mad Science, Notion Commotion programs.
- Lifeguard Jake Avery was presented with the National Red Cross and South Shore Heroes Awards for his successful rescue of a baby at Craigville Beach.

- Completed and had a Grand Re-opening of the Barnstable Skate Park.
- Completed and opened the Osterville Tennis Courts.
- Updated all swim instructors in the New American Red Cross Water Safety Instructor certification.

Project and Initiatives - Future

- Complete Project Improvements (parking, playground) at Lombard Field in West Barnstable, and hold a grand re-opening of both.
- Fundraise, develop, and present a fifth Youth Summit and Community Substance Abuse Forum, second Youth Job Fair as well as expand the "One Love" Program throughout the community.
- Host the Annual Lifeguard Competition at Craigville Beach.
- Compete and start to implement the needs identified in the Comprehensive Field Study.
- Re-certify all Lifeguards in the updated American Red Cross Waterfront Lifeguarding Certifications and train all lifeguards in the "Stop the Bleed" certification.
- Obtain an After-School grant in collaboration with the Barnstable Public Schools System for Barnstable United Elementary School students to come to the HYCC each day after school.

Contact Information: www.townofbarnstable.us click on Recreation or call 508-790-6345. Offices are at the Hyannis Youth & Community Center – 141 Bassett Lane, Hyannis, MA 02601



Respectfully submitted,

Patti Machado
Director

ENRICHING THE QUALITY OF LIFE FOR OLDER PEOPLE IN OUR COMMUNITY



DIVISION OVERVIEW

The Senior Services Division supports older adults in our community by providing programs and services designed to optimize their quality of life, reduce social isolation and help them maintain their independence so they may successfully age-in-place in Barnstable. Our vision at the Barnstable Senior Center is to provide a safe, inclusive and welcoming environment, where all participants are treated with dignity and respect, and to offer opportunities that enrich and empower our older population. Our programs and services are open to all community seniors regardless of race, ethnicity, religion, ability, gender, gender identity, or sexual orientation. By offering a broad spectrum of programs and services, ranging from advocacy, transportation, adult supportive day, caregiver support, volunteer opportunities and social, educational and wellness activities, we are helping to ensure that older people in our community remain physically, mentally and civically engaged. Each week we offer a multitude of activities at the Barnstable Senior Center, including exercise classes, computer classes, health seminars, caregiver support groups, movies, art workshops, musical entertainment, social clubs and discussion groups, intergenerational activities and blood pressure clinics.

FY2018 MAJOR ACCOMPLISHMENTS:

- To help guide future planning efforts, a community survey was distributed to town residents with the annual municipal census. Almost 2,000 completed surveys were returned with 98.5% of respondents stating that the Barnstable Senior Center is a vital resource for older adults in our community. A majority of respondents supported the addition of evening programming and

PURPOSE STATEMENT

To support older adults in our community by providing programs and services designed to optimize their quality of life and help them maintain their independence so they may successfully age-in-place in Barnstable.

favored establishing a new name for the facility that is more inclusive of and appealing to the 50+ population.

- The Friends of the Barnstable Council on Aging (FBCOA) generously provided funding for a three-year lease on a hybrid Toyota Camry. We are enormously grateful to the FBCOA for their continued support of our transportation program that helps older people who can no longer drive maintain their independence. The FBCOA also provided funding for a number of special events and programs throughout the year.
- We successfully implemented MySeniorCenter.com which integrated our various programs under one system for visit check-ins, program registration and reporting.
- In June, we hosted our 2nd Annual Intergenerational Tea in partnership with the Barnstable High School Class of 2020. All town residents aged 90 and above were invited to attend to celebrate the incredible longevity that exists in our community and engage with the students. During the event we honored Barnstable's oldest resident, 105 year-old Dorothy Robinson, and after tea and conversation the seniors and students also had the opportunity to enjoy a virtual reality experience.
- The Barnstable Senior Center was profiled by WCAI as part of a series entitled "The Changing Face of Aging." The Senior Center was also noted in articles by Cape Cod Healthcare News and Prime Time Magazine regarding how the baby boomer generation is forcing Senior Centers to explore new ways to connect with the emerging generation of older adults and how Barnstable is responding in a proactive manner.
- Our Outreach Department convened a meeting of local human services agencies, healthcare providers and faith-based institutions for the purpose of sharing information about the support services we provide to older citizens and learning how we can collaborate to strengthen the safety net in our community.
- We received a formula grant from the Executive Office of Elder Affairs in the amount of \$124,596. This grant provides a major source of funding and covers the cost of staff positions including the Activity Coordinator, Marketing and Events Coordinator and partially funds our Outreach Coordinator and Custodian salaries and also helps to offset vehicle maintenance expenses and mailing costs for the Compass magazine.
- We are grateful to Elder Services of Cape Cod and the Islands for awarding us a \$6,000 Title IIIIE grant and the Cape Cod regional Transit Authority for a \$5,058 gift to help support our "Silver Express" transportation program.

- We introduced the Caregiver Walking Program at the Hyannis Youth and Community Center and offered the Savvy Caregiver program.
- In May, we hosted an AARP Shred-a-thon giving people an opportunity to have personal and confidential documents shredded free of charge.
- We hosted our Healthy Living Expo during National Senior Center month in September to promote healthy aging and active living.
- On March 29th, the Cape Cod Vet Center hosted a moving Vietnam Veterans Recognition Ceremony at the Barnstable Senior Center.
- We partnered with the Veterans Services Department for our annual Intergenerational Memorial Day Ceremony and were deeply honored to have local World War II, Korean War and Vietnam Veterans join us for a roundtable discussion and flag ceremony with students from Barnstable High School.
- Senior Services Director Madeline Noonan attended the Aging in America annual conference in San Francisco.
- The Barnstable Senior Center hosted a workplace safety training for staff from Senior Centers throughout our region.
- Director of Senior Services Madeline Noonan and Assistant Director Donna Burns participated in three panel presentations at the Massachusetts Councils on Aging Annual Conference on branding and marketing, caregiver support, and intergenerational programming.
- Director of Senior Services Madeline Noonan was voted in as co-chair of Cape COAST (Councils on Aging Serving Together), the regional network of Council on Aging Directors.
- Various improvements were made to the facility including refinishing the wood room floor and painting the Garden Level.
- We launched our new and improved website and continued our community outreach efforts through our bimonthly Compass magazine which is mailed out to approximately 4,000 households, a weekly e-newsletter, Facebook page, Barnstable Channel 18 programming, community presentations and media interviews.

Major Projects or Initiatives:

- Now that funding has been allocated to expand our hours into the evening, hire staff and develop a menu of programs and activities to appeal to residents who cannot attend during daytime hours.
- Work on a rebranding campaign for the Barnstable Senior Center and conduct community forums to further explore a name change for the facility to align with the Senior Center's 20th anniversary in June 2019.



- Partner with the Council on Aging and Friends of the Barnstable Council on Aging to plan and coordinate the 20th anniversary celebration.
- Coordinate with the Department of Public Works to ensure successful installation of the emergency generator, new kitchen and repairs to sprinkler system at the Barnstable Senior Center.
- Collaborate with the Barnstable County Department of Human Services on the Healthy Aging Cape Cod regional age-friendly initiative.

Noteworthy Statistics:

- Our Outreach staff saved seniors in our community \$1,599,975 through assistance with Medicare/Medicaid, fuel assistance, real estate tax abatements, food stamps and other programs.
- Our Silver Express vehicles drove 29,790 miles and provided 6,656 one-way trips to transport 130 seniors to medical and other life-sustaining and life-enriching destinations.
- Our Adult Supportive Day program provided supportive day services to 49 clients and provided much-needed respite and support for their family caregivers.
- 135 dedicated volunteers donated their time and expertise to provide over 7,000 hours of service. A luncheon was held during National Volunteer Week in April to honor the contributions of our incredible team of volunteers.
- Through the generosity of the Greater Boston Food Bank's Brown Bag program, we provided 250 local seniors with a supplemental bag of nutritious food on the first Friday of each month.
- Thanks to the efforts of staff, volunteers and local businesses, our annual Turkey Trot provided 125 homebound seniors with a home-cooked Thanksgiving meal.
- A total of 49,571 meals on wheels and congregate meals were served to 434 Barnstable seniors through the Elder Services of Cape Cod and the Islands nutrition program at a cost of \$8.75 per meal. A suggested donation of \$3 is requested for each meal.

As always, we offer our sincere gratitude to the Barnstable Council on Aging and to the Friends of the Barnstable Council on Aging for their continued support and guidance and to the dedicated staff and volunteers of the Senior Services Division for their professionalism and commitment to ensuring that we continue to meet the wide-ranging needs of seniors in our community. For more information please visit our website at www.townofbarnstable.us/seniorservices or contact us at (508) 862-4750.

Respectfully submitted,

Madeline Noonan
Director

VETERANS SERVICES

THANK YOU FOR YOUR SERVICE



The Barnstable District Department of Veterans Services has continued to experience growth in claims and assistance volume due primarily to returning Afghanistan veterans. Vietnam veterans continue to comprise the largest group of veterans in our town. Their needs often increase as they enter the later stages of life with concomitant medical and disability issues. We also continue to serve the benefit needs of our World War II, Korean, Gulf War and Peacetime veterans.

During the year ending June 30, 2018, we had 5,901 claims appointments and walk-ins, 8,414 incoming telephone calls and conducted 75 home visits for housebound veterans.

One of our two primary functions is to assist low income veterans who are residents of the Town of Barnstable with financial assistance for living expenses and medical care under M.G.L. Chapter 115. These benefits are administered both for elderly veterans on fixed incomes, their widows, disabled veterans of all ages and for younger veterans of our town who are out of work through no fault of their own. In FY2018 the Town of Barnstable, through our office, provided more than \$204,464.00 to low income resident veterans. These benefits were reimbursed to the Town at 75 percent by the Commonwealth.

We also provide services to veterans in obtaining the full range of federal government (Veterans Affairs), state government and local government benefits. Last year this office assisted in obtaining \$11,170,500.00 in VA federal cash

PURPOSE STATEMENT

To administer low-income benefits under Massachusetts General Law for veterans and widows of veterans who are residents of the Town of Barnstable. We advocate for and connect veterans to benefits they've earned and assist them with their federal Veterans Affairs (VA) disability claims.

benefits for Town of Barnstable veterans and widows/widowers. These benefits were compensation for service-connected injuries, veteran pensions for non-service-connected disabilities and Aid and Attendance for those in need of home health care assistance. This largely tax free benefit is brought into our local town economy, through our assistance to our veteran and dependent recipients, at no cost to the town and greatly reduces the need for Town Chapter 115 benefits.

We strive to advocate for the deserving veterans of our district in their time of need and encourage them to contact us to seek assistance with their claims or challenges.

Call us at: (508) 778-8740. We are located in the First Citizens Federal Credit Union Building, 66 Falmouth Road (Route 28), Hyannis, MA 02601.

In Service to Veterans,

Respectfully submitted,

Gregory J. Quilty
Director

Scott F. Dutra
Assistant Director



★ MICHAEL K. ASELTON MEMORIAL

Dedicated
May 15, 1993



**BOARDS, COMMITTEES
AND COMMISSIONS:
TOWN**

2018 MEMBERS

Commissioners:

- John T. Griffin, Jr., Chairman
- Mary F. Smith, Vice Chairman
(Retired 6/30/2017)
- Stephen P. Cobb, Clerk
- Elizabeth Young
- James DellaMorte
- Zachary Lesinski
- Josheph Berlandi



Airport Commission

The Barnstable Municipal Airport is managed by a seven member Airport Commission appointed by the Town Council. Under the provisions of the General Laws of Massachusetts, Chapter 90, Section 51, the Airport Commission has responsibility for the custody, care and management of the Airport for the Town of Barnstable. The Airport Commission may appoint an airport manager who shall be the executive officer of the commission; and may also appoint an assistant airport manager. The airport manager is responsible to the Airport Commission for the proper maintenance and operation of the airport and all facilities under his/her supervision.

The Barnstable Municipal Airport Commission meets in open and public session at the Airport Conference Room in the Airport's main terminal on the third Tuesday of every month, beginning at 4:00PM. Public participation and comment are both welcome and encouraged.

The Airport Administrative Office is located on the second floor of the main terminal building and may be contacted by calling 508-775-2020. Visit our website at <http://www.Barnstable-Airport.com/airport> or <http://www.townofbarnstable.us/airport/> or visit us on Facebook at <https://www.facebook.com/barnstableairport?ref=ts>.



Respectfully submitted,

John T. Griffin, Jr.
Chairman



COUNCIL ON AGING

ELDERLY RESIDENTS ADVOCATE



The Barnstable Council on Aging (COA) worked toward this purpose in FY2018 by:

- Unanimously voted to recommend and support an updated name for the Barnstable Senior Center to better reflect the population we serve;
- Worked with the Senior Services Director to maintain Town funding for the all-important Adult Supportive Day Program;
- Addressed the specific goal of the development of an Interservice Council model, the purpose of which is to share concerns, ideas, and mutual assistance, and to open channels of communication between provider groups;
- Continued to work closely with the Director and staff of the Senior Center by monitoring programs and other offerings, and offering recommendations to enhance such programming;
- COA members continue to monitor all Senior Services activities, each member being assigned to a particular activity to determine where we can be of most use;
- Engaged with the Director and the Ombudsman to assure open and meaningful dialogue between Senior Services clients, their families, and the COA;
- Continued to partner with the Friends of the Barnstable Council on Aging, aiming to maximize their efforts in providing support for Barnstable's elder community through the Senior Services Division;
- Continued to provide support to the Director and Staff to maintain a balanced approach to any and all club issues;
- Continued to investigate ways to expand the Senior Services' offerings to beyond the walls of the Senior Center, to all corners of the Town of Barnstable.

PURPOSE STATEMENT

To advocate for and meet the needs of the elderly people residing in the Town of Barnstable.
(Barnstable Town Administrative Code)

2018 MEMBERS

John F. Jope, Ed.M CHair	Janice Lariviere Josephine Melpignano
Merrill Blum John Alden, Vice-Chair	Anna Valsakis, Clerk Ella Rollins
Dr. Barbara Cross	L. Helen Stretch

In FY2019 the Council on Aging will:

- Support the 20th anniversary rebranding initiative for the Barnstable Senior Center;
- Work with the Director and the staff to assure the success of the needs assessment study;
- Continue to develop an Interservice Council model, the purpose of which will be to share concerns, ideas, and mutual assistance, and to open channels of communication between any and all provider groups;
- Continue to work closely with the Director and staff of the Senior Center by monitoring programs and other offerings, and recommending enhancements for such programming;
- Engage with the Director and the Ombudsman to assure open and meaningful dialogue between Senior Services clients, their families, and the Council;
- Continue to support the efforts of the Friends of the Barnstable Council on Aging, aiming to maximize their continuing success in providing support for Barnstable's elder community through the Senior Services Division;
- Continue to provide support to the Director and Staff to maintain a balanced approach to any and all Club issues;
- Maintain an awareness of the need to expand the Senior Services' offerings to beyond the walls of the Senior Center, to all corners of the Town of Barnstable, particularly for those adults who are unable to get to the Senior Center.



Respectfully submitted,

John F. Jope, Ed.M.
Chair

PURPOSE STATEMENT

The preservation of historic resources; the creation, preservation, and support of community housing; the acquisition and protection of open space; and the creation and restoration of recreational facilities in the Town of Barnstable.

2018 MEMBERS

Lindsey Counsell, Chair	Deborah Converse
Laura Shufelt	Housing Authority
Vice Chair	Terry Duenas, At Large
Marilyn Fifield, Clerk	Sue Rohrbach, At Large
Tom Lee	Richard Sawyer
Conservation Commission	Recreation Commission

COMMUNITY PRESERVATION COMMITTEE

PRESERVING OUR COMMUNITY

In Fiscal Year 2018, the Community Preservation Committee (CPC) recommended a total of five projects to the Town Council, through the Town Manager, for appropriations totaling \$721,108. Historic Preservation, Open Space and Recreation, and Community Housing were among the projects for which funding was approved and appropriated.

Accessory Affordable Apartment CPA Loan Program - Community Housing

Planning & Development Housing Coordinator was granted funding to replenish the depleted Accessory Affordable Apartment Community Preservation Act (CPA) Loan Program, originally funded in 2014. Continuation of this existing project will provide loans of up to \$20,000 to eligible homeowners to create new affordable accessory apartment rental units. Funds are secured by a loan agreement, mortgage and promissory note and are repayable upon sale of the house or loss of the affordable unit. The units are monitored annually to ensure program compliance.

Accessory Affordable Apartment CPA Loan Program - Community Housing Support	\$200,000
Acquisition of Conservation Restriction - 3600 Falmouth Road, Marstons Mills -Open Space	\$195,000
Burgess House and Barn - DPW- Phase III Restoration Work - Historic Preservation	\$ 84,284
Centerville Recreation Center - DPW - Restoration Work - Historic Preservation	\$163,800
Barnstable/W Barnstable Elementary Playground Equipment - Open Space/Recreation	\$375,000
Sturgis Library Newspaper Digitization Project - Historic Preservation	\$ 78,024
Total	\$721,108

The Barnstable Land Trust (BLT) received approval and appropriation of a portion of the total amount required to purchase 3600 Falmouth Road, Marstons Mills; a conservation restriction will be held by the Town of Barnstable. 3600 Falmouth Road is a 2.18 acre property located at the intersection of Route 149 and Route 28. Acquisition of this parcel alleviates a potential traffic hazard from any new development, and protects another link in the sidewalk from the Village to a nearby shopping center. BLT and the Town own several parcels in this environmentally sensitive area for conservation on the pond, and connecting street, and the Marstons Mills River; the parcel also abuts the popular herring run property. The addition of footpaths will enhance Public enjoyment.

Three Historic Preservation projects received CPA funding in Fiscal Year 2018. The Department of Public Works (DPW) through the Town Manager was appropriated funds for Phase III restoration work for the Burgess House and Barn, a Town-owned, historically significant property constructed in 1823 and located at 559 Route 149, Marstons Mills. A significant amount of work previously completed by DPW in-house has reduced the amount of funding needed from other sources. Phase III work includes the restoration of existing windows, foundation work, replacement of gutters and

downspouts, replication picket fence, ADA walks and building access, and lighting. Once restoration is complete, the property will be used as the village community center for Marstons Mills.

The Department of Public Works (DPW) through the Town Manager was granted CPA funds for hard and soft costs associated with restoration work for the Centerville Recreation Building, a historically significant, Town-owned property located at 524 Main Street, Centerville. Restoration work included in this appropriation is the replacement of failed metal windows with historic wood replicated windows, installation of schoolhouse lighting and the repair of the ceilings. Work previously performed to preserve the property includes: replacement of siding; handicap accessible ramp installation; new grading and parking; and, door replacement. The Centerville Recreation Building was constructed in 1880 as a schoolhouse with additions constructed in 1932 and was later used as the village Post Office when a new school was built in 1957. The Post Office use was discontinued in 1976 when the building became a community meeting center.

The Sturgis Library was granted Historic Preservation CPA funds for their local newspaper digitization project: "History Revealed: Digitization of the Register and the

Barnstable Patriot Newspapers”. Sturgis Library’s request for Barnstable CPA funds for this project represents one third of the total amount required to digitize the Register in its entirety, and the remaining years of the Barnstable Patriot newspapers, having digitized and indexed the first 100 years of the Barnstable Patriot nine years ago using Barnstable CPA and Federal grant funds. A partnership with Dennis and Yarmouth Libraries and Community Preservation Committees, will provide the other two thirds of the total project amount. Both the Barnstable Patriot and the Register were established in the 1830s and complement each other providing historical information, including social and cultural news, as well as vital records, real estate transactions, obituaries, photographs, opinions and more to researchers, students, authors, genealogists, historians, and others. The benefits of a digital newspaper archive is that they are fully searchable and available to the public online for researching, printing, saving, e-mailing or sharing on social media.

For more information on the Community Preservation Act, criteria for funding and the application process, please visit the town website at <http://www.town.barnstable.ma.us/CommunityPreservation> or e-mail us at communitypreservationcommittee@town.barnstable.ma.us.



Respectfully submitted,
Lindsey B. Counsell
Chair



PURPOSE STATEMENT

financial advice to the Town Council and the Town Manager with respect to the Town's Annual Operating Budget, School Budget, Capital Improvement Plan and Budget, Long Term financial planning and forecasting, and on any other matters of a financial nature as requested, from time to time, by the Town Council or the Town Manager.

2018 MEMBERS

John Schoenherr, Chair	Allen Fullerton
Robert Ciolek	Staff Liaison:
Hector Guenther	Mark Milne
Ralph Krau	Councilor Liaison:
Joseph Mladinich	Paula Schnepf
Lillian Woo	

The Comprehensive Financial Advisory Committee (CFAC) is an appointed committee authorized to consist of nine members. As of June 30, 2018 there were seven appointed members and two vacancies. CFAC's responsibilities are expressly declared in the Town of Barnstable's Administrative Code, Chapter 241, Section 18. This code requires CFAC to provide financial advice:

- to the Town Council on the yearly operating budgets for all Town agencies, which include the school budget as adopted by the School Committee,
- to the Town Council and the Town Manager on matters of long-range financial planning,
- and, to the Town Manager on the annual preparation of the Town's Capital Improvement Plan. CFAC also prepares a report to the Town Council on the Capital Improvement Plan and participates in public hearings for the review of the CIP.

In FY 2018, CFAC conducted regularly scheduled meetings and several additional subcommittee meetings in providing the Town Manager and Town Council with financial advice and guidance on the required areas as well as additional analyses and recommendations as requested by the Town Council or Town Manager.

HIGHLIGHTS OF THE YEAR'S ACTIVITY INCLUDE THE FOLLOWING:

- CFAC updated a study of tax-exempt properties that was initially done ten years ago. The results of the study, including an advisory letter, were sent to Town Council in January 2018.
- CFAC organized subcommittees, such as the Capital Improvement Plan (CIP) Subcommittee and the Municipal and School Operating Budget Subcommittee, to accomplish its required work under the Administrative Code.
- September 2017-March 2018 – met with various department managers to review their operating and capital plans to gain an understanding of what their priorities are for the coming year.
- CFAC presented its FY 2019 Capital Improvement Plan report to the Town Council in April 2018, highlighting projects reviewed by the CFAC sub-committee.
- CFAC presented its FY 2019 Municipal Operating Budget report to the Town Council in May, 2018.
- Updated the Financial Overview brochure to include FY 2018. The brochure was distributed locally through our libraries, post offices, real estate offices, Town Hall, and website.

CFAC is most grateful to Mark Milne and Nathan Empey, Staff Liaisons to CFAC, who have unselfishly given our committee valuable support and guidance. The committee is also most appreciative of the involvement of Paula Schnepf, Councilor Liaison to CFAC. Her input has helped us to align our efforts closely with the interests of Town Council.



Respectfully submitted,

John Schoenherr
Chair

CONSERVATION COMMISSION _____
 PROTECTING OUR NATURAL RESOURCES



FY 2018 MAJOR ACCOMPLISHMENTS

- Reviewed and rendered decisions on 162 Notice of Intent (NOI) and Request for Determination (RDA) applications

PURPOSE STATEMENT

To protect, promote, enhance, and monitor the quantity and quality of the natural resources within the Town, especially wetlands, wildlife, wildlife habitat, and water resources through planning, permitting, acquisition, land management, regulation, restoration and public education.

2018 MEMBERS

Fat Piu (Tom) Lee, Chair
 Dennis Houle
 John Abodeely
 Scott Blazis
 Louise Foster
 Laurence Morin
 Peter Sampou

	FY2018	FY2017
Notice of Intent		
Approved	99	80
Denied	1	1
Total	100	81
Request for Determination		
Approved	62	69
Denied	0	0
Total	62	69
Certificates of Compliance		
Approved	85	75
Denied	5	3
Total	90	78
Extension Permits		
Approved	31	21
Denied	0	0
Total	31	21
Revised Plans		
Approved	30	52
Denied	1	1
Total	31	53
Enforcement Orders	30	35
Citations	2	4
Administrative Review	49	23
Filing Fees	\$90,266.00	\$80,896.00



Respectfully submitted,

Fat Piu (Tom) Lee
 Chairman

PURPOSE STATEMENT

To advise and guide the Town of Barnstable and the general public regarding issues of accessibility in accordance with the Americans with Disabilities Act (ADA) and the Massachusetts Architectural Access Board (AAB).

2018 MEMBERS

Sabrina R. Kane, Chair	Marc Brunco
Sheila Mulcahy	Paul Logan
Vice Chair	Sarah Nicholson
Tammy Cunningham	Steven Sprillane, Ph.D
Secretary/Treasurer	



COMMISSIONERS:

Commissioners elected the following officers: Sabrina Kane, Chair; Sheila Mulcahy, Vice-Chair; and Tammy Cunningham, Secretary and Treasurer. Marc Brunco, Steven Spillane, Ph.D., and Sarah Nicholson joined the commission.

GRANTS AND SCHOLARSHIPS:

- \$2,745.74 for funding to Covell's Beach, Loop Beach, and Sail Cape Cod to rent portable accessible restrooms for the summer months.
- \$4,000.00 funding to Sight Loss Services for their successful program of caring for Barnstable residents with sight loss disabilities.
- \$2,500.00 funding of a baseball program for Barnstable children with disabilities through the Cape Cod Challenger Club.
- \$2,000.00 funding of the mobile food pantry coordinated through the Cape Organization for the Rights of the Disabled

- Three \$1,000 scholarships were awarded to three graduating high school students pursuing careers in the field of disability advocacy or to students with disabilities.

INITIATIVES:

- Covell's Beach, Barnstable: following the successful campaign in conjunction with Barnstable residents and other agencies, a ramp was created connecting the parking lot to the water's edge with funds from the BDC and the community.
- The BDC will host a Regional Massachusetts Office on Disability Meeting on August 25, 2018.
- The BDC continues work on its Public Awareness Campaign promoting access-for-everybody and disability-related issues.

For information about joining the Barnstable Disability Commission, please contact Tammy.Cunningham@town.barnstable.ma.us



Respectfully submitted,

Sabrina R. Kane
Chairperson

ECONOMIC DEVELOPMENT COMMISSION

SUPPORTING BARNSTABLE'S ECONOMIC GROWTH



The Economic Development Commission (BEDC) is appointed by the Town Council. BEDC goals, consistent with the Local Comprehensive Plan, are to increase job opportunities with sustainable wages for residents of the Town of Barnstable, assist existing businesses with their changing needs, encourage and assist businesses to locate in Barnstable and to create an environment conducive to economic development and redevelopment. BEDC members include representation from and participation with many local businesses, the Greater Hyannis Chamber of Commerce, Cape Cod Chamber of Commerce, Hyannis Main Street Business Improvement District, Coastal Community Capital, Cape Cod Commission and a liaison from the Town Council.

BEDC brings together private sector expertise, public sector support and volunteer business organizations for specific plans and projects. In addition BEDC originates economic development strategies from the Barnstable Local Comprehensive Plan and Town Council Strategic Plan. BEDC is a think-tank group of volunteers without policy setting or implementing authority.

In 2018 the BEDC is comprised of business and academic senior experienced thinkers who collaborate at monthly BEDC meetings in an environment conducive to innovative thought. In this “think-tank” environment all members are free of local business interests or career ambitions, and volunteer their economic and social thinking strictly for the benefit of the Town of Barnstable citizens. The discussions held have been focused to create innovative means to enhance economic development in the Town of Barnstable. Collectively, the BEDC believes that policy predicated upon simply enhanced past initiatives is insufficient to meet the needed economic development of our Town for today and the years ahead.

PURPOSE STATEMENT

To increase job opportunities with sustainable wages for residents of the Town of Barnstable, assist existing businesses with their changing needs, encourage and assist businesses to locate in Barnstable, and to create an environment conducive to economic development and redevelopment.

2018 MEMBERS

Alan Feltham, Chair	Thomas Geiler
Chris Kehoe, Vice Chair	Hector Guenther
Britt Beedenbender	Hartley Johnson
Henry Farnham	Michael Schulz
Joyce Flavin	Eric Steinhilber,
	Town Council liaison

In 2018, BEDC continues to focus on economic development issues relevant to the Town of Barnstable. Topics this year included zoning amendments to the Hyannis Gateway and Medical Services District; a review of Town Regulatory Division for the purpose of making a more “business friendly” environment; participation in the Downtown Hyannis Parking study conversations; Ongoing conversations and research on potential local Blue Economy and Educational opportunities within the Town; and marketing efforts by the Greater Hyannis Chamber of Commerce, the Cape Cod Chamber of Commerce, the Hyannis Civic Association and the Hyannis Main Street Business Improvement District. Two BEDC subcommittees: Marketing and Regulatory / Zoning are working to create new business expansion and retention strategies and improve the regulatory process in commercial areas. An approved set of BEDC objectives and means of measuring progress was set in early 2018.

BEDC meets the first Tuesday of every month in the Selectman’s Conference Room. We look forward to a busy 2018-2019 and continuing to support innovative economic growth in the Town of Barnstable.

Respectfully submitted,

Alan Feltham
Chair

PURPOSE STATEMENT

To serve as the liaison between Barnstable Golf, the Town Council and the Town Manager and be an advisory arm to the management of the Town's two golf courses.

2018 MEMBERS

Fred Parker, Chair	Geoffrey Converse
Mary Creighton	Brian Conway
Vice Chair	John Cookson
Richard Aliberti	David Miller

SUPPORTING THE GOLFING COMMUNITY



MAJOR ACCOMPLISHMENTS JULY 2017- JUNE 2018

- Developed a position for the golf fee rates for 2018 season.
- Presented ideas on how to educate the pass holders of Barnstable Golf, and the residents of Barnstable of the benefits of rehabilitating Hyannis Golf Course. A Capital Improvement Project for the rehabilitation was recommended but not funded.
- Conducted preliminary discussions on the 2019 Golf Fee Rates.

MAJOR ACTIVITIES PLANNED FOR JULY 2018- JUNE 2019

- Inform, educate and advise the town residents, town councilors, and the pass holders of Barnstable Golf of the benefits of rehabilitating Hyannis Golf Course.
- Continue to press for the Hyannis course rehabilitation project funding.
- Document the history of both courses and help develop a comprehensive strategy for long term upkeep and improvements at each.
- Develop a recommendation to the Town Manager for the 2019 golf rates.



Respectfully submitted,

Fred Parker
Chair



The purpose of the Board of Health is to protect the health of the people in the Town of Barnstable. The Board is charged with interpreting and enforcing local and state regulations that pertain to public health. The Board is also responsible for identifying the needs of the public and adopting, amending or eliminating regulations to address issues.

2018 was a year of change. The Board of Health is comprised of three board members and an alternate. Two of our Board members were replaced this past year. Junichi Sawayanagi was replaced by John Norman. Also, our alternate Board member Cecilia Sullivan was replaced by Tom P. Lee, P.E.

During the past year, the Board eliminated several regulations and amended several others. Eliminated was the requirement to have private lifeguards at a majority of swimming pools at motels and hotels during the off-season months when occupancies are low, below 75 rooms. This will be re-evaluated in five years. Also in 2018, the Board eliminated the requirement to install electronic or battery activated faucets at food establishments' hand-wash sinks. Instead hands-free faucets area allowable, including knee activated or wrist activated faucet handles. Also eliminated was the requirement to provide both screens and air curtains at doors and window openings at food establishments which provide outdoor dining areas.

In 2018, the Board also eliminated the regulation which required private septic inspectors to excavate areas directly above leaching pits during septic system inspections prior to

PURPOSE STATEMENT

To protect the health of the people in the Town of Barnstable. The Board is charged with interpreting and enforcing local and state regulations that pertain to public health. The Board is also responsible for identifying the need for and adopting new regulations that address such issues.

2018 MEMBERS

Paul J. Canniff, DMD, Chair
Paul Canniff, D.M.D
Junichi Sawayanagi

real estate transactions. This requirement was eliminated to prevent disturbances to leaching areas and surrounding washed stone during these inspections.

During 2018, the Board strengthened its requirements to upgrade older septic systems which are in close proximity to high groundwater. Septic systems which are less than four feet above the adjusted high groundwater table will be required to be upgraded during the building permit process, for particular projects involving new construction (i.e. bedroom additions, raze and replaced dwellings).

The Board approved a new pilot leaching system, a woodchip-type layer system proposed by George Heufelder, Co-Director of Massachusetts Alternative Septic System Test Center. To date this new system has shown to be promising at the test center; it has been shown to reduce contaminants from onsite sewage disposal systems in the groundwater.

In April 2018, the Board voted to urge the Town Council to disallow the sale and distribution of marijuana products in Barnstable. The Board provided the Town Council useful information concerning the short-term and long-term negative health effects of marijuana use as documented and publicized by the National Institutes of Health.

During recent months, multiple meetings were held with the Town Attorney, Massachusetts Association of Health Boards (MAHB) representatives, and the Director of Barnstable County Tobacco Control regarding the need

to update current tobacco control regulations. Two public workshops were held during 2018; the Board received valuable input from the Greater Hyannis Chamber of Commerce, various business owners, police officials, and members of the public. A public hearing is pending to be held this fall.

The Board continues to enforce ongoing programs including sewage disposal, hazardous material use - storage and disposal, fuel storage and food service sanitation. A total of 7,189 inspections were conducted by Public Health Division staff at restaurants, swimming pools, retail stores, percolation tests, septic systems, tanning facilities, motels, horse stables, rentals, body art establishments, and other facilities.

The Board continues its strong support of the Community Nursing Program. Our part-time public health nurse maintains a vital presence at various sites throughout the town and conducts influenza vaccine clinics with our Health Division at the St. George Greek Orthodox Church where drive-thru inoculations are available.

The Board of Health meets monthly on the last Tuesday afternoon of the month. Additional meetings are scheduled during the spring months to assist businesses owners who are attempting to open before the busy summer season. All of our meetings are televised live on the Town's Channel 18. The meetings are also available at the Town Website for your convenience.

The Board of Health wishes to thank former Board member Junichi (Jimmy) Sawayanagi, who provided eleven years of volunteer service to our community. He assisted restaurant owners with preparation of their Hazard Analysis Critical Control Points (HACCP) plans and provided useful advice to businesses, including low-cost options for correcting health violations at food establishments. He was a valuable asset to restaurant owners and the general public during his many years of service on the Board.

Respectfully submitted,

Paul J. Canniff, DMD
Chair





PRESERVING BARNSTABLE'S HISTORY

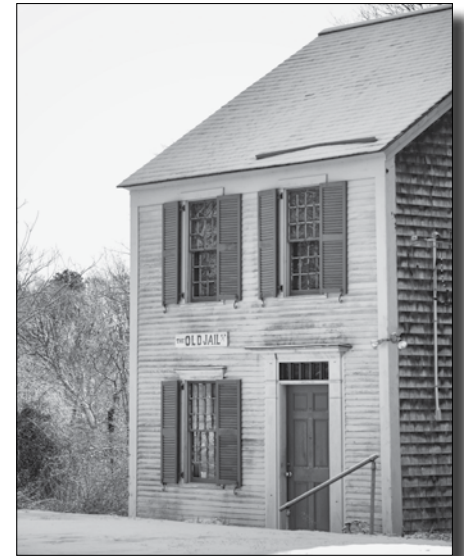
PURPOSE STATEMENT

To preserve and protect historical buildings and settings throughout the Town and to continue to inform and educate the public about town history and its significance.

2018 MEMBERS

Nancy Clark, Chair
 Nancy Shoemaker,
 Vice Chair
 Marilyn Fifield, Clerk

George Jessop, AIA
 Elizabeth Mumford
 Cheryl Powell



The Commission reviews applications for demolitions and partial demolitions of properties more than 75 years old, located outside of the Town's two local historic districts, the Old King's Highway Historic District and the Hyannis Main Street Waterfront Historic District. The Commission oversees inventories of historic properties and seeks to preserve significant properties. As part of the preservation program, the Town has thirteen (13) Historic Districts including six (6) National Register Districts, plus 75 properties individually listed on the National Register. Significant changes or demolition of buildings listed on the National Register and contributing buildings located within a National Register District are also subject to review by the Cape Cod Commission.

Pursuant to Chapter 112 Historic of the Town of Barnstable Code the Commission may hold a public hearing on the proposed demolition of a significant building more than 75 years old. If the Commission then further finds that the building is preferably preserved, a demolition delay of up to eighteen months can be imposed. This process allows the property owner time to incorporate the present building into new plans or find other individuals who would be interested in preserving the building.

In FY 2018 the Commission reviewed 32 such matters, reflecting the continuing strong real estate market in the Town of Barnstable. The Commission issued three demolition delays during this year for 56 High Street, Cotuit, 51 Prince Avenue, Marstons Mills, and 979 Sea View Avenue, Osterville. We also voted in favor of the full demolition of five structures; the single family structure located at 190 Bridge Street, Osterville, two single family structures, known as the Charles Marston Homestead, located at 3600 Falmouth Road, Marstons Mills, and a garage and shed located at 1248 Craigville Beach Road, Centerville. Our cases seem to grow more complex each year and we strongly encourage and appreciate the resident

comments that help us evaluate local impact.

To this end, we held a workshop which was also televised, to help our concerned citizens work with the forms necessary to identify the town's historical resources, led by Paul Wackrow, Principal Planner. We welcomed Cheryl Powell as a regular voting member and also nominated her, as a representative of BHC on the Hyannis Main Street Waterfront Historic District Commission. We bid a reluctant farewell to former Chair, Laurie Young, and wish her well in her new home in Florida. We sent two letters of support to Tales of Cape Cod; one a letter of support to help fulfil their grant requirements and also a letter of support to recognize September 27th as Barnstable County Independence Day. Discussions are underway to create a Preservation Award, a process we are re-instating. We are eager to inventory structures within BHC purview as it has been ten years since our prior major review. The demolition of the Osterville Elementary School commenced. We continue to be impressed by the efforts of our Clerk, Erin Logan, who brings her sharp mind and friendly personality to the Historical desk.

As always, we appreciate the staff support of the Planning & Development Department and look forward working further with Elizabeth Jenkins.

Respectfully submitted,

Nancy Clark
 Chair

HOUSING COMMITTEE

SUPPORTING BARNSTABLE'S ECONOMIC GROWTH

The Housing Committee promotes equity in affordable housing throughout the villages; identification and promotion of housing solutions to reduce homelessness; encouraging energy conservation and visitable design standards in housing planning; assistance with pre-application review where applicable; and active participation with the Zoning Board of Appeals (ZBA) in the review of Chapter 40B Comprehensive Permit proposal. The Committee serves as the Town's Local Housing Partnership and in conjunction with the Town Manager makes recommendations on housing proposals that are seeking local support under the Department of Housing and Community Development (DHCD)'s Local Initiative Program (LIP).

The Administrative Code was amended this year to revise the number of members on the Committee from nine (9) to five (5) regular members plus two (2) alternates.

The Committee meets the third Tuesday of each month at 8:30 AM and held a total of six (6) meetings in FY18 and accomplished the following:

- Met with the Cape Cod Commission's Affordable Housing Specialist who presented the results of the Regional Housing Market Analysis
- Met with Laura Shufelt, Assistant Director of Community Assistance for the Massachusetts Housing Partnership, to discuss The Cape Housing Institute.
- The Committee met with the Housing Navigator for Catholic Social Services to discuss her position and her perceived needs of the community.
- Reviewed and approved the Local Initiative Program application for a proposed 8-unit rental housing development in Hyannis, including two (2) affordable units (Housing Assistance Corporation's Ridgewood Avenue development).
- Reviewed and approved the Local Initiative Program application for a proposed 29 unit rental housing development, including three (3) affordable units in Hyannis (Carriage House).
- Discussed potential strategies for using Community Preservation Act (CPA) funding for Community Housing initiatives to present to the CPA at their annual meeting.

PURPOSE STATEMENT

To promote the production and preservation of balanced housing resources that address the unmet needs of the Town of Barnstable.

2018 MEMBERS

Donald Lynde, Chair
Glen Anderson
Paul Breahey
Dave Carey
Hilda Hays
Aaron Kanzer
(resigned FY18)

Jessica Sylver
(resigned FY18)
Town Council Liaison
- Paul Hebert and
Barnstable Housing
Authority Liaison -
Lorri Finton



- Continued to discuss and define the affordable housing issues and challenges facing the Barnstable community.

The Housing Committee is supported by the Planning & Development Housing Coordinator Arden Cadrin and Administrative Assistant Kathleen Thompson



Respectfully submitted,

Donald Lynde
Chair

PURPOSE STATEMENT

To maintain the scale, character and style of Downtown Hyannis through the preservation and promotion of historic characteristics of buildings and places.

2018 MEMBERS

Betsy Young, Chair
John Alden, Vice Chair
David Dumont, Clerk
Marina Atsalis

David Colombo
Taryn Thoman
Timothy Ferreira
Cheryl Powell

HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT COMMISSION (HHDC)

PRESERVING THE UNIQUE CHARACTER OF HYANNIS



Now in its twenty-first year, the Hyannis Main Street Waterfront Historic District Commission (HHDC) was created under MGL Chapter 40C and charged with implementing Chapter 112, Article III of the Code of the Town of Barnstable. The District Commission is committed to the revitalization of downtown Hyannis, the preservation of historic structures, and the enhancement of the unique character of downtown Hyannis and the Hyannis Inner Harbor. The Commission works to maintain the scale, character and style of the area through the preservation and promotion of historic characteristics of buildings and places under the guidance of the Secretary of the Interior's 'Standards for the Treatment of Historic Properties.'

HHDC is proud to continue participating in many positive changes in the District, including new construction, business expansion, building improvements through restorations and upgrades, public art installation, landscape improvements, energy efficient solar panel

installation and signage. The Commission continues working creatively with businesses in promoting the use of historic signage and symbols to create a welcoming experience for residents and visitors. Respect and appreciation of our historic architecture has given new direction to the adaptive reuse structures that enhance the presence of a diverse array of businesses, especially at the waterfront.

During Fiscal Year 2018 the Commission met 18 times and reviewed 40 applications. The following is a summary of the applications reviewed by the Commission from July 1, 2017 to June 30, 2018:

- 40 Total Applications Received
- 01 Application Denied/Application Appealed
- 01 Approved by Constructive Grant
- 33 Applications Approved as Submitted
- 04 Applications Approved with Modifications
- 01 Application Reviewed for Minor Modifications
- 03 Informal Discussions



Respectfully submitted,

Betsy Young
Chair



PURPOSE STATEMENT

The Land Acquisition and Preservation Committee (LAPC) reviews Conservation Restrictions proposals prior to their presentation to the Town Council, targets parcels for open space acquisition, reviews and implements the Town's Open Space and Recreation Plan, supports the Cape Cod Pathways, participates in the management of the Santuit Preserve and reviews parcels of land proposed for acquisition when requested by the Town's Community Preservation Committee.

2018 MEMBERS

Ann Canedy, Chair	Steve Gould
Farley Lewis, Vice Chair	Tom Lee
Kris Clark	Phyllis Miller
Elissa Crowley	Janet Crystal
Anne Rowland	



LAPC continued to push for finalization and approval of the Breeds Hill Road land swap.

Review of the Open Space and Recreation Plan: A significant portion of the Committee's time was engaged in the review of the Open Space and Recreation Plan. With the Planning Division, the Committee crafted a survey which had an impressive response and was used to update the existing Plan. The Committee participated in a number of outreach sessions, specifically with the Recreation Commission, Conservation Commission, Planning Board, and Disability Commission. A public comment session was also held resulting in important additions to the Plan. A special thank you is extended to Kris Clark for updating the shellfish propagation information. The LAPC tentatively approved the Plan with suggested final edits in May.

Cape Cod Pathways Program: LAPC was thrilled that two AmeriCorps members joined the Town staff –Dylan Davids in Department of Public Works and Emily Baker in Conservation. Both volunteers were instrumental with working with members of LAPC as well as Will Holden of Barnstable Land Trust in trail blazing, updating trail maps, redoing kiosk design, trail signage, and catwalks. The Committee thanks Chris Gonnella of DPW for his work (and advocacy) in the trail systems. The Committee welcomed Dylan and Emily on several occasions, as well as Martin Wunderly of Conservation. A special thank you goes out to committee members Farley Lewis for her organization of two successful Pathways Walking Weekends and Steve Gould for supplying Walking Weekend signage. Several members of the LAPC are also members of a Pathways subcommittee overseen by the Barnstable Land Trust.

Santuit Preserve: Under the effective advocacy of Phyllis Miller and with the help of Committee Town Council liaison Jessica Rapp Grassetti, the Santuit Preserve Management Plan inched closer to completion. Many thanks to David Anthony and Assistant Town Manager Andy Clyburn for taking this overdue assignment seriously and to the Department of Public Works for working closely with Phyllis in dealing with any issues needing attention in the Preserve.

Review of Conservation Restrictions: The Committee had a busy year reviewing the proposed conservation restrictions (CR) for:

- Mill Pond Overlook, a 2.18 acre parcel along the Mill Pond in Marstons Mills
- 0 Church Street, the so-called Shaw Property in West Barnstable
- Peppercorn Lane, a Conservation Land tax credit parcel in Cotuit
- Bumps River Mill Pond, a 5.92 acre parcel abutting town owned conservation land in Centerville
- 200 Communication Road, part of a land swap in Hyannis.

In addition, the LAPC continued its advocacy for the final approvals of CRs on already Community Preservation Funds purchased land known as Prince Avenue property, Harju Property and Amaral property.

LAPC followed the approvals and recording of CR for a 14 acre Sandy Neck parcel purchased by the Town in 2015.

Other Activities:

- Amy Croteau, Natural Resources officer, reported to the Committee about the Town's herring runs, including the intent to investigate opening up the historic herring run at Hinckley Pond.
- Ann Canedy was re-elected as chair in August 2017. Farley Lewis is the vice-chair. Ann Rowland, Tom Lee and Phyllis Miller were reappointed for 3 year terms.
- In June, the Committee successfully defended its continued existence as a committee before the Town Council.
- The Committee committed to reviewing its charge and considering a name change.

The Committee continued its request to be represented as Open Space member of the Community Preservation Committee (in line with other Cape towns with similar representation).

LAPC thanks Town Councilor Jessica Rapp Grassetti for her faithful attendance and constant advocacy.

Respectfully submitted,

Ann Canedy
Chair





ENSURING
A BALANCE OF INTERESTS

The Town of Barnstable Licensing Authority is an advisory and regulatory committee of the Town appointed by the Town Council. The Licensing Authority consists of three members; a chair, a vice chair and a clerk, each appointed for a three year term with one member term expiring each year. The Licensing Authority also has three associate members to ensure a quorum is always present, and is supported by staff in the Licensing Department and Police Department.

The Licensing Authority has discretionary authority to issue licenses for the sale of alcoholic beverages, restaurants, movie theaters, entertainment, auto dealers, hotels, inns fortune tellers, pedicab operators, junk dealers and games, and shooting galleries within the parameter spelled out in state law Chapters 138 and 140. Violations of the conditions of a license are brought before the authority by the Police Department and other departments or consumer complaints heard in public session. The authority listens to the facts presented and renders a decision. The decision may include a sanction ranging from a warning to a suspension or even revocation.

2018 MEMBERS

- | | |
|---|--|
| Martin E. Hoxie,
Chair | Lt. John Murphy,
Police Department
Liaison |
| Ron Semprini,
Vice- Chair | Ptl. Therese Gallant,
Consumer Affairs
Officer |
| David Nunheimer,
Clerk | Richard V. Scali,
Licensing Director |
| Larry Decker, Associate
Commissioner | Maggie Flynn,
Licensing Assistant |
| Nancy Karlson-Lidman,
Associate Commissioner | |

Public good and need are the primary considerations of the Licensing Authority in their decision process. Other issues in their decision process are public safety, neighborhood impact and compliance with state and local laws and regulations. All hearings are televised on Barnstable’s government access Channel 18. To view agendas, minutes watch videos, rules and regulations, forms, applications, notices and related info; go to: <http://townofbarnstable.us/LicensingDivision/licensingauthority.asp>

Our short and long term goals this year demonstrates the continued team efforts of supporting our community businesses while protecting consumers through a balanced process for all.

	FY2018	FY2017	FY2016
Number of Hearings	481	568	575
License Receipts	\$536,188.66	\$547,086.26	\$514,034.50

Short Term Goals

1. Continue to review existing rules and regulations pertaining to each license issued and enforced by the Licensing Authority which will be used as a guide for all businesses in our community. (Town Council Strategic Planning Priority: Quality of Life, Communication, Economic Development, Regulatory Process and Performance, Public Health & Safety)

Status

The Authority has worked with other divisions on allowing alcohol on town owned property in a fair, consistent and controlled approach; reviewed entertainment licenses with a balanced approach to the business and residential community.

Long Term Goals

1. Explore options for encouraging businesses to have an active, positive role in the community and their neighborhoods (Town Council Strategic Planning Priority: Quality of Life, Communication, Economic Development, Public Health & Safety)

Status

Licensing will bring before the Authority new and innovative approaches to the licensing needs of the community, adding categories of licenses, more flexibility with terms and conditions in a common sense approach

Long Term Goals

2. Continue working with the Police Department to assist licensed establishments in taking creative steps to reduce levels of crime, disorder and potential violations of the Rules and Regulations. (Town Council Strategic Planning Priority: Quality of Life, Communication, Economic Development, Regulatory Process and Performance, Public Health & Safety)

Status

The Authority has supported and heard compliance violations as an educational tool and worked with the police on annual informational compliance meetings.

We have the pleasure of being supported by Licensing Director Richard Scali, License Assistant Maggie Flynn, Lt. John Murphy and Consumer Affairs Officer Therese Gallant.

We look forward to working closely with staff and the public towards reaching our goals within the Town Council's Strategic Plan and thank everyone for a very productive year.



Respectfully submitted,

Martin E. Hoxie
Chair





PURPOSE STATEMENT

To promote the educational, cultural, economic, aesthetic and literary significance through the preservation and protection of buildings, settings, and places within the boundaries of the district, which includes the area bounded by Route 6 and Cape Cod Bay from Sandwich to Yarmouth town lines, and through the development and maintenance of appropriate settings and the exterior appearance of such buildings and places.

2018 MEMBERS

Paul Richard, Chair
Carrie Bearse, Clerk
George A. Jessop, Jr, AIA

David Munsell, Jr.
Lesley Wallace

The Old King's Highway Historic District Committee is the Town of Barnstable's delegation to the Old King's Highway Regional Historic District. Committee members are elected by residents of the District. The local Committee, along with the Regional Commission, seeks to promote the educational, cultural, economic, aesthetic and literary significance through the preservation and protection of buildings, settings, and places within the boundaries of the district, which includes the area bounded by Route 6 and Cape Cod Bay from Sandwich to Yarmouth town lines, and through the development and maintenance of appropriate settings and the exterior appearance of such buildings and places. The Committee is an advisory and regulatory committee of the Town, pursuant to the Old King's Highway Regional District Act, as established by the Acts of 1973, Chapter 470, as amended.

OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE

MAINTAINING HISTORIC BARNSTABLE

The Committee held 20 Public Hearings during which applications were reviewed and determinations made as follows:

Received	204
Approved Certificates of Appropriateness	95
Approved Certificates of Exemption	81
Approved Minor Modifications to Approved Certificates	8
Approved Certificates of Demolition	3
Extended	8
Denied	3
Withdrawals	6

Applications are reviewed for their aesthetic appropriateness and setting, and to ensure that proposed construction is compatible with the architecture and the existing neighborhood and in keeping with the guidelines established by the Old King's Highway Regional bulletin. The application review process involves submission and review of plans for new construction, alterations and/or demolition within the District by the Committee with comments from applicants and other interested parties.

The Committee wishes to thank staff that assisted us, Erin Logan, Administrative Assistant; Paul Wackrow, Principal Planner; and Building Inspectors Bob McKechnie, Jeffrey Lauzon, Ed Bowers, and Building Commissioner Brian Florence.

We look forward to continuing to work together in a spirit of cooperation with the residents of the Old King's Highway Historic District to maintain this link with the past that draws thousands of tourists annually to our truly Historic Route 6A.

To learn more about OKH please visit <http://www.townofbarnstable.us/OldKingsHighway/>. The Planning & Development Department provides support to the OKH. Please contact Erin Logan, Administrative Assistant, erin.logan@town.barnstable.ma.us or 508-862-4787 for more information.

Respectfully submitted,

Paul Richard
Chair

PLANNING BOARD

PLANNING FOR SMART GROWTH, PROMOTION OF A SUSTAINABLE ECONOMY

The Planning Board also assists with the Barnstable Comprehensive Plan. In all their work the Board strives to conserve and protect its natural and man-made resources while supporting sustainable growth for our local economy. The Planning Board is the designated special permit granting authority for the Hyannis Village Zoning Districts and has a role in the creation of Regulatory Agreements in the Hyannis Growth Incentive Zone (the GIZ) in accordance with Chapter 168.

The Planning Board held 22 meetings during the 2018 fiscal year. The following is a summary of the Board's activities:

- Nine Approval Not Required (ANR) plans were reviewed and endorsed by the Planning Board.
- Subdivision activity included seven lot release requests; modifications to two subdivisions which included two completions and one road rescission.
- The Board held public hearings on seven proposed zoning amendments; a zoning amendment to revise regulations for family apartments; amendment to Multi Family Affordable Housing; ordinance to limit land clearance within the Ground Mounted Solar Photovoltaic Overlay District; amendment to allow for sports and recreation facilities, as well as two joint hearings for proposed Cannabis Overlay District/District Regulations/Prohibit Non Medical Marijuana; and Downtown Hyannis Growth Incentive Zone (GIZ) Designation; and five joint hearings with Zoning and Regulatory Sub Committee.
- The Board considered seven applications for special permits in the Hyannis Village Zoning Districts. Six were granted, one withdrawn.
- The Board held public hearings on six regulatory agreements: Capebuilt Pleasant Street, LLC, for Sea Captain's Row, Adam Weiner/Guaranteed Fresh Produce for 35 Iyannough Road, 259 North Street LLC (pending), Housing Assistance Corporation for 57 Ridgewood Avenue, Big Pink LP for 49 Elm Street, and Seashore Homes, Inc. for 185 Ridgewood Avenue.

PURPOSE STATEMENT

To regulate land division and subdivisions within the Town; make recommendations to the Town Council with regard to changes in the Zoning Ordinance; and provide advice for comprehensive planning initiatives.

2018 MEMBERS

Mary Barry, Chair
Stephen Helman,
Vice Chair
Steven Costello, Clerk

Fred LaSelva
Jeffrey Swartz
Patrick Foran

- The Board convened for one workshop to discuss the Growth Incentive Zone renewal and Overlay District.
- The Board also heard presentations on updates to the Open Space Recreation Plan and Growth Incentive Zone.

The Planning Board would like to recognize longtime Board Members David Munsell, who retired after 17 years of service and Paul R. Curley, who retired from the Planning Board after 12 years of service. Both Mr. Munsell and Mr. Curley were central participants in a number of major planning efforts, including the adoption and reauthorization of the Growth Incentive Zone. Careful and dedicated stewards of the best interests of the citizens of the Town of Barnstable, we wish Paul and David the best and sincerely thank them for their service.

The Board wishes to acknowledge Elizabeth Jenkins, AICP, Planning & Development Department Director; Paul Wackrow, Principal Planner; and Karen Herrand, Principal Assistant; and the dedicated and professional Planning & Development Department staff for their service to the Board. The Board also wishes to recognize and express our appreciation to Ruth Weil, Town Attorney, and her office for their service and assistance to the Board.

Respectfully submitted,

Mary Barry
Chair



RECREATION COMMISSION

QUALITY OF LIFE THROUGH RECREATION



The Barnstable Recreation Division is committed to providing leisure opportunities to all residents of Barnstable to improve the quality of life in our community through exceptional programs and services. We strive to meet the recreational needs of our residents by offering a variety of child, adolescent and adult programs. Our programs emphasize teamwork, instruction, the development of skills and healthy self-regard. The Recreation Commission advises and assists the Town Manager in the establishment of rules and regulations concerning the use of all playground and athletic fields. This includes the Hyannis Youth and Community Center as well as those areas under the jurisdiction of the School Committee, except during the regular school year or at other times when such facilities are reserved for the Town of Barnstable school activities. The Commission further advises and assists the Town Manager in establishing rules and regulations for development, servicing, and delivery of recreational activities in the Town including our summer aquatics and boating programs and overall beach supervision. The Recreation Commission is an advisory committee of the Town and consists of seven members. The Recreation Commission meets every first Monday of the month at 5:30 pm in the Town Hall Hearing Room, 367 Main Street, Hyannis and welcomes public input.

During the summer months our beaches, lakes, and ponds are overflowing with residents and visitors alike. From swimming lessons to sailing lessons and everything in between the programs offered are second to none. Partnering with the Hyannis Youth and Community Center (HYCC) we offer both on-ice and off-ice experiences supporting all age groups. From youth to high school to activities for senior citizens, the HYCC has a multitude of offerings for residents of all ages.

PURPOSE STATEMENT

To provide leisure activities and opportunities to improve the quality of life for all residents through exceptional programs and services.

2018 MEMBERS

Joseph O'Brien,
Jr. Chair
James Tenaglia
Vice Chair

Tanyz Dawson
Rene Dowling
Rene King
Katherine Pina

Accomplishments during Fiscal 2018 include:

2017 Employee of the Year Awards:

Colby Phillips, Recreation Assistant of the Year
Jordan Sales, Leisure Counselor of the Year
Lily Beal, Beach Attendant of the Year
Ryann Varney, Gate Attendant of the Year
Nika Dadoly, Lifeguard of the Year
Reilly Kussmaul, HYCC Employee of the Year

Liaisons are essential in maintaining open communication with user groups and town projects. Chair Joe O'Brien serves as the Lombard Field liaison, the Field Study, and Barnstable Little League liaison. Kathy Pina serves as the Osterville Bay Complex liaison. Vice Chair Jim Tenaglia serves as the Community Preservation Committee liaison. Renee Dowling serves as the Barnstable High School Sports Programs liaison.

Needs Assessment: Open Space Plan; field user matrix; identify current capacity; user survey plus public input meetings; field inspections/observations; geographic distribution; trends and identify future capacity.

Two Field Inspections: up to 50 facilities; baseball and softball; Rectangular; multi-use; schools; parks and open space properties; other locations as designated by the town.

FREE SUMMER LUNCH PROGRAM: Recreation Division is partnering with a summer food service program called "Kids' Summer Meals" to provide those between the ages of 1 and 18 with a free lunch and snack during the summer.

We had a rescue take place this past summer at Covell's Beach and the following staff members performed flawlessly: Ethan Sirhal, Colleen Ellis, Halle Rudman and Luka Powers. Over the years our beach staff has had to perform many emergency rescues, lifesaving events, conflict resolutions, etc. It never ceases to amaze me how well these young adults perform under the most trying and difficult conditions. I want to publicly thank the above staff members at Covell's Beach for a job well done, as well as thanking all of our staff for the excellent work they do on a daily basis.

Glenna Kohl Fund for Hope – Annual Piggy Trot-Dedication of the New Shade at Dowses and Craigville Beaches.

Special Projects Supported by the Recreation Division:

- Hyannis Youth and Community Center Activities
- Best Buddies HyannisPort Challenge
- Ragnar Relay
- Lombard Field updates

- Osterville Bay School demolition and rededication
- Barnstable Skate Park renovation
- Lorusso II Little League Field of Dreams
- Town-Wide Comprehensive Field Study
- Centerville Playground
- Barnstable Dog Park
- Resident and non-resident beach stickers
- Fee recommendations for HYCC and Aquatics programs
- Cape Cod Baseball Teams - Hyannis Harbor Hawks and Cotuit Kettleers
- Cape Cod Sprint Triathlons
- Soccer Resort Beach Blitz
- Luke's Love Playground
- Senior Pickleball

It is my honor to serve alongside Vice Chair Jim Tenaglia, Katherine Pina, Rene King, Renee Dowling, Tanya Duff, and Brendan Burke.

Respectfully submitted,

Joseph M. O'Brien, Jr.
Chairman



SANDY NECK

RECREATION FOR ALL



PURPOSE STATEMENT

To provide the Town Manager and Town Council with advice relative to Sandy Neck Beach Park for the purposes of conservation, economic sustainability, public use and education and research.

2018 MEMBERS

Tom O'Neill, Chair
Ann Canedy
William Carey
Nate King
Robert Lovell

Bill Monroe
Peter Sampou
Council Liaisons
John Flores
Phil Wallace

The Sandy Neck Board is a Town committee comprised of seven members who provide the Town Manager and Town Council with advice relative to Sandy Neck Beach Park for the purposes of conservation, economic sustainability, public use and education and research. In addition, the Board also provides policy guidance for all passive activities such as swimming, hiking, horseback riding, hunting, camping and fishing.

This year presented a number of challenges for the Sandy Neck team. Although usage and revenue from both Barnstable and out of town residents has steadily increased over the last five years, in 2018 the weather was not in our favor which resulted in lower ticket sales for the ORV (Off Road Vehicle) trail. At the same time, we had a strong year in terms of plover pairs and chicks fledged. This activity presented challenges to Sandy Neck Beach Park Manager Nina Coleman and her team and they worked hard under their Habitat Conservation Plan (HCP) permit to open as much beach as possible.

Due to the introduction of a new “app”, the Sandy Neck team was able to communicate in advance to ORV users about the status of the beach. This resulted in less congestion at the gatehouse and fewer unhappy ORV users.

This change in conjunction with new policies targeted at beach behavior and the support of the Sandy Neck team and Barnstable Police helped to improve the beach experience for users.

Beach erosion has continued to be a threat to Sandy Neck both in terms of damage to the beach as well as the risk to beach park assets such as the bathhouse and parking lot. Sand placed on the beach in 2016 was totally consumed by three winter storms in some parts of the beach

resulting in up to 40 feet of dune loss in some places. In March \$100,000 of replacement sand was placed in order to protect the assets. We have been averaging approximately \$100,000 of sand replacement cost for the past five (5) years.

Storms also did significant damage to the Gatehouse which was flooded twice.

The resiliency of our coastline continues to be the primary risk for Sandy Neck. Developing options for addressing this risk has been and will continue to be a key area of responsibility for the Board. We are committed to working in conjunction with the Town Manager and his team along with support from the Town Council and outside agencies to identify options for addressing this risk.

I attended the annual meeting of the Sandy Neck Cottage Colony to talk with owners about any stakeholder issues. The working relationship between the owners and the Sandy Neck team continues to be excellent. The excellent work done by our Highway Department to repair trail damage after the many severe winter storms was recognized and appreciated.

The Winders lean-to was completed and will open in October. Thanks to Bill Monroe and many others from the SNK board, Boy Scouts and a number of local craftsmen for their hard work on this important project.

Finally I would like to thank outgoing board members Rich French and Wendy Paquette for their valued service to the Board and their dedication to Sandy Neck Beach.

Respectfully submitted,

Tom O'Neil
Chairman

PURPOSE STATEMENT

To act as the voice of the youth in the Town of Barnstable; we strive to advise the Town Council on matters of youth concern while actively advocating for and proffering the opinion of the youth throughout the Town of Barnstable.

2018 MEMBERS

Matthew Hersey, Chairman	Alliana DeBarros Ethan Sirhal
Caleb Sonnabend, Vice-Chairman	Matthew McCauley Sean Dowling
Michael Booth Reid Mason	Connor Levesque George Cole

FY 2018 MAJOR ACCOMPLISHMENTS:

- The Barnstable Youth Commission offered—for the fourth consecutive year—the
- two-day Youth Summit and Community Prevention Forum. The Summit and Forum were again presented at Cape Cod Community College. This year's Forum featured Robert Hackenson of Dynamic Influence, a speaker that resonates effectively with the seventh graders in his approach to informing, spinning essential messages with an entertaining twist. This year's Summit invited the 7th graders of Barnstable Intermediate School to hear presentations from Robert Hackenson, the BHS Peer Leadership Program, a group of BHS Senior Role Models and Gosnold of Cape Cod, among others.
- The Youth Commission created a program structure and engaged in extensive collaboration with the One Love Foundation on developing a dating abuse program for Barnstable Public Schools. The program was implemented for the first time at Barnstable High School on the final day of graduation rehearsal for seniors. By conclusion, this program was hailed as a landmark event that will no doubt permeate Barnstable High School's culture for years to come.
- The Youth Commission organized their second annual Job Fair at the Hyannis Youth and
- Community Center in April. This event, which attracted almost twenty local business and more than eighty students, provided an opportunity for youth to find summer employment. Only those employers seeking youth were permitted to attend. Further, a special application introduction program was offered by Warren Rutherford of The Executive Suite.

YOUTH COMMISSION

THE VOICE OF ALL YOUTH IN THE TOWN OF BARNSTABLE

MAJOR UPCOMING PROJECTS OR INITIATIVES:

- As I am a departing Chairman, I leave with unending confidence that those who succeed will persist in their battles on behalf of the youth. Rest assured, the Commission will, as always, continue to bring important youth concerns to the attention of the community and amplify the voice of the youth for those who should be attentive to it.

This was my only year as Chairman of the Commission, prior to which I served as Vice-Chairman for one year. Looking back on my years as a Commissioner I struggle to believe how much this Commission was able to manifest. In four short years, multiple new programs were introduced and successfully implemented, garnering remarkable commendation from all levels of government in the Commonwealth of Massachusetts.

I found my motto for this Commission in the final year of my service while listening to Mrs. Duran's second graders at a School Committee Meeting: When we empower the voice of our youth we find the simplest solutions to our greatest problems. During my time on the Commission, we discovered that asking for help or reaching out to enact change is only limited by the reluctance to first ask or first act. Inspired by our liaisons and advisors we found that our Commission's ability to create the framework for change in our community was nearly boundless. I urge future Commissions to act unapologetically and raise their voices in the way that this proud Commission has in these last four years.

I would be remiss if I did not thank the following individuals for their support during my time on the Commission and with the Town: Leisure Services Director Patti Machado; Community Services Director Lynne Poyant; Town Councilor Jennifer Cullum; Lt. Jean Challies of the Barnstable Police Department; Town Manager Mark Ells; and State Senator Julian Cyr, among so many others.

I would especially like to thank Sid Davidson and the Lyndon P. Lorusso Foundation for their continued support of the Youth Summit and Community Prevention Forum. This year, the Lorusso Foundation funded the entire cost of the Summit and Forum, an act of munificence which is truly unparalleled in nature.

It is with great excitement that I look forward to following the future journey of the Youth Commission and wish those who follow me all the luck in the world as they continue the important crusade of being the voice of the youth.

Respectfully submitted,

Matthew Outwin Hersey
Chairperson

ZONING BOARD OF APPEALS

GRANTING PERMITS

The ZBA is a land use regulatory board of the Town. Created under MGL Chapter 40A, The Zoning Act, the Board hears and decides individual cases brought by persons seeking land use relief as provided for in the Zoning Act and the Town Zoning Ordinance. It also hears and rules on appeals taken against decisions of administrative officials with respect to zoning. The Board is delegated to act on behalf of all local boards and committees in reviewing and issuing comprehensive permits for affordable housing pursuant to MGL Chapter 40B, Sections 20 through 23, and for reviewing Accessory Affordable Housing comprehensive permits issued by the Board's Hearing Officer.

During Fiscal Year 2018, the ZBA met 20 times, hearing 46 cases. The Hearing Officer, on behalf of the Board, held 8 public meetings under the Accessory Affordable Apartment Program (AAAP), heard 9 cases resulting in 8 comprehensive permits granted with conditions, and 1 rescission.

During this Fiscal Year, the Zoning Board of Appeals approved the appointment of Jacob Dewey to Regular Member from Associate Member and also welcomed new Associate Board Members: Paul Pinard of Osterville, Kyle Evancoe of Barnstable, Todd Walantis of Cotuit and Mark Hansen of Centerville.

The knowledge and cooperation provided to the Zoning Board by the newly appointed Building Commissioner, Brian Florence, the Town Attorney's Office, and by the Site Plan Review Committee are recognized and greatly appreciated. The Board would like to acknowledge and thank Planning and Development Department staff Elizabeth Jenkins – Director, Anna Brigham – Principal Planner, and Carol Puckett, Administrative Assistant, for their assistance to the Board.

To learn more about the ZBA please visit www.townofbarnstable.us/ZoningBoard

Respectfully submitted,

Alex M. Rodolakis
Chair

PURPOSE STATEMENT

To evaluate issues presented to them for consistency with the Zoning Ordinance and the purpose of Zoning: to promote the health, safety, convenience, and general welfare of the inhabitants of the Town of Barnstable; protect and conserve the value of property within the Town; increase the amenities of the Town; and secure safety from seasonal or periodic flooding, fire, congestion or confusion.

2018 MEMBERS

Alex M. Rodolakis Chair	Paul Pinard Associate Member
David A. Hirsch Vice Chair	Kyle Evancoe Associate Member
Herbert K. Bodensiek - Clerk	Todd Walantis - Associate Member
Jacob Dewey Regular Member	Mark Hansen Associate Member

VARIANCES				
	Granted	Not Granted	Withdrawn	Total
Bulk Variances	1		1	2
Use Variances	4			4
Other Variances	1			1
Family Apartment Variance	-	-	-	-
Variance Modifications	1			1
SPECIAL PERMITS				
	Granted	Not Granted	Withdrawn	Total
Nonconformities	17	-	1	18
Other	-	-	-	-
Conditional Use	4	1	-	5
Family Apartments	1			1
Modification	7		1	8
COMPREHENSIVE PERMITS				
	Granted	Not Granted	Withdrawn	Total
Comp Permits & Modifications or Extensions	1	-	-	1
OTHER POWERS				
	Granted	Not Granted	Withdrawn	Total
Appeal of Administrative Official	-	-	5	5
ACCESSORY AFFORDABLE APARTMENT COMPREHENSIVE PERMITS				
	Granted	Rescinded	Denied	Total
Comprehensive Permit		1	-	9
TOTAL	8			





**BOARDS, COMMITTEES &
COMMISSIONS: REGIONAL**

PURPOSE STATEMENT

The Commission works toward maintaining a healthy balance between economic progress and environmental vitality. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities.

2018 MEMBERS

Royden Richardson (through 04/2018)
Frederick Chirigotis
Kristy Senatori, Executive Director
Patty Daley, Deputy Director

The 19-member appointed Cape Cod Commission board represents a wide spectrum of the region and provides oversight for a staff of approximately 40 professionals.

This report represents broad areas of the Commission's work and responsibilities, highlighting several specific projects and initiatives.

Richardson Retires After 12 Years

Royden Richardson, the appointed representative from the Town of Barnstable, ended 12 years of service on the Cape Cod Commission in April 2018. The 19-member board of the Cape Cod Commission formally recognized his dedication and leadership on the Commission. Commission Chairman Harold "Woody" Mitchell presented Mr. Richardson with a Certificate of Recognition.

Frederick Chirigotis of Centerville was appointed as Barnstable's new representative and began his service in May 2018.

Leadership Transition

After more than 10 years leading the Cape Cod Commission as executive director, Paul Niedzwiecki stepped down in February 2018 to become the first executive director of the Southfield Redevelopment Authority at the former Weymouth Naval Air Station. During his tenure, the regulatory agency evolved to become an organization focused on facilitating regional discussion on some of the most pressing issues facing Cape Cod, from wastewater management to housing needs to fully understanding the nature and challenges of its seasonal economy.

Deputy Director Kristy Senatori was elevated to the role of Acting Executive Director in March 2018.

Wastewater

Noting considerable progress on implementing the Cape Cod Water Quality Management Plan Update, the U.S. Environmental Protection Agency accepted and incorporated the 2017 Implementation Report drafted by the Cape Cod Commission into the 208 Plan Update.

CAPE COD COMMISSION

KEEPING A SPECIAL PLACE SPECIAL

The 2017 Implementation Report highlights the region's progress toward water quality goals since plan certification and approval in 2015 and outlines future actions to achieve improved water quality in the region. It also includes updated watershed reports charting progress made in 53 embayment watersheds.

The Commission's enabling regulations were amended through the county legislative process to allow change the review of local comprehensive wastewater management plans. The changes allow for staff-level review of such plans and sign-off by the executive director and are intended to provide more efficient and timely review. capecodcommission.org/208

Stormwater

The Cape Cod Commission was awarded \$50,000 to create a stormwater management coalition to help Cape communities meet stormwater management requirements.

The Commission convened stormwater managers from all Cape towns beginning in Fall 2017 to further define the role of the coalition and identify potential structures for a regional management entity.

Cape Cod Water Protection Collaborative

In June 2017, The Barnstable County Board of Regional Commissioners and Assembly of Delegates approved an ordinance reestablishing the Cape Cod Water Protection Collaborative. Under the ordinance, the Cape Cod Commission was tasked to serve as administrative and technical staff to the Collaborative.

The reformed Collaborative serves as the advisory committee to the Section 208 Regional Water Quality Management Plan. In this role, the collaborative will review and advise on aspects of the 208 Plan and track towns as they move through implementation.

OneCape

Planning for the annual OneCape Summit was well underway by the end of FY 2018. The Commission's fifth regional summit was scheduled for two days in August 2018 at the Wequassett Resort in Harwich and expected to draw more than 300 attendees.

The Summit focuses broadly on environmental and economic themes with anticipated presentations on water quality, coastal resiliency, infrastructure planning, community design, and economic development across Cape Cod.

Resilient Cape Cod

In early 2016, the National Oceanographic and Atmospheric Administration (NOAA) awarded a three-year, \$780,000 grant to the Cape Cod Commission and partners to develop a tool and public outreach program to investigate the environmental and socio-economic effects of local and regional coastal resiliency strategies.

A series of three stakeholder meetings were held between December 2017 and February 2018 in four subregions that represent the major water bodies surrounding the Cape. These meetings were designed to gather input on potential strategies to inform development of a web-based planning tool.

In the final year of the grant, the Commission will work with the Town of Barnstable on a pilot program to put the planning tools into practice.
capecodcommission.org/resiliency

Regulatory

Through its Regulatory Program, the Cape Cod Commission reviews projects that present regional issues identified in the Act, including water quality, traffic flow, community character, affordable housing, open space, natural resources, and economic development as Developments of Regional Impact (DRIs).

DECISIONS

Barnstable

Cape Cod Potato Chip Factory Expansion, Development of Regional Impact (DRI) Scoping Decision, Approved, 7/6/17

Greenside Office Park, Limited DRI Decision, Approved, 7/6/17

Cape Cod Five Hyannis Banking Center, DRI, Approved, 7/20/17

Cape Cod Training Center, DRI Hardship Exemption, Approved, 8/3/17

Hyannis Courtyard Marriott Expansion, DRI Scoping Decision, Approved, 10/12/17

Eco-Site LLC Wireless Communications Facility-Wakeby Road, DRI, Approved, 11/9/17

TowerNorth Wireless Communications Tower, DRI, Approved, 12/14/17

Downtown Hyannis Growth Incentive Zone (GIZ) Re-designation, Approved, 4/19/18

Cape Cod Five Hyannis Banking Center, DRI Minor Modification Type 1, Approved, 4/23/18

Sandwich/Barnstable

National Grid, Sagamore Line Reinforcement Project, Western Segment Phase-3, DRI Exemption, Approved, 9/14/17

Strategic Information Office

The Strategic Information Office (SIO) works with the Cape’s 15 towns identify technology-driven initiatives that could benefit from a regional approach. Past projects include the 2014 aerial flyover, Region Wide Area Network (RWAN), e-permitting and performance management software through OpenGov. The Town of Barnstable continues to be a partner in these regional digitalization efforts and is among four communities in a new online zoning portal project.

Regional Policy Plan Update

Drafting of the Cape Cod Regional Policy Plan (RPP) update was fully under way in spring 2018. Commission staff organized public comments and planning recommendations from prior public outreach efforts to inform the drafts. The direction that emerged was to create a policy-driven document based on requirements from the Cape Cod Commission Act, removing specific performance standards to broader technical bulletins.

The Regional Policy Plan is adopted as an ordinance of Barnstable County and serves as the Commission’s regulatory and planning framework.

Barnstable County Economic Development Council

The Barnstable County Economic Development Council was established in January 2018 through an amended county ordinance approved by the Board of Regional Commissioners and Assembly of Delegates. With a restated mission and functions, the BCEDC is the successor to the Cape Cod Economic Development Council, which was established in 1998.

The Barnstable County Economic Development Council (BCEDC) is an advisory board to Barnstable County established to guide economic development policy in a manner that will improve the quality of life for all, foster a healthy economy offering a range of employment opportunities at livable wages for year-round residents, and protect the region’s natural and built assets today and in the future.

Cape Cod Commission staff administers the BCEDC, providing technical services and administrative support.
capecodcommission.org/bcedc

CEDS

The Commission completed the fourth and final annual update to the 2014 Barnstable County Comprehensive Economic Development Strategy (CEDS). The most recent five-year strategy was approved in 2014 and receives annual updates on progress toward identified projects. The Barnstable County Economic Development Council approved the final update in June 2018 and received information on planning for the five-year update due in 2019.

The region’s economic strategy is based on four core economic development principles: Protect and build on the region’s competitive advantage, use resources efficiently; foster economic balance and diversity; and to expand opportunity and regional wealth.
capecodcommission.org/ceds

Housing Preference Study: Community Resiliency by Design

The Commission initially collaborated with three Cape Cod communities – Eastham, Orleans and Falmouth – to develop model housing designs for compact development in three different, but typical Cape Cod development

patterns. The Town of Barnstable is also partnering on this project, with work commencing in the new fiscal year.

The project focuses on compact design forms, allowing more units with fewer infrastructure demands, while maintaining the character of the surrounding community.

The project is designed to engage the development community through a Developers Roundtable, providing development proforma, and developing a model concept form-based-code regulation. Engaging practitioners in the visioning stages for compact development will allow stakeholders to share feedback, best practices, areas of need, and other knowledge that will assist in its implementation in the region.

capecodcommission.org/crbd

Cape Cod Transportation Improvement Plan

The Cape Cod Transportation Improvement Plan, or TIP, serves as a prioritized listing of roadway, bridge, and transit projects proposed for implementation during the next five federal fiscal years. The UPWP describes all significant transportation planning activities planned on Cape Cod over the 12-month period.

The 2018-2022 TIP allocated more than \$134.5 million in funded highway and transit project across Cape Cod. The 2018 Federal Fiscal Year spending allocated more than \$34.3 million. The 2019-2023 TIP, approved by the MPO May 2018, represents \$167.6 million in projects for those five years.

Water Resources

Water resources staff provides technical assistance to towns, citizens and the County on water resources projects including: water supply, wastewater and stormwater management, fresh water ponds and marine waters.

Project assistance included numerous technical assessments, Cape-wide well monitoring, planning, education and regulatory review on all aspects of Cape Cod's water resources. Water staff participates on a variety of local, regional and state committees and strives to develop strategies to implement cost-effective solutions to capitalize on common regional needs across the Cape.

The Commission has coordinated the PALS (Ponds and Lake Stewards) pond sampling program since its inception in 2001.

Technical Assistance

The Cape Cod Commission received \$186,965 Is District Local Technical Assistance funds from the

Massachusetts Department of Housing and Community Development. The funds are distributed to municipalities on a competitive basis to further regional coordination and innovation. Projects must fall within three categories established by the state: Planning Ahead for Housing, Planning Ahead for Growth and Community Compact Cabinet Activities.

The following projects were funded through 2017 allocations.

BARNSTABLE: Second Homeowner Survey

DLTA funds were committed to this project that promotes the goals of Regionalization, Advanced Financing, Planning Ahead for Growth and Housing, and Capital Planning for water quality infrastructure. Commission staff worked with the UMass Donahue Institute to design and conduct a second homeowner survey to inform regional infrastructure needs. Commission staff met with state officials regarding proposed methods to raise revenue for water infrastructure needs across the region. The Commission also worked with a consultant to identify potential revenue sources for water quality infrastructure improvements and to conduct a financial analysis including cost sharing measures and impacts on municipal and household economics.

Amount awarded: \$55,000 (includes a \$10,000 match)

REGIONAL: Stormwater Management – MS4 Permit

The Commission worked with the Barnstable County Department of Health and the Environment, the County Procurement Officer, and the Association to Preserve Cape Cod to identify opportunities for the 15 towns of Cape Cod to adopt Regionalization/Shared Services Best Practices to identify efficient and cost-effective means to meet the Massachusetts MS4 permit requirements. Cape towns explored options for creating a regional stormwater coalition and looked at ways to share services, equipment and technical expertise.

Amount awarded: \$24,965

Respectfully submitted,

Frederick Chirigotis
Barnstable Member

Kristi Senatori
Executive Director

PUBLIC TRANSPORTATION



The Cape Cod Regional Transit Authority (CCRTA) has provided a total of 327,284 one-way passenger trips across all services in the town of Barnstable from July 2017 through June 2018 (FY18).

CCRTA provided 41,708 Medicaid trips, 42,893 Day Habilitation trips, 1,138 ADA trips, and 751 other medical trips for Barnstable residents. CCRTA also provided 103 Barnstable residents with 439 trips to Boston area hospitals through the Boston Hospital Transportation service.

CCRTA provided 1,272 Barnstable residents with 51,635 DART (Dial-a-Ride Transportation) trips during FY18. Total DART passenger trips in the fifteen towns of Cape Cod were 217,037 in FY18.

CCRTA runs three fixed route services that operate entirely within the Town of Barnstable. The Barnstable Villager had a total of 45,524 trips, the Hyannis Loop had a total of 23,309 trips and the seasonal Hyannis Shuttle had 8,651 trips for the period July 2017 through June 2018 (FY18).

The fixed route Hyannis to Orleans (H20) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, Brewster and Orleans along the Route 28 corridors. A total of 42,419 one-way trips originated in Barnstable for the H20 route for the period July 2017 through June 2018. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Barnstable, including some who began and ended their trips in Barnstable. Total ridership for the H20 route for this period was 151,673.

The fixed route Sandwich Line serves the towns of Bourne, Barnstable and Sandwich via Route 6A, Route



130, Quaker Meeting House Rd, Race La, and West Main St. A total of 9,800 one-way trips originated in Barnstable for the Sandwich Line for the period July 2017 through June 2018. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Barnstable, including some who began and ended their trips in Barnstable. Total ridership for the Sandwich Line for this period was 23,961.

The fixed route Sealine serves the towns of Barnstable, Mashpee and Falmouth along Route 28. A total of 59,016 one-way trips originated in Barnstable for the Sealine for the period July 2017 through June 2018. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Barnstable, including some who began and ended their trips in Barnstable. Total ridership for the Sealine for this period was 165,746.

CCRTA also operates the CapeFLYER, a seasonal rail connection between Boston and Cape Cod, with its terminus in the Barnstable village of Hyannis. 4,275 riders boarded and 6,773 riders alighted the CapeFLYER train at the Hyannis terminus for the 2018 season. Total ridership for the CapeFLYER in 2018 was 13,781 compared to 13,555 in 2017.

CCRTA supplied the Barnstable Council on Aging with two Mobility Assistance Program (MAP) vehicles that provided 5,525 rides from July 2017 through June 2018.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.



Respectfully submitted,

Tom Cahir
Administrator



HUMAN RIGHTS COMMISSION

THE PEOPLE'S RIGHTS

Barnstable County created the Human Rights Commission (BCHRC) in October of 2005 to address discrimination, equal rights, and equal access. The BCHRC is comprised of nine (9) Commissioners as well as Town Representatives who are a community resource for businesses, non-profits, agencies and individuals.

Accomplishments and Initiatives

- Maintain supplies of all educational materials in multiple languages throughout the community (libraries, stores, religious entities, etc.)
- Continue to education communities to raise mindfulness and understanding of diverse cultures.
- Increased community involvement from all Commissioners and Town Representatives.
- Reached full membership of Human Rights Commissioners

Performance and Goals

- The BCHRC responds to queries and complaints; providing the public with a forum to identify and address human rights violations within Barnstable County and, where possible, to assist in the resolution of complaints of human rights violations.
- Complaints within the Town of Barnstable during FY18 involved housing, employment and bullying. Clients served spanned age and ethnicity as well as financial. Case resolutions were reached with through mediation. More intensive meetings and negotiations occur on a case-by-case basis and may potentially take several weeks to resolve amicably and often include multi agency cooperation.
- Enlisting cooperation and support of racial, religious, ethnic, civic, fraternal, benevolent, and private and public agencies in eliminating unlawful discrimination, and cultivating and atmosphere of mutual understanding of the County's cultural and social diversity
- Interpreters available on an as-needed basis. The BCHRC receives complaints from many individuals with limited English proficiency.

Human Rights Academy

The Human Rights Academy brings together teams of students from both high schools and middle schools in every district in the county to learn about the Universal Declaration of Human Rights. These students return to their schools to design and implement projects with the intended goal of increasing knowledge and raising awareness of human rights issues and to encourage their participation on school-year projects in their respective schools that would promote human rights. The two-part Academy culminated in a spring gathering where the students share with each other their projects which they designed and implemented.

Community Involvement and Support

- Work with local groups annually to recognize and honor the richness and diversity of our community.
- Identify and assist where possible to address and improve issues related to safe and affordable housing
- Support and participate in and with the following initiatives:

PURPOSE STATEMENT

We continue to promote and protect the basic human rights of all persons in Barnstable County.

Anti-bullying • Community Outreach • Domestic Violence
Human Trafficking • Immigration • Community Health
Network • Housing Assistance Corporation – Round Table

Awards

Two Malcolm McDowell Awards for outstanding work in human rights were presented to

Amanda Pfautz, a Barnstable High School graduate. Active member of the Barnstable HR Club, pursuing a variety of projects during her four year high school term. Annual participation in the Housing Assistance Corporation's "Big Fix", fundraising for "Homeless not Hopeless Inc.", and a food drive for the 9/11 Day of Service.

Isabella Pellegrini, a Nauset Regional High School graduate. Deeply invested in the surrounding human rights issues; became the Communications and PR director of the club, and reaching out to "Cape Cod People Against Trafficking Humans" (PATH), which works to eradicate human trafficking on Cape Cod integrated her knowledge into the club's advocacy and fundraising

Two Rosenthal Awards were presented:

The Town of Barnstable – Barnstable Police Department Community Impact Unit and Department of Public Works Homeless Camp Clean-up crews: Working as a team to break the cycle of homelessness securing much-needed services for an incredibly vulnerable population. The remarkable compassion and efforts in an endeavor resulting in the reduction of numbers of camps overall.

Senator Julian Cyr for his work in recognizing that the LGBTQ community; formed and developed the MA Commission on LGBTQ for Youth that recommends policies about programs for this population to ensure the depth of their issues, which can be heard and addressed at the state level.

Two Cornerstone Awards were presented:

Penelope Duby: Chair on the Cape Cod and Islands Commission on the Status of Women; a founding member of the Cape Women's Coalition and other organizations

Jim Hurley: Founder of Cape Cod CAN! (Collaborative Arts Network) in 2012, providing opportunities for access, inclusion, and active participation in the literary, visual, and performing arts for people with disabilities on Cape Cod.

Meetings are open to the public and are held the first Monday of the month (excluding July) at 5:30pm at 3195 Main Street, Harborview Room, Barnstable County Complex.

Respectfully submitted,

Theresa M. Santos
Town of Barnstable Representative

PURPOSE STATEMENT

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod and Martha's Vineyard and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.



Effective July 1, 2017, the Cape Light Compact reorganized and reconstituted itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming the first joint powers entity in Massachusetts. Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member Towns, and designation of Treasury functions to an independent entity.

POWER SUPPLY

During fiscal year 2018 (FY18), the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact is pleased that our residential price in FY18 was lower than Eversource's basic service residential, while also being 100% renewable.

The Compact has been a green aggregation since January 2017, meaning 100% of Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). Each REC represents the generation of 1 megawatt hour (1,000 kilowatt hours) of electricity produced by a renewable resource, such as wind or solar. By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod and southeastern Massachusetts. In addition, NextEra pledged to deposit all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. Now, by purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

At a regional level, New England continues to face electricity pricing challenges during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production, and now over fifty (50) percent of New England's electricity is generated with

natural gas. However, natural gas pipeline capacity has not substantially increased during that same period. As a result, during winter cold snaps, demand for natural gas to generate electricity competes with natural gas demand for heating purposes. Allocation of natural gas for heating has priority over natural gas for generating electricity. This creates a supply shortage of natural gas for electricity production, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Until such time as this issue is resolved, either through additional infrastructure, demand reduction or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of June 30, 2018, the Compact had approximately 19,587 electric accounts in the Town of Barnstable on its power supply.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level. In FY18, the Compact continued its focus on grid modernization, reviewing the plans submitted by the utilities in August 2015. The Compact held community and stakeholder meetings about what is being proposed and the implications for the energy future of Cape Cod and Martha's Vineyard. There were several key areas of concern that the Compact and engaged stakeholders identified, mainly centered around the fact that Eversource's grid modernization plan was mostly grid-facing and did not offer many opportunities to engage customers with a modernized grid. The Compact was an active participant in the DPU docket and retained experts to analyze Eversource's plan and present expert witness testimony, submitted information requests to Eversource, and submitted briefs. The DPU issued their grid modernization orders in May

2018, approving some of the utilities' requests but deferring decisions on customer-facing technologies (such as advanced metering infrastructure) to future proceedings. The Compact will seek to participate in future grid modernization proceedings at the DPU to advocate for the interests of Cape and Vineyard customers.

In December 2017, the DPU issued an order on Eversource's rate case, which was filed in January 2017. This was Eversource's first fully-litigated rate case since the 1980's. Rate case proceedings determine the charges that Eversource is allowed to impose on the distribution side of the electric bill, which affect all residents and businesses on Cape Cod and Martha's Vineyard. The Compact was an active participant in this proceeding as well. The Compact's concerns with the proposal were: (1) the proposal to increase customer charges and impose new demand charges, which decrease customers' ability to manage their bills; (2) the 10.5% return on equity sought by the company, which is higher than the national average for a regulated utility; (3) the proposal to shift approximately \$30 million per year of costs from Western MA customers (and Eastern MA commercial customers) on to Eastern MA residential customers, which includes the Cape and Vineyard. Unfortunately, the DPU approved increased customer charges and demand charges, a 10% rate of return, and the cost shift from Western MA and Eastern MA commercial customers on to Eastern MA residential customers. However, the participation of the Compact and other intervenors resulted in a lower approved customer charge than Eversource proposed, a rejection of consolidated Transition charges (saving Cape & Vineyard customers approx. \$8M/year), and rejection of the consolidation of commercial and

industrial rate classes which would have had steep bill impacts for some Cape & Vineyard customers. Since the December 2017 Order, the Department has opened two related proceedings that the Compact is participating in regarding performance metrics and the Monthly Minimum Reliability Charge (MMRC) outreach and education plan. Additionally, the Compact filed an amicus brief with the MA Supreme Judicial Court (SJC), supporting other parties' appeals of the approved return on equity rate and MMRC. The SJC has not ruled on the appeals as of July 2018.

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

ENERGY EFFICIENCY

As outlined in the table below, Fiscal Year 2018 brought more than \$5.3 Million of energy efficiency rebates and incentives, awarded to more than 8,690 Participants of the Compact's Energy Efficiency Programs within the Town of Barnstable, resulting in annual electricity savings of more than 13,000,000 kWh. Notable activity includes:

- \$33,695.39 spent on municipal energy efficiency projects, saving more than 40,723 kWh annually. Municipal entities served include the Barnstable DPW, Centerville Library, and Hyannis Youth and Community Center.
- 1,058 Participants in comprehensive Home Energy Assessments.
- 291 non-government commercial & industrial participants, implementing a wide variety of projects, resulting in \$2,927,579.93 of awarded incentives and approximately 2,595,205 kWh of annual electricity savings.

Program Sector	# of Participants	Annual Savings	Annual kWh Savings	Rebates/Incentives
Low Income	800	\$152,923.80	764,619	\$862,281.23
Residential	39,731	\$1,934,207.20	9,671,036	\$3,565,533.04
Commercial	297	\$527,185.60	2,635,928	\$930,991.37
Total	40,828	\$2,614,316.60	13,071,583	\$5,358,805.64

- Cape Light Compact's education efforts reaches many Cape and Vineyard schools and supports teachers in their efforts to bring the world of energy science, conservation and efficiency to their students. Teacher workshops, educational kits, teacher materials and the popular Be Energy Efficient Smart (BEES) program are available free of charge as part of the Compact's commitment to helping to shape an energy literate and energy efficient society. This year, Barnstable Middle School participated in the BEES program with 410 7th grade students learning about energy efficiency in their homes.

The Cape Light Compact's Energy Efficiency Programs are funded by Cape and Vineyard consumers through the Energy Conservation line, itemized under the Delivery Services section of their electric bill.



Respectfully submitted,

David W. Anthony
Barnstable Representative



LOCAL CULTURE FOR LOCAL PEOPLE



The Mid-Cape Cultural Council (MCCC) is part of a network of 329 local cultural councils across the state that work in partnership with the Massachusetts Cultural Council. MCCC has members appointed by both Barnstable's Town Council and Yarmouth's Board of Selectmen. Members in fiscal year 2017- 2018 were: Marilyn Heberling, Chair; Rachel Youngling, Treasure; Georgia Kreth, Secretary; Lynne Belfiore; Ellen Cliggott; Paula Hersey; Don Knaub; Martha McClusky; Cheryl Powell; Kim Rumberger; Kevin Shanley; Mary Taylor; Sarah Thornington; and Marlene Weir. MCCC is administratively attached to Barnstable's Planning and Development Department, staff contact: Melissa Hersh. Our Town Council liaison is Jessica Rapp Grassetti.

MAJOR ACCOMPLISHMENTS:

The Mid-Cape Cultural Council's core activities are awarding grants and providing services to connect cultural assets to community needs. In FY2018 we:

- Reviewed 44 applications and awarded sixteen (16) grants for the year 2018, amounting to \$12,635, to cultural non-profits, schools, libraries, and artists for projects benefiting people in one or both of the towns we serve.
- Took part in statewide advocacy activities organized by Massachusetts Cultural Council and with them co-hosted a Cape and Islands Cultural Council Regional Meeting in June, 2018.
- Attracted over 600 followers on Facebook.
- Staged a celebratory Open House at the HyArts Guyer Barn for our 2018 grantees to promote funded projects, ranging from Oral History of the Kennedy Family to an art program at the HyArts Campus for an organization called Amazing Grace that works with children of incarcerated parents.

PURPOSE STATEMENT

To provide and support the arts, humanities and interpretive sciences to benefit people in the Towns of Barnstable and Yarmouth.



- Promoted the opportunity for local artists and cultural non-profits to be part of the NEFA CreativeGround database.
- Successfully completed fundraising for Phase Two of the three year art project called "Discovery Walk" which will create a path of commissioned sculptures by selected local artists within the Hyannis Cultural District. Created a fundraiser called "A Taste of Art" which involved eight (8) restaurants in Hyannis. Met the goal of \$11,000 through the crowdfunding organization Patronicity which was then matched in funds provided by Mass Development.

FUTURE PLANS:

- Installation of the three "Discovery Walk" sculptures, the third Phase of the public art project in 2019.
- Work with other organizations to expand mentoring programs in the areas of arts, humanities and interpretative sciences that we serve.
- Develop and initiate a Community Input Survey to evaluate how the MCCC is meeting community needs and goals.



Respectfully submitted,

Marilyn Heberling
Chair

PURPOSE STATEMENT

The Steamship Authority is a public instrumentality created by the Massachusetts Legislature to provide for adequate transportation of persons and necessities of life for the islands of Nantucket and Martha's Vineyard.

The Steamship Authority is a quasi-governmental ferry system and is the only such ferry system in the country to operate without a subsidy from a higher governmental agency either by the state or federal government. The total expense of operations is provided by the rate payers, and in the event there were to be a deficit, the deficit would be assessed to the five respective towns serviced by the Authority in a proportion to their weighted vote. Thankfully, this has not happened since 1962 and the Authority has operated since that time at no cost to the tax payers.

The governance of the Steamship Authority consists of a five member board of Governors who are appointed by the respective mainland towns of Barnstable, Falmouth, and New Bedford, and the islands of Nantucket and Martha's Vineyard. Robert R. Jones serves as the Town of Barnstable's representative to the five member Board of Governors and is currently the vice-chairman of the Board. Eric Shufelt, who was formerly the Town of Barnstable's assistant harbor master took over the position on the Authority's Port Council formerly held by Mr. Jones.

Over the past couple of years, the Authority has been engaged in a massive modernization and reconstruction project to upgrade the Woods Hole terminal and docks. The old concrete terminal was demolished and at this time, a temporary terminal is servicing the ticketing needs of the traveling public. A new permanent terminal is currently being designed and is going through the permitting process. This project is not expected to be completed for another three years. The construction of the new office building on Parmer Avenue is now complete and the offices are now occupied and operational.

In the spring of 2018, the Authority experienced a myriad mechanical failures from M/V Martha's Vineyard which was dry docked over the winter months and returned from mid-life refurbishment in the spring. Making matters worse, there were several unexpected mechanical issues on

WOODS HOLE, MARTHA'S VINEYARD & NANTUCKET STEAMSHIP AUTHORITY

THE HEART AND SOUL OF THE STEAMSHIP AUTHORITY ARE ITS EMPLOYEES



the Authority's other vessels compounding the frustration. The number of mechanical issues was unprecedented and never seen before in all of the history of the Authority. This caused numerous trip cancellations which mainly impacted the Martha's Vineyard – Falmouth route, but luckily had but little impact upon the Hyannis – Nantucket route. All vessels were back on line by early spring and the season went smoothly from there.

The following statistical information has been taken from the Steamship Authority's 2017 Annual Report: Last year, the Steamship Authority had 54 employees who reside in the Town of Barnstable and had a combined wage of \$3,132,085. Embarkation fees paid to the Town of Barnstable totaled \$81,407 for a combined total of \$1,131,471 collected since 2004. Traffic statistics showed that a total of 592,502 passengers were carried on the Hyannis / Nantucket route, while automobile traffic totaled 65,672, and vehicles over 20' totaled 52,682. In total between the Martha's Vineyard and Nantucket routes, the Steamship Authority made 22,843 trips in 2017 and carried 3,059,047 passengers. The Steamship Authority employs over 700 local men and women with good paying jobs and benefits, and has an operating budget of over one hundred million dollars and has no subsidies.



Respectfully submitted,

Robert R. Jones
Barnstable Authority Member



**BOARDS, COMMITTEES
AND COMMISSIONS:
FUNDS**

EDUCATIONAL ENRICHMENT GRANTS

PURPOSE STATEMENT

The Cobb Trust was established by the will of Enoch T. Cobb, a Barnstable resident, who died in 1876. The purpose of the trust is to provide grants for the public school students of the Town of Barnstable. The trust income is expended on items, programs and activities which the Trustee feels will enrich the educational experience of the students particularly when appropriated funds are not readily available in the School Department budget.



This is my eighth report as Trustee and Agent for the Cobb Trust.

During the 2017-2018 school years, the Cobb Trust approved educational enrichment grants totaling over \$204,000. This represents a 5% increase over the 2016-2017 school years. The increase reflects additional income, higher interest rates and positive investment performance. Every school in the system received grant allocations in proportion to their enrollments. Programs and activities that were funded cover almost every curriculum component including Math, Science, History, English, Art and Music.

I am pleased to announce that the Trust’s annual probate reporting process continues to be streamlined resulting in meaningful savings of time and legal fees. I can also report that the Trustees financial reports for the previous five years have been approved and certified by the probate court.

During the 2019 fiscal year I plan to focus on the following areas:

- Keeping the grant levels and program quality as robust as possible
- Increasing public awareness of the Trust’s mission

Going forward, I will continue my efforts to make the Cobb Trust an even more robust contributor to the public school students of the Town of Barnstable.



Respectfully submitted,

Steven G. Heslinga
Trustee

JOHN F. KENNEDY MEMORIAL TRUST FUND COMMITTEE



The Committee is charged with the oversight of the JFK Memorial Park on Ocean Street, Hyannis and the judicious application of funds raised at the Memorial through donations tossed into the Wishing Pool; proceeds from the sale of mementos, such as commemorative hats, which are available at the Memorial and earnings on the Fund created by foregoing activities. The Fund is ably managed by the Town Trust Fund Advisory Committee. On June 30, 2018 the unaudited Fund Balance was \$329,629.36.

Members of the Committee are Hugh C. Findlay; Robert R. Jones, Vice Chair; Mark S. Ells, Town Manager; William Murphy; and Lynne M. Poyant, Chair. Town Councilor John Flores serves as our Town Council Liaison. Town Treasurer Debra Blanchette Watson and Recreation Director Patti Machado serve as ex officio members.

- This year the Committee expended \$3,500 for maintenance and operational needs; \$14,716 for the purchase of a Hunter sailboat and trailer; replacement of 10 lifejackets at a cost of \$350; two USA Sailing Certifications for staff at \$880; \$1,500 for the Build a Bevin Skiff Program through the Cape Cod Maritime Museum; and \$35,552 for the purchase of hats for a total of \$56,498 for Recreation Division needs.
- The Committee expended \$2,500 for Organic Lawn Fertilization Program; \$400 for Bronze Medallion Preventative Maintenance; \$1,205 for good control products; \$4,600 pool maintenance contract; \$1,000 for planting improvements and maintenance; and \$750 for flag and flagpole maintenance for a total of \$10,455 through the Structures and Grounds Division.
- The Committee paid its annual scholarship of \$2,500 to a Barnstable High School graduating senior deemed by the Committee to have best demonstrated citizenship, scholarship, character, leadership, cooperation, seriousness of purpose, financial need and the promise of future success in his or her scholastic and other endeavors. This year's recipient was Devin McDonald of Marstons Mills.
- The Committee participated in a Flag Day ceremony at the West Villages Elementary School in Marstons Mills.
- The Committee authorized the expenditure of \$10,305 for the DPW Capital Improvement recommendations which included organic lawn fertilization, bronze medallion preventative maintenance, geese control products, pool maintenance

PURPOSE STATEMENT

To preserve and maintain the John Fitzgerald Kennedy Memorial which was bequeathed by the citizens of the Town of Barnstable to honor and memorialize the life of President John Fitzgerald Kennedy. And furthermore, to hold safe and administer all funds held in trust to benefit the youth of this town and the beautification of this memorial.

- repairs and maintenance contract, and rose and plant maintenance to enhance the beauty of the Memorial.
- The Committee provided \$2,500 to Barnstable Youth Commission to help defray costs for their annual Youth Summit and Community Substance Abuse Prevention Forum.
- The Committee provided \$2,500 for Barnstable High School's Celebration post-prom event. Celebration is a free post prom party for Barnstable High School's graduating class that was begun in response to a tragic fatal accident twenty years ago.
- A discussion was held on the latest Design Status of the JFK Memorial Renovations.
- The Committee extends its sincere thanks to the Department of Public Works Structures and Grounds personnel for their efforts in preserving and maintaining the Memorial grounds and facilities.
- The Committee commends the efforts of Gino Angelone and Damon Ollerhead for their excellent work as attendants at the Memorial and Recreation Director Patti Machado for her efforts.

We welcome donations in cash or in-kind and direct potential donors to the Barnstable Recreation Division or Community Services Department.

Once again, we implore Town residents to take the opportunity, as do countless thousands of our visitors each year, to view our beautiful and serene John F. Kennedy Memorial on Ocean Street in Hyannis.



Respectfully submitted,

Lynne M. Poyant, Chair
Robert R. Jones, Vice Chair
Mark S. Ells, Town Manager
Hugh C. Findlay
William Murphy

PURPOSE STATEMENT

To fulfill the wishes of Parker Lombard and to provide assistance to Barnstable residents who are in need.

LOMBARD TRUST FUND PROVIDING ASSISTANCE



The Lombard Trust Fund comprises about 50 acres of land in the village of West Barnstable. The land was owned by Parker Lombard, who passed away at the age of 34 in 1754 and who generously donated his land to assist the “Poor” of the Town of Barnstable.

The key passage from Mr. Lombard’s will states:

“...My will and all the real estate that I have in the Town of Barnstable shall be hired out to the highest bidder...and that the rent or income of it shall be improved for the use and benefit of the Poor of the Town of Barnstable from one generation to another and never be sold..”

In 2008, I, retired Judge Joseph Reardon was appointed as Administrator of the Trust.

A committee of three, Town of Barnstable employee, Theresa Santos of Property and Risk Management; and volunteers Len Gobeil and Janice Lariviere, receive applications, interview all candidates and submit their decisions to the Trustee.

The committee also communicates with many social service agencies in an effort to assist as many people as possible, and to continue to fulfill the wishes of Parker Lombard’s will. Without their tireless input and triaging of applications, the poor of the Town would suffer greatly. This is a demanding task which earns my gratitude and deep appreciation. I could not function as trustee without their assistance.

As trustee, I also owe deep gratitude to Town Finance Director Mark Milne and Town Director of Property and Risk Management David Anthony, Town Treasurer Debra Blanchette and the clerical staff of the Finance Department.

Over the past few years, applications from the “Poor” of the Town have increased and the fund has been able to provide assistance to hundreds of needy residents.

The Lombard Trust Fund provides assistance to low income residents. During our 2018 Fiscal Year, the following is a tally of funds distributed:

- 50 families with rental payments
- 13 families to pay utility bills
- 10 families received assistance for auto repair / payments
- \$11,000.00 was awarded for homeless programs
- \$30,456.00 for youth programs.

Respectfully submitted,

Judge Joseph Reardon
(retired)



TRUST FUND ADVISORY COMMITTEE

FUNDS DISBURSEMENT



The Barnstable Trust Fund Advisory Committee (TFAC) meets on a periodic basis to review and act in an advisory capacity on behalf of the Town's thirty one trust funds totaling approximately \$31 million. Of these trust funds there are two; the Pension Reserve and Capital Trust Fund that make up approximately 70% of the total portfolio of which income and expenditures are designated by Town Council vote.

This year the Committee focused on disbursements from the Kirkman Trust Fund and the transfer of ownership from the Korean War Veterans Association Cape & Islands Chapter 1, Inc. to the Town of Barnstable.

The Kirkman Trust was established in 1953. The original trust document was the Will of Mary Lewis Kirkman. It provided that fund income be used for the maintenance and beautification of Town cemeteries and for support of the seven libraries of the villages of the Town of Barnstable.

The Trust Fund Advisory Committee makes recommendations to the Town Manager for his approval. The following projects were authorized:

Cemeteries:

- Organic fertilization program for all cemeteries
- Landscape pruning at all Town cemeteries
- Irrigation systems installation and upgrades at Mosswood Cemetery
- Hillside Cemetery expansion
- Gravestone preservation

The Trust Fund Advisory Committee received proposals for projects at the seven libraries. The following projects were authorized:

- Youth service programs
- Books and collections
- eBooks and digital periodicals
- Computers and Technology
- Databases to enhance the lives of the citizens of Barnstable

The Korean War Memorial was dedicated in June of 2000 by Senator Edward Kennedy. The memorial pays tribute to all Cape and Islands residents who served during the "Forgotten War". The memorial consists of an eight foot tall bronze statue of a U.S. combat soldier in full gear placed on a granite base at Veterans Park.

A ceremony for the commemoration of the 65th Anniversary of the Korean War Truce was held on July 27, 2018, during which the Town of Barnstable formerly accepted transfer of ownership and care and maintenance of the Memorial.

The Lyndon Paul Lorusso Foundation generously funded six, five thousand dollar scholarships to deserving graduates at Barnstable High School to further their education for an annual total of \$30,000.

In addition, funds in excess of \$10,000 were disbursed from several of the trust accounts for a variety of educational scholarships as well as donations of \$300 to Independence House in Hyannis and \$200 to the Teens Love Christmas program through the Salvation Army.

The Trust Fund Advisory Committee is responsible for the oversight of several scholarship funds which can now be viewed via a link on the Town's website.

We would like to recognize the late Gregory Plunkett for his service as a member of the Trust Fund Advisory Committee.

Respectfully submitted,



William "Bo" Murdoch
Chair

Debra Blanchette
Jonathan Gilmore
Frances Parks
Jayne Scanlon
Christopher Ward



Makkay Family Donates Korean War Memorial Statuette to Town of Barnstable

On Tuesday, September 26th, 2017 Maureen Makkay and her son Al Makkay visited Barnstable Town Hall to present the statuette of the Korean War Memorial by Sculptor Robert Schur to State Representative/Town Councilor Will Crocker, Town Manager Mark Ells and Assistant Town Manager Andy Clyburn.



Mrs. Makkay's husband Al was a significant participant in the creation and fundraising for the Korean War Memorial at Veterans Park Beach in Hyannis.

Mr. Makkay passed away earlier in 2017 and after attending the Korean War Memorial program on July 27th, Mrs. Makkay felt it was appropriate to gift the statuette to the Town.

We are grateful to the Makkay Family for this generous donation. The picture on the right shows the statuette in its new home.





**PUBLIC
SCHOOLS**

PURPOSE STATEMENT

VISION: The Barnstable Public Schools educates the whole child by creating a student centered school culture that addresses students' physical, social, emotional, and academic needs by creating a safe and healthy learning environment in which students are challenged, supported, and engaged.



BARNSTABLE SCHOOL COMMITTEE FROM THE CHAIR



During the 2017-2018 school year, the School Committee adopted new core values to guide deliberations and decisions:

In Barnstable Public Schools, we value commitment, collaboration and community...

- **Commitment:** We are dedicated to the continuous learning and growth for all.
- **Collaboration:** We work together while keeping student needs at the center of all decision making.
- **Community:** We build strong, respectful partnerships that support student success.

District Goals and Priorities

- The School Committee has adopted District Goals and Priorities to inform its strategic planning:
- Strengthen academic and instructional programming to support student needs, talents, interests and cultural diversity.
- Support the development of the whole child through social and emotional programming.
- Establish collaborative partnerships to support the academic, instructional and SEL programming.

Major Accomplishments

- In addition to its monthly meetings, the School Committee conducted four workshops on topics of great significance to the District. In October, the Committee held a workshop to discuss innovation schools. In January, the Committee discussed the Master Field Plan at Barnstable High School and Intermediate School. In April, the Barnstable Teachers Association Health and Safety Committee at Barnstable High School (BHS)

met with the School Committee. In May, the principals from district spoke about the additional professional development half days and how impactful it has been to the teachers and students.

- The School Committee reached successor agreements with the Barnstable Teachers Association, Barnstable Administrators Organization, and American Federation of State, County and Municipal Employees. The new contractual agreements are in place from 2017-2020.
- In support of the district's efforts to improve student achievement, the School Committee approved the second annual Superintendent's request for additional time for staff Professional Development. The additional professional development time provided opportunities for educators to engage more deeply in areas of curriculum, instruction, and social emotional learning.
- The Facilities Department was busy in the 2017-2018 school year working on various projects including the BHS 21st Century Learning Center (library renovation), Barnstable Community Horace Mann Charter Public School roof and façade improvements, BHS stadium bleacher replacement, Barnstable-West Barnstable roof replacement, Barnstable United Elementary School lavatory upgrades, BHS café storefront and windows, district infrastructure upgrades and many more smaller projects.

Respectfully submitted,

Chris Joyce
Chair

SCHOOL CONTACTS & COMMITTEES

School Committee Term Expires

Chris Joyce	2019
Stephanie Ellis	2021
R. Patrick Murphy	2019
Mike Judge	2019
Barbara Dunn	2021

Superintendent of Schools

Dr. Meg Mayo-Brown
Office: 508-862-4953
Email: Meg@mybps.us

Secretary to School Committee

Jen Kruczek
Office: 508-862-4953
Email: kruczek_jennifer@mybps.us

Office of the Superintendent and School Committee

230 South Street – P.O. Box 955, Hyannis
Telephone: 508-862-4953
FAX: 508-790-6454
Open Daily Monday through Friday 7:30 A.M. to 4:00 P.M.

Assistant Superintendent

Kristen Harmon
Office: 508-862-4975
Email: harmon_kristen@mybps.us

Executive Director of Special Education

Dr. Jane Jezard
Office: 508-862-4993
Email: jezard_jane@mybps.us

Executive Director of Social Emotional Learning and Student Services

Dr. Gina Hurley
Office: 508-862-4951
Email: hurley_gina@mybps.us



No School Announcements
Radio and Television Announcements

Radio Stations:

WCIB, WCOD, WKPE, WOCN, WOMR, WPLM, WPXC, WQRC, WRKO, WXTK

Television Stations:

WBZ-Channel 4, WCVB-Channel 5, WHDH-Channel 7, WLVI-Channel 56

School Committee Meetings

Meetings are held on the first Wednesdays of the month at Barnstable Town Hall in the Hearing Room.

All meetings are televised live and replays are available on the Town of Barnstable's website at www.town.barnstable.ma.us

VISIT OUR WEBSITE

www.barnstable.k12.ma.us



PURPOSE STATEMENT

VISION: The Barnstable Public Schools educates the whole child by creating a student centered school culture that addresses students' physical, social, emotional, and academic needs by creating a safe and healthy learning environment in which students are challenged, supported, and engaged.

Theory of Action

If all improvement efforts are strategically aligned to support rigorous Tier 1 instruction, while providing a multi-tiered system of support for the social, emotional, and academic development needs of students, then each student will thrive in a high quality education that prepares them to for success in college and career.

Accomplishments

The Barnstable School Committee has placed a high priority on maintaining lower class sizes for all schools. This past year the School Committee reached agreement with the Barnstable Teachers Association to strive for a class size of 23 in all K-3 schools, and a class size of no more than 25 in all other grade levels. Class sizes are monitored throughout the year to ensure that lower class sizes are maintained.

Professional learning for all educators in Barnstable Public Schools is also a high priority. The district has scheduled a number of half days for students in order to provide professional learning time for educators in the afternoon. These half days combined with time allotted during after school staff meetings, provides opportunities for educators to collaborate, and stay up to date with their content area and content-specific pedagogy.

As with all fields, education and the content we deliver is ever changing, informed by research and development. Advances in content areas and technology require that the district offers curriculum that reflects current developments in every content area. In order to balance new developments with expected curriculum, the district engages in annual curriculum review. Our commitment remains to offer Barnstable students an engaging, rigorous, and relevant curriculum. In order to offer a vibrant curriculum,

BARNSTABLE PUBLIC SCHOOLS FROM THE SUPERINTENDENT

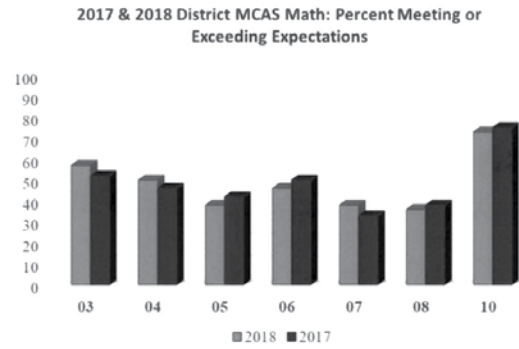
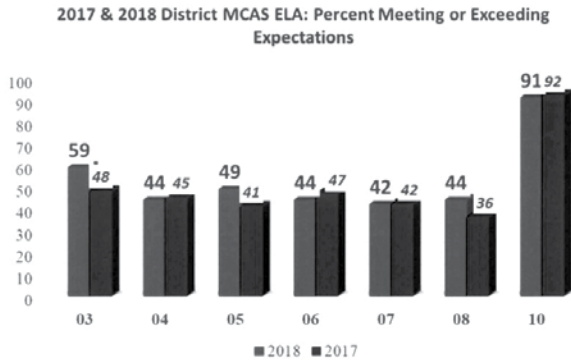


meeting the needs of the whole child, we engage in a review and revision cycle of curriculum.

Schools in Barnstable continue to support the social, emotional, and behavioral needs of students through social-emotional learning (SEL). This past year more and more teachers adopted SEL practices through our Second Step curriculum and Responsive Classroom practices, such as Morning Meeting. In addition, each school has clearly articulated expectations for student behavior that are posted throughout buildings. And, we are utilizing the DESSA screening tool to identify students who need additional support in the realm of social-emotional learning. Barnstable Public Schools was featured in a national publication for our work in this area:

<https://www.districtadministration.com/article/SEL-checkups-at-school>.

While Barnstable Public School prides itself on its emphasis on the whole child, we hold ourselves accountable to the Commonwealth's measurement of student achievement. Each year students educated in the state's public school districts participate in the Massachusetts Comprehensive Assessment System (MCAS). Students in grades 3 through 10 take assessments in English language arts, mathematics, and science. Students receive a performance level of exceeding expectations, meeting expectations, partially meeting expectations, and not meeting expectations. The data from these tests informs our schools of necessary adjustments to make in the area of curriculum and instruction. Below is a graph of the two-year trend data for Barnstable Public Schools, which closely mirrors the state averages for most grade levels.



We continued our commitment to improving college and career readiness for Barnstable High School students in part through purposeful internship and career related experiences. During the 2017-2018 school year, 91 seniors participated in an internship program with 100% of students scoring at or above the proficient level on the Work-Based Learning Plan.

Received more than \$3 million in federal, state, and private grants to supplement programming for Barnstable’s 5,000 students.

FY2019 Priorities

Strengthen academic and instructional programming to support student needs, talents, interests, and cultural diversity.

- Provide each school with evidence-based curriculum and instructional resources to consistently implement and monitor all tiers of instruction.
- Establish a framework that defines professional development, identifies priorities and opportunities, and assesses the impact on student learning.
- Provide more opportunities and set expectations for educators to access, analyze, and act upon their data to inform instructional planning.

Support the development of the whole child through social and emotional programming.

- Continue to build upon the emerging MTSS framework of social emotional learning in order to create and sustain proactive and preventative systems to support student wellbeing.
- Build a system for identifying, gathering and analyzing current data, as well as identifying possible gaps in data in order to develop and implement social emotional learning programming.

Establish collaborative partnerships to support the academic, instructional and social emotional learning programming.

- Create a district-wide process to systematically leverage possible community resources as partners to support students’ needs, interests, and talents.
- Find additional ways to inform and engage parents in their child’s academic, instructional, and social emotional learning experiences.
- Develop constituencies’ understanding of and advocacy for necessary funding of academic, SEL, and instructional programming for ALL students.

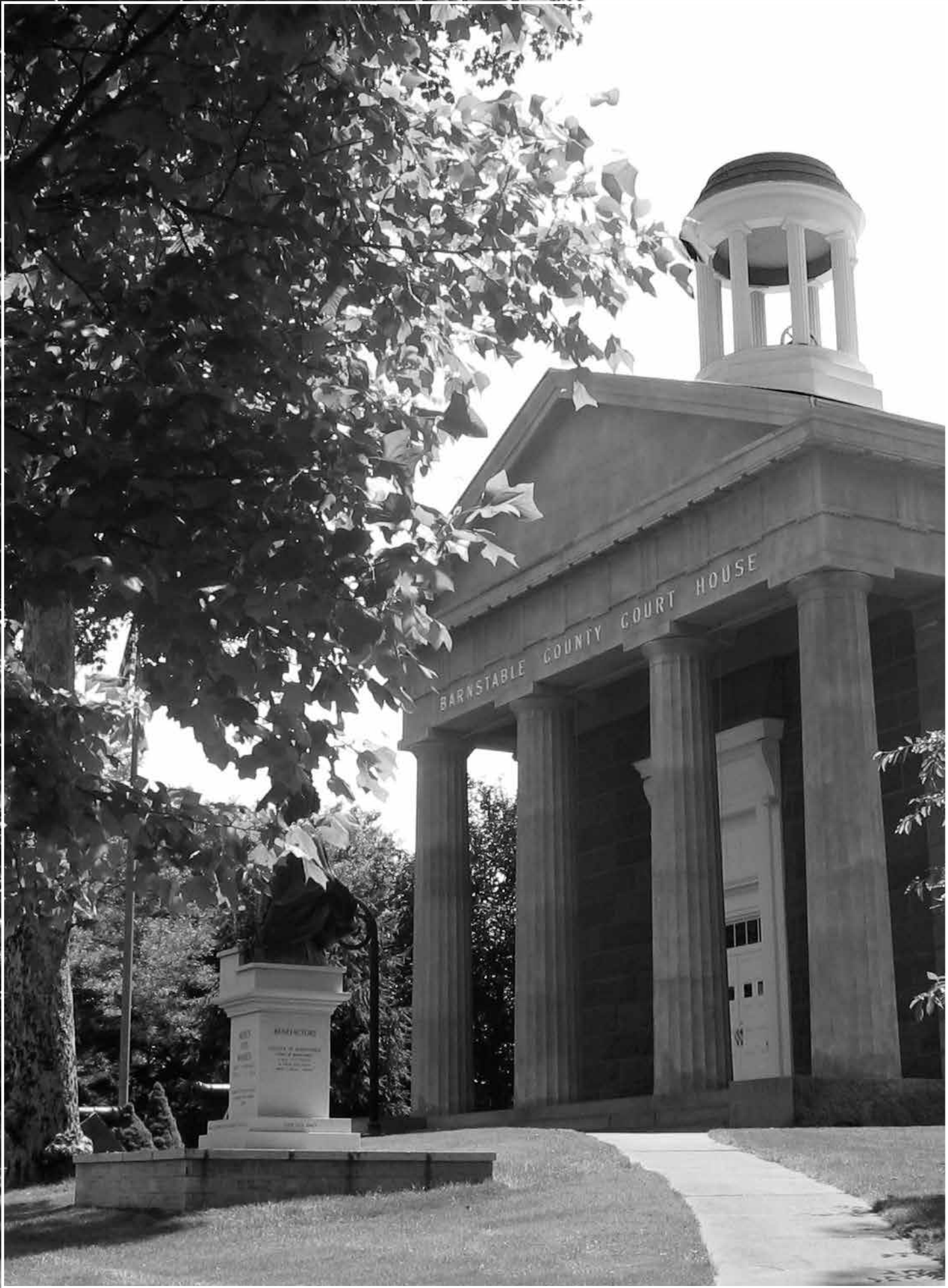
Ensure school department budget advances the achievement of all students, through the alignment of financial, human, and capital resources with academic, social, and emotional learning needs.

Protect taxpayer investment in school facilities through comprehensive capital improvement project analysis and implementation.



Respectfully submitted,

Meg Mayo-Brown, Ed.D.
Superintendent of Schools
Barnstable Public Schools



Ameer Ali Abid
 Carlos Ismael Aguayza Vasquez
 Sarah Catherine Al-Asousi*
 Linden Neil Alger
 William Andrew Waechter Along
 Esther Wandelkooken Alves
 John Charles Anderson
 Kaylee Catherine Anderson
 Arzimet Delivio Anthony
 Isabelle Grace Archer
 Devondre Anthony Armstrong
 Alexandra Elizabeth Arthur
 Justin Joseph Ashe
 Kathleen Tanaporn Atiwethin*
 Molly Rose Autery*
 Anna Sue Axelson*
 Teniola Hadassah Ayinla*
 Curtis Eli Balthazard*
 Scott Joseph Barattini
 John William Barry
 Matheus Jose Batista
 Lucy Grace Chunqing Belfiore*
 Julia Fernandes Beltrami
 John Joseph Bent
 John Thomas Bernard
 MiKayla Lee Bestford
 Daniel Ryan Black
 Sophia Bell Blakely*
 Stephen Edward Bobola Jr.
 Vito Guisepe Boffoli
 Micahel Landis Booth*
 Mona Boumghait*
 Madison Claire Brennan*
 Audrey Faith Brewer
 Caroline Grace Brodsky
 Caroline Elizabeth Brodt*
 Oneish Antonio Brooks
 Sancheska Marieka Anthonian Brown
 Bevan Louse Bsharah*

Isabella Honora Burbic*
 Dyani Lee Bynum
 Haley Kennedy Cabral
 Jovonnah Marie Cabral
 Yohan David Cadet*
 Alexander Devlin Campbell
 Christopher Aiden Campbell
 Zackery Javon Akeel Campbell
 Nora Constance Canaday*
 Jillian Rose Capelle
 Emme Laine Capra
 Zackary Parker Carpenter
 Allison Hourihan Carter*
 Euddyvandro Scalzer Castro
 John Joseph Champney
 O'Niel Delana Chennis
 Anthony Vincent Ciliberto
 Devano Zandre Clarke
 Louis Thomas Cocozza*
 Sydney Esther Cohen
 Zachary Anthony Cohen
 Hannah Marie Connolly
 Mackenzie Ray Connor*
 Thomas Jamison Corbett
 Michael Patrick Corcoran
 Rachel Anne Corliss
 Dante Clark Corona
 Hayden Paige Crawford*
 Aidan Patrick Creedon
 Hannah Elizabeth Cuoco*
 Mackenzie Lynn Curtice
 Emily Elizabeth Custer
 Carla Milnea Da Conceicao Farias
 Richard Andrew Dalton
 Hannah Claire Danziger*
 Davondray Shanty Davy
 Deven Diandra Dawkins*
 Raphael Daniel Lima De Souza*
 Alec James DeBarros

Anthony Christian DeCenzo
 Zackary Matthew Decker
 Mikayla Marie Deehan
 Laura Eve Deely*
 Larissa Sousa DeLazari*
 Ana Gabriela Gois DeLima
 Isabella DeOliveira Wierzbicki
 Rebecca Santos Dequeiros
 Kyah Janae DeSimone
 Dean Thomas Dietrick
 Zaya Jhaz Diggs
 Caroline Gomes Do Nascimento*
 Connor Michael Donohue
 Ryan William Dooley
 Ketlyn Taynara Dos Santos*
 Cole Brian Duffy
 Isaac Charles Dulak
 Juliano Caesar Dumas-Barrows
 Victoria Lynn Barroso Dumont
 Lyric Sheree Edwards
 Alexis Sempos Eldridge
 Holden Thomas Elletson*
 Henry Trinidad Fajardo
 Iris Esmeralda Fajardo
 Christian James Fallen*
 Isabella Faria Clarindo
 Tysyn Michael Fernandez
 Paula Henriique daCosta Ferreira
 Sara Mesquita Ferreira
 Timothy Marcones Fialho
 Matthew Strand Finnegan
 Michael David Fisher
 Jamie Catherine Fitzgerald*
 Gage Michael Flanagan
 Olivia Lillian Flood
 Joao Victor Fonseca Cursino
 Alexander Scott Forman
 Laurel Elise Fournier*
 Keely Michelle Fravel*

Delaney Marie Funk*
 Brian Garret Gagnon
 Cole Christopher Gallagher
 Rachel Lorraine Gardner
 Jack Maclean Garner
 Matthew John Geiler
 Natalie Faith Esther Gendron
 Alexis Yvonne Gerace
 Kyle Joseph Gibson
 Tianna Rose Gilmour-Stoves
 Natalie Jean Goff
 Jacob Tyler Goldstein*
 MacCauley De Paula Goncalves*
 Andrei Neptali Gonzalez Navarrete
 Hannah Sibella Goyette*
 Danika Jordan Grammer
 Javair Donarlio Grant
 Devary Armondo Gray
 Gabriella Marie Gray*
 Alyssa Elizabeth Green
 Nicholas John Grefe
 Lukas James Grover*
 Renee Alexandra Gruner-Mitchell*
 Emily Gias Gualberto*
 Leanne Patricia Guimond*
 Aaron Anthonio Hall
 Jessica Ann Hallett
 Matthew Shane Hambly*
 Katherine Alissa Hanrahan
 Connor Michael Harrington
 Elizabeth Grace Hart*
 Michael Kelly Haydon*
 Kamoy Raheem Haye
 Angela Marie Hayes
 Aislin Elizabeth Hempstead*
 John Scott Hennessy
 Morgan Patricia Henrickson
 Matthew Outwin Hersey*
 Maeve Elizabeth Hickey*

Samuel Manley Hicks
 Patrik Arthur Higgins
 Michael David Holt
 Hailie Mae Hope
 Elle Norah Horton*
 Sarah Anne Houle
 Cole Isaiah Houston
 Colby Bartlett Howell
 Audrey Jane Hukalowicz
 Aaron Ngoc Lan Huynh*
 Noah Townsend Janowicz
 Helguin Valentin Jaquez De la Rosa
 Maxwell Lee Joakim
 Emily Amanda Johnson*
 Chantel Oresha Jones
 Spencer William Jones
 Rayzel Lenee Joseph*
 Dylan Michael Kapisky
 Christo Meriwether Keller*
 Jake Francis Kennedy*
 Carolyn Elizabeth Kenney*
 Ishan Khadka
 Tallulah Elizabeth Kilroy*
 Matthew Charles Kimball*
 Benjamin Jack Kinski
 Mackenzie Louise Knight
 Selena Angeleese Knight
 Marc Anthony Korab
 Calliste Elizabeth LaCorte
 Jillian Jasset Lamb
 Madison Ruth Lamothe*
 Samantha Amy Lawton
 Jordan Robert Leandre
 Cole Cameron Ledford
 Tiazah Shawntay Lee
 Jamie Elizabeth Lemon
 Joseph David Lennon-Phillips
 Joshua Charles Leonard
 Dante Harrison Leone*

Jenna Rose Leonovich*
 Max Hunter Lindsey
 Daniela Lima Lopes*
 Olivia Kiely Lucashensky*
 Colette Marie Luczkow*
 Samantha Mae Lydon*
 Rebeca Antunes Maciel
 Alexandra Ryan Mackey*
 Rajendrakumar Ravindra Mahabir
 Avery Elizabeth Maher*
 Jack Alexander Manoog*
 Percy Nathaniel Manuel IV
 Christos Theologos Maragozakis
 Laura Oliveira Marcelino
 Samantha Marcelino
 Hanna Marie Marchesseault*
 Alyssa Capri Martin*
 Caroline Starr Martone*
 Reid John Mason
 Mikayla Ann Mathieu*
 Emma-Lee Elizabeth McAuliffe*
 Margaret Rose McCormack*
 Devin James McDonald*
 Courtney Marie McEaney*
 Jessica Angela McGary
 Andrew Sean McHenry
 McKenna Jean Meagher*
 Jonathan Tyler Medeiros
 Riley Alden Mee*
 Trevor Mathew Megnia
 Patra Michelle Mendes
 Alyssa Marie Milane
 Hannah Grace Mitchell*
 Alexander Manuel Monteiro*
 Terrence Rex Moos
 Sarah Catherine Morris
 Annesia Kalacia Mowatt
 Akeen Jovanni Murphy
 Margaret Suzanne Murray*

Morgan White Nailor*
 Luis Alfredo Narvaez
 Ana Isabella Rocha Nascimento
 Emma Rose Hinckley Needham*
 Zachary Gordon Nelson*
 Joshua Scott Nickerson
 Evan James Nikas
 Alexander Paul Novacon
 William Samuel O'Brien
 Sean Thomas O'Connell
 Nicholas Patrick O'Toole*
 Lillian Grace Oakley
 Nathaniel Henry Ojala*
 Caroline Francis Our
 Kimberly Michelle Pacheco Narvaez
 Laine Monroe Palmer*
 Corey David Partin
 Smit Manishkumar Patel*
 James Douglas Peabody*
 Hannah Delina-Constance Perkins
 Amanda Rose Perry
 Michael Arison Perry
 Amanda Jean Pfautz*
 Tatianna Shunae Philamar
 Mackenzie Elizabeth Pierce
 Brooke Meredith Poirier*
 Jennifer Selena Portilla
 Sherika LaShawn Preston
 Weiming Qin*
 Morgan Elizabeth Rainville*
 Jacob Michael Raye
 Andrea Marie Reed
 Enya Zeal Reilly
 Emily Heywood Rice*
 Joseph Michael Rich
 Erin Katherine Richard
 Camryn Ann Roberts-Capak
 Samuel Edward Robinson
 Clare Lily Rocha

Jonathan Graham Rockness
 Derek Scott Rockwell*
 Christopher Ryan Rogan
 Samuel Cole Rosen
 William Bryant Ruberti*
 Grace Elizabeth Rufo
 Anne-Marie Theresa Runiewicz
 Michenzie Elizabeth Russell-Lawrence
 Jedrek Timothy Rzeknikiewicz
 Ryan Owen Sabatinelli
 Jordan Alexandra Sargent*
 Cuilherme De Castro Scala
 Albert Joseph Schmidt
 Emily Pauline Scipione
 Cameron Joseph Scott*
 Cameron Rose Selfridge
 Maeve Keara Shanahan
 William Brian Shanahan*
 Sherwayne Ricardo Sharpe
 Eliza Ann Shaughnessy
 Greta Louise Shaughnessy
 Michael Patrick Shea
 Patrick John Sheran
 Jasmine Nicole Shriner
 Danitza Tatiana Siguencia Sanmartin
 Emma Louise Silva
 Luis Felipe Almeida Silva
 Antonio Peter Simonelli
 Gabriella Anne Smith Simpkins
 Devon Douglas Sipiora
 Hayli Marie Skinner
 Samantha Reed Slagle
 Julian Christopher Smith
 Matthew Michael Smith
 Caleb Papon Samboon
 Matthew Sonnabend
 Matthew Almeida Souza
 Juarez Stanley Jr.
 Grady Scott Sullivan*

Aaron Tang*
 Kiara Ann Marie Taylor
 Riley Edward Tebo
 Dikshya Thapa*
 Sadie Aucelia Jude Thomas
 Tishauna Kerisa Thomas
 Jack Robert Thompson*
 Stephanie Nicole Thum
 Katelynn Rose Tivey
 Brandon Hunter Todd
 Savannah George Toomey
 Donjae Derron Traille
 Jessica Noel Travers
 Michael Joseph Turner*
 Bianca Ayumi Uemura
 Carmen Elizabeth Urgiles
 Karem Segolini Viecelli
 Joshua Erich von Staats*
 Kathryn Mary Walsh
 Kimberly Lauren Walsh
 Kendra Lauryn Ward
 Hunter Vincent Weeks
 Trey Robert Wellbeloved
 Ryan Patrick Welsh*
 Rynne Shadae White Jackson
 Meaghan Elizabeth Wiggin*
 Abigail Louise Wiinikainen*
 Austin Michael Wild
 Tyler James Wilkinson
 Alyssa Whitney Williams
 Macklin Charles Williams
 Kylin Molly Willis*
 Isabelle Irene Woods*
 Shamo Ananda Yethman
 Hunter Barrett Young
 Tristan Wyatt Young
 Zilong Zhang
 Sophia Michael Zuniga*

*National Honor Society

BHS 2006 Graduate Mike Trapp to Compete in 2018 Winter Olympics

Congratulations to Mike Trapp, Barnstable High School graduate Class of 2006, who won a spot on the U.S. Olympic Team! Mike will be competing in the men's parallel giant slalom. Mike is the son-in-law of Barnstable's Director of Golf Operations Bruce McIntyre. We were on Olympic Watch as Mike arrived in PyeongChang, South Korea. The Town of Barnstable received a letter of congratulations on Mike's selection to compete in the Olympics from Vice President Michael Pence.



Photos from Mike Trapp Snowboarding.

Barnstable Resident and U. S. Olympian Mike Trapp Competing in PyeongChang

Welcome Home BHS 2006 Graduate and U.S. Olympian Mike Trapp!



Photos from Mike Trapp Snowboarding.

***The Town of Barnstable is proud of you, Mike Trapp!
The hardest part of the Olympics is getting there.
You should be extremely proud of your accomplishments.***

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

Cape Cod Regional Technical High School (CCRTHS) established in 1973 as a public technical high school. CCRTHS students meet the same academic standards required by the state as our sending schools.

District Towns: Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

Strategic Objectives:

- 1.) Engage and retain students;
- 2.) Empower, develop and retain staff;
- 3.) Strengthen our identity as a premier Technical High School;
- 4.) Increase students 21st Century skill sets to succeed in a changing technological environment and global community; and
- 5.) Enhance the CCRTHS image to attract students and improve community presence.

Enrollment: For school year 2017-2018, on October 1, 2018 we had 591 students enrolled in 17 different technical programs.

Operating Budget: For school year 2017-18 (FY18) there was a total operating and capital budget of \$14,732,000. Formulation of the annual budget and town assessments are based on the previous school year's October 1 enrollment.

News on the New School Building Project: Once again Cape Cod Regional Technical High School wishes to thank all twelve towns for approving our building project. We will soon be starting construction in December, 2018 or January 2019. For more information go to: <http://www.capetech.us/domain/50>.

Town of Barnstable: The town of Barnstable had 183 students enrolled at CCRTHS as of October 1, 2017. The assessment for Barnstable in FY18 was \$3,535,665* based on the previous year's enrollment.

HIGHLIGHTS FROM CAPE COD TECH 2017-18 SCHOOL YEAR

- Graduated 137 seniors in June 2018; 34 from Barnstable.
- CCRTHS technical shops provides services to the public, allowing communities to realize significant savings of more than \$411,299 in total labor charges across 17 shops.
- Accolades go the school newspaper Tech Talk. The for winning numerous prestigious awards this year, including but not limited to: American Scholastic Press, Colombia Scholastics, Youth Journalism International, New England

PURPOSE STATEMENT

Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Scholastic Press Association, Massachusetts Press Association. The journalist students and instructor Scott Dalton deserve high praise.

- Through the generosity of Cape Cod community organizations, charities and family memorials, CCRTHS presented 66 toolships and 79 scholarships to the graduating class of 2018 for a total of \$220,675.
- Thirty-Eight students received John and Abigail Adams Scholarships; 11 from Barnstable.
- The National Technical Honor Society honored 57 students; 12 from Barnstable.
- At the SkillsUSA District level competition, 91 students attended of which 16 students medaled. Medals won: 4 "Perfect Gold", 4 Gold, 5 Silver, and 5 Bronze; 5 medals won by 4 Barnstable students.
- At the SkillsUSA State level competition; 65 students attended of which 16 students won medals. Medals won: 2 Gold, 4 Silver and 2 delegate seats; 3 medals won by Barnstable students. Three students qualified to go on to the National Competition, 1 from Barnstable.
- At the 2018 Future Farmers of America (FFA) Massachusetts State Convention, 8 Team Awards were received by 15 students, including 10 students from Barnstable. Awards included: 1st Place - Reporters Scrapbook and in Turf Management; 2nd Place Agri-Science and in Nursery Landscape; 3rd Place - 11th Grade Skills Demonstration, in Quiz Bowl Team, and in Floriculture; also received the 100% Chapter Award.
- In Auto Collision, 150 jobs were performed for the public; community outreach projects were completed for Cape Cod Cares for the Troops, U.S. Park Service, Town of Chatham and Girls Scouts. All juniors were successfully certified in OSHA and all seniors achieved Chapter 74 Auto Collision certification.
- The Auto Technology program is involved with national training programs that help students achieve certifications. Students competed in MA Auto Dealers Competition and SkillsUSA. Local car clubs presented demonstrations and many industry-related field trips were taken.
 - The Carpentry Department curriculum parallels National Education & Research Construction and

participates in school-wide reading and writing initiatives. This year the shop had 7 females enrolled and 8 students on Co-Operative placements. All juniors and seniors completed OSHA.

- The Cosmetology program graduated all seniors, each passed the Cosmetology State Board Exam. Junior class students took the Nail Technician State Board exam, each passed as well as certification for OSHA. The program has integrated Chromebook, digital text books and appointment scheduling software into their curriculum. Community service included The Wig Bank and Mannies for Nannies.
- Culinary Arts trained and certified 10 students in ServSafe sanitation. Students learned Point of Sale software in The Cove Restaurant, created a Grab & Go menu added themes to the buffet specials, were engaged in community events and food preparation for school district events.
- The Dental Assisting program is currently a two-year program for 11th and 12th grades. Five seniors graduated, all participated in 4-week internships in local dental offices and achieved their MA Certification in Radiology. The program is well-respected in the dental community.
- Design Visual Communications is a new name for the Graphic Arts program, having earned a new Chapter 74 certification with DESE. This involved more challenging curriculum by adding more web design and motion graphics to an increasingly higher caliber course work.
- Early Childhood Education relied on their multiple training certifications to prepare their students. They attended numerous workshops and field trips related to working with children. This is the final year for this shop.
- The Electrical Department boasts a 96% attendance rate, a 50% increase in student participation in SkillsUSA competitions, and 11 juniors and seniors on Co-Operative Education placements in the local work force. The senior class salutatorian was a student of the Electrical Shop.
- The Engineering Technology Shop has phased in Algebra 2 and Calculus to their curriculum. Students were assigned to new equipment, received through a grant, to investigate and prepare user manuals and then present their work to their class.
- Health Technologies students had the highest grade point average of all shops. All juniors successfully passed their CNA. Seven students were placed in internships, three at Cape Cod Hospital, and two in pharmacy training with CVS evolving into gainful employment.
- The Horticulture program increased student participation in job shadowing, internships and Co-Operative Education placements. The program took advantage of the training opportunities of tree removal and replanting for the new building project as well as multiple community projects at Pleasant Bay Boating, Eddy Elementary School, Harwich Little League, Habitat for Humanity, and The Wellfleet Audubon Society.
- The HVAC program completed its implementation of a new online text and workbook and consistently used Google classroom for teaching. For the second year in a row HVAC was the first choice placement by 9th graders after the exploring all shops.
- Marine Services integrated ABYC standards into their curriculum in order to provide their students with industry recognized certificates. All freshman successfully completed certification in Boating Safety.
- The Information Technology shop introduced their students to a new online Robotics coding course and several educational gaming products. Sophomores and juniors worked in small groups; the curriculum for seniors was rigorous - ten seniors earned a total of 26 certificates.
- The Plumbing Department had two new teachers this year and added members to their advisory board. Thirteen students participated in Cooperative Education placements in local businesses; ten seniors achieved Massachusetts Plumbing Board Tier 2 certification; and one senior was selected as the school's Vocational Student of the Year.
- The Welding Shop completed all work assignments during the year in a digit form using G-Suite. Efforts to improve attendance were very successful, as was retaining students and a positive shop environment during this final year of the welding program.
- Cooperative Education program placed a total of 88 junior and senior students with local businesses, enhancing their skills through Co-op placements, internships or practicums. The program also sponsored a Fifth Annual Student Job Fair with the entire student body participating and 51 employers seeking to hire skilled employees.
- The Business Education/21st Century Learning department as enhanced their skill-building curriculum with: customer service and active listening skills, ethical business practices, and a framework to rate the academic portions of the students' technical training. This department also hosted the Sixth Annual Credit for Life event sponsored by Cape Cod 5 Bank.
- The English Department's Journalism class delivered an award-winning year for the student newspaper, Tech Talk, including 1st Place American Scholastic Press Association, Silver Medal Columbia Scholastic Press and numerous other prestigious awards. Advanced Placement (AP) courses continued in high demand and all students passed MCAS ELA.
- The Math Department successfully implemented an online Pre-Calculus course and an after school Math Lab during the year. Department members worked individually

and collectively on the ability to teach problem solving skills within their lesson plans.

- The Athletic Department offered a “no-cut, no-fee” program in which all students can participate without fees. The following sports are offered: baseball, basketball, cheerleading, cross-country, football, golf, hockey, lacrosse, soccer, softball, tennis and volleyball.
- The Science Department increased the use of electronic formats, such as having students use Google sheets to record and analyze data; teachers used Google classroom to post and accept assignments/assessments and communicate with students; and prepared test strategies for the MCAS Technology and Engineering, which 9th graders completed in June.
- The Social Studies Department completed its first year of an Advanced Placement (AP) Government course. Both this course and AP History have even larger classes pre-registered for next year. Also the curriculum for Contemporary World Cultures was expanded to meet the

challenges of the 2018 world. The Criminal Justice course offered mock trials and the department continued to focus special activities to honor US Veterans.

- The Spanish Department hosted a multicultural festival this year - a huge success.
- Special Education continued progress with using data collection to improve student academic achievement. The department also worked collaboratively to expand social emotional learning curriculum and strategies for all students - not just special education.

Please visit our website: www.capetech.us for more information.

Respectfully submitted,

Ann M. Williams
Leonard Gobeil
Barnstable Representatives to CCRTHS School Committee







LIBRARIES

PURPOSE STATEMENT

As a center of community life, the Centerville Public Library encourages and supports civic, intellectual and cultural pursuits. It provides a wide range of information and materials to people of all ages, using traditional methods and innovative technology. The Library strives to adapt to the changing needs of the community. Its welcoming environment stimulates thinking, enhances knowledge of the world and improves the quality of leisure time. The Library educates the community to understand, appreciate and financially support its relevance.

OVERVIEW

Centerville Public Library has been the heart and soul of our village community, generation after generation, for almost 150 years. In 1869, local residents established the Centerville Public Library Association and provided books for the village along the shelves of the general store. Over the years, the library has become the center of community life thanks to the financial and volunteer support of local families.

Today, our on-going weekly and monthly programs, one-on-one technical assistance, and popular bookstore are managed and run solely by volunteers. The warm, welcoming environment of Centerville Public Library attracts visitors and residents alike. Our collection, innovative programming, and leisure activities interest people of all ages and keeps them coming back.

MAJOR ACCOMPLISHMENTS

- We created a walking tour app that not only gives a little history of the library, but a look back at what makes Centerville unique. Thanks to our partnership with Mass Center for the Book, an organization dedicated to serving libraries, we created a 45 minute tour that begins and ends with the library and includes information on the buildings and places around Centerville. Narrated by a library board member, with research by Britt Beedenbender, the walk takes you on a leisurely stroll, describing stops along the way. The walking tour is available on the web at massbooktrails.oncell.com.
- To celebrate the life of a generous patron, we partnered with Cape Cinema and Cotuit Center for the Arts to offer CLAMS members 2-for-1 admission passes to films and theatrical productions.

CENTERVILLE PUBLIC LIBRARY ASSOC., INC.

585 Main Street, Centerville, MA 02632
508-790-6220 ext 100 • www.centervillelibrary.org

NURTURING THE HEARTS AND MINDS OF THE COMMUNITY

- We developed a “Fridays at 1” series that was very popular. We featured film lectures on “Impressionism through Art between the Two World Wars” and a “Women in Garden Design” series created by local landscape designers Elaine Johnson and Beth Couet.
- Our Youth Services Director Kristin Guay was named President of CLAMS Youth Services Librarians and also serves on the Cape Cod Child Development Advisory Council initiating ways to better serve children in the community. Recent accomplishments in our Youth Services department include weekly visits to West Villages Elementary School; weekly programs and a Boys’ Book Club with homeschool families; an internship program with Cape Cod Academy; frequent volunteerism from Barnstable High National Honor Society students; and a Teen Advisory Board.
- Our FY18 Annual Appeal generated a significant response from the community, generating more income than all prior annual appeals.

STATISTICAL PERFORMANCE DATA

Holdings:	184,108
Total Circulation:	99,538
Total number of Adult, Young Adult & Children’s Programs:	1,239
Total attendance at Adult, Young Adult & Children’s Programs:	12,875
Total number of Volunteers:	105
Total number of Volunteer hours:	8,993

MAJOR PROJECTS OR INITIATIVES

In conjunction with the 150th Anniversary of Centerville Public Library in 2019:

- We will create a sesquicentennial immersive display to showcase the history of our library. Six portable display boards will be printed and installed in the main lobby which will highlight important events and personages of our last 150 years. It will provide an educational platform for us to inform the public about the library’s history. Since the display is portable, it will also be used in our local schools.
- Planning is underway for:
 - A project that focuses on the stories of individuals in the community whose lives have been greatly impacted by the library
 - A community-wide commemorative event in August
 - A campaign to support the future of Centerville Public Library



Respectfully submitted,

Anita Bennett
Director

COTUIT LIBRARY

871 Main Street, Cotuit, MA 02635

(508) 428-8141 • www.cotuitlibrary.org

THE HEART OF OUR COMMUNITY



STATUS ON PERFORMANCE:

Holdings:	107,490
Total Circulation:	46,592
Programs:	682
Program Attendees:	6,937
Volunteers:	112
Visitors:	46,770
Hours Open:	2,083

MAJOR ACCOMPLISHMENTS:

- Received funding from the Arts Foundation of Cape Cod and the Mid-Cape Cultural Council for Year 2 of our Royston Nash Music Appreciation Series, dedicated to the late conductor of the Cape Cod Symphony.
- Ran three, week-long C3 Coding Camps during the summer for different age groups and redeveloped the curriculum for a second year, which started in winter 2018. We had several repeat attendees during round two, who were able to move up a level and apply their coding skills to more advanced tasks.
- Upgraded our Children's Room with custom shelving, refinished tables and new chairs, thanks to a donation by Dr. Michael Lazor in memory of his wife, Jeanne Flagler Lazor.
- Tried several new fundraising ideas, including an art sale in collaboration with a local gallery, and freshened up our winter reading and walking fundraiser, switching from the Iditarod to the Camino de Santiago!
- Developed a multi-part end-of-life series, which we plan to continue in collaboration with other village organizations.
- Added Talking Books to our services for patrons with low vision/print disabilities.

PURPOSE STATEMENT

The Cotuit Library Association provides and promotes open and equal access to the library's resources and services in order to support life-long learning, advance general and technical knowledge, encourage creativity, strengthen our town and the broader Cape Cod community, assist with the adaptation to new technology, and enhance individual quality of life.



- Continued and further developed our various outreach projects, including programs at several local preschools, technology training at the Barnstable Senior Center and a literacy program for a women's and children's shelter.

MAJOR PROJECTS OR INITIATIVES:

- Planning a Storm Water Reclamation Garden to treat the runoff from our parking lot and roof.
- Preparing major repairs and upgrades to our patio, front walkway and wheelchair ramp.
- Increasing accessibility to Library materials and services for patrons with disabilities.



Respectfully submitted,

Antonia Stephens
Director

PURPOSE STATEMENT

To provide high quality services and resources in order to meet education, information, career, cultural and leisure-time needs of those who live, work, attend school and/or own property in Hyannis.

HYANNIS PUBLIC LIBRARY

401 Main Street, Hyannis
508-775-2280 • www.hyannislibrary.org

OLD MAIN STREET CHARACTER – 21ST CENTURY RESOURCES



STATISTICAL PERFORMANCE DATA

Visitors to the Library	68,747
Total Circulation	124,180
Print and AV Circulation	92,668
Digital eBooks Circulation	24,953
Downloadable Audio-Visual Circ.	6,685
Interlibrary Loans Borrowed	11,878
Interlibrary Loans Provided	14,576
Weekly Computer Use	205
Number of programs held	502
Program attendance	6,264
Registered Users	12,189
Town of Barnstable Reg. Users	11,916
Number of Volunteers	28
Number of Hours Volunteered	1,057
Use of Electronic Collections	175,813

FY 2018 MAJOR ACCOMPLISHMENTS AND PROJECTS

- Successful fundraising efforts raised more than \$11,500
- Restoration of the brick walkway at the Library's main entrance, thanks to a generous grant from the Rotary Club of Hyannis
- Upgrading of the public restroom facilities
- Acquired a movie license for special motion picture events
- Acquired the Consumer Reports database, thanks to a Kirkman Fund grant
- Featured STEAM (Science, Technology, Engineering, Mathematics) programs for children

Find us on:



FY2018 FUTURE INITIATIVES

- Develop and implement a free film program with an environmental theme
- Develop a long-range plan to restore or to replace the Twombly building with a state-of-the art library facility



Respectfully submitted,

Carol J. Saunders
Director

MARSTONS MILLS PUBLIC LIBRARY

2160 Main Street, Marstons Mills, MA 02648

(508) 428-5175 • www.mmpl.org

THE PULSE OF THE VILLAGE IS THE
LITTLE LIBRARY ON THE HILL



PURPOSE STATEMENT

The Mission of the Marstons Mills Public Library (MMPL) is to meet the informational, educational, recreational, and cultural needs of the residents, schools, businesses, and organizations in the Town of Barnstable through personal service, information resources and public programs.

STATISTICAL OVERVIEW

Total items circulated:	67,143
Number of registered borrowers:	3,659
Items provided to CLAMS Member libraries:	9,564
Items received from other libraries:	10,563
Total holdings:	60,294

MAJOR ACCOMPLISHMENTS

- Expanded the "Patchwork Learning Garden" at the Long Pond Community Garden. Increased number of Story Hours held at the garden; the children participated in the planting, tending and harvesting of a pumpkin and sunflower patch. We also increased our volunteer delivery of flowers from the garden to those in the Village enrolled in our "Home Bound Service", in nursing homes, to 1100 bouquets.
- Through the generosity of the Kirkman Trust held the second week long "Annual Teen Writers Conference" with support from the Barnstable Schools and the participation of 15 best-selling Young Adult Authors.
- Collaborated with Barnstable Natural Resources in the Diamond Back terrapin Head Start Program; both assisting in the conservation of and the education about the terrapins.
- Expanded the Library's overall programming.
- Collaborated with Village area groups and businesses on the Third Annual Marstons Mills Christmas Carol Stroll.
- Collaborated with the Marstons Mills Village Association on "Village Day".

- Collaborated with the six other Barnstable Libraries on a Summer Reading Program
- Partnered with the Barnstable Senior Center to host a Senior Center Outreach worker on a monthly basis.
- Co-hosted several programs with other Barnstable Libraries.
- Participated in Cape Cod Fundraisers "Spectacle of the Trees" fundraising event.

MAJOR INITIATIVES

- The Library continues to investigate opportunities for collaborations in the community.
- The Library continues to partner with the Senior Service Corp and Elder Services to recruit volunteer support for circulation, the children's room and events.
- The Library continues to investigate new funding sources.
- The Library continues to expand and diversify its collection to better serve our community.
- The Library continues to tailor and expand programming to the needs and wants of our community.



Respectfully submitted,

Stacie Hevener
Director

PURPOSE STATEMENT

To inspire lifelong learning, advance knowledge, and strengthen our community.

To fulfill our mission, we rely on library staff, support from the Town, our Board of Trustees, our collections, programs and the participation of our patrons and community.

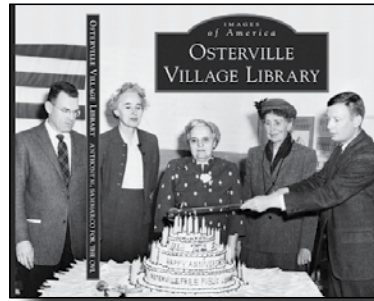
OSTERVILLE VILLAGE LIBRARY

43 Wianno Avenue, Osterville, MA 02655

(508) 428-5757

www.ostervillevillagelibrary.org

LIBRARIES OPEN DOORS,
OPEN MINDS, OPEN LIVES



STATISTICAL OVERVIEW

Items circulated:	96,457
Programs:	396
Holdings, all material:	68,517
Program Attendance:	11,453
Non-resident Circulation:	21,164
Meeting Room Use:	527

MAJOR ACCOMPLISHMENTS:

- We expanded our open hours in response to patron requests. This was made possible by an anonymous donation. We are now open an hour earlier on Tuesdays, Thursdays, and Sundays and an hour later on Saturdays. This change has been very well received.
- In response to the winter nor'easters and extended power loss in our village the library generator allowed us to increase our regular hours into the evening to accommodate patrons without power.
- The Children's Room is continually evolving to meet the needs of young children. The large custom doll house was refurbished and updated. New kits such as Handwriting, Coding, Drafting, telling time and more have been added to the makerspace area of the Children's Room.
- We received a \$20,000 grant for a 21st Century Makerspace. We purchased an additional 12 high end gaming laptops for training along with a 3D printer. This has allowed us to collaborate with other nonprofits to bring more advanced learning and training programs to the community. Other technology enhancements include 2 Oculus Rift Virtual Reality headsets with classes on using.
- In collaboration with Cape Cod Trout Unlimited we received 76 books of fly fishing, casting, tying and more to inform and encourage our local fishermen.
- The library lawn now boasts 3 picnic tables for friends and families to gather whether they are eating take out from a local restaurant, enjoying one of our Kirkman Trust Fund sponsored concerts or just to sit and talk.

- We continued our world class art exhibits with a private exhibit of Ralph and Martha Cahoon paintings and sailor's valentines. This exhibit was accompanied by talks and lectures on the Cahoon's work, art restoration and sailor's valentines. Other exhibits included Conservationist Photographer Barbara Folger, the Printmakers of Cape Cod and other well know artist and galleries.
- Our Library of Things continues to grow. You can check out a Sewing Machine, Ukulele, Birdwatching Kit, Soil Meter Tester, Meditation Kit, Energy Saving Kit, a Casio Keyboard, plus many more unique items and over 100 puzzles and games.
- The library continues to be a donation center for Toys for Tots each year increasing our collection from the community. This year donations exceeded 100 toys and gift cards. The library also introduced a program to spearhead a monthly village clean-up with numerous people going through the village and picking up trash.

MAJOR PROJECTS OR INITIATIVES:

- We completed an Emergency Procedure Manual and trained staff. Also added panic buttons.
- Non-profit support center which consist of a collection of books on Grant Writing, Fund Raising, Non-profit management, Strategic Planning and others. This is support of the over 1000 active non-profits on Cape Cod.
- We have grown our collaboration efforts with many other local non-profits to mutually enhance and support our organizations such as Cape Literacy, JrTech, CapeAbilities and others.



Respectfully submitted,

Cyndy Cotton
Director

STURGIS LIBRARY

3090 Main Street
Barnstable, MA 02630
(508) 362-6636
www.sturgislibrary.org



PRESERVING CAPE COD HISTORY

PURPOSE STATEMENT

The Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history.

STATISTICAL OVERVIEW

Number of items in the library's collection:	71,785
Materials checked out of the library:	65,672
Visitors to the library:	61,622
Attendance at library programs:	6,722

MAJOR ACCOMPLISHMENTS & PROJECTS

- Sturgis Library was awarded a number of special grants to enhance library programs and services to the community.
 - Thanks to generous funding through a federal LSTA grant administered by the Massachusetts Board of Library Commissioners, the Library will embark on a partnership with the Sturgis Charter School to integrate digital and preservation copies of its archival materials related to the history curriculum. We received matching funding for this project from The Cooperative Bank of Cape Cod.
 - The Arts Foundation of Cape Cod provided funding for a Creative Writing series.
 - The Mid-Cape Cultural Council provided funding for a special children's program called Oooch.
 - We received a Seton Shields Genealogy Grant from Genealogist Megan Smolenyak for the purchase of archival supplies.
 - The Kirkman Trust Fund of the Town of Barnstable granted us funds for the purchase of books, ebooks, and technology.
 - The Cape Cod 5 Foundation awarded us funding to purchase library materials in the STEAM subject areas -- Science, Technology, Engineering, Arts, and Math, to support both students and lifelong learners.
 - The Cobb Trust granted the Library funding for the purchase of library materials for the Summer Reading Program.
 - Three portraits from the Sturgis Library collections -- of members of the Sturgis family by noted artist Eastman Johnson -- were exhibited as part of the Cape Cod Museum of Art's exhibit *Mysteries and Revelations: Discovering Cape Cod's Museum Treasures*.
 - The Library established a new Graphic Novel Collection for adults, and started a new circulating jigsaw puzzle collection, including a number of high quality wooden puzzles.
 - Thanks to the generosity of the Aldrich Astronomical Society's Adopt-a-Library telescope program, Sturgis Library now has an Orion StarBlast tabletop telescope available to borrow.
 - The Library now has two staff members who provide free notary services to the community.
- Assistant Director Karen Horn is the focus of an article in a recent edition of *Associates: The Electronic Library Support Staff Journal*. Karen has been instrumental in advocating for continuing training and education for library support staff, and has spoken at state and regional conferences on the subject. Karen's efforts have benefited Sturgis Library by ensuring that all staff are given time to learn about library-related topics as well pursuing a wide range of training opportunities.
 - The Library sponsored over 200 programs, exhibits, and events for adults, young adults, and children, including lectures, music and craft programs, art workshops, a Pre-Holiday Book Fair, a Holiday Tea, Lego Club, Pokémon Club, Family Funktafest, Drag Queen Storytime, and other well-attended programs and events. Together with the six other Barnstable village libraries, the Library participated in the annual collaborative Summer Reading Program.
 - We welcomed new Adult Services/Reference Librarian Corey Farrenkopf. We said goodbye to Technical Services Librarian Magda Brancato, and welcomed new Technical Services Librarian Lisa MacDonald.
 - The Library said goodbye to Board members Ted Lowrie, Liz Ferretti, Jess Bodamer, and Jenn McNulty. We welcomed new Board members Kathleen Keneally, John Littlefield, and Susan Guill.
 - Sturgis Library is grateful to its hardworking staff, Board of Trustees, volunteers, and most of all its library patrons and visitors, who support us throughout the year. The success of the Sturgis Library is due to the people who enter its doors – to visit, to sit and read, do research, check out library materials, attend events, or to share a part of themselves with us. Many, many thanks.



Respectfully submitted,

Lucy Loomis
Director

PURPOSE STATEMENT

To serve the village of West Barnstable by providing popular reading materials, reference resources for independent and formal learning, and electronic access to the information network. Our mission is to preserve and promote the heritage of both West Barnstable and Cape Cod.

Our Library Serves the Village as a meeting place and a forum for civic and cultural events.



WHELDEN MEMORIAL LIBRARY

401 Meetinghouse Way
West Barnstable, MA 02668

(508) 362-2262 • www.wheldenlibrary.org

INFORMATIVE ACCESS

we have 543 patrons who receive email notifications from us about programs, important fundraisers and library closings.

- The library began to offer digital literacy tutoring sessions for patrons who need extra assistance with their devices.
- We created a comprehensive materials collection budget to better meet the needs and preferences of all user groups and expand the range and depth of future acquisitions.
- Through the generosity of the Kirkman Trust Fund, the library was able to purchase a laser printer, as well as update its public computers and software.
- We utilized a plan to update and prioritize capital projects. Several building repairs and improvements were made this year, which included a new roof and an awning for the rear entrance of the building.
- The Trustees and Friends continued to sponsor successful fundraising events, such as the annual Christmas Boutique, Jewelry Sale, Book Sales, participation in the annual West Barnstable Village Festival, and the bottle and can recycling fundraiser that takes place at the Transfer Station. The funds raised through these efforts contributed critical financial support to the annual operating expenditures of the library.
- Judy Jacobson received the annual “Citizen of the Year” award from the Board of Trustees for her tireless dedication to both the library and the community.
- After many years of dedicated service, we said goodbye to longtime Board members Kate Mitchell, Hilary Sandler, Gerard Kivney and Lynne Dowdall. New Trustees include Rusty Gage and Lillie Peterson-Wirtanen.

STATISTICAL OVERVIEW:

Holdings:	80,486
(Includes downloadable ebooks and audiobooks)	
Total Circulation:	49,620
Non-resident Circulation:	5,191
Hours Open:	1,651
Programs:	265
Program Attendance:	4,781

FY18 MAJOR ACCOMPLISHMENTS/ PROJECTS:

- We increased traffic by focusing on quality programming for adults, young adults and children. The library sponsored 265 programs that included meetings, educational presentations, lectures, author talks, a new ‘Armchair Travel’ series, Movie Night, arts and crafts workshops, and yoga classes. The library continues to offer homebound book delivery services to patrons who wouldn’t otherwise receive services.
- Our children’s room has enjoyed an increase in families who use the library. This year, we introduced a family Movie Night, and started a Lego Club that meets every Friday morning. In addition, we offered weekly storytime, arts and crafts, STEM events, gardening projects, cookie decorating classes, and occasional evening pj storytimes. In the fall, we partnered with West Parish Family School to provide a storytime program for pre-kindergarten classes.
- We collaborated with the six other Barnstable libraries to participate in the Annual Statewide Summer Reading Program. It was a great success; many children enrolled in the program and enjoyed activities and prize incentives.
- We expanded our outreach to teens and preteens by creating a Youth Advisory Board. The purpose of this board is for the kids to come up with their own ideas for programming and fundraising to benefit the library. Their participation helps promote the library to their peers and parents. They have enjoyed many activities including arts and crafts, game night and pot-luck dinners.
- We created and launched a beautiful new website. In addition, our social media and digital presence has greatly expanded through the use of Constant Contact and Facebook. Currently,

FUTURE INITIATIVES:

- Examine our mission and create a new strategic plan for future development.
- Continue to examine our fundraising efforts and explore new directions for funding sources.
- Continue to investigate opportunities for new relationships and collaboration within the community.
- Continue to prioritize capital improvements, such as repairing the exterior of the building, finalizing the interior painting project and purchasing new flooring and a storage shed.
- Continue to provide ongoing professional development opportunities for our staff.
- Continue to expand our services to older adults to support lifelong learning opportunities.



Respectfully submitted,

Victoria Allard
Director



**PUBLIC
INFORMATION**

PUBLIC INFORMATION RESOURCES

CONNECTING WITH THE COMMUNITY

The Town of Barnstable offers several ways in which interested citizens may access information about programs, policies, procedures and activities; connect with municipal leaders; and become active in Barnstable government.

GOVERNMENT ACCESS TELEVISION

Meetings & Informational Bulletin Board

Channel 18 is the Town of Barnstable's government access television station. Programming ranges from broadcast of nearly all of our Town's board, committee and commission meetings, to informational videos on a broad range of topics, to news and informational programming like the "The Compass", "Seasons of Sandy Neck" and "Barnstable Now". The bulletin board is aired every day, and lists a variety of important, up-to-date information about programs, events, dates and deadlines.

Channel 18 News Programming

Two award winning daily news programs are produced by the Town of Barnstable. "Barnstable This Morning" includes news, information and daily interviews with the Town's top leaders. "Barnstable This Morning" airs live each weekday morning at 7:00 am "Barnstable Today" is Channel 18's ten minute evening news program, covering important meetings and happenings in the Town of Barnstable. "Barnstable Today" airs at 5:00 pm on Channel 18.

Past episodes of "Barnstable This Morning" and "Barnstable Today", as well as archived video of meetings and informational videos, can be found online at www.townofbarnstable.us/channel18

ONLINE OFFERINGS

Town of Barnstable Website www.townofbarnstable.us

The Town of Barnstable offers a comprehensive, user-friendly website. Barnstable's online presence includes an array of information about the Town's departments, divisions, policies, programs, and more. All town reports, many commonly used forms, and assorted listings are available for downloading and/or printing. Our website also offers a comprehensive video archive of past meetings, special event coverage, and our award winning news programs. We welcome you to visit our site from the comfort of home and encourage your comments and suggestions.

Barnstable iForum

Barnstable iForum is the Town of Barnstable's innovative virtual town hall. You may find it online at www.barnstableiforum.com. The iForum is designed for citizens to share ideas, information, support and suggestions on a number of town related topics. Citizens can log on 24 hours a day, 7 days a week, 365 days of the year to share thoughts and ideas for moving the town forward.

Social Media

Stay connected with the Town of Barnstable on social media. Join us on Facebook at www.facebook.com/TownofBarnstable and on Twitter @BarnstableMA for updates

on meetings, pictures from Town events, road work updates, storm information, and much more.

NEWSLETTERS

Barnstable Bulletin: The Municipal Newsletter

The Barnstable Bulletin represents another effort to better communicate with our citizens. This free, monthly newsletter outlines the various goings-on in and around the Town of Barnstable and includes such things as a message from the Town Manager, important dates and deadlines, departmental updates, links to important information, and more. Register for the newsletter by visiting the Town Website. A printed version can also be mailed to your home. Contact the Community Services Department at barnstablebulletin@town.barnstable.ma.us to be added to the mailing list.

Town Manager eNews

Stay up to date with the latest news from Town Hall. Receive in your email inbox each week an update from Town Manager Tom Lynch, with important information that helps you keep in touch with your local government.

The Compass

The Compass is a publication of Barnstable Senior Services. This bi-monthly magazine features the programs and services of the Barnstable Senior Center. Copies can be viewed online, or mailed to you. Contact Senior Services at 508-862-4750.

PUBLIC OUTREACH

Ask for a presentation to your club, group, or association. Town of Barnstable staff is happy to provide in depth information on any subject of interest to you. Contact the Director of Community Services at 508-862-4956 to schedule a presentation.

CITIZEN INVOLVEMENT

Citizens Leadership Academy: Inside Barnstable Town Government

If you are interested in learning more about the Town of Barnstable, you might consider joining our Citizens Leadership Academy: Inside Barnstable Town Government. This 11-week class will provide you with an in depth look at all of the Town of Barnstable's departments, divisions, and programs. Join the hundreds of other happy residents who have participated in this popular and interesting class! For more information, visit the Town's website, or call the Town Manager's office at 508-862-4610.

VOLUNTEER!

The Town of Barnstable depends on its citizen volunteers to ensure that the many and various boards, committees and commissions are fully appointed and functioning. With your help, we are able to conduct the business of government. There are unlimited opportunities to volunteer within many of our Departments and Divisions. To find out more, visit our website or call the Community Services Department at 508-862-4956.

EMPLOYEE WAGE REPORT

CLASSIFICATION PLAN: 7/1/17 - 6/30/18

POSITIONS	GRADES	UNION	Comments
GRADE 20 \$89,455.94 to \$106,908.13			
Town Attorney	20	Executive	
GRADE 19 \$82,829.57 to \$98,989.01			
Director of DPW	19	Executive	
Director of Finance	19	Executive	
Police Chief	19	Executive	
GRADE 18 \$76,694.04 to \$91,656.49			
GRADE 17 \$71,013.00 to \$84,867.11			
Airport Manager	17	Executive	
Assistant DPW Director	17	Executive	
Director of Regulatory Services	17	Executive	
Information Systems Department Manager	17	Executive	
Town Engineer - Engineering, DPW	17	BMEA-DH	
GRADE 16 \$65,752.78 to \$78,580.66			
Assistant Town Attorney	16	Executive	
Director of Human Resources	16	Executive	
Director of Marine & Environmental Affairs	16	BMEA-DH	
Director of Planning, Zoning & Historic Preservation	16	Executive	
Director of Recreation	16	Executive	
Golf Pro-Manager	16	Executive	
GRADE 15 \$60,882.20 to \$72,759.88			
Building Commissioner	15	BMEA-DH	
Director of Assessor	15	BMEA-DH	
Director of Public Health	15	BMEA-DH	
Division Supervisor - Highway	15	BMEA-DH	
Division Supervisor - Structures & Grounds	15	BMEA-DH	
Division Supervisor - Water Pollution Control	15	BMEA-DH	
Town Treasurer	15	Executive	
GRADE 14 \$56,372.41 to \$67,370.26			
Assistant Airport Manager - Airport	14	Executive	
Asst Information Systems Dept. Manager	14	BMEA	
Chief Procurement Officer – Property Management	14	BMEA-DH	
Director of Community and Economic Development	14	Executive	
Director of Senior Services	14	BMEA-DH	
Director of Support Services - Police	14	Executive	
Division Supervisor - Solid Waste	14	BMEA-DH	
GIS Coordinator - Information Systems	14	BMEA	

Golf Course Superintendent	14	BMEA-DH	
Harbormaster (replaced with Director of Marine and Environmental Affairs)	14		Elim. 6/30/00
Senior Project Manager - Engineering	14	BMEA	
GRADE 13 \$52,196.68 to \$62,379.86			

Conservation Administrator	13	BMEA-DH	
Division Supervisor - Consumer Affairs	13		Elim. 6/30/00
Division Supervisor - Natural Resources	13	BMEA-DH	
Property Management Coordinator	13	BMEA-DH	
Sandy Neck Park Manager	13	Executive	
Supervisor/Project Engineer (PE)	13	BMEA	
Town Clerk - Elected	13	Executive	
Town Collector - Elected	13	Executive	
Town Surveyor - Engineering, DPW	13	BMEA	
GRADE 12 \$48,330.26 to \$57,759.13			
Asst Director of Human Resources	12	Support Staff	
Assistant Recreation Director - Recreation	12	BMEA	
Coastal Health Resource Coordinator	12	BMEA	
Human Services Coordinator	12	BMEA-DH	
General Foreman - Fleet Manager	12	BMEA-DH	
General Foreman - Highway, DPW	12	BMEA-DH	
General Foreman - Structures & Grounds, DPW	12	BMEA-DH	
Principal Planner - Planning	12	BMEA	
Project Engineer - Roads (Private) - Engineering, DPW	12	BMEA	
Senior Natural Resources Officer	12	BMEA	Not Funded
GRADE 11 \$41,800.04 to 53,285.24			
Accounting Officer	11	Support Staff	
Assistant Golf Course Superintendent - Golf - Recreation	11	AFSCME	
Building Design Architect/Engineer - Engineering - DPW	11	BMEA	
Chief Local Inspector - Building	11	BMEA	
Chief Plant Operator - Water Pollution Control	11	AFSCME	
Director Historic Preservation - Planning	11	BMEA-DH	Not Funded
Community and Economic Development Coordinator	11	Support Staff	
Records/Evidence Supervisor	11	BMEA	
Solid Waste Foreman - Solid Waste - DPW	11	AFSCME	
Sr. Assistant Assessor	11	BMEA	
GRADE 10 \$38,703.74 to \$49,338.19			
Airport Rescue Firefighter	10	Teamsters	
Assistant Assessor	10	BMEA	
Associate Planner	10	BMEA	

EMPLOYEE WAGE REPORT

Assistant Pro-Manager	10	Support Staff	
Aviation Fuel Coordinator	10	Teamsters	
Consumer Affairs Inspector	10	BMEA	
Engineering Records Manager E-911 Liaison	10	BMEA	
Gas/Plumbing Inspector - Building	10	BMEA	
GIS Database Technician	10	BMEA	
Grant Coordinator	10	BMEA	
Health Inspector	10	BMEA	
Health Inspector - Hazardous Materials	10	BMEA	
Local Inspector - Building	10	BMEA	
Maintenance Supervisor- Airport	10	Teamsters	
Micro Computer Specialist - Info Systems	10	BMEA	
Operations Supervisor - Airport	10	Teamsters	
Project Engineer - Drainage	10	BMEA	
Public Health Nurse	10	BMEA	
Section Foreman	10	AFSCME	
Senior Electronic Technician	10	AFSCME	
Shop Foreman / Mechanic	10	AFSCME	
Sr. Programmer Analyst	10	BMEA	
Wire Inspector - Building	10	BMEA	
Zoning Enforcement Officer - Building	10	BMEA	
GRADE 9 \$35,836.80 to \$45,683.51			
Assistant Director -Senior Services	9	BMEA	
Assistant Harbormaster - Mooring Officer	9	BMEA	
Assistant Town Clerk	9	Support Staff	
Assistant Town Collector	9	BMEA	
Assistant Treasurer	9	BMEA	
Benefits Administrator	9	Support Staff	
Conservation Agent	9	BMEA	
Construction Project Inspector	9	BMEA	
Forestry Foreman, Structures & Grounds	9	AFSCME	
Golf Course Facilities Technician	9	AFSCME	
HVACR Technician	9	AFSCME	
Lab Technician/Chemist - Water Pollution Control	9	BMEA	
Legal Assistant	9	BMEA	
Micro Computer Support Specialist	9	BMEA	
Office Manager - Assessing	9	BMEA	
Program Coordinator	9	BMEA	
Programmer Analyst	9	BMEA	
Purchasing Agent – Prop. Mgt - Admin Serv.	9	BMEA	
Section Foreman	9	AFSCME	
Section Foreman-Bldg Maintenance	9	AFSCME	
Section Foreman-Custodial	9	BMEA	
Senior Animal Control Officer	9	BMEA	
Senior Engineering Technician	9	BMEA	

Sewer Plant Operator	9	AFSCME	
Survey Field Technician	9	BMEA	
Tobacco Compliance/Program Coordinator	9	BMEA	
Weights and Measures Inspector	9	BMEA	
GRADE 8 \$33,182.22 to \$42,299.54			
Administrative Assistant - Airport Manager	8	Support Staff	
Administrative Assistant - Building Commissioner	8	BMEA	
Administrative Assistant - Regulatory Services	8	BMEA	
Administrative Assistant - Town Manager	8		Elim. 6/30/00
Animal Control Officer	8	BMEA	
Animal Control Officer, Part-time	8	Non-Union	
Cemetery Services Coordinator	8	AFSCME	
Chief Maintenance Mechanic	8	AFSCME	
Compliance Officer - Human Resources	8	Support Staff	
Conservation Assistant	8	BMEA	
Domestic Violence Specialist	8	BMEA	
Financial Coordinator - Golf	8	AFSCME	
Financial Coordinator - Police	8	BMEA	
Financial Coordinator - Recreation	8	BMEA	
GIS Specialist	8	BMEA	
Lab Technician	8	BMEA	
Maint/Technician	8	AFSCME	
Maintenance Technician - Carpenter	8	AFSCME	
Mechanic Welder	8	Teamsters	
Natural Resource Officer	8	BMEA	
Senior Mechanic	8	AFSCME	
Shellfish Biologist	8	BMEA	
Telecommunication Specialist/Jail Assistant	8	BMEA	
Town Council Secretary	8	BMEA	
Town Manager's Assistant	8		contract
Video Specialist	8	BMEA	
Working Foreman - Arborist	8	AFSCME	
Working Foreman - Highway	8	AFSCME	
Working Foreman/Irrigation Technician - Golf	8	AFSCME	
Working Foreman-Grounds	8	AFSCME	
Working Foreman-Mosswood	8	AFSCME	
Zoning Board/Site Plan Review Coordinator	8	BMEA	
GRADE 7 \$30,724.28 to \$39,166.24			
Activity Coordinator	7	BMEA	
Administrative Assistant	7	BMEA	
Administrative Assistant - Airport	7	Teamsters	
Administrative Assistant - Licensing	7	BMEA	
Administrative Assistant - Sewer Billing	7	AFSCME	
Administrative Assistant (Police Chief)	7	BMEA	

Employee Compensation Plan

Adult Social Day Program Coordinator	7	BMEA	
Assistant Mechanic	7	AFSCME	
Carpenter	7	AFSCME	
Computer Operator	7	BMEA	
Confidential Assistant - Town Manager	7	Support Staff	
Equipment Operator II	7	AFSCME	
Help Desk Coordinator - Information Systems	7	BMEA	
Maintenance Technician	7	Teamsters	
Mechanic	7	AFSCME	
Office Assistant	7	AFSCME	
Operations Specialist	7	Teamsters	
Referral Advocacy Specialist	7	BMEA	

GRADE 6 \$28,488.41 to 36,265.04			
Assistant Harbormaster - Dockmaster	6	BMEA	
Assistant Harbormaster - Pumpout Boat	6	BMEA	
Department/Division Principal Assistant	6	BMEA	
Depart./Div. Principal Assistant - Census Voter Adm.	6	BMEA	
Department/Division Principal Assistant - Licensing	6	BMEA	
Depart./Div. Principal Assistant - Records Management	6	BMEA	
Department/Division Principal Assistant - Vital Records	6	BMEA	
Deputy Tax Collector	6	BMEA	
Equipment Operator I	6	AFSCME	
Equipment/Parts Inventory Mgr.	6	AFSCME	
Laborer/Craftsman/Small Engine Mechanic	6	BMEA	
Legal Clerk - Legal	6	BMEA	
Principal Assistant	6	BMEA	
Program Assistant	6	BMEA	
Property Transfer Assistant	6	BMEA	
Secretary to the Detective Division	6	BMEA	
Shellfish Technician	6	BMEA	
GRADE 5 \$26,341.12 to 33,578.74			
Clerical Assistant - Town Manager	5	Support Staff	
Clerical Assistant Part-time - Town Manager	5	Support Staff	
Customer Service/Citizen Assistant - Town Manager	5	BMEA	
Data Collection/Field Inspector	5	BMEA	
Department Assistant Airport	5	Teamsters	
Department/Division Assistant	5	BMEA	
Division Assistant (Cashier Pro Shop)	5	AFSCME	
Gate Attendant - Solid Waste	5	AFSCME	
Labor/Craftsperson	5	AFSCME	
Labor/Craftsperson - Airport	5	Teamsters	
Laborer/Greensperson	5	AFSCME	

Open Space Committee Assistant	5		Elim.6/30/00
Payroll Assistant	5	BMEA	
Transportation Coordinator - Senior Services	5	BMEA	
GRADE 4 \$24,389.92 to 31,091.43			
Courier/Maintenance Person	4	AFSCME	
Golf Laborer	4	AFSCME	
Custodian	4	BMEA	
Custodian - 200 Main Street	4	BMEA	
Custodian - Airport	4	Teamsters	
Recycling Laborer - Solid Waste	4	AFSCME	
Senior Clerk	4	BMEA	
GRADE 3 \$22,583.26 to 28,788.36			
Adult Social Day Program Aide	3	BMEA	
Golf Caretaker	3	AFSCME	
Laboratory/Field Assistant - Health	3	Non-Union	
School Crossing Guard	3	BMEA	
GRADE 2 \$20,910.43 to \$26,655.89			
Permanent Gatekeeper - Sandy Neck - Recreation	2		Elim. 6/30/99

EMPLOYEE WAGE REPORT

POSITIONS	GRADES	PAY PLAN	Hours
GRADE 20 \$123,976 to \$148,164			
Assistant Town Manager	20	Executive	40+ hrs
Town Attorney	20	Executive	40+ hrs
GRADE 19 \$114,792 to \$142,731			
Director of DPW	19	Executive	40+ hrs
GRADE 18 \$106,290 to \$127,026			
Deputy Finance Director	18	Executive	40+ hrs
Director of Planning and Development	18	Executive	40+ hrs
Director of Human Resources	18	Executive	40+ hrs
Town Treasurer/Collector	18	Executive	40+ hrs
GRADE 17 \$98,416 to \$122,394			
Assistant DPW Director	17	Executive	40+ hrs
Community Services Director	17	Executive	40+ hrs
Director of Information Technology	17	Executive	40+ hrs
Director of Inspectional Services	17	Executive	40+ hrs
Director of Marine & Environmental Affairs	17	Executive	40+ hrs
Director of Regulatory Services	17	Executive	40+ hrs
Town Engineer - DPW	17	BMEA-DH	40+ hrs
GRADE 16 \$91,125 to \$113,328			
Assistant Town Attorney	18	Executive	40+ hrs
Division Supervisor - Highway	16	BMEA-DH	40 hrs
Division Supervisor - Structures & Grounds	16	BMEA-DH	40 hrs
Director of Assessing	16	BMEA-DH	40 hrs
Director of Golf Operations	16	BMEA-DH	40+ hrs
Director of Property & Risk Management	16	BMEA-DH	40 hrs
Director of Recreation	16	BMEA-DH	40 hrs
Town Architect	16	BMEA-DH	40 hrs
GRADE 15 \$84,052 to \$104,934			
Assistant Airport Manager	15	Executive/Airport	40 hrs
Assistant Director of Human Resources	15	Executive	40 hrs
Conservation Administrator	15	BMEA-DH	40 hrs
Director of Golf Maintenance	15	BMEA-DH	40+ hrs
Director of Natural Resources/Sandy Neck Park Manager	15	BMEA-DH	40+ hrs
Director of Public Health	15	BMEA-DH	40 hrs
Director of Support Services - Police	15	Executive	40+ hrs
Division Supervisor - Consumer Affairs	15	BMEA - DH	40 hrs
Division Supervisor - Harbormaster	15	BMEA-DH	40+ hrs

Division Supervisor - Solid Waste	15	BMEA-DH	40 hrs
Division Supervisor - Water Pollution Control	15	BMEA-DH	40 hrs
Division Supervisor - Water Supply	15	BMEA-DH	40 hrs
Town Surveyor - DPW	15	BMEA-DH	40 hrs
GRADE 14 \$78,124 to \$97,161			
Assistant Director of Information Technology	14	BMEA	40 hrs
Chief Procurement Officer – Property Management	14	BMEA-DH	40 hrs
Comptroller	14	BMEA-DH	40 hrs
Deputy WPC Division Supervisor/Chief Plant Operator	14	BMEA-DH	40 hrs
Director of Senior Services	14	BMEA-DH	40 hrs
GIS Coordinator - Information Systems	14	BMEA	40 hrs
Owner's Project Manager	14	BMEA	40 hrs
Senior Engineer	14	BMEA	40 hrs
Senior Planner	14	BMEA	40 hrs
Senior Project Manager - DPW	14	BMEA	40 hrs
Town Clerk - Elected	14	Executive	40+ hrs
GRADE 13 \$72,338 to \$89,962			
Assistant Director of Assessing	13	BMEA	40 hrs
Assistant Treasurer	13	BMEA-DH	40 hrs
Code Compliance Program Manager	13	BMEA	40 hrs
General Foreman - Highway, DPW	13	BMEA-DH	40 hrs
General Foreman - Solid Waste Division	13	BMEA-DH	40 hrs
General Foreman - Structures & Grounds, DPW	13	BMEA-DH	40 hrs
Human Resources Coordinator	13	Executive	40 hrs
Planning and Economic Development Coordinator	13	BMEA	40 hrs
Project Engineer - Roads (Private) - DPW	13	BMEA	40 hrs
Regulatory Review Planner	13	BMEA	40 hrs
Special Projects Coordinator	13	BMEA	40 hrs
Special Projects Manager	13	BMEA	40 hrs
Supervisor/Project Engineer (PE)	13	BMEA	40 hrs
GRADE 12 \$69,431 to \$83,300			
Accounting Officer	12	BMEA	40 hrs
Building Design Architect/Engineer - DPW	12	BMEA	40 hrs
Chief Health Inspector	12	BMEA	40 hrs
Coastal Health Resource Coordinator	12	BMEA	40 hrs
Community Economic Development Grant Coordinator	12	BMEA	40 hrs
Developer/Analyst	12	BMEA	40 hrs
General Foreman - Fleet Manager	12	BMEA-DH	40 hrs
Golf Head Professional	12	BMEA-DH	40 hrs
HYCC Program Manager	12	BMEA-DH	40 hrs

EMPLOYEE WAGE REPORT

Marketing Manager	12	BMEA-DH	40 hrs
Parking Program Manager/Comm. Transportation Coord	12	BMEA	40 hrs
Principal Planner	12	BMEA	40 hrs
Web Developer	12	BMEA	40 hrs
GRADE 11 \$62,020 to \$76,831			
Assistant Golf Course Superintendent	11	AFSCME	40 hrs
Assistant Town Clerk	11	Support Staff	40 hrs
Benefits Administrator	11	Support Staff	40 hrs
Cemeteries Foreman	11	BMEA	40 hrs
Facility Manager - HYCC	11	AFSCME	40 hrs
Information Technology Coordinator - Police	11	BMEA	40 hrs
Purchasing Agent	11	BMEA	40 hrs
Records/Evidence Supervisor	11	BMEA	40 hrs
Rink Manager	11	BMEA	40 hrs
Town Council Administrator	11	Support Staff	40 hrs
Youth Center Manager	11	BMEA	40 hrs
GRADE 10 \$55,807 to \$66,694 (37.5 hours) \$57,779 to 71,139 (40 hours)			
Affordable Accessory Apartment Program Coordinator	10	BMEA	40 hrs
Airport Rescue Firefighter	10	Teamsters	40 hrs
Assistant Assessor	10	BMEA	40 hrs
Assistant Director -Senior Services	10	BMEA	40 hrs
Assistant Golf Pro-Manager	10	BMEA	40 hrs
Aviation Fuel Coordinator	10	Teamsters	40 hrs
Billing/Collections Supervisor	10	BMEA	37.5 hrs
Conservation Agent	10	BMEA	40 hrs
Consumer Affairs Inspector	10	BMEA	40 hrs
Engineering Records Manager E-911 Liaison	10	BMEA	40 hrs
Executive Assitant to the Airport Manager	10	Sup Staff/Airport	40 hrs
Financial Supervisor - Recreation	10	BMEA	40 hrs
Gas/Plumbing Inspector - Building	10	BMEA	40 hrs
GIS Database Technician	10	BMEA	40 hrs
Health Inspector	10	BMEA	40 hrs
Health Inspector - Hazardous Materials	10	BMEA	40 hrs
Local Inspector - Building	10	BMEA	40 hrs
Maintenance Supervisor- Airport	10	Teamsters	40 hrs
Micro Computer Specialist - Info Systems	10	BMEA	40 hrs
Office Supervisor-Assessing	10	BMEA	37.5 hrs
Operations Supervisor - Airport	10	Teamsters	40 hrs
Project Engineer I	10	BMEA	40 hrs
Public Health Nurse	10	BMEA	40 hrs
Senior Electronic Technician	10	AFSCME	40 hrs
Treasury Supervisor	10	BMEA	37.5 hrs

Weights & Measures Inspector	10	BMEA	40 hrs
Wire Inspector - Building	10	BMEA	40 hrs
GRADE 9			
\$51,673 to \$61,753 (37.5 hours) \$53,171 to \$65,871 (40 hours)			
Adult Social Day Program Coordinator	9	BMEA	37.5 hrs
Assistant Harbormaster - Mooring Officer	9	BMEA	40 hrs
Assistant Tax Collector	9	BMEA	37.5 hrs
Budget/Financial Analyst	9	BMEA	40 hrs
Chief Maintenance Mechanic	9	AFSCME	40 hrs
Confidential Assistant to the Police Chief	9	Support Staff	40 hrs
Conservation Assistant	9	BMEA	40 hrs
Construction Project Inspector	9	BMEA	40 hrs
CPC Administrative Assistant	9	BMEA	40 hrs
Financial Coordinator - Police	9	BMEA	40 hrs
Forestry Foreman, Highway	9	AFSCME	40 hrs
GIS Specialist	9	BMEA	40 hrs
Golf Course Facilities Technician	9	AFSCME	40 hrs
HVACR Technician	9	AFSCME	40 hrs
Lab Technician/Chemist - Water Pollution Control	9	BMEA	40 hrs
Legal Assistant	9	BMEA	37.5 hrs
Licensing Assistant	9	BMEA	40 hrs
Maintenance Technician - Carpenter	9	AFSCME	40 hrs
Micro Computer Support Specialist	9	BMEA	40 hrs
Natural Resource Officer	9	BMEA	40 hrs
Office Manager - Building	9	BMEA	37.5 hrs
Office Manager - Exec Asst. to Director of Reg. Services	9	BMEA	37.5 hrs
Office Manager - Planning	9	BMEA	37.5 hrs
Program Coordinator	9	BMEA	40 hrs
Programmer Analyst	9	BMEA	40 hrs
Section Foreman	9	AFSCME	40 hrs
Section Foreman-Bldg Maintenance	9	AFSCME	40 hrs
Section Foreman-Custodial	9	BMEA	40 hrs
Security/Noise Abatement Coordinator - Airport	9	Sup Staff/Airport	40 hrs
Senior Animal Control Officer	9	BMEA	40 hrs
Senior Engineering Technician	9	BMEA	40 hrs
Senior Mechanic/Working Foreman	9	AFSCME	40 hrs
Sewer Plant Operator	9	AFSCME	40 hrs
Shellfish Biologist	9	BMEA	40 hrs
Survey Field Technician	9	BMEA	40 hrs
Video Specialist	9	BMEA	40 hrs
Zoning Board/Site Plan Review Coordinator	9	BMEA	40 hrs
GRADE 8			
\$48,801 to \$57,180 (37.5 hours) \$49,233 to \$61,042 (40 hours)			

EMPLOYEE WAGE REPORT

Administrative Assistant - Airport Manager	8	Sup Staff/Airport	40 hrs
Administrative Assistant - Growth Management	8	BMEA	37.5 hrs
Administrative Assistant - Human Resources	8	Support Staff	40 hrs
Administrative Financial Analyst	8	Teamsters	40 hrs
Animal Control Officer	8	BMEA	40 hrs
Animal Control Officer, Part-time	8	Non-Union	16 hrs
Assistant Mechanic - WPC	8	AFSCME	40 hrs
Assistant Zoning Officer/Lead Permit Technician	8	BMEA	40 hrs
Benefits Assistant	8	Support Staff	40 hrs
Carpenter	8	AFSCME	40 hrs
Cemetery Services Coordinator	8	AFSCME	40 hrs
Domestic Violence Specialist	8	BMEA	40 hrs
Financial Coordinator - DPW	8	AFSCME	40 hrs
Grounds/Maintenance Technician	8	BMEA	40 hrs
Lab Technician	8	BMEA	40 hrs
Lead Permit Technician	8	BMEA	37.5 hrs
Mechanic Welder	8	Teamsters	40 hrs
Outreach and Development Coordinator - Senior Services	8	BMEA	40 hrs
Outreach and Transportation Coordinator - Senior Services	8	BMEA	40 hrs
Senior Mechanic	8	AFSCME	40 hrs
Telecommunication Specialist/Jail Assistant	8	BMEA	40 hrs
Volunteer/Marketing Coordinator - Senior Services	8	Support Staff	19 hrs
Working Foreman - Arborist	8	AFSCME	40 hrs
Working Foreman - Highway	8	AFSCME	40 hrs
Working Foreman/Irrigation Technician - Golf	8	AFSCME	40 hrs
Working Foreman-Grounds	8	AFSCME	40 hrs
Working Foreman-Mosswood	8	AFSCME	40 hrs
GRADE 7			
\$44,300 to 52,944 (37.5 hours) \$45,585 to \$56,473 (40 hours)			
Activity Coordinator	7	BMEA	<20 hrs
Administrative Assistant	7	AFSCME	40 hrs
Administrative Assistant	7	BMEA	37.5 hrs
Administrative Assistant - Licensing	7	BMEA	37.5 hrs
Administrative Assistant - Sewer Billing	7	AFSCME	40 hrs
Administrative Assistant - Town Council	7	Support Staff	40 hrs
Confidential Assistant - Town Manager	7	Support Staff	40 hrs
Equipment Operator II	7	AFSCME	40 hrs
Equipment/Parts Inventory Mgr.	7	AFSCME	40 hrs
Facility Supervisor - Recreation	7	BMEA	40 hrs
Help Desk Coordinator - Information Systems	7	BMEA	37.5 hrs
Human Resources Assistant	7	Support Staff	40 hrs
Maintenance Technician	7	Teamsters	40 hrs
Mechanic	7	AFSCME	40 hrs

Office Assistant	7	AFSCME	40 hrs
Operations Specialist	7	Teamsters	40 hrs
Parking Enforcement Inspector	7	BMEA	40 hrs
Permit Technician	7	BMEA	37.50 hrs
Secretary to the Detective Division	7	BMEA	37.5 hrs
Staff Auditor - Accounts Payable	7	BMEA	37.5 hrs
Staff Auditor - Cash Receipts	7	BMEA	37.5 hrs
Staff Auditor - Payroll	7	BMEA	37.5 hrs
Video Assistant	7	BMEA	40 hrs
GRADE 6			
\$41,018 to \$49,022 (37.5 hours) \$42,208 to \$52,290 (40 hours)			
Assistant Harbormaster - Dockmaster	6	BMEA	40 hrs
Assistant Harbormaster - Pumpout Boat	6	BMEA	40 hrs
Collections Assistant	6	BMEA	37.5 hrs
Department/Division Principal Assistant	6	BMEA	37.5 hrs
Depart./Div. Principal Assistant - Census Voter Adm.	6	BMEA	37.5 hrs
Department/Division Principal Assistant - Licensing	6	BMEA	37.5 hrs
Depart./Div. Principal Assistant - Records Management	6	BMEA	37.5 hrs
Department/Division Principal Assistant - Vital Records	6	BMEA	37.5 hrs
Equipment Operator I	6	AFSCME	40 hrs
Financial Assistant - Airport	6	Teamsters	40 hrs
Laborer/Craftsperson/Bridge Operator	6	AFSCME	40 hrs
Laborer/Craftsperson/Gate Attendent	6	AFSCME	40 hrs
Maintenance Custodian - HYCC	6	BMEA	40 hrs
Principal Assistant	6	AFSCME	40 hrs
Principal Assistant	6	BMEA	37.5 hrs
Program Assistant	6	BMEA	37.5 hrs
Property Transfer Assistant	6	BMEA	37.5 hrs
Recreation Program Assistant	6	BMEA	40 hrs
Shellfish Technician	6	BMEA	40 hrs
GRADE 5			
\$37,980 to 45,390 (37.5 hours) \$39,083 to \$48,416 (40 hours)			
Adult Social Day Program Aide	5	BMEA	<20 hrs
Clerical Assistant - Town Manager	5	Support Staff	40 hrs
Data Collection/Field Inspector	5	BMEA	37.5 hrs
Department Assistant Airport	5	Teamsters	40 hrs
Department/Division Assistant	5	AFSCME	40 hrs
Department/Division Assistant	5	BMEA	37.5 hrs
Division Assistant (Cashier Pro Shop)	5	AFSCME	40 hrs
Labor/Craftsperson	5	AFSCME	40 hrs
Labor/Craftsperson - Airport	5	Teamsters	40 hrs
Laborer/Greensperson	5	AFSCME	40 hrs

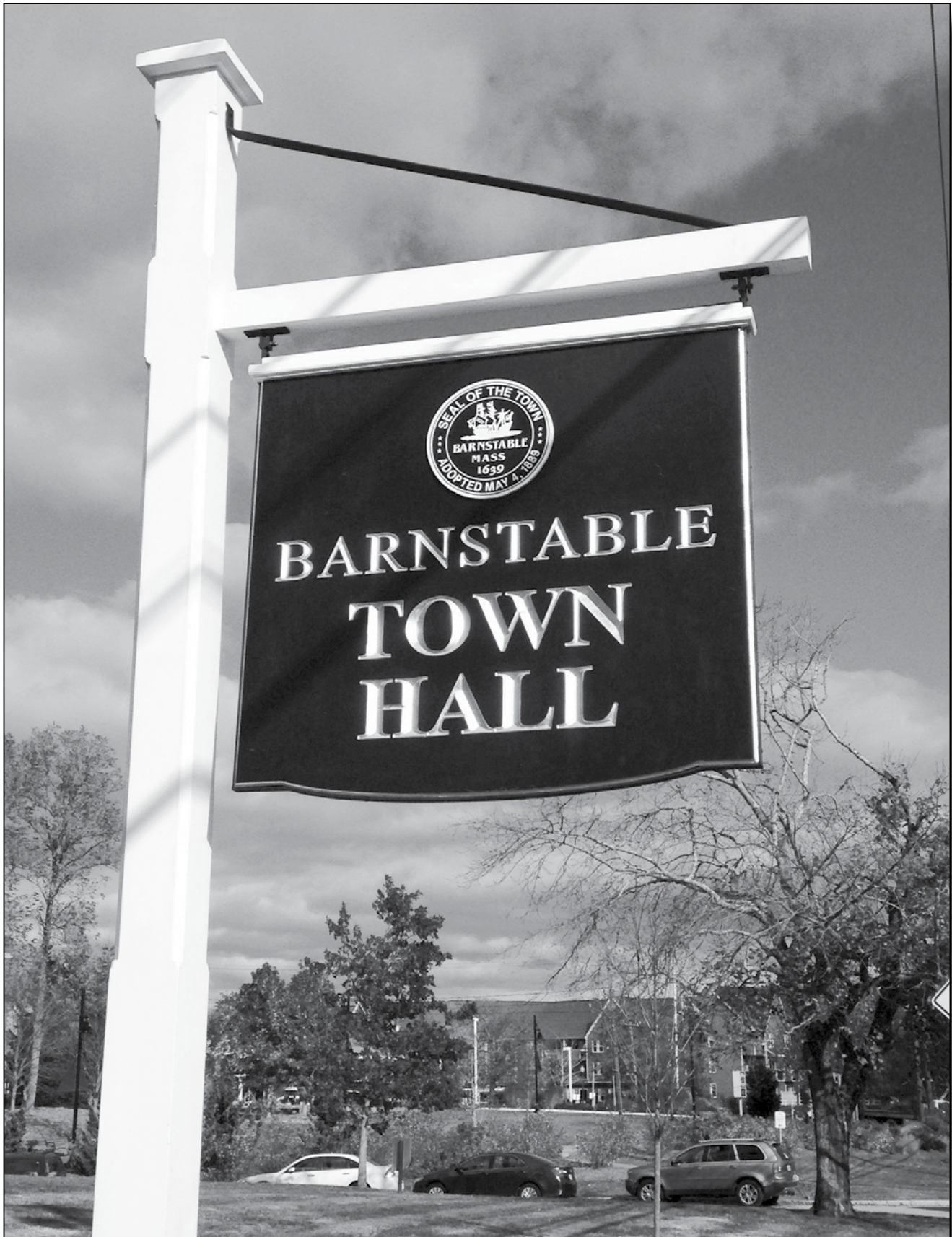
EMPLOYEE WAGE REPORT

Lister	5	BMEA	37.5 hrs
Septic System Data Coordinator	5	Support Staff	<20 hrs
GRADE 4			
\$34,733 to \$44,830			
Courier/Maintenance Person	4	AFSCME	40 hrs
Golf Laborer	4	AFSCME	40 hrs
Custodian	4	BMEA	40 hrs
Custodian - 200 Main Street	4	BMEA	40 hrs
Custodian - Airport	4	Teamsters	40 hrs
Custodian - Senior Services	4	BMEA	40 hrs
Recycling Laborer - Solid Waste	4	AFSCME	40 hrs
GRADE 3			
\$16.69/hr to \$19.95/hr			
School Crossing Guard	3	BMEA	<20 hrs
Police Department Pay Range			
Chief	\$162,855		
Deputy Chief	\$100,470 to \$120,070		
Lieutenant	\$89,570 to \$107,044		
Sergeant	\$71,103 to \$84,974		
Detective	\$60,166 to \$771,904		
Patrol Officer	\$57,301 to \$68,480		
Contract Employees Pay Range			
Town Manager	\$178,000		
Finance Director	\$172,131		
Airport Manager	142,735		
School Department Pay Range			
Superintendent	\$205,000		
Assistant Superintendent	\$139,403		
Special Education Director	\$115,992		
Technology Director	\$109,142		
Principal	\$99,333 to \$138,367		
High School Housemaster	\$106,361		
Information Systems Accountability Specialist	\$105,415		
Assistant Principal	\$104,274 to \$113,328		
Assistant Special Education Director	\$104,274		
Athletic Director	\$102,173		
Director of Student Services	\$100,963		
Facilities Manager	\$100,266		
ELL Director	\$99,820		

Curriculum Coordinator	\$98,947
District Data Systems Analyst	\$95,050
Gateway Director	\$93,014
BIS SPED Coordinator	\$91,214
Grants Manager	\$82,988
Deputy Facilities Manager	\$83,000
Network Coordinator	\$81,334
Transportation Director	\$77,805
Financial/Grants Administrator	\$77,040
HVAC Lead Technician	\$72,240 to \$83,611
Plumber	\$72,240 to \$83,611
Electrician	\$72,240 to \$83,611
Grounds/Fleet Section Foreman	\$67,102 to \$80,544
Executive Assistant to the Superintendent	\$66,783
Student Information Systems Specialist	\$64,628
Senior Administrative Assistant to the Assistant Supt.	\$58,344
Special Education Administrative Assistant	\$56,630
Maintenance Administrative Assistant	\$56,630
Maintenance Specialist II	\$55,557 to \$66,141
Working Foreman	\$55,557 to \$66,141
HVAC Helper	\$54,161 to \$65,379
Maintenance Specialist	\$54,161 to \$65,379
Network Specialist	\$52,247
Teacher w/Master's Degree +60 Credits or PhD	\$53,605 to \$89,339
Teacher w/Master's Degree +45 Credits	\$52,796 to \$88,465
Teacher w/Master's Degree +30 Credits	\$52,084 to \$87,730
Teacher w/Master's Degree +15 Credits	\$51,121 to \$84,402
Teacher w/Master's Degree	\$50,153 to \$83,425
Teacher w/Bachelor's Degree +15 Credits	\$48,231 to \$80,390
Teacher w/Bachelor's Degree	\$46,299 to \$77,360
School Nurse	\$46,299 to \$77,360
Transportation Dispatcher	\$51,888
A/V Technician	\$49,645
Head Custodian	\$45,295 to \$52,291
Maintenance Craftsperson	\$44,014 to \$57,322
Custodial Foreman	\$40,877 to \$47,986
Laborer	\$36,751 to \$52,322
Custodian	\$36,751 to \$43,571
Technology Specialist	\$34,097
Supervisory Administrative Assistant	\$22.91/hr to \$28.47/hr
Special Education Bus Driver	\$23.91/hr
Facilities Coordinator	\$21.22/hr
Administrative Assistant	\$20.82/hr to \$24.45/hr
Technology Assistant	\$16.19/hr to \$22.29/hr

EMPLOYEE WAGE REPORT

Health Assistant	\$16.19/hr to \$22.29/hr
Foreign Language Assistant	\$16.19/hr to \$22.29/hr
Library Assistant	\$16.19/hr to \$22.29/hr
Personal Care Assistant	\$16.19/hr to \$22.29/hr
Prevention Assistant	\$16.19/hr to \$22.29/hr
Teacher Assistant	\$15.07/hr to \$21.27/hr
Clerk	\$14.68/hr to \$19.22/hr
Special Education Bus Monitor	\$14.31/hr
School Assistants	\$13.31/hr to \$17.88/hr



Years of Service 2018

The Town of Barnstable celebrated its Years of Service for 15 Retirees and 70 Employees (Friday, December 8, 2017) with Town Manager Mark Ells, Town Council Vice President James Crocker and Town Councilors Dr. Debra Dagwan, John Flores, Paula Schnepf and James Tinsley. Natural Resource Officer Sean Kortis paid tribute to Doug Kalweit.

Congratulations and Thank You to the following Employees:

RETIRED

Robert Bain (41 years) DPW Highway
 Creighton Brown (31 years) DPW Highway
 Jo Anne Miller Buntich (10 years) Planning & Development
 Christopher Challies (19 years) Police
 Barbara Childs (29 years) DPW Water Pollution Control
 Mary Enos (11 years) Senior Services
 Michael Field (20 years) DPW Structures & Grounds
 Nancy Finch (11 years) Assessing
 Kevin Foster (16 years) Information Technology
 Valerie Hemmila (26 years) Police
 Roger Parsons (10 years) DPW Administration
 Richard Poole (16 years) DPW Structures & Grounds
 Irene Rochette (19 years) Police
 Paul Roma (13 years) Building
 Jeffrey Rudziak (11 years) Assessing



Congratulations!

5 YEARS OF SERVICE

Blake Buddensee, DPW Water Pollution Control
Margaret Flynn, Consumer Affairs
Joseph Green, Police
Bryan Lauzon, DPW Structures & Grounds
Cynthia Lovell, Town Council
Bradley Milley, DPW Highway
Ryan Mulligan, Golf
Christopher Nappi, Marine & Environmental Affairs
Joseph Orciuch, DPW Administration
Susan Ricci, Assessing

10 YEARS OF SERVICE

Michele Arigo, Recreation
Matthew Blondin, Police
JoAnna Callahan, Treasury
Deborah Childs, Finance
Nancy Lee Cormier, DPW Engineering
Kip Diggs, DPW Engineering
Peter Ginnetty, Police
Susan Griffin, Senior Services
Melissa Hersh, Planning & Development
Karen Malkus-Benjamin, Health
Mark Marinaccio, DPW Administration
Joseph Marshall, DPW Highway
Marybeth McKenzie, Health
Brandon Milley, DPW Solid Waste
Rebecca Nickerson, DPW Engineering
James Parziale, Health
Robert Perreault, Golf
Taryn Peterson, Information Technology
William Plikaitis, Airport
Theresa Santos, Purchasing
Marcia Sellitto, DPW Water Supply
Keith Sexton, Police
David Sheret, Golf
James Tinsley, Town Council

15 YEARS OF SERVICE

William Amara, Building
Johanna Boucher, Purchasing
Mark Butler, Police

Mark Cabral, Police
Jean Challies, Police
Tammy Cunningham, Human Resources
Thomas Harmon, Police
Ross Lloyd, Police
Debra McKenna, Senior Services
Madeline Noonan, Senior Services
Douglas Palmer, Police
Scot Robbins, DPW Solid Waste
Danielle St. Peter, Police
M. Leslie Steers, Town Clerk
Marjorie Sullivan, Senior Services
John Wilbur, DPW Structures & Grounds
Scott Wright, Police

20 YEARS OF SERVICE

David Anderson, DPW Engineering
James Barrie, Airport
Patrick Fallon, Police
James Melia, Police
Mark Milne, Finance
Brian Morrison, Police
Matthew Sonnabend, Police

25 YEARS OF SERVICE

Suzanne Kennedy, Airport
Jay Ruhr, Airport
Christopher White, Golf

30 YEARS OF SERVICE

Richard Adler, DPW Highway
Joseph Cairns, Police
Thomas Chevalier, Police
Donna Miorandi, Health
Richard Norkus, Airport
John York, Police

35 YEARS OF SERVICE

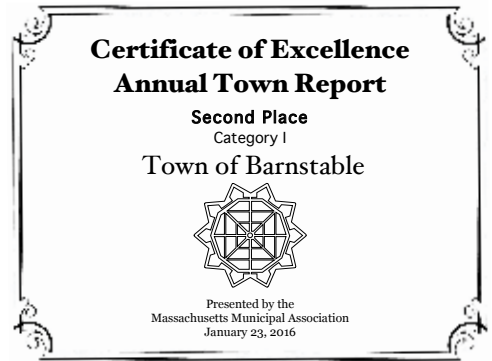
Sean Sweeney, Police



Pictured from left to right: Town Councilors Paula Schnepf, James Tinsley (partially hidden), Debra Daguan, John Flores, Town Council Vice President James Crocker, Town Manager Mark Ells, Natural Resource Officer Sean Kortis and Human Resources Benefits Administrator Laura Scroggins.

**MASSACHUSETTS MUNICIPAL ASSOCIATION
(MMA) ANNUAL MEETING**

Town Councilors, Town Manager Mark Ells and other staff were on hand for the 39th Annual Massachusetts Municipal Association Annual Meeting and Trade Show which was held in Boston on Friday, January 19th and Saturday, January 20th. The MMA Annual Meeting and Trade Show is the largest regular gathering of Massachusetts local government officials. The two-day event features educational workshops, nationally recognized speakers, awards programs, a large trade show, and an opportunity to network with municipal officials from across the state. Finance Director Mark Milne was a panelist for the Workshop on GFOA (Government Finance Officers Association) Award-Winning Budget Presentations and Best Practices. During the introductions, Mr. Milne was also recognized for his efforts and the Town of Barnstable's 17th consecutive award. The Town of Barnstable's 2016 Annual Report won Second Place in the category of towns with over 12,500 residents at the Massachusetts Municipal Association's Annual Meeting and Trade Show over the weekend. The Annual Town Report Contest, sponsored by the Massachusetts Selectmen's Association, honors communities that produce the most impressive town reports. Judging criteria include: attractiveness of the report cover and layout, material arrangement, presentation of statistics and data, summary of the year's achievements, evidence of local planning for the future, and the report's practical utility. First-, second- and third-place winners are selected in each of three categories based on population. Special THANK YOU to Graphic Designer Linda Valente of Typegraphics for her efforts.



Pictured from left to right: Mel Kleckner, MMA Immediate Past President and Brookline Town Administrator; Ellen Allen, incoming Vice President of the MMA Board of Directors and Selectman from Norwell; Lynne Poyant, Barnstable's Community Services Director; Barnstable Town Councilors John Flores and Matt Levesque; Ann Quirk, Barnstable Town Clerk; and Geoff Beckwith, MMA Executive Director.

NANCY VIALI SHOEMAKER OF WEST BARNSTABLE NAMED 2018 MERCY OTIS WARREN CAPE COD WOMAN OF THE YEAR

The Mercy Otis Warren Cape Cod Woman of the Year Selection Committee in partnership with the Barnstable County Commissioners announced that the winner of the 17th Annual Mercy Otis Warren Cape Cod Woman of the Year Award is NANCY VIALI SHOEMAKER of West Barnstable. Nancy Shoemaker has been nominated several times over the years. This year she received multiple nominations from Betsy Wheeler and Marilyn Fuller, Dr. Melanie Barron, and Mindy Abbott. In her nomination, Ms. Abbott described Nancy Shoemaker as having qualities “strikingly similar” to her early West Barnstable compatriot Mercy Otis Warren. Ms. Abbott wrote: “As historians, playwrights and publishers, they have used their literary talents and skills to promote awareness of contemporary and historical issues and by example, advocate for activism on current issues.”

Dr. Barron noted in her nomination that Nancy Shoemaker co-teaches a writing class at the Academy for Lifelong Learning and regularly encourages class members to submit Letters to the Editors and Point of View in the Cape Cod Times. Dr. Barron wrote: “Similar to the political pamphlets written by Mercy Otis Warren, these (submissions) address crucial issues in our current body politic”.

Mrs. Shoemaker is the owner of West Barnstable Press and offers her talents free of charge to a number of nonprofits. She has served on the Board of Trustees of the 1717 Meetinghouse Foundation since 2012 and has been instrumental on the History and Program Committees serving as the



Nancy Shoemaker (3rd from right), 2018 Mercy Otis Warren Cape Cod Woman of the Year, is pictured with past recipients. From left to right: Lynne Poyant (2007), Gloria Rudman (2010), Sue French (2011), Judy Walden Scarafile (2012), Nancy Shoemaker, Dolores Holden DaLuz (2017), and Felicia Penn (2005).

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co-narrator for the 400th Anniversary of West Parish of Barnstable Historical Trolley Tour. She researched the history of the Paul Revere Company bell that hangs in the 1717 Meetinghouse, located and recovered a chandelier that hung in the Meetinghouse in the 1800's, and secures speakers for the 1717 Meetinghouse Lecture Series. She also has donated her time and talent to the Town of Barnstable, narrating the Citizen's Academy's (Inside Barnstable Town Government) seven village tour for the last several years and led sessions on Town history. Images from her photograph collection have appeared in numerous brochures, publications, and newsletters including those for the Town of Orleans, HyArts Cultural District, Harwich Conservation Trust, and many others.

Nancy co-authored "*Barnstable at 350*" with Fred Bodenseick and Marion Vuilleumier, the first Mercy Otis Warren Woman of the Year. Much of the material contained in the commemorative book on the Town of Barnstable's 375th Anniversary was written by her. Nancy Shoemaker has served as a founding member and past president of the West Barnstable Historical Society and is a current board member of the Barnstable Historical Society, giving lectures for that organization's popular Little Crime Before Dinner series.

She was a past president of Tales of Cape Cod and as a former Coast Guard Reservist, is on the Board of the Coast Guard Heritage Museum. She is a sought after speaker on a number of historical topics. Mrs. Shoemaker is perhaps most proud of her role in preserving meadow land in West Barnstable that Mercy Otis Warren wrote of playing on as a young girl. In their joint nomination, Betsy Wheeler and Marilyn Fuller pointed out that Nancy Shoemaker's contributions are "quietly" made and that "as each generation becomes further removed from ...history...the more important becomes the contribution of a resident like Nancy...whose mission in life is to preserve what went before".

The Mercy Otis Warren Selection Committee was blessed to have received nominations of many stellar candidates from all over the Cape. Because of the quality of nominees, the choice was difficult but in the end, the Committee proudly and unanimously chose Nancy Viall Shoemaker as this year's Mercy Otis Warren Cape Cod Woman of the Year. Nancy Shoemaker's name was placed into nomination by the Barnstable County Commissioners and approved by that body on May 9, 2018.

Nancy received the award on Tuesday, June 5, 2018 at Tales of Cape Cod, Olde Colonial Courthouse, 3046 Main Street, Barnstable Village. Congratulations, Nancy!



DEPARTMENT / DIVISION HEAD LISTINGS

Town Manager	Mark Ells	862-4610
Assistant Town Manager	M. Andrew Clyburn	862-4610
Police (non-emergency)	Chief Matthew Sonnabend	775-0387
Public Works		
Director of Public Works	Daniel Santos	790-6400
Engineering Division	Roger Parsons	790-6400
Highway Division	Michael Perry	790-6330
Structures & Grounds	Steve Sundelin	790-6320
Water Pollution Control	Andrew Boule	790-6335
Solid Waste Division	Patrick Kelliher	420-2258
Water Supply Division	Hans Keijser	778-9617
Administrative Services		
Assessing Program	Edward O'Neil	862-4022
Finance Division	Mark Milne	862-4654
Human Resources	William Cole	862-4964
Information Technology	Daniel Wood	862-4624
Legal	Ruth Weil	862-4620
Property Management	David Anthony	862-4652
Town Clerk	Ann Quirk	862-4044
Tax Collector/Treasurer	Debra Blanchette	862-4054
Community Services		
Director of Community Services	Lynne M. Poyant	862-4956
Council on Aging Division	Madeline Noonan	862-4750
Golf (Hyannis Golf Course)	Bruce McIntyre	362-2606
Golf (Olde Barnstable Fairgrounds)	Bruce McIntyre	420-1141
Hyannis Youth & Community Center	Joe Izzo	790-6345
Recreation Division	Patti Machado	790-6345
Veteran Services	Greg Quilty, Major USMC (Ret.)	778-8740
Inspectional Services		
Building Division	Brian Florence	862-4038
Health Division	Thomas McKean	862-4644
Licensing		
Licensing Director	Richard Scali	862-4672
Consumer Affairs Division	Elizabeth Hartsgrove	862-4672
Marine & Environmental Affairs		
MEA Director / Harbormaster	Daniel J. Horn	790-6272
Natural Resources / Sandy Neck	Nina Coleman	790-6272
Animal Control	Charles Lewis	790-6274
Marinas	Derek Lawson	790-6273
Moorings	Brian Taylor	790-6273
Shellfishing	Amy Croteau	790-6272
Planning & Development		
Planning & Development Director	Elizabeth Jenkins	862-4678
Conservation	Darcy Karle	862-4093
Economic Development	Mike Trovato	862-4791
Arts & Culture	Melissa Chartrand	862-4767
Affordable Housing Program	Arden Cadrin	862-4683
Barnstable Municipal Airport		
Airport Manager	Katie Servis	775-2020
Assistant Airport Manager	Matthew Elia	775-2020
School Department		
Superintendent of Schools	Meg Mayo-Brown	862-4952
Town Council		
Town Council Administrator	Cynthia Lovell	862-4734

IMPORTANT PHONE NUMBERS

<u>Service</u>	<u>Division</u>	<u>Department</u>	<u>Phone</u>
Airport Services	Barnstable Municipal Airport	Airport	775-2020
Adult Supportive Day Program	Senior Services Division	Community Services	862-4765
Accessory Affordable Apartment Program	Planning & Development	Planning & Development	862-4683
Animal Control	MEA Division	Community Services	790-6274
Beach Stickers	Recreation Division	Community Services	790-6345
Betterments	Town Collector	Town Collector	862-4054
Birth, Death, Marriage Certificates	Town Clerk	Town Clerk	862-4044
Building Permits, all types	Building Division	Regulatory Services	862-4038
Business Licenses	Town Clerk	Town Clerk	862-4044
Census Information	Town Clerk	Town Clerk	862-4044
Certificate of Discharge	Town Collector	Town Collector	862-4054
Dog Licenses	Town Clerk	Town Clerk	862-4044
Elections	Town Clerk	Town Clerk	862-4044
Firearm Registration	Police Department	Police	775-0387
Hazardous Waste Collection	Public Health Division	Regulatory Services	862-4644
Inspections, trades	Building Division	Regulatory Services	862-4038
Inspections, restaurants	Public Health Division	Regulatory Services	862-4644
Marinas, marina fees, moorings	MEA Division	Community Services	790-6273
Natural Resources	MEA Division	Community Services	790-6272
Newsletter - Barnstable Bulletin	Community Services	Community Services	862-4956
Parking citations	Consumer Affairs	Regulatory Services	862-4672
Property Values	Assessors	Assessors	862-4022
Public Information	Community Services	Community Services	862-4956
Recreation Programs	Recreation Division	Community Services	790-6345
Reservations - fields & facilities	Recreation Division	Community Services	790-6345
Sandy Neck Gatehouse	MEA Division	Community Services	362-8300
Senior Services	Senior Services Division	Community Services	862-4750
Septic System Inspections	Public Health Division	Regulatory Services	862-4644
Shellfishing Information & Licenses	MEA Division	Community Services	790-6272
Site Plan Review	Building Division	Regulatory Services	862-4038
Taxes, excise and property	Town Collector	Town Collector	862-4054
Tax Abatement Requests	Assessors	Assessors	862-4022
Television, general information	Community Services	Community Services	862-4956
Television, community listings	Information Technology	Information Technology	862-4624
Television, news programming	Barnstable This Morning	Barnstable This Morning	862-4763
Transfer Station - Stickers	Department of Public Works	Public Works	862-4090
Transportation, Senior Services	Senior Services Division	Community Services	862-4752
Volunteering	Community Services	Community Services	862-4956
Water - Hyannis Water System	Hyannis Water System	DPW	778-9617
Water Pollution Control	Water Pollution Control	DPW	790-6335
Website Information	Information Technology	Information Technology	862-4624
Yard Sale permits	Town Manager's Office	TMO	862-4610

Barnstable Unity Day

"A Community Celebration
of Our Community"



Thank you to all who turned out to help us celebrate the Town of Barnstable's Second Annual Unity Day. It was a picture perfect day! We are grateful to the People of Action, Barnstable Police Department, the Kiwanis of Barnstable and Yarmouth, Coca-Cola Bottling of Cape Cod, Cape Cod Potato Chips, Shepley Wood Products, Ben & Jerry's Ice Cream, Cape Cod Inflatable Park, Barnstable's Marine and Environmental Affairs and Recreation Divisions, Cape Air, Spilt Milk, Torino, Tap City Grille, Eclectic Café, Barber Lounge, Mid-Cape Home Centers, YMCA Y Achievers, MSPCC, Barbara Gleason of MyHometownBooks.com, Mike's Pizza and all of the volunteers who worked to make it such a success.

BEST DOG

BARNSTABLE'S



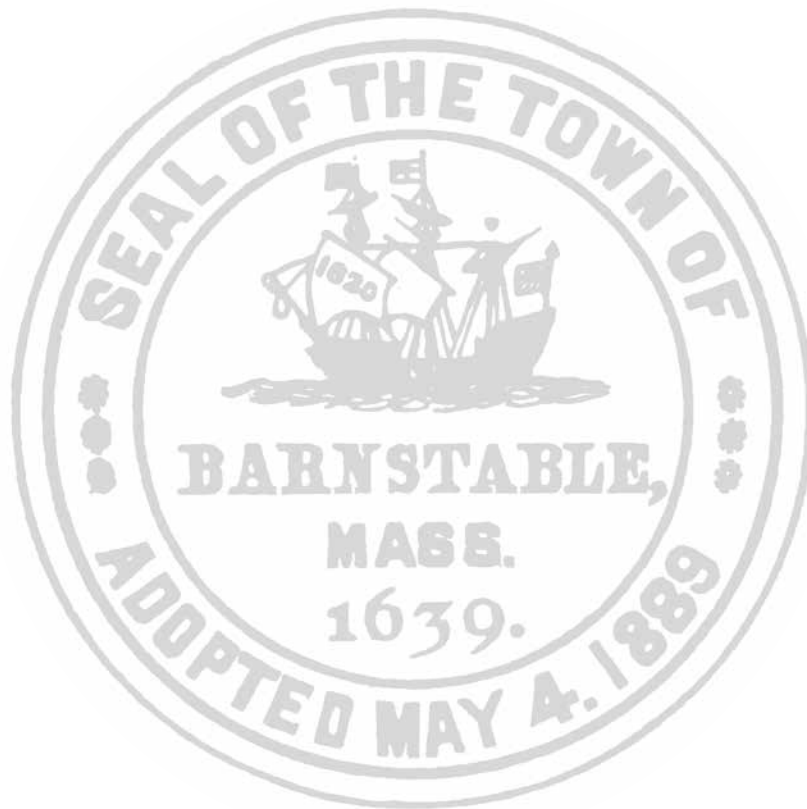
"Maddie"

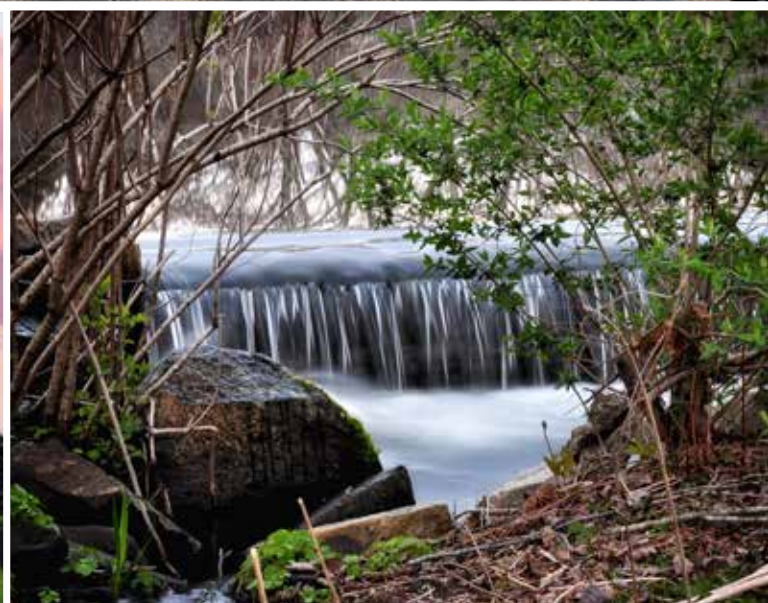
was voted

**"Barnstable's Best Dog"
for 2018**

*Maddie proudly wears Barnstable dog tag #1
throughout the year.*

*She belongs to
LARRY & SHARON RAYMENT
OF HYANNIS*





TOWN OF BARNSTABLE 2018 ANNUAL REPORT

